



# BUTTE COUNTY BOARD OF SUPERVISORS

## REGULAR MEETING AGENDA DECEMBER 10, 2024 9:00 AM

### MEMBERS OF THE BOARD

BILL CONNELLY, DISTRICT 1  
PETER DURFEE, DISTRICT 2  
TAMI RITTER, DISTRICT 3  
TOD KIMMELSHUE, DISTRICT 4  
DOUG TEETER, DISTRICT 5

ANDY PICKETT  
CHIEF ADMINISTRATIVE OFFICER  
CLERK OF THE BOARD

BOARD OF SUPERVISORS CHAMBERS  
25 COUNTY CENTER DRIVE, SUITE 205  
OROVILLE, CALIFORNIA

BRAD STEPHENS,  
COUNTY COUNSEL

### 1. CALL TO ORDER

Pledge of Allegiance

Observation of a Moment of Silence

### 2. INTRODUCTORY ITEMS

Rules of Decorum

The Board of Supervisors welcomes the public to its meetings and encourages and appreciates public engagement. The Board of Supervisors expects members of the public to act in a courteous, civil, and respectful manner, and not make personal, impertinent, slanderous, or profane remarks to any member of the Board, staff, or the general public. The Board of Supervisors will not tolerate loud, threatening, personal, or abusive language, or disorderly conduct, which disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. Violation of these rules of decorum will result in the meeting being recessed.

#### 2.1 Corrections and/or Changes to the Agenda

#### 2.2 Announcement(s) of Recusal

### 3. CONSENT AGENDA

The Consent Agenda will begin with any Supervisor Comments on the Consent Agenda Items, then proceed with the Adoption of the Consent Agenda. Items can be removed for further discussion at the request of a Supervisor.

#### 3.1. Clerk-Recorder's Office

##### 3.1.a Announcement of the Certified Election Results for the November 5, 2024 Presidential General Election

Pursuant to California Elections Code section 15372, the County Clerk-Recorder/Registrar of Voters must submit the certified statement of the results of the election to the Board of Supervisors. The certified statement of votes cast for Butte County for the November 5, 2024 Presidential General Election is hereby submitted to the Board of

Supervisors. (CLERK-RECORDER'S OFFICE)

Action Requested - ANNOUNCE THE CERTIFIED RESULTS FOR THE NOVEMBER 5, 2024 GENERAL ELECTION AS REQUIRED BY ELECTION CODE SECTION 15400.

3.1.b Resolution in Recognition and Appreciation of Butte County Election Workers

Elections in this country are conducted at the county level. All the preparation and work is done by local members of the community. In Butte County, we are lucky to have dedicated election workers, some of whom boast considerable experience. Without them, elections would not be possible.

For the November 5, 2024, Presidential General Election, the Clerk-Recorder's Office hired and trained 122 temporary election workers. Their hard work ensured another successful election in Butte County.

The Department recommends adopting a resolution in recognition of these civil servants and their contributions to democracy at the local level. (CLERK-RECORDER'S OFFICE)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.2. County Administration

3.2.a Approval of Board of Supervisors Meeting Minutes

Submitted for approval are the November 12, 2024 Board of Supervisors Meeting Minutes. (COUNTY ADMINISTRATION)

Action Requested - APPROVE THE NOVEMBER 12, 2024 BOARD OF SUPERVISORS MEETING MINUTES.

3.2.b Update from the Alliance for Workforce Development (AFWD) on Operations in Butte County

As part of the Northern Rural Training and Employment Consortium, AFWD delivers the federal Workforce Investment Act programs for adults, youth, dislocated workers, and businesses throughout Butte County. AFWD has provided the Board of Supervisors with an update on the status of services provided in Butte County during the 2023-24 program year. (COUNTY ADMINISTRATION)

Action Requested - ACCEPT FOR INFORMATION.

3.2.c Resolution Ratifying Local Disaster Proclamation

Andy Pickett, the Chief Administrative Officer, proclaimed a local emergency on July 2, 2024, due to the Thompson fire. The fire burned a portion of the community with a high concentration of access and functional needs population, and ultimately destroyed 34 structures. On July 25, 2024, the Chief Administrative Officer proclaimed a local emergency for the Park Fire. The Park Fire started the afternoon of July 24, 2024, in Upper Bidwell Park on the edge of Chico and grew quickly, requiring evacuations in North Chico, Richardson Springs, Cohasset, Butte Meadows, and Forest Ranch. The Park Fire destroyed 428 structures. The magnitude of the Thompson and Park Fires quickly outpaced local capacity and each were declared a local emergency due to wildfire.

Per California Law, once the proclamation is ratified, it must be renewed every 60 days. The Department requests the Board renew the local emergency for the Park and Thompson Fires. (COUNTY ADMINISTRATION)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.2.d Contract Amendment with Hinderliter, de Llamas and Associates (HdL) for Measure H Sales Tax Auditing and Forecasting

HdL currently provides sales tax auditing, forecast and economic analysis services to Butte County for the traditional Bradley Burns Sales Tax. With the passage of Measure H, a contract amendment is recommended which will extend this work to the Measure H sales tax, technically a transactions tax. The work done by HdL helps to ensure that taxes due to Butte County are received, as well as providing revenue projections and analysis. The amendment adds these services to the contract at an additional cost of \$300 per month along with 25% of audit findings. The Department recommends approval of the amendment. (COUNTY ADMINISTRATION)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN.

3.2.e Letter to Army Corps of Engineers Regarding the Water Control Manual (WCM) Update for the Oroville Dam

The Army Corps of Engineers, in conjunction with the Department of Water Resources (DWR), is revising the WCM for the Oroville Dam. The WCM guides storm-season operations to ensure dam owners comply with federal rules related to flood management for the protection of downstream communities. Updates to the water control manual for the Oroville Dam is being considered to reflect recent improvements to forecasting and coordinated reservoir operations. Improved reservoir operations should result in reduced risk to Butte County residents from flooding and property damage. Staff recommends the Board of Supervisors sign a letter encouraging the Army Corps of Engineers to make the safety and well-being of Butte County residents the first priority in the WCM update. (COUNTY ADMINISTRATION)

Action Requested - APPROVE LETTER AND AUTHORIZE THE CHAIR TO SIGN.

**3.3. County Counsel's Office**

3.3.a Contract with Peter G. Washington, Attorney at Law for Legal Services

County Counsel contracts with legal firms to provide legal representation to the County in specialized litigation, claims, and other legal matters. Counsel has previously contracted with Peter Washington through the law office of Washington & Washington and, most recently, Low, McKinley & Salenko. Peter Washington is now a solo practitioner. County Counsel recommends entering into a contract with Peter G. Washington, Attorney at Law, for legal services. The term of the contract is December 10, 2024 through December 9, 2029, not-to-exceed \$300,000. (COUNTY COUNSEL)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN.

3.3.b Resolutions Regarding Implementation of Measure H

On June 11, 2024, the Board of Supervisors directed staff to initiate the process to place a

one percent, or one cent on the dollar, sales tax measure on the ballot for the November 5, 2024 election. On June 25, 2024, the Board approved a resolution calling for an election for County voters to consider a one cent sales tax during the November 5, 2024 statewide general election along with an ordinance imposing a retail transaction and use tax (sales tax) which would become operative if a majority of the electors voting on the measure voted to approve the sales tax. On July 30, 2024, the Board adopted the ordinance. On November 5, 2024, a majority of the electors voting on Measure H approved the tax.

The California Department of Tax and Fee Administration (CDTFA) requires certain documentation from the County to implement collection of the sales tax. The package includes a (1) resolution approving a Preparatory Agreement and Administrative Agreement for implementation of collection of the sales tax and authorizing the Chief Administrative Officer, Andy Pickett, to execute agreements with the CDTFA and (2) resolution authorizing certain employees and the County's consultant, Hinderliter de Llamas and Associates to examine CDTFA's tax records and authorizing the Auditor-Controller, Graciela Gutierrez, to designate in writing other officers or employees who may examine tax records. The Department recommends adopting the resolutions and authorizing the Chair to sign. (COUNTY COUNSEL)

Action Requested - ADOPT RESOLUTIONS (2) AND AUTHORIZE THE CHAIR TO SIGN.

**3.3.c Accept 2024 Local Agency Conflict of Interest Code Biennial Notices for School Districts that File Form 700s with the Butte County Office of Education**

The following school districts have reviewed their Conflict of Interest Codes pursuant to California Government Code section 87306.5(b) and have determined that their district's code is current and in no need of revision. County Counsel has reviewed the 2024 Local Agency Biennial Notices and believes them to be proper: Butte County Office of Education, Oroville City Elementary School District, and Bangor Union Elementary School District. (COUNTY COUNSEL)

Action Requested - ACCEPT 2024 LOCAL AGENCY CONFLICT OF INTEREST CODE BIENNIAL NOTICES.

**3.3.d Accept 2024 Local Agency Conflict of Interest Code Biennial Notice for Agencies that File Form 700 with the Clerk of the Board of Supervisors**

The following agency has reviewed its Conflict of Interest Code pursuant to California Government Code section 87306.5(b) and has determined that its agency's code is current and in no need of revision. County Counsel has reviewed the 2024 Local Agency Biennial Notice and believes it to be proper: Butte County Resource Conservation District. (COUNTY COUNSEL)

Action Requested - ACCEPT 2024 LOCAL AGENCY CONFLICT OF INTEREST CODE BIENNIAL NOTICES.

**3.4. Department of Agriculture**

**3.4.a Resolution in Recognition of Louie B. Mendoza Upon His Retirement from the Department of Agriculture**

The Department of Agriculture recommends that the Board of Supervisors adopt a

resolution recognizing the retirement of Agriculture Commissioner and Director of Weights and Measurements, Louie B. Mendoza, upon his retirement from the Department on December 20, 2024, after 22 years of dedicated service. (DEPARTMENT OF AGRICULTURE)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

### **3.5. Department of General Services**

#### **3.5.a Contract with 19six Architects for Architectural and Engineering Design Services for Behavioral Health Facilities in Oroville, Gridley and Paradise**

On October 25, 2022, the Board of Supervisors adopted a Resolution accepting a CDBG-Disaster Recovery (DR) infrastructure allocation of \$72,722,679 and approved priority projects, which included three Behavioral Health facilities. The CDBG-DR allocation for the three facilities is \$32,321,690 and includes the purchase and remodel of two existing facilities, one in Oroville and one in Paradise, and the construction of a new facility in Gridley.

The Department of General Services issued a Request For Proposals for architectural and engineering design services. The Department received ten proposals ranging in location from Chico to San Francisco, CA as follows: 19six Architects; AO Architects; Calpo Hom & Dong Architects; Dreyfuss + Blackford; Hibser Yamauchi Architects; LDA Partners; NMR; RGA; Studio W; and YNG Architects. The Department recommends entering into a contract with 19six Architects from Roseville, CA, the most responsive respondent. The term of this contract is 27 months from the Notice to Proceed, not-to-exceed \$2,261,615. (DEPARTMENT OF GENERAL SERVICES)

Action Requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN.

#### **3.5.b Contract with Lords Electric, Inc. (Lords) and Budget Amendment for Emergency Standby Generators at Fire Stations 55 and 64**

Hazard Mitigation Grant Program (HMGP) funds were made available after federally declared disasters to fund projects that mitigate future disasters. On June 8, 2021, the Board of Supervisors approved the use of PG&E Settlement funds for the local share of costs for multiple HMGP projects, including standby generators for fire stations. On January 10, 2023, FEMA approved and issued HMGP funds for emergency standby generators for fire stations 55 (Bangor) and 64 (Oroville), and 72 (Palermo), with a total project cost of \$485,300. FEMA also obligated \$24,265 for the 100% federal share of sub-recipient management costs. Funding for the project is included in the current fiscal year budget. A budget amendment is required to ensure that the funding is tracked according to HMGP reporting requirements and in alignment with grant tracking within the County's accounting software.

The Department of General Services issued a formal Invitation for Bids in August which resulted in responses that exceeded the available funding by \$186,300. HMGP grant administrator offered an option of decreasing the number of generators for the project to remain within the grant budget. Butte County Fire Department recommended that the solicitation be reissued without fire station 72 until additional funding is identified. On September 16, 2024, the Department Of General Services issued a second formal Invitation for Bids for the procurement and installation of emergency standby generators at

fire stations 55 and 64. The Department received five qualified bids from Hankins Group, Inc. of Chico, CA; Days Generator of Brentwood, CA; Ledbetter Electric of Marysville, CA; James Day Construction, Inc. of Clearlake, CA, and Lords Electric, Inc. of Sacramento, CA, ranging in cost from \$340,600 to \$461,408. The Department recommends the Board approve a contract with Lords, the lowest responsive bidder, appoint the Director of General Services as the officer of the project, and approve the budget amendment. The term of the contract is 365 calendar days from issuance of Notice to Proceed, not-to-exceed \$340,600. (DEPARTMENT OF GENERAL SERVICES)

Action Requested - 1) APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN; 2) APPOINT THE GENERAL SERVICES DIRECTOR AS THE OFFICER OF THE PROJECT; AND 3) APPROVE BUDGET AMENDMENT. (4/5 VOTE REQUIRED)

- 3.5.c Contract with KONE, Inc. for Elevator Modernization Upgrades at 7 Gillick Way, Oroville  
On September 17, 2024, the Department of General Services published a formal Invitation for Bids for the modernization of the existing elevator at the Jail Detention Facility located at 7 Gillick Way, Oroville. The Department received one qualified bid from KONE, Inc., of Sacramento, CA to develop approved plans and complete the work for the modernization of the elevator. Work includes building code upgrades, new mechanical equipment in the elevator machine room, and interior upgrades to the elevator car. The Department recommends the Board of Supervisors approve a contract with KONE, Inc., and appoint the Director of General Services as the officer of the project. The term of the contract is 365 days from issuance of Notice to Proceed, not-to-exceed \$321,256. (DEPARTMENT OF GENERAL SERVICES)

Action Requested - 1) APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN; AND 2) APPOINT THE GENERAL SERVICES DIRECTOR AS THE OFFICER OF THE PROJECT.

- 3.5.d Budget Amendment for the Jail Integrated Security System Improvements at 5 and 7 Gillick Way, Oroville  
On October 22, 2024, the Board of Supervisors approved a contract with American Alarm for construction services for integrated security system improvements in the existing detention facility at 5 and 7 Gillick Way, Oroville. The Sheriff's Office and Department of General Services recommend the Board approve the creation of a capital project and a budget amendment to transfer funds originally budgeted in the Sheriff's Office to the Capital Fund for a total estimated cost of \$900,000. (DEPARTMENT OF GENERAL SERVICES)

Action Requested - 1) APPROVE CAPITAL ASSET PURCHASE; AND 2) APPROVE BUDGET AMENDMENT. (4/5 VOTE REQUIRED)

- 3.5.e Contract with REM Construction, Inc. (REM) for Behavioral Health Center Project  
On December 7, 2022, the Department of Behavioral Health was awarded a Behavioral Health Continuum Infrastructure Program grant of \$5,201,740 to expand services for the Stepping Stones Program and Adult and Youth Mental Health Programs. The Board of Supervisors approved a Resolution on May 23, 2023, authorizing the purchase of the property at 254 Cohasset Road, Chico for the expansion of these programs.

On September 26, 2024, the Department of General Services published a formal Invitation

for Bids for the procurement and remodel of the facility at 254 Cohasset Road, Chico. The Department received five qualified bids from United Building Contractors of Chico, CA; Holt Construction, Inc. of Chico, CA; DH Slater and Son, Inc. of Chico, CA; Ginno Construction, Inc. of Chico, CA, and REM of Chico, CA, ranging in cost from \$1,622,202 to \$2,191,700. The Department recommends the Board approve a contract with REM, the most responsive low-bid, and appoint the Director of General Services as the officer of the project. The term of the contract is 240 calendar days from issuance of Notice to Proceed, not-to-exceed \$1,622,202. (DEPARTMENT OF GENERAL SERVICES)

Action Requested - 1) APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN; AND 2) APPOINT THE GENERAL SERVICES DIRECTOR AS THE OFFICER OF THE PROJECT.

### **3.6. Department of Human Resources**

#### **3.6.a Resolution to Amend the Salary Ordinance-California State Minimum Wage**

Effective January 1, 2025, the California State Minimum Wage will increase to \$16.50 per hour. In order to be in compliance with the new minimum wage, the Department of Human Resources recommends the Butte County Salary Schedule be updated to exclude Step 1 of the 7 step pay scale for the following 12 job classifications: Account Clerk I, Assessment Technician I, Inventory/Warehouse Worker I, Legal Office Assistant I, Library Assistant I, Office Assistant I, Public Health Laboratory Aide, Sheriff's Clerk I, Cook I, Custodian, Grounds Maintenance Worker I, and Scale Attendant I. (DEPARTMENT OF HUMAN RESOURCES)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

#### **3.6.b Resolution to Amend the Salary Ordinance-Health Care Employees (SB 525)**

On October 7, 2024, the Governor signed SB 525 which established a State Minimum Wage for Health Care Workers. This law is effective January 1, 2025 and establishes an initial minimum wage of \$18/hour for counties of Butte's size and based on the services provided. The minimum wage outlined in this law will increase 3.5% on July 1, 2025 and then annually until the minimum wage reaches \$25/hour by year 2033. Behavioral Health and Public Health departments have positions that meet the definition of Health Care Workers as defined in the law. To comply with the new law and maintain consistency with the County's salary plan, the Department of Human Resources recommends the Butte County Salary Schedule be updated to change the salary schedule where the classification series Step 1 is below \$18/hour. The following classifications will be impacted by this change: Behavioral Health Worker I, Behavioral Health Worker II, Health Services Assistant I, Health Services Assistant II, Peer Support Specialist, Senior Health Services Assistant, and Behavioral Health Peer Advocate. (DEPARTMENT OF HUMAN RESOURCES)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

#### **3.6.c Resolution to Amend the Salary Ordinance**

The Department of Human Resources recommends the Board of Supervisors adopt a resolution amending the Salary Ordinance for the following departments:

Behavioral Health: Convert 1 Quality Care & Systems Performance Manager position to

an Assistant Director of Behavioral Health - Clinical Services position. The Department is facing new challenges with CalAIM reform, the conversion from MHSA to BHSA, the passing of Prop. 1, and expansion of programs and locations. This conversion better suits the current and future needs of the Department. The estimated annual cost of the requested change is \$86,000 and will be paid for with salary savings in the Department's budget. Total allocations to remain unchanged.

County Administration: Expand 1 Administrative Technician position to include the Administrative Technician-Confidential classification. Add 1 Administrative Analyst Supervisor - Confidential position and delete 1 flexibly staffed Senior Administrative Assistant - Confidential position. These changes allow for cross-training and supervision and better meet the needs of the Department. The increased salary and benefits cost of approximately \$17,500 this fiscal year will be covered by salary savings in the Department's budget. Total allocations to remain unchanged.

County Counsel: Add 1 Administrative Analyst Supervisor - Confidential position. Upon successful departmental recruitment, the Department will return to the Board to delete the vacated position. These changes will better suit the current and future needs of the Department. The increased salary and benefits costs of approximately \$5,900 this fiscal year will be covered by salary savings in the Department's budget. Total allocations to temporarily increase by 1.

Human Resources: Amend Salary Ordinance No. 4236, Section 28F –“Confidential Employees” by adding Administrative Analyst Supervisor - Confidential with a Class Code of 12399 at Range 90. Amend Salary Ordinance No. 4236, Section 28E –“Mid Management” by adding Public Health Facilities Supervisor with a Class Code of 11837 at Range 55. The associated units have agreed to these changes.

Library: Extend 1 Librarian I term position from 12/31/2024 to 6/30/2025. This grant-funded position is being extended to continue work on a new Library Family Playtime grant, which extends the Sure Start program into the Gridley and Paradise branches. The estimated cost of the requested change is \$55,813 and will be paid by grant funding. Total allocations to remain unchanged.

Public Health: Add 1 Public Health Facilities Supervisor position and delete 1 Administrative Analyst Supervisor position. The requested change is an estimated annual savings of \$50,000. Over the past years, the Department has increased facility space across programs and areas requiring greater oversight and management. The addition of the facilities' classification will allow the Department to better oversee and manage space and facility needs. Expand 1 flexibly staffed Health Services Assistant II position to include the Senior Health Services Assistant classification. The estimated annual cost is \$7,000 if filled at the higher level. This change allows for greater flexibility for recruitment and retention. Total allocations to remain unchanged. (DEPARTMENT OF HUMAN RESOURCES)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE CHAIR TO SIGN.

**3.6.d Resolution Authorizing the Human Resources Director to Sign Benefit Related Documents for the 2025 Plan Year**

The County offers a variety of benefits to its Regular Help employees, including medical,



dental, vision, life insurance, long-term disability, medical and dependent care flexible spending accounts, and an employee assistance programs (EAP). Plan related documents may need to be reviewed and signed prior to the start of the plan year. The Department of Human Resources recommends adopting a resolution authorizing the Director of Human Resources to sign plan documents related to the 2025 plan year.

The following is an update on the benefits for the 2025 plan year: 1) CalPERS medical plan rates for 2025 in Butte County Region (region 1) will see the following changes: PERS Gold and Platinum plans average an 11.6% increase and the Blue Shield HMO Access+ plan will see a 8.7% increase; 2) Teamsters medical plan rates for 2025 will see a 2.5% increase; 3) MetLife's disability and life insurance rates will change as follows: long term disability will decrease 23%, basic (employer paid) life insurance premiums will decrease 47.5%, and voluntary insurance plans (employee paid) will stay the same; 4) Due to issues with Delta Dental's network and out-of-network reimbursement rates the Benefits Review Committee worked with the County's benefits broker (Burnham Benefit Services) to transition to MetLife, a new dental insurance provider which will lessen the importance of the dentist being in network, will guarantee flat pricing for 2 years and any increases in the 3rd year are capped at 7%; 5) VSP Vision Plan rates will increase 6% or \$.88 per month while also increasing benefits; 6) The service provided by Claremont, the County's EAP provider has been decreasing, so the Benefits Review Committee along with the County's benefits broker identified a new vendor, Magellan, and the rates reflect up to a 38% decrease; 7) WEX Flexible spending accounts rates will remain unchanged for the 2025 plan year. (DEPARTMENT OF HUMAN RESOURCES)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

### **3.7. Department of Public Health**

- 3.7.a Resolution Ratifying Local Health Emergency Proclamation for Park and Thompson Fires  
Butte County Health Officer, Dr. David Canton, declared a local health emergency in Butte County on July 27, 2024, due to the Park Fire that started on July 24, 2024. The Park Fire destroyed 428 structures, resulting in a large amount of debris which contains hazardous materials. On August 7, 2024, the Health Officer expanded the local health emergency to include the Thompson Fire. The debris poses a substantial present and potential hazard to human health and the environment unless managed properly.

Per California law, once the proclamation is ratified it must be renewed every 30 days. The Department recommends the Board of Supervisors renew the local health emergency declaration for the Park and Thompson Fires. (DEPARTMENT OF PUBLIC HEALTH)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

- 3.7.b Budget Amendment for CSA 37- Gridley Biggs Ambulance Service  
CSA 37 is located in the southwest portion of the County and includes the cities of Gridley, Biggs, and the unincorporated community of Richvale. CSA 37 provides funding for the provision of ambulance services within its boundaries. Ambulance service to the area requires the ability to have radio communications between ambulances, hospitals, and other medical facilities. Radio communications for the area of CSA 37 are handled through the Med 8 Repeater located in the Bloomer Hill vault. In June 2024, the Med 8 Repeater suffered an outage and required repair. During the repair, it was discovered that the Med 8

Repeater was aging and that a replacement or backup was required. Due to the urgency of the need, the Department of Public Health purchased a backup repeater to be placed in the Bloomer Hill vault that will allow for quick switch over from one repeater to the other in the event of any future outage. As the Med 8 Repeater serves the area of southern Butte County, the Department recommends that the Board of Supervisors approve a budget adjustment for CSA 37 to pay for the cost of the equipment. The cost of equipment was \$990 and CSA 37 has an adequate fund balance in CSA 37 to cover the cost. (DEPARTMENT OF PUBLIC HEALTH)

Action Requested - APPROVE BUDGET AMENDMENT. (4/5 VOTE REQUIRED)

### **3.8. Fire Department**

#### **3.8.a Resolution and Amendment to Cooperative Agreement with California Department of Forestry and Fire Protection (CAL FIRE) for Fire Protection Services**

The County enters into a cooperative agreement annually with CAL FIRE to staff the Butte County Fire Department, which provides fire protection services in the unincorporated areas of Butte County. The Cooperative agreement provides efficient, effective emergency services that takes advantage of economies of scale. The County has had a cooperative agreement with CAL FIRE since 1931. Due to structural funding shortages, the County has been unable to staff the Fire Department at industry-recommended levels. With the passage of Measure H by the voters of Butte County, sufficient funding is now available to bring the staffing up to industry standards. At the November 12, 2024 Board Meeting the Board approved the addition of 34 positions for the Fire Department. This will increase the Cooperative Agreement by \$4,156,512. Term of the agreement is July 1, 2024 through June 30, 2025 with a new maximum payable amount of \$23,171,360. (FIRE DEPARTMENT)

Action Requested - 1) ADOPT RESOLUTION AND AUTHORIZE CHAIR TO SIGN; AND 2) APPROVE AMENDMENT FOR COOPERATIVE AGREEMENT AND AUTHORIZE CHAIR TO SIGN.

### **3.9. Department of Public Works**

#### **3.9.a Revolving Loan Fund Forbearance Request for CSA 82 -Stirling City**

CSA 82 manages the Stirling City sewer collection system, which serves 95 parcels. The system was initially built in 1942 and urgently needs rehabilitation. In 2006, the lower section was replaced with state grant funding, but the upper section remains in poor condition. In 2022, the Department of Public Works secured a \$1.2 million grant from the State Water Resources Control Board to replace the upper section. Additionally, the Board of Supervisors approved \$128,938 in ARPA funding for permitting, monitoring, and administrative costs. On June 13, 2023, the Board approved structured assessment increases to help account for future ongoing maintenance and operations. Unfortunately, State budget cuts have paused grant assistance indefinitely. The ARPA funds have been spent, and without immediate rehabilitation of the system, CSA 82 lacks funds to pump the existing septic tanks, which is an estimated cost of \$20,000 to \$30,000. To address the financial shortfall, the Department recommends the Board approve a two-year forbearance on three existing County Service Area Revolving Loan Funds loans previously approved between 2014 and 2019.

The recommended action will provide short-term relief to CSA 82. The Department has concerns regarding the CSA's long-term fiscal viability in light of the system rehabilitation delays due to State budget cuts. The concerns of CSA 82 mimic the challenges of other similar CSAs, and the Department is pursuing structural changes to the broader CSA program to address these challenges. (DEPARTMENT OF PUBLIC WORKS)

Action Requested - APPROVE A TWO-YEAR LOAN FORBEARANCE (PRINCIPAL PLUS INTEREST) OF THE THREE EXISTING LOANS.

3.9.b Notice of Completion for Park Fire Metal Beam Guard Rail Repairs

On August 27, 2024, the Board of Supervisors ratified an emergency Force Account Agreement with Apex Fence Co. of Anderson, CA, for metal beam guardrail repairs, not-to-exceed \$300,000. Metal beam guardrails along County roads within the Park Fire burn scar were significantly damaged, threatening public health and safety. All emergency work has been completed and the total cost of work is \$88,671. The Department of Public Works recommends the Board accept the work as complete and authorize the chair to sign the Notice of Completion. (DEPARTMENT OF PUBLIC WORKS)

Action Requested - 1) ACCEPT THE CONTRACT WORK AS COMPLETE; AND 2) AUTHORIZE THE CHAIR TO SIGN THE NOTICE OF COMPLETION.

3.9.c Notice of Completion and Contract Change Order (CCO) for Park Fire Hazard Tree Removal

On August 27, 2024, the Board of Supervisors ratified an emergency Force Account Agreement with Greentek Services of Oroville, CA for tree and brush removal, not-to-exceed \$2,000,000. County roads within the Park Fire burn scar had significant impacts from hazardous trees and brush, threatening public health and safety as residents repopulated these areas. All emergency work has been completed. One CCO needs approval before the notice of completion. CCO No. 1 provides additional funding in the amount of \$21,971 for removing tree stumps along Mud Creek Road and Vilas Road that were potential hazards during snow removal efforts by County forces. The resulting total cost of work is \$2,021,971. The Department of Public Works recommends that the Board approve the change order and authorize the Director of Public Works to sign, accept the work as complete, and authorize the Chair to sign the Notice of Completion. (DEPARTMENT OF PUBLIC WORKS)

Action Requested - 1) APPROVE CCO NO. 1 AND AUTHORIZE THE DIRECTOR TO SIGN; 2) ACCEPT THE CONTRACT WORK AS COMPLETE; AND 3) AUTHORIZE THE CHAIR TO SIGN THE NOTICE OF COMPLETION.

3.9.d Franchise Waste Hauler Agreement Amendment with Recology Butte Colusa Counties to Comply with Senate Bill (SB) 1383

In September 2016, California passed SB 1383 to address the reduction of short-lived climate pollutants to reduce greenhouse gas generation and their emissions. The Board of Supervisors has recently taken various actions to comply with SB 1383. The next step in the SB1383 mandate is to update the Franchise Waste Hauler Agreements (agreements) related to mixed organics collection. The Department of Public Works has worked with three Franchise Waste Haulers (USA Waste of California, Recology Butte Colusa Counties, and Northern Recycling and Waste Service) to develop revisions to the Agreements, including SB 1383 requirements and exemptions related to mixed

organics. The SB 1383 revisions to the Agreements contain non-edible food recovery requirements, compliance with the mixed organic waste requirements, monitoring and reporting, and enforcement. On November, 12, 2024, the Board approved agreement amendments with Northern Waste and Recycling Services and USA Waste of CA.

To mitigate the financial impacts of these additional unfunded State mandates, which necessitate significant one-time investments by the waste haulers, the Department has proposed five-year contract amendments. This allows the waste haulers to amortize the cost of their new investments over a longer period, ultimately helping to stabilize costs for subscribers and ensure ongoing service continuity. The original agreements permit a one-time, five-year amendment. The Department recommends the Board approve the agreement amendment with Recology Butte Colusa Counties. (DEPARTMENT OF PUBLIC WORKS)

Action Requested - APPROVE AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN.

### **3.10 District Attorney's Office**

#### **3.10.a Contract with Sicuro Data Analytics for Document Redaction Services**

Effective January 1, 2025, Penal Code section 741 (PC 741) requires prosecution agencies to redact case materials received from law enforcement agencies, including police reports and suspect criminal history documentation, to remove all means of identifying any suspect, victim, and witness by race. After initial case evaluation and decision, the redactions would be removed for a second evaluation and review. All prosecution decisions must be captured as part of the process to later be shared with the suspect and for research purposes by interested organizations. To meet the requirements of PC 741, the District Attorney's Office will use automated services to perform redactions on a substantial portion of cases received each year. It is estimated that up to 80,000 pages of police reports will be redacted through this service. The Department recommends the Board of Supervisors approve a contract with Sicuro Data Analytics for document redaction services. The contract qualifies for the sole source solicitation exception. The term of the contract is December 13, 2024, through December 12, 2025, not-to-exceed \$110,000. (DISTRICT ATTORNEY'S OFFICE)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN.

### **3.11. Sheriff-Coroner's Office**

#### **3.11.a Capital Asset Purchase - Armored Vehicle**

The Sheriff's Office requires the Board of Supervisor's approval to purchase one armored vehicle for high-risk operations. The armored vehicle will be used to transport and protect law enforcement officers, crisis negotiators and emergency medical personnel when dealing with dangerous and potentially life-threatening situations. Currently, there is only one armored vehicle in the County. That vehicle is owned by the Chico Police Department (CPD) and is stored in Chico. The Sheriff has access to the CPD's armored vehicle, but must retrieve it from Chico before deploying it, which can result in delayed responses to communities in outlying areas and the southern portions of the County. Additionally, it is not uncommon to have operations that require two armored vehicles to transport critical personnel into dangerous areas. When a high-risk operation

necessitates the use of two armored vehicles, the Sheriff must request assistance from other counties, which results in delayed responses. The Sheriff's purchase of an armored vehicle will greatly reduce the need to coordinate use of the shared armored vehicle and borrow equipment from other agencies while also increasing the efficacy and efficiency of the Sheriff's operations. The estimated cost of the armored vehicle and radio needed to place it in service is \$450,000. Funds for the purchase will be provided by the Sheriff's State Asset Forfeiture sub-fund, which is solely funded through the seizure of money derived from the illegal sale of narcotics. The Sheriff's Office recommends the Board approve the capital asset purchase of one armored vehicle and related budget amendment. (SHERIFF-CORONER'S OFFICE)

Action Requested - 1) APPROVE CAPITAL ASSET PURCHASE; AND 2) APPROVE BUDGET AMENDMENT. (4/5 VOTE REQUIRED)

3.11.b Memorandum of Understanding (MOU) with City of Chico for 2024 Local Solicitation Justice Assistance Grant (JAG) Program Funds and Budget Amendment

Each year the City of Chico and the Sheriff's Office receive an allocation of federal funds disbursed by the US Department of Justice (DOJ) referred to as the JAG Program. The City of Chico receives funds from the DOJ and passes them to the Sheriff's Office through the use of this MOU. The Sheriff's Office portion of the allocation for the 2024 JAG funds is \$23,597 and will be used to pay for the purchase of equipment. The Sheriff's Office recommends the Board of Supervisors approve a budget amendment in the amount of \$23,597 and enter into a MOU with the City of Chico for Local Solicitation JAG program funds. The term of the MOU begins October 1, 2023 through September 30, 2027, not-to-exceed \$23,597. (SHERIFF-CORONER'S OFFICE)

Action Requested - 1) APPROVE MOU AND AUTHORIZE THE CHAIR TO SIGN; AND 2) APPROVE BUDGET AMENDMENT. (4/5 VOTE REQUIRED)

3.11.c Contract with ATIMS for Jail Management System (JMS) Software and Implementation Services

On January 26, 2023, the California Department of Health Care Services (DHCS) received approval under its California Advancing and Innovating Medi-Cal (CalAIM) 1115 Demonstration for Providing Access and Transferring Health (PATH) capacity building funds to support the Justice-Involved Reentry Initiative. Under the CalAIM 1115 Demonstration, DHCS received approval to disseminate up to \$410 million in capacity building funds to support the planning and implementation of mandated pre-release and reentry services in the 90 days prior to an individual's release from incarceration into the community. On September 12, 2023, the Board of Supervisors approved two grant agreements with DHCS totaling \$5,500,000 that the Sheriff's Office can use for software, planning, and implementation of 90-day pre-release and reentry services at the Jail as mandated by DHCS. The Sheriff has a JMS that will reach end of life in December 2025 and staff has determined that a new JMS is necessary to successfully implement services and provide related reports as mandated by DHCS. The Sheriff published a Request for Proposals for new JMS software and related implementation services necessary to import and configure data and train staff on proper use of the new system. The Sheriff received three proposals: ATIMS of Torrance, CA; Black Creek Integrated Systems of Irondale, AL; and Central Square of Lake Mary, FL. ATIMS was selected as the most responsive respondent. The Sheriff's Office recommends the Board approve a budget amendment to allocate \$239,500 of grant funds in FY 2024-25 and enter into a contract with ATIMS for

JMS software and implementation services. The term of the contract is seven years and begins upon execution, not-to-exceed \$2,305,685. (SHERIFF-CORONER'S OFFICE)

Action Requested - 1) APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN; AND 2) APPROVE BUDGET AMENDMENT. (4/5 VOTE REQUIRED).

3.11.d Contract Amendment with Flock Group, Inc. for Software Services and Installation of Automated License Plate Reader (ALPR) Equipment

In January 2024, the Board of Supervisors approved the use of 12 ALPRs across the County through a contract with Flock Group, Inc. which provides software services and equipment installation. ALPRs are used to link data associated with vehicle license plates to identify and locate stolen or wanted vehicles, wanted persons, victims, witnesses, and missing persons for law enforcement purposes. ALPR equipment already installed has proven to be an effective tool for law enforcement. Following the passage of Measure H, the one cent sales tax increase, in November 2024, the Board approved additional positions for the Sheriff's Office. As a result of the expanded staffing, there is a corresponding need for additional equipment to support the increased personnel. The Sheriff's Office recommends the Board amend the contract with Flock Group, Inc. to add 15 ALPRs, along with the corresponding software services and equipment installation. The amendment extends the term of the contract by two years and six months through July 23, 2028, and increases the maximum payable amount by \$102,500, not-to-exceed \$188,800. All other terms remain the same. (SHERIFF-CORONER'S OFFICE)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN.

3.12 **Other**

3.12.a Resolution in Recognition of Robin Bennett Upon Her Retirement as Executive Assistant to the District 5 Supervisor

Supervisor Teeter requests that the Board of Supervisors adopt a resolution recognizing the retirement of Executive Assistant to the District 5 Supervisor, Robin Bennett, upon her retirement. (OTHER)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

4. **REGULAR AGENDA**

4.1 Board Member/Committee Reports and Board Member Comment

4.2 Public Comment

Comments to the Board on issues and items not listed on the agenda. Pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda. Please note that Public Comment is in two separate sections. One, at the beginning of the regular agenda, which will last a maximum of 15 minutes, with another to follow as the last item on the regular agenda with no time limits.

4.3 Appointment of Delegate and Alternate to the Rural County Representatives of California (RCRC), Golden State Finance Authority (GSFA), the Golden State Connect Authority (GSCA), and Environmental Services Joint Powers Authority (ESJPA)

Rural County Representatives of California (RCRC) is a forty-member county service organization that supports policies on behalf of California's rural counties. The RCRC Board of Directors is comprised of a member of the Board of Supervisors from each of its forty member counties. RCRC staff work in partnership with the Board of Directors to deliver a rural perspective when legislation and regulations are being formulated in Sacramento, and Washington, D.C.

RCRC expanded its role as a service provider through the establishment of several public entities. Through these entities, which include the GSFA, GSCA and ESJPA, RCRC develops and implements services to address important challenges facing communities across California including attaining homeownership, implementing environmental and regulatory requirements, and accessing reliable and affordable high-speed broadband. Each year, the Board of Supervisors select a Delegate to serve on the RCRC Board.

Historically, the Delegate chosen to serve on the RCRC Board, also represents Butte County on the GSFA, GSCA and ESJPA Boards. Staff requests the Board appoint a Delegate and an Alternate to serve on the RCRC Board and affiliate Boards for 2025. (OTHER)

Action Requested - APPOINT A DELEGATE AND AN ALTERNATE TO SERVE ON THE BOARDS OF RCRC, GSFA, GSCA AND ESJPA FOR 2025.

#### 4.4 Appointments to the Butte County Planning Commission

The Planning Commission is a five member commission that acts on matters related to planning and development and advises the Board of Supervisors on various land use matters. Some of their objectives are to prepare and adopt a comprehensive, long-term general plan for the physical development of Butte County; to develop a plan for the conservation, development, and economic utilization of the natural resources of this County; and generally to conserve and promote the public health, safety, and general welfare. Each member of the Board of Supervisors may nominate one member of the commission, and each commission member shall be appointed by the Board. Supervisor Connelly has nominated Tammy Flicker to be appointed to the Planning Commission, as the District 1 Commissioner; Supervisor Kimmelshue has nominated Rocky "Daniel" Donati as the District 4 Commissioner; and Supervisor Teeter has nominated Ruby Roethler to be appointed as the District 5 Commissioner with each term ending January 5, 2029. (OTHER)

Action Requested - APPOINT TAMMY FLICKER AS THE DISTRICT 1 COMMISSIONER; ROCKY "DANIEL" DONATI AS THE DISTRICT 4 COMMISSIONER; AND RUBY ROETHLER AS THE DISTRICT 5 COMMISSIONER TO THE BUTTE COUNTY PLANNING COMMISSION WITH EACH TERM ENDING JANUARY 5, 2029.

#### 4.5 Appointment to the Butte County Behavioral Health Advisory Board (BHAB)

The Behavioral Health Advisory Board was created to review and evaluate the community's behavioral health needs, services, facilities and special challenges. The BHAB consists of a minimum of 10 members, with 50% of the membership being consumers or family members of consumers who are receiving or have received mental health services. The remaining members should include a member from the Board of Supervisors; one law enforcement representative; one youth representative; one Veteran

or Veteran advocate and at least one community member with knowledge of the mental health care system. There is currently one vacancy for a Consumer member on the Board.

The Behavioral Health Advisory Board recommends the Board of Supervisors appoint Sean Miller as Consumer member to serve a three year term ending December 9, 2027. (OTHER)

Action Requested - APPOINT SEAN MILLER AS CONSUMER MEMBER TO THE BEHAVIORAL HEALTH ADVISORY BOARD TO SERVE A THREE YEAR TERM ENDING DECEMBER 9, 2027.

#### 4.6 Appointment to the Butte County Mosquito and Vector Control District

The Butte County Mosquito and Vector Control District (District) was established on June 14, 1948, in accordance with the Health and Safety Codes. The District consists of Hamilton City in Glenn County and all of Butte County with the exception of the Oroville and Durham Mosquito Abatement Districts. The mission of the District is primarily to suppress mosquito-transmitted disease and to also reduce the annoyance levels of mosquitoes and diseases associated with ticks, fleas and other vectors through environmentally compatible control practices and public education.

The Board of Trustees for the District consists of eleven members comprised of five Trustees appointed by the Board of Supervisors, one Trustee appointed by each City/Town Council within the County, and a Trustee appointed by the Glenn County Board of Supervisors. Trustees must be registered to vote within the County and a resident of that portion of the County that is within the District's service area. The term of office for a Trustee shall be for a term of two or four years at the discretion of the Board of Supervisors. The District requests the Board of Supervisors reappoint Carl Starkey as Trustee to serve a 4 year term ending December 31, 2028. (OTHER)

Action Requested - REAPPOINT CARL STARKEY AS TRUSTEE TO THE BUTTE COUNTY MOSQUITO ABATEMENT AND VECTOR CONTROL DISTRICT TO SERVE A 4 YEAR TERM ENDING DECEMBER 31, 2028.

#### 4.7 Resolutions, Side Letter and Employment Contract Amendments Addressing Recruitment and Retention

Recruitment and retention of County staff is essential for the provision of services to the public. County Administration and Human Resources recommend the following actions as detailed below to address various recruitment and retention challenges.

- 1) The closure of County Offices on December 26th and 27th of 2024.
- 2) In recognition of rising health care costs, a \$2,500 one-time payment for staff not enrolled in CalPERS health insurance. This includes staff whose bargaining group is eligible for Teamsters Health Insurance and staff who carry health insurance outside of the County.
- 3) In recognition of the extremely high cost of CalPERS health insurance an increase in the County share of cost for health insurance to a 90% County share of cost for the approximately 40 positions not eligible for Teamsters Health Insurance. This includes the Professional Employees Association, Department Heads and other contract employees and Board Members.



4) An immediate equity adjustment for Deputy District Attorneys of 20% to make Butte County Prosecutor salaries more competitive with comparable Counties and address a critical staffing shortfall.

5) Updates to the hiring bonus program extending the program for Deputy District Attorneys and certain Behavioral Health staff and adding and increasing bonuses for certain Sheriff's Office staff through 2025. (COUNTY ADMINISTRATION)

Action Requested - 1) ADOPT RESOLUTION APPROVING THE CLOSURE OF COUNTY OFFICES DECEMBER 26, 2024 AND DECEMBER 27, 2024 AND CORRESPONDING HOLIDAYS FOR COUNTY EMPLOYEES AND AUTHORIZE THE CHAIR TO SIGN;

2) ADOPT RESOLUTION AUTHORIZING A \$2,500 ONE-TIME PAYMENT FOR COUNTY EMPLOYEES NOT ENROLLED IN CALPERS HEALTH INSURANCE AND AUTHORIZE THE CHAIR TO SIGN;

3) APPROVE SIDE LETTER AGREEMENT WITH THE PROFESSIONAL EMPLOYEES ASSOCIATION CHANGING THE CALPERS HEALTH COUNTY SHARE OF COST TO 90% AND AUTHORIZE THE CHAIR TO SIGN;

4) ADOPT RESOLUTIONS (3) AMENDING THE HEALTH BENEFIT SECTION OF THE APPOINTED DEPARTMENT HEAD, ELECTED DEPARTMENT HEAD AND BOARD OF SUPERVISORS SALARY AND BENEFITS RESOLUTIONS CHANGING THE CALPERS HEALTH COUNTY SHARE OF COST TO 90% AND AUTHORIZING THE ONE-TIME \$2,500 PAYMENT FOR THOSE WHO RECEIVE INSURANCE OUTSIDE THE COUNTY;

5) APPROVE CONTRACT AMENDMENTS WITH CHIEF DEPUTY DISTRICT ATTORNEY, MARK MURPHY; ASSISTANT CLERK-RECORDER, MADISON WYMAN; ASSISTANT CLERK-RECORDER, CYNTHIA D. WILDE; ASSISTANT CHIEF ADMINISTRATIVE OFFICER, MEEGAN JESSEE; AND COUNTY SURVEYOR, WILLIAM BRIDGNELL, CHANGING THE CALPERS HEALTH COUNTY SHARE OF COST TO 90% AND AUTHORIZE THE CHAIR TO SIGN;

6) ADOPT RESOLUTION APPROVING A 20% DEPUTY DISTRICT ATTORNEY EQUITY ADJUSTMENT AND AUTHORIZE THE CHAIR TO SIGN; AND

7) ADOPT RESOLUTIONS (3) UPDATING THE HIRING BONUS PROGRAM FOR CERTAIN POSITIONS IN THE DISTRICT ATTORNEY'S OFFICE, BEHAVIORAL HEALTH AND THE SHERIFF'S OFFICE AND AUTHORIZE THE CHAIR TO SIGN.

#### 4.8 Resolution Authorizing Behavioral Health Continuum Infrastructure Program (BHCIP) Round 1 Launch Ready Program Grant

On July 17, 2024, Advocates for Human Potential issued a Request for Proposal (RFP) for the BHCIP Round 1 Launch Ready Program. The Department of Behavioral Health has prepared a BHCIP Launch Ready application for up to \$38,000,000 in grant funding to implement a 40-bed Mental Health Rehabilitation Center (MHRC) in Chico to assist clients transition from inpatient to outpatient services, including 24-hour treatment and permanent housing. An MHRC will address gaps in the behavioral health continuum of care and meet the increasing demand for mental health services for vulnerable individuals. The BHCIP Round 1 Launch Ready Program grant is one in a series of grants to facilitate the expansion of in-county residential sites for individuals suffering from mental illness and homelessness. In-county placements, where clients remain in their community, are proven to be more effective in increasing client stability and improvement. The grant requires a local match of 10%, which the Department plans to fund with the 1991 realignment funding, offset by cost savings associated with the implementation of a local MHRC.

The Department recommends the Board of Supervisors approve a Resolution authorizing

the proposal and participation in the BHCIP Round 1 Launch Ready Program and authorize the Director of Behavioral Health to execute required documents. The term of the grant is date of execution through June 30, 2030, maximum amount receivable, \$38,000,000. (DEPARTMENT OF BEHAVIORAL HEALTH)

Action Requested - 1) ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN; AND 2) AUTHORIZE THE DIRECTOR OF BEHAVIORAL HEALTH TO EXECUTE REQUIRED DOCUMENTS.

4.9 Chapter 56 Urgency Ordinance Park and Thompson Fires Recovery Code Amendment

The Chapter 56 Urgency Ordinance, Park and Thompson Fires Recovery Code, establishes a mandatory fire debris removal requirement that outlines how structural debris and hazard trees will be identified and removed. Structural debris and hazard trees must be removed for the immediate preservation of public peace, health and safety. Staff recommend the Board of Supervisors approve an amendment to the Urgency Ordinance to allow biochar production under the definition of "Temporary Storage Yards", where biochar production is limited to an enclosed burner. This use will be subject to an Administrative Permit in the Agriculture, General Commercial, Foothill Residential, Rural Residential, Planned Development, Public, and the Neal Road Recycling, Energy, and Waste Facility Overlay zones only; will be subject to Air Quality Management District Permits and operational standards; and include additional Butte County Fire standards. Biochar is the process of creating charcoal from tree debris in a low-oxygen environment, typically in an enclosed burner. This amendment will allow for the temporary use of biochar burners closer to debris and hazard tree removal operations, which may reduce the impact on area roads; decrease the generation of greenhouse gasses; protect landfills from excessive green waste; and sequester carbon within the biochar product that will be used in a variety of commercial applications.

To address this public health emergency, an urgency ordinance is proposed pursuant to California Government Code sections 25123(d) and 25131 and will take effect immediately upon its approval by at least a four-fifths vote of the Board of Supervisors. (DEPARTMENT OF DEVELOPMENT SERVICES)

Action Requested - ADOPT THE URGENCY ORDINANCE AND AUTHORIZE THE CHAIR TO SIGN. (4/5 VOTE REQUIRED)

4.10 Employment Agreement with Jarett Roy Beaudoin, M.D.

The Department of Public Health has made an employment offer to Jarett Roy Beaudoin, M.D. (Dr. Beaudoin) to serve as the County Health Officer. Dr. Beaudoin will perform the duties of the Health Officer, including providing consultation on communicable diseases, reviewing and approving medical protocols utilized in the Department, directing the issuance and recording of birth and death certificates, and acting as a medical and public health consultant to the Board of Supervisors and a variety of other agencies and individuals, such as hospitals, schools, and physicians. Pursuant to Article IV of the County Charter, the Health Officer is an appointed position by the Board of Supervisors whose term is not to exceed four years. The Department recommends entering into an employment agreement with Dr. Beaudoin to serve as Health Officer for Butte County. The annual salary of the position is \$205,420.80. The term of the agreement is January 4, 2025 through January 3, 2028. (DEPARTMENT OF PUBLIC HEALTH)

Action Requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN.

4.11 Employment Contract for Director of Libraries

Approval is requested for an employment contract with Misty Wright for the position of Butte County Director of Libraries. The term of the contract is December 10, 2024 through December 9, 2025. The proposed annual salary is \$124,876. (COUNTY ADMINISTRATION)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN.

4.12 Resolution for Exemption to the 180-Day California Public Employees' Pension Reform Act (PEPRA) Wait Period

PEPRA of 2013 requires newly retired persons to "sit out" for a period of 180 days before returning to work for an employer in the same retirement system which they receive a retirement. An exemption to this rule is permitted by Government Code section 7522.56(f)(1), if approved by the governing body at a public meeting on the regular agenda. Kelly Conejo retired as a Victim Advocate II from the District Attorney's Office on December 2, 2024. The District Attorney's Office recommends the Board of Supervisors approve a resolution to allow Kelly Conejo to return as an extra-help employee (Victim Advocate II), effective January 8, 2025. The Department has faced significant recruitment challenges and would benefit from the temporary return of Kelly Conejo to help train staff, work on special projects, and provide coverage for the most challenging tasks. (DISTRICT ATTORNEY'S OFFICE)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

4.13 Contracts for On-Call Engineering Services

The Department of Public Works issued a Request for Qualifications (RFQ) for on-call engineering services on June 12, 2024. The RFQ identified that the Department intended to issue five on-call contracts to the top firms selected. Services would be provided as needed, with work performed on a task-order basis. These contracts will provide the Department with additional capacity to meet emerging needs and recently approved Board of Supervisors priorities, with project funding identified in the current Department budget. On July 10, 2024, the Department received twelve Statements of Qualifications which were evaluated and ranked based on experience, capacity, and overall professional qualifications. The Department invited eight of the twelve firms to participate in a final selection interview and selected Consor North America, Inc. of Rancho Cordova, CA; Dokken Engineering of Folsom, CA; GHD, Inc. of Roseville, CA; MAP Associates of Chico, CA; and Nichols Consulting Engineers CHTD of Sacramento, CA as the top five firms.

The Department recommends the Board approve contracts with Consor North America, Inc., Dokken Engineering, GHD, Inc., MAP Associates, and Nichols Consulting Engineers CHTD for on-call engineering services. All five contracts are valid for five years, with a term from December 10, 2024, through December 10, 2029, not-to-exceed amount of \$500,000 (\$2,500,000 for on-call engineering contracts). (DEPARTMENT OF PUBLIC WORKS)

Action Requested - APPROVE CONTRACTS (5) AND AUTHORIZE THE CHAIR TO SIGN.

4.14 Update on Water & Resource Conservation Department Activities and Projects

The Department of Water & Resource Conservation will provide the Board of Supervisors with an update on the following water resource activities: 1) Drought Resilience Plan Update; 2) Palermo Community Projects: a) Palermo Clean Water Consolidation Project, and b) Palermo Master Drainage Plan; 3) Feather Ridge Estates Water System Improvement Project; 4) Water Supply and Recharge Project; 5) Inter-basin Coordination Analysis and Modeling; 6) County Participation in Sustainable Groundwater Management; and 7) Integrated Regional Water Management (IRWM) Participation and Grant Management. (DEPARTMENT OF WATER & RESOURCE CONSERVATION)

Action Requested - ACCEPT FOR INFORMATION.

4.15 Resolution Approving Applications to the CDBG Disaster Recovery (CDBG-DR) Infrastructure Program for the North Complex Fire

The California Department of Housing and Community Development (HCD) made \$7,639,748 in allocations available in 2020 CDBG-DR Infrastructure Program to support Federal Emergency Management Agency (FEMA) Public Assistance (PA) Match projects. This funding is in response to the State of California's unmet recovery needs related to FEMA Major Disaster Declarations DR- 4569 and DR-4558 in 2020 and 2021, respectively, including the North Complex Fire. Jurisdictions impacted by these major disaster declarations, including Butte County, are eligible to compete for this funding. Impacted special districts are also eligible, but are required to apply for funding through the County.

Because the funding is limited and must meet needs across several counties, HCD restricted applications to existing FEMA projects, and will not allow new projects to be submitted. Furthermore, the funds can only go toward the non-federal cost-share of FEMA PA projects, which represents a small percentage of the total project budgets. Within these requirements, staff were able to preliminarily qualify the following projects for submission:

(1) Butte County Public Works burned signs and guardrail project at \$30,306. This project includes replacing the guardrails on Bald Rock Road in Berry Creek, and road signs throughout the burn scar area.

(2) Oroville City Elementary School District's heating, ventilation, and air conditioning (HVAC) replacement totaling \$292,596. This project will replace the outdated HVAC systems at both Ophir Elementary School and The Studios at Central tutoring center, both located in Oroville.

(3) Pioneer Union School buildings and equipment project at \$11,250. This project will repair damaged buildings and equipment for Berry Creek Elementary School in Berry Creek. Damaged structures include the portable library, several classrooms, the bus barn, greenhouse, community center, restroom, and storage shed.

Staff recommends the Board authorize a resolution approving project intake forms for the projects listed above, and the execution of grant agreements and any amendments thereto from the 2020 CDBG-DR Infrastructure Program. (COUNTY ADMINISTRATION)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

4.16 Update of Information Technology (IT) Strategic Plan

An IT Strategic Plan is a helpful tool to set high-level direction for the use of technology to meet the needs of Butte County for the next 5 years. This IT's Strategic Plan's purpose is to ensure that departments can leverage information technology to help employees be more productive in delivering services to the public. The Director of Information Systems has prepared a presentation to provide an update on the IT Strategic Plan. This plan was unanimously approved by the IT Steering Committee. (DEPARTMENT OF INFORMATION SYSTEMS)

Action Requested - ACCEPT FOR INFORMATION.

4.17 Update of Budget, Legislative, and other Current Issues by the Chief Administrative Officer

- Fire Recovery Update

(COUNTY ADMINISTRATION)

4.18 Board of Supervisors Public Comment (Continuation as needed)

4.19 Items Removed from the Consent Agenda for Board Consideration and Action

**5. PUBLIC HEARINGS AND TIMED ITEMS**

5.1 10:00 am - Public Hearing - Resolution Approving Applications for the CDBG Program for the 2024 Funding Year

Each year, the California Department of Housing and Community Development (HCD) allocates funds for eligible CDBG activities. On August 30, 2024, HCD published the CDBG 2024 Notice of Funding Availability (NOFA). The current NOFA includes \$34 million available statewide for cities and counties to submit applications. Eligible activities include public services, planning, construction, housing, and economic development. Under the 2024 NOFA, the County is eligible to apply for two public service programs. The proposed applications include:

- Housing and Homeless Connection Center for \$300,000 – this application extends funding for housing navigation services provided by the Department of Employment and Social Services. The prior grant closed out in April of 2024.
- Mobile Food Bank Distribution for \$300,000 – this application extends funding for the food distribution program in the unincorporated area. The prior grant closed out in September of 2023.

Additionally, the applications request \$40,000 for General Administration, for a total request of \$640,000. The application deadline is December 30, 2024. Staff recommends the Board authorize the resolution allowing submission of these applications and authorize the Chair to sign. (COUNTY ADMINISTRATION)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

5.2 10:30 am - Public Hearing - Tuscan Ridge Planned Development Rezone (PUD21-0001), Vesting Tentative Subdivision Map (TSM21-0002), and Minor Use Permit (MUP21-0002)

The proposed Tuscan Ridge project includes a planned development and Vesting Tentative Subdivision Map to subdivide the project into 165 single-family residential lots (ranging from approximately 3,000 to 20,000 square feet), six commercial use lots, 36.7 acres of open space, 4.1 acres of landscaped areas, 20.5 acres of roadway, and 49 acres of special utility district associated with the on-site water and sewer systems. The project site consists of 163.12 acres of what was formerly the Tuscan Ridge Golf Course, located on the southeast side of Skyway, at 3100 Skyway, in unincorporated Butte County (between Chico and Paradise) and is identified by eight APNs (040-520-104 through 040-520-111). As currently designed, the proposed commercial uses include an approximately 3,600 square foot gas station/convenience store with up to 16 fuel dispensers and up to approximately 76,000 square foot commercial space, across one and two-story buildings, as well as a mini-storage use with outdoor RV and boat storage in the eastern portion of the project site. The proposed project would require County approval of a Planned Development Rezone, Vesting Tentative Subdivision Map, and Minor Use Permit for development within the Scenic Highway Overlay Zone. In addition to County approvals, the project would also require an extraterritorial service agreement or annexation of the project site into the Paradise Irrigation District service area, subject to approval by the Butte LAFCo. A FEIR, pursuant to CEQA, has been prepared. The Draft EIR for this project was previously circulated and publicly noticed for a 45-day public review period. (DEPARTMENT OF DEVELOPMENT SERVICES)

Action Requested - 1) ADOPT RESOLUTION CERTIFYING THE FEIR, WITH THE CEQA FINDINGS OF FACTS, STATEMENT OF OVERRIDING CONSIDERATIONS, AND MITIGATION MONITORING AND REPORTING PROGRAM, APPROVING THE VESTING TENTATIVE SUBDIVISION MAP, APPROVING THE MINOR USE PERMIT, AND AUTHORIZE THE CHAIR TO SIGN; AND 2) ADOPT ORDINANCE FOR THE PLANNED DEVELOPMENT REZONE AND AUTHORIZE THE CHAIR TO SIGN.

**6. BOARD OF SUPERVISORS CLOSED SESSION**

6.1 Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Discipline/Dismissal/Release, pursuant to Government code Section 54957

- A. Agricultural Commissioner
- B. Behavioral Health Director
- C. Chief Administrative Officer
- D. Chief Probation Officer
- E. Child Support Services Director
- F. County Counsel
- G. Development Services Director
- H. Employment and Social Services Director
- I. General Services Director
- J. Human Resources Director
- K. Information Systems Director
- L. Library Director
- M. Public Health Director

- N. Public Works Director
- O. Water & Resource Conservation Director

6.2 Conference with Labor Negotiators pursuant to Government code section 54957.6

Agency

Designated

Representatives: Jack Hughes, Sheri Waters, Aaron Quin and Andy Pickett

Employee

Organizations: Teamsters - General Unit; Teamsters - Social Services Workers Unit; Teamsters - Mid Management Unit; Butte County Probation Peace Officers Association; Butte County Probation Peace Officers Association - Management Unit; Butte County Professional Employees' Association; Butte County Deputy Sheriff's Association - General Unit; Butte County Deputy Sheriff's Association - Management/Supervisory Unit; Butte County Correctional Officers Association - General Unit; Butte County Correctional Officers Association - Supervisory Unit; Skilled Trades Unit; Butte County Deputy District Attorneys Association - Attorney Unit; Confidential Employee Unit; Non-Represented Employee Unit; Board of Supervisors Executive Assistants

6.3 Closed Session Public Comment

**Butte County  
Department Heads**

Agricultural  
Commissioner:  
Louie Mendoza

Assessor\*:  
Alyssa Douglass

Auditor-Controller\*:  
Graciela Gutierrez

Behavioral Health:  
Scott Kennelly

Chief Administrative  
Officer:  
Andy Pickett

Chief Probation Officer:  
Melissa Romero

Child Support Services:  
Sean Farrell

Clerk-Recorder/  
Registrar of Voters\*:  
Keaton Denlay

County Counsel:  
Brad Stephens

Development Services:  
Paula Daneluk

District Attorney\*:  
Mike Ramsey

Employment & Social  
Services:  
Shelby Boston

Fire Chief:  
Garrett Sjolund

General Services:  
Michael Hodson

Human Resources:  
Sheri Waters

Information Systems:  
Paul LaValley

Library:  
Misty Wright, Interim

Public Health:  
Danette York

Public Works:  
Joshua Pack

Sheriff-Coroner\*:  
Kory Honea

Treasurer-Tax Collector\*:  
Troy Kidd

UCCooperative  
Extension Advisor:  
Preet Ahluwalia

Water & Resource  
Conservation:  
Kamie Loeser

**\*Elected Official**

**Information and Procedures Concerning the Agenda and Board of Supervisors Meetings**

**Meeting Information:**

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or on the Clerk of the Board website page.

**Agenda Information:**

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the County Administrative Office upon request.

**Agenda Format and Meeting Order:**

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. **Consent Agenda:** These items are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
2. **Public Comment:** This is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction. Public Comment is limited to 3 minutes, and may be adjusted at the discretion of the Chair.
3. **Regular Agenda:** This is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
4. **Public Hearing and Timed Items:** This is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
5. **Closed Session:** The Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the Closed Session.

**Public Participation:**

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board of Supervisors is also committed to making its proceedings accessible to all residents. Individuals with special needs should call the Clerk of the Board at 530.552.3300, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations, or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

**Disclosure of Campaign Contributions**

Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

For further information contact the:  
Clerk of the Board of Supervisors  
County Administration Office  
25 County Center Drive, Suite 200, Oroville, CA 95965  
530.552.3300



## **Board of Supervisors Agenda – Commonly Used Acronyms:**

|                                                              |                                                          |
|--------------------------------------------------------------|----------------------------------------------------------|
| <b>AB</b> – Assembly Bill                                    | <b>EIR</b> – Environmental Impact Report                 |
| <b>APN</b> – Assessor’s Parcel Number                        | <b>EOC</b> – Emergency Operations Center                 |
| <b>AQMA</b> – Air Quality Management Act                     | <b>EPA</b> – Environmental Protection Agency             |
| <b>ARPA</b> – American Rescue Plan Act                       | <b>FEIR</b> – Final Environmental Impact Report          |
| <b>BCAG</b> – Butte County Association of Governments        | <b>FEMA</b> – Federal Emergency Management Agency        |
| <b>BLUF</b> – Bottom Line Up Front                           | <b>FY</b> – Fiscal Year                                  |
| <b>BOE</b> – Board of Equalization                           | <b>GP</b> – General Plan                                 |
| <b>BCFD</b> – Butte County Fire Department                   | <b>IMP</b> – Infrastructure Master Plan                  |
| <b>BCGP</b> – Butte County General Plan                      | <b>JPA</b> – Joint Powers Authority                      |
| <b>BCOE</b> – Butte County Office of Education               | <b>LAFCO</b> – Local Agency Formation Commission         |
| <b>BCSO</b> – Butte County Sheriff’s Office                  | <b>MOU</b> – Memorandum of Understanding                 |
| <b>BINTF</b> – Butte Interagency Narcotics Task Force        | <b>MUP</b> – Minor Use Permit                            |
| <b>BRCP</b> – Butte Regional Conservation Plan               | <b>NOC</b> – Notice of Completion                        |
| <b>CAL FIRE</b> – California Department of Forestry and Fire | <b>NOP</b> – Notice of Preparation                       |
| <b>Cal OES</b> – California Office of Emergency Services     | <b>OEM</b> – Office of Emergency Management              |
| <b>CalTrans</b> – California Department of Transportation    | <b>RFP</b> – Request for Proposals                       |
| <b>CDBG</b> – Community Development Block Grant              | <b>SB</b> – Senate Bill                                  |
| <b>CEQA</b> – California Environmental Quality Act           | <b>SBFCA</b> – Sutter Butte Flood Control Agency         |
| <b>CSA</b> – County Service Area                             | <b>SGMA</b> – Sustainable Groundwater Management Act     |
| <b>DEIR</b> – Draft Environmental Impact Report              | <b>SHARP</b> – Self-Help Assistance and Referral Program |
| <b>DID</b> – Durham Irrigation District                      | <b>TAC</b> – Technical Advisory Committee                |
| <b>DOT</b> – Department of Transportation                    | <b>YTD</b> – Year-to-date                                |
| <b>DWR</b> – Department of Water Resources                   |                                                          |