



BUTTE COUNTY BOARD OF SUPERVISORS

**REGULAR AGENDA
APRIL 8, 2025
9:00 AM**

MEMBERS OF THE BOARD

**BILL CONNELLY, DISTRICT 1
PETER DURFEE, DISTRICT 2
TAMI RITTER, DISTRICT 3
TOD KIMMELSHUE, DISTRICT 4
DOUG TEETER, DISTRICT 5**

**ANDY PICKETT
CHIEF ADMINISTRATIVE OFFICER
CLERK OF THE BOARD**

**BOARD OF SUPERVISORS CHAMBERS
25 COUNTY CENTER DRIVE, SUITE 205
OROVILLE, CALIFORNIA**

**BRAD STEPHENS,
COUNTY COUNSEL**

1. CALL TO ORDER

Pledge of Allegiance

Observation of a Moment of Silence

2. INTRODUCTORY ITEMS

Rules of Decorum

The Board of Supervisors welcomes the public to its meetings and encourages and appreciates public engagement. The Board of Supervisors expects members of the public to act in a courteous, civil, and respectful manner, and not make personal, impertinent, slanderous, or profane remarks to any member of the Board, staff, or the general public. The Board of Supervisors will not tolerate loud, threatening, personal, or abusive language, or disorderly conduct, which disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. Violation of these rules of decorum will result in the meeting being recessed.

2.1 Corrections and/or Changes to the Agenda

2.2 Announcement(s) of Recusal

3. CONSENT AGENDA

The Consent Agenda will begin with any Supervisor Comments on the Consent Agenda Items, then proceed with the Adoption of the Consent Agenda. Items can be removed for further discussion at the request of a Supervisor.

3.1. County Administration

3.1.a Approval of Board of Supervisors Meeting Minutes

Submitted for approval are the March 25, 2025 Board of Supervisors Meeting Minutes. (COUNTY ADMINISTRATION)

Action Requested - APPROVE THE MARCH 25, 2025 BOARD OF SUPERVISORS MEETING MINUTES.

3.1.b Annual Report Regarding Compliance with Continuing Disclosure Requirements for Debt Issuance

The County is required to meet continuing disclosure requirements for long-term financings. Annually, a report on the status of compliance with these disclosure requirements is provided to the Board of Supervisors. The County's long-term debt financings include Bonds Payable, Certificates of Participation, and Capital Leases for buildings and equipment. Each long-term financing includes one or more of the following continuing disclosure requirements: 1) timely delivery of the County's Annual Budget, 2) timely delivery of the County's Annual Comprehensive Financial Report (ACFR), 3) timely delivery of the County's Annual Single Audit Report, and when applicable, 4) timely Notification of Events that could have an impact on long term financings (material events and/or voluntary events). Additionally, the County has a Bond Payable financing that requires timely posting of the Budget, ACFR, and Notification of Events with the Municipal Securities Rulemaking Board via the Electronic Municipal Markets Access (EMMA) website. The Trustee for the Bond Payable financing acts as the Dissemination Agent and completes the EMMA postings.

The County has complied with all the continuing disclosure requirements since the last report to the Board in April 2024. (COUNTY ADMINISTRATION)

Action Requested - ACCEPT FOR INFORMATION.

3.1.c Ratify Letter of Opposition for AB 470 (McKinnor) related to Carrier of Last Resort (COLR)

AB 470 would allow the COLR to abandon essential responsibilities and phase out reliable and affordable access to basic telephone service when it self-determines that it currently has no customers or population in a particular area and is "well-served" by alternative voice services. AT&T through administrative and legislative processes has been seeking to be relieved of its responsibilities as COLR in 29 localities in Butte County, including Bangor, Berry Creek, Biggs, Butte Creek Canyon, Butte Valley, Cherokee, Chico, Clipper Mills, Cohasset, Concow, Durham, Forbestown, Forest Ranch, Gridley, Honcut, Kelly Ridge, Magalia, Nord, Oroville East, Oroville Palermo, Paradise, Rackerby, Richvale, Robinson Mill, South Oroville, Stirling City, Thermalito and Yankee Hill. Butte County has opposed these efforts. During an emergency, such as a wildfire, customers and first responders need reliable access to 9-1-1, including the ability to send or receive alerts and notifications. The Assembly Committee on Communications and Conveyance is scheduled to hold a hearing on AB 470 April 9, with letters due April 4. In order to meet the April 4 deadline, the Chief Administrative Officer signed a letter of opposition on AB 470. Staff recommend ratification of a letter of opposition to AB 470. (COUNTY ADMINISTRATION)

Action Requested - RATIFY LETTER OF OPPOSITION.

3.2. County Counsel's Office

3.2.a Contract Amendment with Porter Scott for Specialized Legal Services

On December 7, 1993, the Board of Supervisors approved a contract with Porter Scott for legal services pertaining to litigation and claims against the County, with billing based on hourly rates. The Board has approved multiple contract amendments, with the most recent hourly rates ranging from \$125-\$225. The Department recommends amending the contract with Porter Scott for specialized legal services. The amendment increases the

hourly rates to range from \$150-\$250, effective April 8, 2025. All other terms remain the same. (COUNTY COUNSEL)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN.

3.3. County Library

3.3.a Resolution Recognizing April 6-12, 2025 as National Library Week

National Library Week is an annual celebration that recognizes the essential role libraries, librarians, and library staff play in enriching lives and building stronger communities. First observed in 1958, National Library Week is a nationwide event sponsored by the American Library Association and libraries across the country each April. This year's theme, "Drawn to the Library," explores the many ways libraries draw us together as a community. Libraries serve as hubs for learning and creativity, and provide opportunities for individuals of all ages to discover new ideas and possibilities. The Department recommends the Board of Supervisors recognize April 6-12, 2025 as National Library Week in Butte County. (LIBRARY)

Action Requested - APPROVE RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.4. Department of Agriculture

3.4.a Cooperative Service Agreement with United States Department of Agriculture (USDA) Animal and Plant Health Inspection Services-Wildlife Services (APHIS-WS) for FY 2025-26

Butte County participates in an Integrated Wildlife Damage Management program through an annual cooperative service agreement with the USDA APHIS-WS for non-domestic animal control services such as trapping birds, skunks, and raccoons. The program also addresses the loss of livestock, wildlife rabies, and prevention of property damage associated with predatory animals. Under the cooperative service agreement, USDA APHIS-WS provides staff, supervision, administration, and equipment needed to carry out the program. The Agricultural Commissioner's Office recommends that the Board of Supervisors approve the cooperative service agreement with USDA APHIS-WS. The term of this agreement is July 1, 2025, to June 30, 2026, not-to-exceed \$97,464. (DEPARTMENT OF AGRICULTURE)

Action Requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN.

3.5. Department of Employment & Social Services

3.5.a Chico State Enterprises - Adult Protective Services (APS) Prevention & Support - Amendment One

Chico State Enterprises (Passages-local Area Agency on Aging) coordinates a variety of prevention and support services for older adults, adults with disabilities, informal caregivers, and family caregivers. These services include Senior Food and Nutrition Programs, Fall Prevention Program, Family Caregiver Services, Medicare and Health Insurance Counseling Advocacy Program, Multipurpose Senior Services Program, and Connections Prevention and Early Intervention Mental Health Outreach Program. The primary function of Passages is to advocate, plan, and administer services for these older

and disabled adults within the community to help them remain in their homes safely and independently. Since January 1, 2024, 21 at-risk individuals have received services through this contract. Provision of these services helps support this population and prevent the need for APS intervention.

The Department recommends amending the contract with Chico State Enterprises for APS Client Prevention and Support Services. The amendment extends the term of the contract by 12 months through June 30, 2026, and increases the maximum payable amount by \$166,000 due to a rising need for services, not-to-exceed \$415,000. All other terms remain the same. (DEPARTMENT OF EMPLOYMENT & SOCIAL SERVICES)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN.

3.6. Department of Human Resources

3.6.a Resolution to Amend the Salary Ordinance

The Department of Human Resources recommends the Board of Supervisors adopt a resolution amending the Salary Ordinance for the following departments:

Public Works: Convert 2 Heavy Equipment Operator positions to term positions ending December 31, 2028, to support the implementation of SB 1383 requirements to remove mixed organics from the landfill. The positions were inadvertently added as regular positions and should be term positions to support the variability in the implementation of SB 1383. Total allocations to remain unchanged.

Sheriff's Office: Delete 1 vacant Investigative Assistant position and add 1 flexibly staffed Sheriff's Clerk II/Senior Sheriff's Clerk position. This change will better suit the needs of the Department. The change will reduce salary and benefits costs for the Department by approximately \$3,500 this fiscal year. Total allocations to remain unchanged. (DEPARTMENT OF HUMAN RESOURCES)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.7. Department of Public Health

3.7.a Resolution Continuing the Local Health Emergency Proclamation for Park and Thompson Fires

Butte County Health Officer declared a local health emergency in Butte County on July 27, 2024, due to the Park Fire that started on July 24, 2024. The Park Fire destroyed 428 structures in the County, resulting in a large amount of debris which contains hazardous materials. On August 7, 2024, the Health Officer expanded the local health emergency to include the Thompson Fire. The debris poses a substantial present and potential hazard to human health and the environment unless remediated. Per California law, once the proclamation is ratified it must be renewed every 30 days. The Department recommends the Board of Supervisors renew the local health emergency declaration for the Park and Thompson Fires. (DEPARTMENT OF PUBLIC HEALTH)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.7.b Contract with TriZetto Provider Solutions LLC to Implement Electronic Data Interchange (EDI) Transaction Services for Billing Medi-Cal

The Department recommends the Board approve a contract with TriZetto Provider Solutions LLC to implement EDI Transaction Services for billing Enhanced Care Management (ECM) services through Medi-Cal. This service allows the department to submit billing for Medi-Cal benefits electronically. The Department recommends entering into a contract with TriZetto Provider Solutions LLC for the cost of \$89 a month per submitting provider for a total of \$2,136 annually. The contract will remain in place from date of execution until canceled by either party with 30 or more days written notice. (DEPARTMENT OF PUBLIC HEALTH)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN.

3.8. Fire Department

3.8.a Budget Amendment and Capital Asset Purchase of Utility Vehicle

On July 30, 2024, the Board of Supervisors approved the Aviation Program Sub-Fund, which was established to support and maintain a quality aviation program, and authorized the Butte County Fire Chief to administer the Aviation Program Sub-Fund. The Sub-Fund receives revenue from the State when CAL FIRE uses Butte County Fire Department aviation equipment.

The Fire Department recommends the Board approve the budget amendment and capital asset purchase of an equipped utility van in the amount of \$100,000. This vehicle will be utilized for logistics, including essential transport of personnel during fires, such as helicopter pilots, firefighters, and support staff. (FIRE DEPARTMENT)

Action Requested - 1) APPROVE BUDGET AMENDMENT (4/5 VOTE REQUIRED); AND 2) APPROVE CAPITAL ASSET PURCHASE.

3.8.b Budget Amendment and Capital Asset Purchase of Forklift

The Fire Department recommends the Board of Supervisors approve the budget amendment and capital asset purchase of a forklift in the amount of \$50,000. The forklift will be used to enhance operational efficiency by allowing the department to safely and effectively move materials and supplies. (FIRE DEPARTMENT)

Action Requested - 1) APPROVE BUDGET AMENDMENT (4/5 VOTE REQUIRED); AND 2) APPROVE CAPITAL ASSET PURCHASE.

3.9. Department of Public Works

3.9.a Approve Revisions to the Butte County Vehicle Use Policy

The Department of Public Works, in collaboration with the Department of Human Resources and the County's Risk Management Division, has completed a comprehensive review and update of the County's Vehicle Use Policy. The existing policy was last updated in 2016 and required revisions to reflect current best practices and regulatory requirements. While most changes are non-substantive, there were two key substantive additions. The first is the Employer Pull Notice Program in Section 2(e). This addition ensures ongoing monitoring of employee driving records, enhances safety, and mitigates potential liability risks. The second is provisions within Section 9(c) to ensure compliance

with the California Air Resources Board's on-road and off-road vehicle regulations. These changes ensure the County adheres to environmental standards and maintains compliance with State law. On January 31, 2025, the revised County Vehicle Use Policy was routed to the various labor groups for comments and feedback. One comment was received from the Probation Department, which has a separate vehicle use policy and requested an exemption similar to the Sheriff's Office. The County Vehicle Use Policy was updated to reflect the requested exemption. (DEPARTMENT OF PUBLIC WORKS)

Action Requested - APPROVE REVISIONS TO THE BUTTE COUNTY VEHICLE USE POLICY.

3.9.b Hazard Mitigation Grant Program (HMGP) – Authorization to Advertise and Solicit Bids for Skyway Roadside Fuels Reduction Project

The Department of Public Works has secured HMGP funding to remove hazardous vegetation within the existing County right-of-way along 12 miles of Skyway from Magalia to Stirling City. The Skyway Roadside Fuels Reduction project will involve removing brush, pruning trees, chipping vegetation, and selectively thinning trees to reduce wildfire hazards. The project will prioritize the removal of dead, dying, diseased, or downed vegetation within dense stands of forest and shrub species. The Department recommends the Board of Supervisors authorize the Director of Public Works to advertise and solicit bids for the HMGP Skyway Roadside Fuels Reduction project. (DEPARTMENT OF PUBLIC WORKS)

Action Requested - AUTHORIZE THE DIRECTOR TO ADVERTISE AND SOLICIT BIDS FOR THE SKYWAY ROADSIDE FUELS REDUCTION PROJECT.

3.10. Treasurer-Tax Collector's Office

3.10.a Resolution of the Board of Supervisors Authorizing Butte-Glenn Community College District to Sell Bonds Directly

On November 8, 2016, voters within the Butte-Glenn Community College District approved the issuance of \$190,000,000 in bonds for various purposes pertaining to educational facilities within the District.

On April 6, 2017, the District issued Election of 2016 General Obligation Bonds, Series A, in the aggregate principal amount of \$42,000,000, pursuant to the 2016 Authorization. On July 11, 2019, the District issued Election of 2016 General Obligation Bonds, Series B, in the aggregate amount of \$49,500,000, pursuant to the authorization of the 2016 Authorization. On June 16, 2022, the District issued Election of 2016 General Obligation Bonds, Series C, in the aggregate amount of \$50,000,000, pursuant to the 2016 Authorization.

The Board of Supervisors has received a certified, adopted copy of a resolution (District Resolution) of the Board of Trustees of the District, authorizing the issuance of a final series of bonds pursuant to the 2016 Authorization in an aggregate amount not-to-exceed \$48,500,000 to be designated the Election of 2016 General Obligation Bonds, Series D.

The District Board is requesting that the Board of Supervisors adopt a new resolution allowing the District to issue the Series D bonds directly without the involvement of the County as a conduit issuer under Education Code 15140 (b). Pursuant to the District

Resolution, the District is formally requesting the Auditor-Controller of the County to levy ad valorem taxes in an amount sufficient to fulfill the requirements of the debt service schedule for the Bonds, which will be provided by the District following the sale of the Bonds.

The District Board additionally requests that specified County Officials be authorized and directed to execute documents necessary to complete the transaction. (TREASURER-TAX COLLECTOR'S OFFICE)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.11. Other

3.11.a Resolution Recognizing April 5-11, 2025 as the Week of the Young Child

The Butte County Local Child Care Planning Council requests that the Butte County Board of Supervisors adopt a resolution recognizing April 5-11, 2025, as the Week of the Young Child. This week highlights the importance of the early childhood years in laying the foundation for children's success in both school and later in life, and is an opportunity for communities to come together to meet the needs of young children and their families. (OTHER)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

4. REGULAR AGENDA

4.1 Board Member/Committee Reports and Board Member Comment

4.2 Public Comment

Comments to the Board on issues and items not listed on the agenda. Pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda. Please note that Public Comment is in two separate sections. One, at the beginning of the regular agenda, which will last a maximum of 15 minutes, with another to follow as the last item on the regular agenda with no time limits.

4.3 Appointment to the Kimsheew Cemetery District

The Kimsheew Cemetery District (District) owns and maintains four active cemeteries and various inactive pioneer and historic cemeteries. There are currently two vacancies on the District Board and one application has been received requesting reappointment. The District recommends the Board of Supervisors reappoint Leslie Dunn as Trustee to serve a term ending March 24, 2028. (OTHER)

Action Requested - REAPPOINT LESLIE DUNN TO SERVE AS TRUSTEE ON THE KIMSHEW CEMETERY DISTRICT TO SERVE A TERM ENDING MARCH 24, 2028.

4.4 Appointments to the Butte County Wastewater Advisory Committee (Wastewater Advisory Committee)

The Wastewater Advisory Committee advises the local enforcement agency on matters pertaining to on-site wastewater systems and consists of nine members, including eight industry experts and one Citizen-At-Large. Staff received an application from an incumbent, requesting reappointment as the Certified Pumper or Manufacturer. The

Committee requests the Board of Supervisors reappoint Jason Slack to serve as Certified Pumper or Manufacturer on the Wastewater Advisory Committee to serve a four year term ending April 7, 2029. (OTHER)

Action Requested - REAPPOINT JASON SLACK TO SERVE AS CERTIFIED PUMPER OR MANUFACTURER ON THE BUTTE COUNTY WASTEWATER ADVISORY COMMITTEE TO SERVE A 4 YEAR TERM ENDING APRIL 7, 2029.

4.5 Appointment to the Butte County Airport Land Use Commission (ALUC)

The ALUC was created by the State of California as found in Public Utilities Code Section 21674, and is tasked with protecting public health, safety, and welfare by ensuring the orderly expansion of airports in the County and the adoption of land use measures that minimize public exposure to excessive noise and safety hazards within areas around public airports. ALUC is a seven member commission comprised of the following: two members appointed by the Board of Supervisors; two members by the City Selection Committee; two members representing the airports within the county appointed by a selection committee comprised of the managers of all the public airports within the County; and one member representing the general public appointed by the other six members of the ALUC. There are currently two Butte County representative vacancies on the Board, and George Arvonon has submitted an application requesting reappointed to the ALUC to serve a four year term ending on May 4, 2029. (OTHER)

Action Requested - REAPPOINT GEORGE ARVONEN AS BUTTE COUNTY REPRESENTATIVE ON THE BUTTE COUNTY AIRPORT LAND USE COMMISSION (ALUC) TO SERVE A FOUR YEAR TERM ENDING MAY 4, 2029.

4.6 Appointment to the In-Home Supportive Services (IHSS) Advisory Committee

The IHSS Advisory Committee provides recommendations, initiates proposals, and forwards them to the Board of Supervisors on the preferred modes of service to be utilized in the County for IHSS. Additionally, the Advisory Committee provides recommendations to any administrative body in the County related to the delivery and administration of IHSS, including the governing body and administrative agency of the Public Authority, nonprofit consortium, contractor, and public employees. The Advisory Committee consists of 11 members composed of a combination of IHSS recipients, providers, community/agency members, and/or County staff, and there are currently five vacancies on the Board. An application has been received from Kristi Sherer requesting reappointment as Butte County Representative, for a term ending December 31, 2027. (OTHER)

Action Requested - REAPPOINT KRISTI SHERER TO THE IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE AS BUTTE COUNTY REPRESENTATIVE TO SERVE A 3 YEAR TERM ENDING DECEMBER 31, 2027.

4.7 Appointment to the Surface Mining Aggregate Operations Committee

The Surface Mining Aggregate Operations Committee is a five member commission whose purpose is to advise the Board of Supervisors on all matters pertaining to surface mining including, but not limited to, mining permit and reclamation plan applications, financial assurances, and mining operation compliance with the Butte County surface mining and reclamation ordinance.

There are currently four vacancies on the Committee. Each member is appointed by one member of the Board of Supervisors to represent each Supervisorial District and terms shall coincide with the term of the nominating Supervisor. Supervisor Connelly has nominated Duke Sherwood for reappointment and Supervisor Teeter has nominated Pete Moak for reappointment to each serve a term ending January 1, 2029. (OTHER)

Action Requested - REAPPOINT DUKE SHERWOOD AS DISTRICT 1 REPRESENTATIVE AND PETE MOAK AS DISTRICT 5 REPRESENTATIVE TO THE SURFACE MINING AGGREGATE OPERATIONS COMMITTEE TO SERVE TERMS ENDING JANUARY 1, 2029.

4.8 Employment Contract for Director of Child Support Services

Approval is requested for an employment contract with Elisabeth Holloway for the position of Butte County Director of Child Support Services. The term of the contract is June 21, 2025 through June 20, 2028. The proposed annual salary is \$146,274. (COUNTY ADMINISTRATION)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN.

4.9 Update of Budget, Legislative, and other Current Issues by the Chief Administrative Officer

4.10 Board of Supervisors Public Comment (Continuation as needed)

4.11 Items Removed from the Consent Agenda for Board Consideration and Action

5. PUBLIC HEARINGS AND TIMED ITEMS

5.1 9:30 am - Timed Item - Memorandum of Understanding (MOU) with the Butte County Fire Safe Council (BCFSC) for Countywide Road Vegetation Management and Brush Removal

The County received congressionally directed spending on behalf of Senator Padilla, Senator Feinstein, and Representative LaMalfa for a USDA Forest Service Cooperative Fire Grant Program. The Grant program will fund a countywide roadside vegetation management, brush removal, and fire break project. This project concentrates on roadside vegetation reduction efforts along the extensive network of County arterial and collector roads and other high-priority roadways to improve wildfire resiliency and fire breaks throughout high-fire risk zones in the County. On September 24, 2024, the Board of Supervisors approved the USDA Forest Service revenue agreement in the amount of \$3,000,000. The grant term is October 1, 2024, through September 30, 2027.

The Department recommends the Board approve an MOU between the County and the BCFSC. The MOU formalizes the collaborative effort between the County and BCFSC to implement roadside vegetation reduction projects on up to 215 acres to enhance wildfire safety and improve forest health. The County will act as the grantee and project manager and remain responsible for progress reporting, ensuring necessary permits, and reimburse the BCFSC up to \$3,000,000 for work performed under the MOU. The BCFSC will coordinate with landowners and contractors to conduct roadside vegetation reduction on evacuation routes and targeted communities, ensure environmental compliance, and provide education on vegetation reduction benefits. BCFSC has included the Yankee Hill Fire Safe Council as a funding sub-recipient to target critical fuel reduction work within their jurisdiction. Both Fire Safe Councils have conducted extensive community outreach

to identify high-priority roads. The MOU is effective through September 30, 2027. (DEPARTMENT OF PUBLIC WORKS)

Action Requested - APPROVE THE MOU AND AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO SIGN.

6. BOARD OF SUPERVISORS CLOSED SESSION

6.1 Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

- A. Agricultural Commissioner
- B. Behavioral Health Director
- C. Chief Administrative Officer
- D. Chief Probation Officer
- E. Child Support Services Director
- F. County Counsel
- G. Development Services Director
- H. Employment and Social Services Director
- I. General Services Director
- J. Human Resources Director
- K. Information Systems Director
- L. Library Director
- M. Public Health Director
- N. Public Works Director
- O. Water & Resource Conservation Director

6.2 Conference with Labor Negotiators Pursuant to Government Code Section 54957.6

Agency

Designated

Representatives: Jack Hughes, Sheri Waters, Aaron Quin and Andy Pickett

Employee

Organizations: Teamsters - General Unit; Teamsters - Social Services Workers Unit; Teamsters - Mid Management Unit; Butte County Probation Peace Officers Association; Butte County Probation Peace Officers Association - Management Unit; Butte County Professional Employees' Association; Butte County Deputy Sheriff's Association - General Unit; Butte County Deputy Sheriff's Association - Management/Supervisory Unit; Butte County Correctional Officers Association - General Unit; Butte County Correctional Officers Association - Supervisory Unit; Skilled Trades Unit; Butte County Deputy District Attorneys Association - Attorney Unit; Confidential Employee Unit; Non-Represented Employee Unit; Board of Supervisors Executive Assistants

6.3 Closed Session Public Comment

**Butte County
Department Heads**

Agricultural
Commissioner:
Katharine Quist

Assessor*:
Alyssa Douglass

Auditor-Controller*:
Graciela Gutierrez

Behavioral Health:
Scott Kennelly

Chief Administrative
Officer:
Andy Pickett

Chief Probation Officer:
Melissa Romero

Child Support Services:
Elisha Novell, Interim

Clerk-Recorder/
Registrar of Voters*:
Keaton Denlay

County Counsel:
Brad Stephens

Development Services:
Paula Daneluk

District Attorney*:
Mike Ramsey

Employment &
Social Services:
Tiffany Rowe

Fire Chief:
Garrett Sjolund

General Services:
Michael Hodson

Human Resources:
Sheri Waters

Information Systems:
Paul LaValley

Library:
Misty Wright

Public Health:
Monica Soderstrom

Public Works:
Joshua Pack

Sheriff-Coroner*:
Kory Honea

Treasurer-Tax Collector*:
Troy Kidd

UC Cooperative
Extension

Advisor:
Preet Ahluwalia

Water & Resource
Conservation:
Kamie Loeser

***Elected Official**

Information and Procedures Concerning the Agenda and Board of Supervisors Meetings

Meeting Information:

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or on the Clerk of the Board website page.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the County Administrative Office upon request.

Agenda Format and Meeting Order:

- The agenda is usually organized into the following areas and meetings generally proceed in the following order:
1. **Consent Agenda:** These items are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
 2. **Public Comment:** This is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions or provide staff direction. Public Comment is limited to 3 minutes, and may be adjusted at the discretion of the Chair.
 3. **Regular Agenda:** This is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
 4. **Public Hearing and Timed Items:** This is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
 5. **Closed Session:** The Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the Closed Session.

Public Participation:

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board of Supervisors is also committed to making its proceedings accessible to all residents. Individuals with special needs should call the Clerk of the Board at 530.552.3300, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations, or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

Disclosure of Campaign Contributions

Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

For further information contact the:
Clerk of the Board of Supervisors
County Administration Office
25 County Center Drive, Suite 200, Oroville, CA 95965
530.552.3300

Board of Supervisors Agenda – Commonly Used Acronyms:

AB – Assembly Bill	EIR – Environmental Impact Report
APN – Assessor’s Parcel Number	EOC – Emergency Operations Center
AQMA – Air Quality Management Act	EPA – Environmental Protection Agency
ARPA – American Rescue Plan Act	FEIR – Final Environmental Impact Report
BCAG – Butte County Association of Governments	FEMA – Federal Emergency Management Agency
BLUF – Bottom Line Up Front	FY – Fiscal Year
BOE – Board of Equalization	GP – General Plan
BCFD – Butte County Fire Department	IMP – Infrastructure Master Plan
BCGP – Butte County General Plan	JPA – Joint Powers Authority
BCOE – Butte County Office of Education	LAFCO – Local Agency Formation Commission
BCSO – Butte County Sheriff’s Office	MOU – Memorandum of Understanding
BINTF – Butte Interagency Narcotics Task Force	MUP – Minor Use Permit
BRCP – Butte Regional Conservation Plan	NOC – Notice of Completion
CAL FIRE – California Department of Forestry and Fire	NOP – Notice of Preparation
Cal OES – California Office of Emergency Services	OEM – Office of Emergency Management
CalTrans – California Department of Transportation	RCRC – Rural County Representatives of California
CDBG – Community Development Block Grant	RFP – Request for Proposals
CEQA – California Environmental Quality Act	SB – Senate Bill
CSA – County Service Area	SBFCA – Sutter Butte Flood Control Agency
CSAC – The California State Association of Counties	SGMA – Sustainable Groundwater Management Act
DEIR – Draft Environmental Impact Report	SHARP – Self-Help Assistance and Referral Program
DID – Durham Irrigation District	TAC – Technical Advisory Committee
DOT – Department of Transportation	YTD – Year-to-date
DWR – Department of Water Resources	