



BUTTE COUNTY BOARD OF SUPERVISORS

**REGULAR AGENDA
MARCH 25, 2025
9:00 AM**

MEMBERS OF THE BOARD

**BILL CONNELLY, DISTRICT 1
PETER DURFEE, DISTRICT 2
TAMI RITTER, DISTRICT 3
TOD KIMMELSHUE, DISTRICT 4
DOUG TEETER, DISTRICT 5**

**ANDY PICKETT
CHIEF ADMINISTRATIVE OFFICER
CLERK OF THE BOARD**

**BOARD OF SUPERVISORS CHAMBERS
25 COUNTY CENTER DRIVE, SUITE 205
OROVILLE, CALIFORNIA**

**BRAD STEPHENS,
COUNTY COUNSEL**

1. CALL TO ORDER

Pledge of Allegiance

Observation of a Moment of Silence

2. INTRODUCTORY ITEMS

Rules of Decorum

The Board of Supervisors welcomes the public to its meetings and encourages and appreciates public engagement. The Board of Supervisors expects members of the public to act in a courteous, civil, and respectful manner, and not make personal, impertinent, slanderous, or profane remarks to any member of the Board, staff, or the general public. The Board of Supervisors will not tolerate loud, threatening, personal, or abusive language, or disorderly conduct, which disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. Violation of these rules of decorum will result in the meeting being recessed.

2.1 Corrections and/or Changes to the Agenda

2.2 Announcement(s) of Recusal

3. CONSENT AGENDA

The Consent Agenda will begin with any Supervisor Comments on the Consent Agenda Items, then proceed with the Adoption of the Consent Agenda. Items can be removed for further discussion at the request of a Supervisor.

3.1. County Administration

3.1.a Approval of Board of Supervisors Meeting Minutes

Submitted for approval are the March 11, 2025 Board of Supervisors Meeting Minutes. (COUNTY ADMINISTRATION)

Action Requested - APPROVE THE MARCH 11, 2025 BOARD OF SUPERVISORS MEETING MINUTES.

3.1.b Ratify Letter of Opposition for AB 339 (Ortega)

AB 339 imposes new costly, bureaucratic requirements mandating local agencies to give the recognized employee organization no less than 120 days' written notice before issuing a request for proposals, request for quotes, or renewing or extending an existing contract to perform services that are within the scope of work of the job classifications represented by the recognized employee organization. Like other local agencies, Butte County utilizes contractors to provide a variety of local programs and services for our residents. This practice allows the County to provide residents with cost-effective, timely services, relying on contracts to meet peak service needs and to embed services with community partners to best serve residents. Staff recommend ratification of a letter of opposition signed by the Chief Administrative Officer due to the timing of a March 19 hearing on the bill. (COUNTY ADMINISTRATION)

Action Requested - RATIFY LETTER OF OPPOSITION.

3.1.c Letter of Support for AB 1000 (Gallagher) and Budget Letter Related to Five-Mile Flood Control

Five-Mile Basin is Chico's critical flood defense, but its effectiveness is compromised by sediment buildup from Big Chico Creek. As sediment slowly builds up over time, the capacity of the system decreases, thereby reducing its effectiveness. Ongoing maintenance and sediment removal stopped in 2001 subsequent to a cease-and-desist letter from the California Department of Fish and Wildlife, citing concerns for environmental impacts. Since that time, the accumulation of sediment has reduced capacity to dangerous levels, especially considering burn scar runoff which is often accompanied by debris and mud flows. This has led Butte County officials, the Chico City Council, and various stakeholders to express serious concerns, putting an estimated 15,200 homes and businesses at increased risk of flooding and potentially causing millions of dollars in damage. Assemblyman Gallagher and Senator Dahle have proposed legislation (AB 1000) to exempt the critical work needed in the Five-Mile Basin from CEQA and have requested project funding from the Governor. Staff recommend approval of a letter of support. (COUNTY ADMINISTRATION)

Action Requested - APPROVE LETTER OF SUPPORT AND AUTHORIZE THE CHAIR TO SIGN.

3.1.d Ratify Letter Regarding Telephone Carrier of Last Resort

The Assembly Committee on Communications and Conveyance held an oversight hearing on Wednesday, March 19 regarding Telephone Carrier of Last Resort (COLR). AT&T is currently seeking to be relieved of its responsibilities as COLR in 29 localities in Butte County, including Bangor, Berry Creek, Biggs, Butte Creek Canyon, Butte Valley, Cherokee, Chico, Clipper Mills, Cohasset, Concow, Durham, Forbestown, Forest Ranch, Gridley, Honcut, Kelly Ridge, Magalia, Nord, Oroville East, Oroville Palermo, Paradise, Rackerby, Richvale, Robinson Mill, South Oroville, Stirling City, Thermalito and Yankee Hill. Butte County has opposed these efforts. During an emergency, such as a fire, customers and first responders need reliable access to 9-1-1, including the ability to send or receive alerts and notifications. Staff recommend ratification of a letter regarding COLR submitted by the Chief Administrative Officer to the March 19 hearing. (COUNTY ADMINISTRATION)

Action Requested - RATIFY LETTER REGARDING COLR.

3.1.e Letter of Support for AB 496 (Hurtado)

CSAC, in coalition with local government partners, is sponsoring Senate Bill 496, authored by Senator Melissa Hurtado. This measure would provide more flexibility for local agencies implementing the Advanced Clean Fleets (ACF) mandate by ensuring disaster service workers are able to effectively respond to emergency situations and creating an Advanced Clean Fleets (ACF) Appeals Advisory Committee. Staff recommend approval of a letter of support. (COUNTY ADMINISTRATION)

Action Requested - APPROVE LETTER OF SUPPORT AND AUTHORIZE THE CHAIR TO SIGN.

3.1.f Letter of Concern Regarding the Impact of Recent Tariffs on Butte County's Agricultural Economy

At the March 11, 2025 Board of Supervisors meeting, Chair Kimmelshue, with support of Supervisor Durfee, requested a letter be written regarding concerns about recent tariffs and their potential effects on Butte County's agricultural economy. Agriculture is a key part of Butte County's economy, with rice, almonds, and walnuts accounting for 60% of the county's \$573.9 million agricultural value in 2023. New tariffs on Canada, Mexico, and China may create financial challenges for local farmers by disrupting export markets. A phytosanitary certificate is an official document issued to confirm that agricultural products meet the importing country's health and safety standards. In 2024, Butte County issued over 2,200 of these certificates, demonstrating a strong presence in international trade. The letter emphasizes the importance of maintaining stable trade relations to support local farmers and businesses and urges careful consideration of the impact of these tariffs. (COUNTY ADMINISTRATION)

Action Requested - APPROVE THE LETTER OF CONCERN AND AUTHORIZE THE CHAIR TO SIGN.

3.2. Department of Development Services

3.2.a 2024 General Plan and Housing Element Annual Progress Report

California Government Code 65400 mandates that all counties submit an annual progress report (APR) to their legislative bodies, the Governor's Office of Planning and Research (OPR), and the Department of Housing and Community Development (HCD) by April 1 of each year, covering the previous calendar year. The General Plan APR provides the Board of Supervisors and the public with information regarding the implementation of the General Plan and informs the public about the progress in meeting community goals. The Housing Element APR focuses on housing permits issued and sorted by State affordability and other data categories. The 2024 Butte County General Plan and Housing Element APRs have been prepared and are included in the Department staff report. Both reports will be transmitted to the State by April 1, 2025, in accordance with State law. (DEPARTMENT OF DEVELOPMENT SERVICES)

Action Requested - ACCEPT FOR INFORMATION.

3.2.b Contract Amendment with ClientFirst Consulting Group, LLC

The Department of Development Services uses TRAKiT for its land permit software. In 2019, TRAKiT was sold to Central Square, and the new company did not include maintenance services on the customized software. The Department entered into a sole-

source contract with ClientFirst to perform the required maintenance on the TRAKiT land-use software system. The original term of the contract was through March 26, 2020, not-to-exceed \$9,999. The contract was amended five times to extend the term and increase the maximum payable. The final amended version extended the term through March 26, 2025, not-to-exceed \$199,999. The Department recommends approving amendment 6 to the contract with ClientFirst Consulting Group LLC, extending the contract end date by six months to ensure the permit software is operational until the completion of the County-wide land-use software implementation. (DEPARTMENT OF DEVELOPMENT SERVICES)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN.

3.2.c Butte County Environmental Review Guidelines Update

The Department of Development Services initiated an update of the Butte County Environmental Review Guidelines, which apply to the unincorporated areas of the County, to align them with the latest version of CEQA and reflect the county's current environmental review procedures and practices. The County Environmental Review Guidelines intend to establish policies and procedures for implementing the requirements of CEQA, as contained in section 21000 of the California Public Resources Code, and the State's CEQA Guidelines, as contained in section 15000 of the California Code of Regulations. The County Environmental Review Guidelines were last revised in 1996. Since then, there have been multiple changes to CEQA and its implementing guidelines due to court decisions and legislative actions. The update will also incorporate adjustments to the County's environmental review procedures and practices to reflect changing needs. The update to the guidelines is also considered a project under CEQA. Section 15061(b)(3) exempts activities covered by the rule that CEQA applies only to projects with the potential to significantly affect the environment, and section 15308, which exempts actions by regulatory agencies for the protection of the environment. The Department recommends the Board of Supervisors approve the update to the Butte County Environmental Review Guidelines and find the update exempt from CEQA. The Planning Commission approved the update at a public hearing on February 27, 2025, with a 4-0 vote. (DEPARTMENT OF DEVELOPMENT SERVICES)

Action Requested - FIND THE ITEM IS EXEMPT FROM CEQA AND APPROVE THE UPDATED GUIDELINES.

3.3. Department of Human Resources

3.3.a Resolution to Amend the Salary Ordinance

The Department of Human Resources recommends the Board of Supervisors adopt a resolution amending the Salary Ordinance for the following departments:

Behavioral Health: Add 1 Support Services Supervisor position to support administrative functions within the Department to meet ongoing needs. The estimated cost for the remainder of the current fiscal year is \$18,916 and will be paid for with available savings in the Department's budget. The estimated annual cost is \$75,665 and is paid with State funding. Total allocations to increase by 1.

County Administration: Delete 1 vacant Program Development Manager position (term

11/17/25) and add 1 flexibly staffed Administrative Analyst I/II/III position (term 6/30/26). This change is to meet the federal compliance requirements of the CDBG Disaster Recovery Program for the duration of the program. The position is grant funded and the change will result in salary savings of approximately \$10,000 per year. Total allocations to remain unchanged.

Employment and Social Services: Convert 1 flexibly staffed Financial Analyst I/II position to 1 Administrative Analyst Supervisor position. This organizational change will improve workload distribution, training, and team development. The estimated increased annual cost of \$12,000 will be covered by salary savings in the department's budget with no General Fund cost. Convert 1 vacant Housing and Homeless Administrator position to Deputy Director of Employment and Social Services. This change better suits the operational needs of the department and results in an annual salary savings of \$29,708. Total allocations to remain unchanged.

Public Works: Add 2 flexibly staffed Scale Attendant I/II positions for the landfill to support the new inbound scale house approved by the Board of Supervisors on March 11, 2025. The estimated annual cost for the positions is \$134,020 and will be funded with salary savings in the current fiscal year. Ongoing costs for the positions will be paid by fees recently increased due to the implementation of SB1383 and AB1826. Total allocations to increase by 2. (DEPARTMENT OF HUMAN RESOURCES)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.4. Department of Public Health

3.4.a Resolution Recognizing National Public Health Week as April 7-13, 2025

A presidential proclamation in 1995 designated the first full week of April as National Public Health Week to highlight efforts in communities across the nation and to heighten awareness of important public health issues. The American Public Health Association has declared April 7-13, 2025, as National Public Health Week. The theme for the 2025 National Public Health Week is "Public Health: It Starts Here". The Department of Public Health will join other counties in California and across the nation to raise awareness that health starts with all of us and that we are all stronger and healthier by working together. Butte County Public Health is dedicated to providing services and programs that protect health, prevent disease, and promote health education. During National Public Health Week, the Department will provide educational information that highlights efforts to promote prevention along with services that align with this year's theme. All public health professionals and advocates provide an important role in protecting and furthering the health and welfare of residents, and their dedicated efforts are appreciated and worthy of commendation. (DEPARTMENT OF PUBLIC HEALTH)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.5. Department of Water & Resource Conservation

3.5.a Contract Amendment with Luhdorff and Scalmanini Consulting Engineers (LSCE) for the Feather Ridge Water System Improvements Project

On June 27, 2023, the Board of Supervisors approved a contract with LSCE for the planning, engineering and design for the Feather Ridge Water System Improvements

project. The project is funded through an agreement the County holds with the Department of Water Resources of the State of California (DWR), Small Community Drought Relief Program. The term of the contract with LSCE is June 27, 2023, through December 31, 2024, not-to-exceed \$234,573. The Department of Water and Resource Conservation has been working with LSCE for the duration of the project and has identified additional services required beyond the original scope of work as well as a need to extend the duration of the contract to align with the terms of the contract and amendments held between the County and DWR. Required services include additional project coordination and reporting, additional design work and additional contracting and construction management. The Department has secured an amended project budget, scope and timeline from the grantor, allowing for additional funding and time for the tasks to be completed. The Department recommends the Board approve a contract amendment with LSCE to modify the scope of work, increase the fixed price amount by \$135,215, not-to-exceed \$369,788 and extend the term by 15 months, through March 31, 2026. All other terms remain the same. The contract is fully grant-funded and does not impact the General Fund. (DEPARTMENT OF WATER & RESOURCE CONSERVATION)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN.

3.6. District Attorney's Office

3.6.a Resolution Recognizing National Crime Victims' Rights Week in Butte County

Approval is requested for a resolution which recognizes April 6 - 12, 2025 as National Crime Victims' Rights Week in Butte County. National Crime Victims' Rights Week provides an opportunity to recognize the County's commitment to victim services and to assist survivors with relevant services that support justice and healing for all victims of crime. (DISTRICT ATTORNEY'S OFFICE)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.7. Probation Department

3.7.a Contract Amendment with Elijah House Foundation for Sober Living Environment Services

Elijah House Foundation offers a structured sober living environment designed to promote long-term sobriety, supporting an average of 20 clients a month. Their program provides a well-managed setting that supports residents in maintaining sobriety, transitioning to a less intensive level of supervision, reducing homelessness, and enhancing employability. The contractor collaborates closely with the Probation Department to conduct in-home visits, searches, and administer drug and alcohol testing of residents. On October 1, 2024, the County executed a contract with Elijah House Foundation for Sober Living Environment Services for \$20,000. However, the allocated funds for this agreement have been depleted more quickly than anticipated, primarily due to the closure of another Sober Living Environment. The Department recommends amending the contract with Elijah House Foundation for Sober Living Environment services. The amendment extends the term of the contract by one year and six months, through June 30, 2026, and increases the maximum payable amount by \$120,000, not-to-exceed \$140,000. All other terms remain the same. (PROBATION DEPARTMENT)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE CHAIR TO SIGN.

3.7.b Contract Amendment with The Skytte Foundation Inc. for Sober Living Environment Services

The Skytte Foundation Inc. offers a structured sober living environment designed to promote long-term sobriety, currently supporting an average of 10 clients a month. Their program provides a well-managed setting that supports residents in maintaining sobriety, transitioning to a less intensive level supervision, reducing homelessness, and enhancing employability. The contractor collaborates closely with the Probation Department to conduct in-home visits, searches, and administer drug and alcohol testing of residents. On December 1, 2024, a contract for \$20,000 was executed. However, the allocated funds for this agreement have been depleted more quickly than anticipated, primarily due to the closure of another Sober Living Environment. The Department recommends amending the contract with The Skytte Foundation Inc. for Sober Living Environment services. The amendment extends the term of the contract by one year and four months, through June 30, 2026, and increases the maximum payable amount by \$120,000, not-to-exceed \$140,000. All other terms remain the same. (PROBATION DEPARTMENT)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE CHAIR TO SIGN.

3.8. Sheriff-Coroner's Office

3.8.a Sheriff's Office Military Equipment Use Policy and Ordinance

Effective January 1, 2022, Government Code sections 7070-7075 requires a law enforcement agency (LEA) to obtain approval from the applicable governing body prior to obtaining LEA funding for acquiring military equipment. This involves adoption of a Military Equipment Use Policy by ordinance. In addition, the Sheriff's Office is required to provide an annual report on use of military equipment and the Board of Supervisors is to determine if the adopted ordinance shall be renewed annually. The original policy was approved by the Board of Supervisors in May of 2022. On March 11, 2025, the Policy was presented to the Board to allow for public comment and the Ordinance was introduced. The Sheriff's Office recommends approval of the Policy and adoption of the ordinance. (SHERIFF-CORONER'S OFFICE)

Action Requested - ADOPT ORDINANCE AND AUTHORIZE THE CHAIR TO SIGN.

3.8.b Contract Amendment with California Forensic Medical Group (CFMG) for Medical Services

In April 2020, the Sheriff's Office and Probation Department entered into a contract with CFMG to provide medical services at the Jail and Juvenile Hall. In recognition of the challenges associated with providing jail medical services, staff issued a request for proposals (RFP) to explore alternative companies that offer medical care to incarcerated individuals. Due to the timing of the process, an amendment to the current contract is necessary to ensure continued services while staff finalize and negotiate new medical services contracts. The proposed amendment extends the current contract by two months, through May 31, 2025, and increases the maximum payable amount by \$168,434, bringing the total not-to-exceed amount to \$32,692,564. All other terms remain

unchanged. (SHERIFF-CORONER'S OFFICE)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN.

3.8.c Accept Canine Donation from Butte County Sheriff's Mounted Posse

Butte County Sheriff's Mounted Posse raised funds to purchase a new detection canine for the Sheriff's Office K9 Unit. The K9 Unit will be able to train and use the canine to assist with searches for people and substances such as illegal narcotics. The Sheriff's Office will assume ownership of the canine and cover all associated costs, including ongoing care and training. The Sheriff's Office recommends accepting the donation of the canine, with an approximate value of \$11,100. (SHERIFF-CORONER'S OFFICE)

Action Requested - ACCEPT DONATION.

3.9. Treasurer-Tax Collector's Office

3.9.a Resolution of the Board of Supervisors Authorizing Chico Unified School District to Sell Bonds Directly

On November 5, 2012, voters within the Chico Unified School District approved Measure E for the issuance of \$78,000,000 in bonds for various purposes set forth in the ballot to the voters pertaining to educational facilities within the District.

The Board of Supervisors has received a certified, adopted copy of a resolution (District Resolution) of the Board of Education of the District, authorizing the issuance of the third series of bonds pursuant to the Bond Measure in an aggregate principal amount not-to-exceed \$33,000,000 to be designated the Chico Unified School District General Obligation Bonds Election of 2012 Series C Bonds.

On November 5, 2024, voters within the Chico Unified School District approved Measure C for the issuance of \$239,000,000 in bonds for various purposes set forth in the ballot to the voters pertaining to education facilities within the District.

The Board of Supervisors has received a certified, adopted copy of a resolution (District Resolution) of the Board of Education of the District, authorizing the issuance of the first series of bonds pursuant to the Bond Measure in an aggregate principal amount not-to-exceed \$80,000,000 to be designated the Chico Unified School District General Obligation Bonds Election of 2024 Series A Bonds.

The District has been advised that it can obtain savings which can be passed on to the property taxpayers of the District by refinancing all or a portion of the outstanding prior bonds with the sale of general obligation refunding bonds. In order to accomplish the foregoing refinancing plan and restructure the District's outstanding indebtedness, allowing for the increased management of tax rates, the Board of Education of the District has determined at this time to authorize the issuance of its "Chico Unified School District 2025 General Obligation Refunding Bonds" in an aggregate principal amount not to exceed \$30,000,000 (the "Refunding Bonds" and, together with the New Money Bonds, the "Bonds"); and

The Board of Supervisors of the County has received adopted copies of resolutions

adopted by the Board of Trustees with respect to the 2012 Series C Bonds, the 2024 Series A Bonds, and the Refunding Bonds, each adopted by the Board of Trustees on March 12, 2025 (together, the "District Resolutions")

The Board of Education of the District is requesting that the Board of Supervisors adopt a new resolution allowing the District to issue General Obligation Bonds directly without the involvement of the County as a conduit issuer under Education Code 15140 (b). Pursuant to the District Resolution, the District is formally requesting the Auditor-Controller of the County to levy ad valorem taxes in an amount sufficient to fulfill the requirements of the debt service schedule for the Bonds, which will be provided by the District following the sale of the Bonds. The Board of Education of the District additionally requests that specified County Officials be authorized and directed to execute documents necessary to complete the transaction. (TREASURER-TAX COLLECTOR'S OFFICE)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.9.b Resolution of the Board of Supervisors Authorizing Thermalito Elementary Unified School District to Sell Bonds Directly

On November 5, 2024, voters within the Thermalito Elementary Unified School District approved Measure D for the issuance of \$6,800,000 in bonds for various purposes set forth in the ballot to the voters pertaining to educational facilities within the District.

The Board of Supervisors has received a certified, adopted copy of a resolution (District Resolution) of the Board of Trustees of the District, authorizing the issuance of the first series of bonds pursuant to the Bond Measure in an aggregate principal amount not-to-exceed \$4,995,000 to be designated the Thermalito Unified School District General Obligation Bonds Election of 2024 Series A Bonds.

The District Board is requesting that the Board of Supervisors adopt a resolution allowing the District to issue General Obligation Bonds directly without the involvement of the County as a conduit issuer under Education Code 15140 (b). Pursuant to the District Resolution, the District is formally requesting the Auditor-Controller of the County to levy ad valorem taxes in an amount sufficient to fulfill the requirements of the debt service schedule for the Bonds, which will be provided by the District following the sale of the Bonds.

The District Board additionally requests that specified County Officials be authorized and directed to execute documents necessary to complete the transaction. (TREASURER-TAX COLLECTOR'S OFFICE)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

4. **REGULAR AGENDA**

4.1 Board Member/Committee Reports and Board Member Comment

4.2 Public Comment

Comments to the Board on issues and items not listed on the agenda. Pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda. Please note that Public Comment is in two separate sections.

One, at the beginning of the regular agenda, which will last a maximum of 15 minutes, with another to follow as the last item on the regular agenda with no time limits.

4.3 New Public Service Hours for Butte County Library

On November 5, 2024, Butte County residents voted in favor of Measure H to increase funding for public services, including the Butte County Library. The Board of Supervisors increased appropriations in the FY 2024-25 budget on November 11, 2024, to add 16.5 FTE positions, impacting public service hours in all six branch libraries. With the additional positions, library branches are able to increase operational hours to historic levels. Recommended hours for all six library branches effective April 1, 2025 are:

Biggs Branch		Gridley Branch		Durham Branch	
Tuesday	10am-6pm	Tuesday	10am-6pm	Tuesday	10am-6pm
Thursday	10am-6pm	Wednesday	10am-6pm	Wednesday	12pm-8pm
Saturday	12pm-4pm	Thursday	12pm-8pm	Thursday	10am-6pm
		Friday	10am-5pm	Friday	10am-5pm
		Saturday	10am-5pm	Saturday	10am-5pm
Chico Branch		Oroville Branch		Paradise Branch	
Monday	10am-6pm	Tuesday	12pm-8pm	Tuesday	10am-6pm
Tuesday	10am-6pm	Wednesday	10am-6pm	Wednesday	10am-6pm
Wednesday	12pm-8pm	Thursday	10am-6pm	Thursday	12pm-8pm
Thursday	10am-6pm	Friday	10am-5pm	Friday	10am-5pm
Friday	10am-5pm	Saturday	10am-5pm	Saturday	10am-5pm
Saturday	10am-5pm				

(LIBRARY)

Action Requested - ADOPT RESOLUTION TO ADJUST PUBLIC SERVICE HOURS FOR BUTTE COUNTY LIBRARY

4.4 Employment Contract for Director of Employment and Social Services

Approval is requested for an employment contract with Tiffany Rowe for the position of Butte County Director of Employment and Social Services, including Public Guardian/Public Administrator. The term of the contract is March 25, 2025 through March 24, 2028. The proposed annual salary is \$161,580. (COUNTY ADMINISTRATION)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN.

4.5 Budget Amendment and Capital Asset Purchase

Each year the Department of Employment and Social Services prepares a budget based on anticipated state and federal revenues and expected expenditures. Midway through the year, a budget amendment is often required to true up the budget based on updated estimates. The Department recommends a budget amendment of \$5.8 million, offset by \$4.8 million revenues and \$1 million use of 2011 realignment restricted fund balance. The amendment includes \$800,000 for the In-Home Support Services (IHSS) program due to union negotiations which were finalized after the FY 2024-25 budget was adopted; \$5 million for the CalWORKs and Adoptions Assistance entitlement programs largely funded by State and federal dollars; and \$23,650 in capital asset authority to purchase one electric utility cart that will be used during the normal course of business to transport large

and bulky supplies such as IS equipment and furniture, for local mail and supply delivery on Department campuses and to be used during emergencies for transporting staff, equipment, food and other supplies at shelters. The Department recommends the Board of Supervisors approve the budget amendment and capital asset authority. (DEPARTMENT OF EMPLOYMENT & SOCIAL SERVICES)

Action Requested - 1) APPROVE CAPITAL ASSET PURCHASE; AND 2) APPROVE BUDGET AMENDMENT (4/5 VOTE REQUIRED).

4.6 Contract with Dokken Engineering for Professional Engineering Services for the Cohasset Road Widening and Fire Safety Project

Cohasset Road is currently the only ingress and egress for the Cohasset community, which is in a high-severity fire area and susceptible to potential fire danger. Recently, the County was awarded \$1.4 million in federal earmark funding to conduct a road-widening and fire-safety study for Cohasset Road. In June 2024, the Department of Public Works released a Request for Proposals (RFP) that yielded one proposal. The Department issued a revised RFP that received three proposals from qualified firms: GHD, Inc. of Roseville, CA, Provost & Pritchard Consulting Group of Chico, CA, and Dokken Engineering of Folsom, CA. The proposals were evaluated and ranked based on experience, capacity, and overall professional qualifications, and all three firms were invited to participate in a final selection interview. Dokken Engineering was identified as the highest-ranked firm. The Department recommends the Board of Supervisors approve a contract with Dokken Engineering for project feasibility, design, permitting, and final bid-ready package preparation. The contract term is through March 25, 2028, not-to-exceed \$1,201,417. (DEPARTMENT OF PUBLIC WORKS)

Action Requested - APPROVE CONTRACT AND AUTHORIZE CHAIR TO SIGN.

4.7 Contract with Advanced Building Maintenance, Inc. for Countywide Janitorial Services for County-Leased Facilities

On January 13, 2025, the Department of General Services published a formal Request for Proposals for the procurement of janitorial services at County-leased facilities occupied by the departments of Behavioral Health, Employment and Social Services, Public Health, and Child Support Services. The Department received six qualified proposals from Advanced Building Maintenance, Inc. of Sacramento, CA; Inside Out Landscaping and Janitorial of Chico, CA; Pro-Line Cleaning Services, Inc. of Diamond Springs, CA; Slate USA Inc. of New York, NY; UBM Enterprise, Inc. of Dallas, TX; and Unicare Building Maintenance, Inc. of Irving, TX, ranging in cost from \$562,920 to \$1,087,917 per year. The Department recommends the Board approve a contract with Advanced Building Maintenance, Inc., the highest scoring and most responsive bid proposal. The term of the contract is three years, from April 1, 2025, to March 31, 2028, for \$948,213 per year, not-to-exceed \$2,844,641. (DEPARTMENT OF GENERAL SERVICES)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN.

4.8 Update of Budget, Legislative, and other Current Issues by the Chief Administrative Officer

4.9 Board of Supervisors Public Comment (Continuation as needed)

4.10 Items Removed from the Consent Agenda for Board Consideration and Action

5. PUBLIC HEARINGS AND TIMED ITEMS

5.1 9:02 am -Timed Item - Report on CSAC Activities

CSAC is a lobbying, advocacy, and service organization that represents all 58 counties in California at the state and federal levels. Its primary purpose is to represent county governments before the California Legislature, state administrative agencies, and the federal government. CSAC also focuses on educating state and federal decision-makers, as well as the public, about the value and necessity of county programs and services.

In addition to advocacy, CSAC provides various services to its member counties, including finance, investment, insurance, and educational programs. Graham Knaus, the Chief Executive Officer of CSAC, will provide a report on current CSAC activities. (COUNTY ADMINISTRATION)

Action Requested - ACCEPT FOR INFORMATION.

5.2 9:05 am - Timed Item - Recognition of CSAC Credentialed California County Senior Executive Program Graduates

CSAC offers a comprehensive Senior Executive Program designed to enhance the leadership and management capabilities of county executives. This program requires the successful completion of ten rigorous CSAC courses covering a broad range of topics pertinent to effective county governance and administration. The Program provides participants with advanced training in areas critical to effective County leadership, including policy development, fiscal management, and intergovernmental relations.

In an effort to increase accessibility to this valuable professional development opportunity for Butte County staff, CSAC partnered with Butte County, Glenn County and Colusa County to establish a regional campus. This collaborative effort eliminated the need for extensive travel, fostering regional cooperation and enabling a larger number of County staff to participate.

Participants have demonstrated their commitment to professional development by successfully completing all program requirements. The successful completion of this program reflects the staff's dedication to improving their leadership skills and contributing to the effective management and operations of Butte County. (COUNTY ADMINISTRATION)

Action Requested - ACCEPT FOR INFORMATION.

5.3 10:00 am - Public Hearing - Protest Hearing to Amend the Assessments for County Service Area (CSA) 172 and Authorize a Resolution of Intent to Proceed with Mail Ballot Election and Public Hearing

CSA 172 provides street lighting, stormwater drainage, fire suppression, and landscape maintenance services to 44 parcels in the Autumn Park subdivision. Since its formation in 1999, the maximum assessment charges have remained unchanged despite significant increases in infrastructure maintenance costs. Consequently, expenditures now exceed revenues, depleting the CSA's available fund balance. If this issue isn't corrected, the CSA will lack the resources to provide the services it was created to provide. The Department of Public Works recommends an assessment increase and a revised landscape contract for reduced services to gradually restore the fund balance and prepare for future fire suppression system upgrades.

On January 28, 2025, the Board of Supervisors authorized a Resolution of Intent to initiate procedures for increasing the maximum assessment charge for CSA 172 and scheduled a Public Protest Hearing for March 25, 2025. During this hearing, protest ballots mailed to CSA 172 property owners will be counted, and the protest election results will be announced. If a majority of property owners do not protest the increase, the Department recommends approving a Resolution of Intent to proceed with a mail ballot election and to set a public hearing on May 13, 2025, at 10:00 am to determine whether the assessment increase will be imposed. (DEPARTMENT OF PUBLIC WORKS)

Action Requested - 1) OPEN A PUBLIC HEARING; 2) COUNT THE PROTEST BALLOTS RECEIVED FOR THE CSA 172 PROP 218 PROTEST ELECTION; 3) IF THERE IS NOT A MAJORITY PROTEST, ADOPT A RESOLUTION OF INTENT CALLING FOR A MAIL BALLOT ELECTION TO INCREASE FEES AND CHARGES FOR COVERED SERVICES IN COUNTY SERVICE AREA (CSA) 172 AND AUTHORIZE THE CHAIR TO SIGN; AND 4) SET A PUBLIC HEARING FOR MAY 13, 2025, AT 10:00 AM.

5.4 10:30 am - Public Hearing - County-Initiated Zoning Code Amendment to Butte County Code Chapter 24, Article III, Division 3 and Article VII, Division 1, adding "Golf Course Safety Nets"

County-initiated amendment to the Butte County Zoning Ordinance (Chapter 24, Article III, Division 3, to add sections 24-62) to allow golf ball safety nets. Including golf ball safety nets will allow residents to apply for an administrative review process to ensure compatibility with the applicable zone and surrounding land uses and apply appropriate design standards. The amendment also includes adding a golf ball safety net definition to the Butte County Zoning Ordinance (Chapter 24, Article VII, Division 1). The amendment will require an Administrative Permit. Regulation of golf ball safety nets is necessary to ensure that safety nets are not unreasonably incompatible with surrounding properties, are maintained in functional working order, and comply with applicable development standards and building code requirements. The proposed zoning code amendment would help protect people and property from errant golf balls when there is a demonstrated need. On February 27, 2025, the Planning Commission passed a Resolution on a vote of 4-0, finding the proposed Zoning Code Amendment exempt under section 15303 of the CEQA and recommending the adoption of Zoning Code Amendment ZCA25-0001. (DEPARTMENT OF DEVELOPMENT SERVICES)

Action Requested - ADOPT THE ORDINANCE AND AUTHORIZE THE CHAIR TO SIGN.

5.5 11:00am - Timed Item - Measure H Post Election Analysis

Butte County contracted with TeamCivX for consulting services prior to placing a one cent sales tax on the November 2024 ballot. Joy Kummer, with TeamCivX, will present a post-election analysis. (COUNTY ADMINISTRATION)

Action Requested - ACCEPT FOR INFORMATION.

6. BOARD OF SUPERVISORS CLOSED SESSION

6.1 Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

- A. Agricultural Commissioner
- B. Behavioral Health Director
- C. Chief Administrative Officer
- D. Chief Probation Officer
- E. Child Support Services Director
- F. County Counsel
- G. Development Services Director
- H. Employment and Social Services Director
- I. General Services Director
- J. Human Resources Director
- K. Information Systems Director
- L. Library Director
- M. Public Health Director
- N. Public Works Director
- O. Water & Resource Conservation Director

6.2 Conference with Labor Negotiators Pursuant to Government Code Section 54957.6

Agency

Designated

Representatives: Jack Hughes, Sheri Waters, Aaron Quin and Andy Pickett

Employee

Organizations: Teamsters - General Unit; Teamsters - Social Services Workers Unit; Teamsters - Mid Management Unit; Butte County Probation Peace Officers Association; Butte County Probation Peace Officers Association - Management Unit; Butte County Professional Employees' Association; Butte County Deputy Sheriff's Association - General Unit; Butte County Deputy Sheriff's Association - Management/Supervisory Unit; Butte County Correctional Officers Association - General Unit; Butte County Correctional Officers Association - Supervisory Unit; Skilled Trades Unit; Butte County Deputy District Attorneys Association - Attorney Unit; Confidential Employee Unit; Non-Represented Employee Unit; Board of Supervisors Executive Assistants

6.3 Closed Session Public Comment

**Butte County
Department Heads**

Agricultural
Commissioner:
Katharine Quist

Assessor*:
Alyssa Douglass

Auditor-Controller*:
Graciela Gutierrez

Behavioral Health:
Scott Kennelly

Chief Administrative
Officer:
Andy Pickett

Chief Probation Officer:
Melissa Romero

Child Support Services:
Elisha Novell, Interim

Clerk-Recorder/
Registrar of Voters*:
Keaton Denlay

County Counsel:
Brad Stephens

Development Services:
Paula Daneluk

District Attorney*:
Mike Ramsey

Employment &
Social Services:
Tiffany Rowe, Interim

Fire Chief:
Garrett Sjolund

General Services:
Michael Hodson

Human Resources:
Sheri Waters

Information Systems:
Paul LaValley

Library:
Misty Wright

Public Health:
Monica Soderstrom

Public Works:
Joshua Pack

Sheriff-Coroner*:
Kory Honea

Treasurer-Tax Collector*:
Troy Kidd

UC Cooperative
Extension

Advisor:
Preet Ahluwalia

Water & Resource
Conservation:
Kamie Loeser

***Elected Official**

Information and Procedures Concerning the Agenda and Board of Supervisors Meetings

Meeting Information:

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or on the Clerk of the Board website page.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the County Administrative Office upon request.

Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. **Consent Agenda:** These items are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
2. **Public Comment:** This is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions or provide staff direction. Public Comment is limited to 3 minutes, and may be adjusted at the discretion of the Chair.
3. **Regular Agenda:** This is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
4. **Public Hearing and Timed Items:** This is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
5. **Closed Session:** The Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the Closed Session.

Public Participation:

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board of Supervisors is also committed to making its proceedings accessible to all residents. Individuals with special needs should call the Clerk of the Board at 530.552.3300, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations, or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

Disclosure of Campaign Contributions

Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

For further information contact the:
Clerk of the Board of Supervisors
County Administration Office
25 County Center Drive, Suite 200, Oroville, CA 95965
530.552.3300

Board of Supervisors Agenda – Commonly Used Acronyms:

AB – Assembly Bill	EIR – Environmental Impact Report
APN – Assessor’s Parcel Number	EOC – Emergency Operations Center
AQMA – Air Quality Management Act	EPA – Environmental Protection Agency
ARPA – American Rescue Plan Act	FEIR – Final Environmental Impact Report
BCAG – Butte County Association of Governments	FEMA – Federal Emergency Management Agency
BLUF – Bottom Line Up Front	FY – Fiscal Year
BOE – Board of Equalization	GP – General Plan
BCFD – Butte County Fire Department	IMP – Infrastructure Master Plan
BCGP – Butte County General Plan	JPA – Joint Powers Authority
BCOE – Butte County Office of Education	LAFCO – Local Agency Formation Commission
BCSO – Butte County Sheriff’s Office	MOU – Memorandum of Understanding
BINTF – Butte Interagency Narcotics Task Force	MUP – Minor Use Permit
BRCP – Butte Regional Conservation Plan	NOC – Notice of Completion
CAL FIRE – California Department of Forestry and Fire	NOP – Notice of Preparation
Cal OES – California Office of Emergency Services	OEM – Office of Emergency Management
CalTrans – California Department of Transportation	RCRC – Rural County Representatives of California
CDBG – Community Development Block Grant	RFP – Request for Proposals
CEQA – California Environmental Quality Act	SB – Senate Bill
CSA – County Service Area	SBFCA – Sutter Butte Flood Control Agency
CSAC – The California State Association of Counties	SGMA – Sustainable Groundwater Management Act
DEIR – Draft Environmental Impact Report	SHARP – Self-Help Assistance and Referral Program
DID – Durham Irrigation District	TAC – Technical Advisory Committee
DOT – Department of Transportation	YTD – Year-to-date
DWR – Department of Water Resources	