



BUTTE COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

MARCH 9, 2021

9:00 AM

MEMBERS OF THE BOARD

BILL CONNELLY, DISTRICT 1

DEBRA LUCERO, DISTRICT 2

TAMI RITTER, DISTRICT 3

TOD KIMMELSHUE, DISTRICT 4

DOUG TEETER, DISTRICT 5

ANDY PICKETT

CHIEF ADMINISTRATIVE OFFICER &
CLERK OF THE BOARD

MEETING LOCATION

BOARD OF SUPERVISORS CHAMBERS
25 COUNTY CENTER DRIVE, SUITE 205
OROVILLE, CALIFORNIA 95965-3380

BRUCE ALPERT, COUNTY COUNSEL

1. CALL TO ORDER

Pledge of Allegiance

Observation of a Moment of Silence

2. CORRECTIONS AND/OR CHANGES TO THE AGENDA

3. CONSENT AGENDA

A. Supervisor Comments on Consent Agenda Items

B. Adopt Consent Agenda

3.01 Contract Amendments with Michael Gallert; Harris, Hamman, Glick and Heckman, LLP; Leland, Morrissey and Knowles; D. Marc Lyde; and Maria Lathrop Winter for the County Administrative Hearing Officer Program (Program) - County Administration maintains a list of contracted attorneys for the Program, which provides a rotation of hearing officers to County departments for hearings related to nuisance abatement, vehicle abatement, marijuana cultivation, animal control seizures, food establishments, septic pumper registration, and illegal dumping. On January 12, 2021, the Board of Supervisors adopted an amendment to Chapter 53 "Camp Fire Recovery" to add nuisance abatement procedures for hazard trees on non-compliant parcels. County Administration will utilize hearing officers from the Program for nuisance abatement hearings on approximately 100 properties related to Butte County Code section 53-80 Hazard Tree Removal Program. In order to accommodate these hearings, the existing contracts need to be amended. County Administration recommends amending contracts with Michael Gallert; Harris, Hamman, Glick and Heckman, LLP; Leland, Morrissey and Knowles; D. Marc Lyde; and Maria Lathrop Winter. The amendment replaces Attachment III - Scope of Work; adds Attachment V - Regulatory Compliance Requirement; extends the term of the contracts by six months through December 31, 2021; and increases the maximum payable of each contract by \$51,000, not-to-exceed \$75,000. All other terms remain the same. This is the second contract amendment with Harris, Hamman, Glick and Heckman, LLP. The first amendment addressed a change of ownership effective January 1, 2020 – action requested - APPROVE CONTRACT AMENDMENTS (5) AND AUTHORIZE CHAIR TO SIGN. (County Administration)

- 3.02 Resolution Substituting Officers Authorized to Direct Transfer of Tobacco Settlement Funds - Each spring, the County receives approximately \$2.1 million in Tobacco Settlement Funds as a result of litigation against various manufacturers of tobacco products. The Attorney General of the State of California and representatives of a number of California counties and cities entered into a Memorandum of Understanding in order to allocate these proceeds. Butte County has designated certain officers as those authorized to direct the annual transfer of the County's settlement funds on behalf of the County. The County desires to substitute different officers, as the officers currently authorized are no longer with the County, and recommends the Board of Supervisors adopt a resolution designating the Chief Administrative Officer, Auditor-Controller, and Treasurer-Tax Collector as the officers authorized to direct the annual receipt of the County's settlement funds on behalf of the County – action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)
- 3.03 Resolution to Amend the Salary Ordinance - The Department of Human Resources recommends the Board of Supervisors adopt a resolution amending the Salary Ordinance for the following departments:
- BEHAVIORAL HEALTH: Add 3 flexibly staffed Behavioral Health Counselor positions (term to end September 29, 2022) and 2 flexibly staffed Behavioral Health Education Specialist positions (term to end September 30, 2023). These positions are requested to align with new grant program funds awarded to the Department; the Hub & Spoke Opioid Treatment Grant and the Drug Free Communities Grant. Total allocations to increase by 5.
- PUBLIC HEALTH: Add 1 flexibly staffed Administrative Analyst position (term to end June 30, 2022). This position will be assigned to and fully funded by the Butte County Children and Families Commission and is needed to manage increased workloads. Total allocations to increase by 1.
- Action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Human Resources)
- 3.04 Contract Amendment with Crown Metals for Scrap Metal Recycling Services at the Neal Road Recycling and Waste Facility (NRRWF) – The NRRWF accepts disposal of scrap metal. The Department executed a contract with Crown Metals on August 28, 2018, for scrap metal recycling. The contract was amended on October 2, 2019 to include ammonia refrigerators, and all other terms remained the same. The Department recommends amending the existing contract with Crown Metals, Inc. to continue provide metal recycling services. The amendment increases the maximum amount payable by \$45,000, not-to-exceed \$245,000; the Department does not receive any payment for the value of the scrap metal. All other terms remain the same including the expiration date of August 28, 2021 – action requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Public Works)

- 3.05 Authorization to Advertise the Module 4 Landfill Gas Collection System Expansion Project at the Neal Road Recycling and Waste Facility (NRRWF) – The Module 4 Landfill Gas Collection System was developed to capture, collect, and convey landfill gas (methane) to the Ameresco landfill-gas-to-energy power plant located on-site at the NRRWF. Ambient and below ground methane readings have exceeded permitted limits for the level of gas allowed to migrate off site. To bring the system into compliance with permit conditions, it is necessary to expand the gas collection and control system to capture excess gas escaping into the atmosphere and migrating off site. The project involves drilling and installing seven additional landfill gas wells, abandoning and decommissioning a damaged extraction well, installing vertical and horizontal landfill gas wellheads, installing various pipes fitting and fixtures, and restoring soil erosion cover. The work will help NRRWF comply with existing federal and State air emissions requirements – action requested - 1) APPROVE PLANS AND SPECIFICATIONS; AND 2) AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO ADVERTISE AND SOLICIT BIDS FOR CONSTRUCTION OF THE PROJECT. (Public Works)
- 3.06 Contract Change Order (CCO) and Notice of Completion for LaPorte Road Emergency Relief (ER) Repair Project – On July 21, 2020, the Board of Supervisors awarded the LaPorte Road ER Repair Project to Knife River Construction of Chico. The project provided for removal of damaged pavement sections with dig-outs and repaving of a new asphalt driving surface on LaPorte Road from the intersection at the community of Bangor at Oro Bangor Highway to Quarry Road. Total project length is approximately 0.40 miles. The contract award amount was \$236,003.80. CCO No. 1 provides for minor changes in the project. The net change of CCO No. 1 is an increase in the contract amount in the amount of \$18,278.19. Total cost of work including the contract change order is \$254,281.99. All contract work has been completed in accordance with the project plans and specifications – action requested - 1) APPROVE CCO NO. 1 AND AUTHORIZE THE CHAIR TO SIGN; AND 2) ACCEPT THE CONTRACT WORK AS COMPLETE AND AUTHORIZE THE CHAIR TO SIGN THE NOTICE OF COMPLETION. (Public Works)
- 3.07 Contract Change Order (CCO) and Notice of Completion for Oro Bangor Road Emergency Relief (ER) Rehabilitation Project - On July 21, 2020, the Board of Supervisors awarded the Oro Bangor Highway ER Rehabilitation Project to Knife River Construction of Chico. The project replaced subgrade road structural sections and installed a new asphalt driving surface on the Oro Bangor Highway from Miners Ranch Road to La Porte Road near the community of Bangor. Total project length is approximately 6.5 miles. The contract award amount was \$2,802,831.95. CCO No. 1 provides for minor changes in the project. The net change of CCO No. 1 is an increase in the contract amount in the amount of \$282,399.15. Total cost of work including the contract change order is \$3,085,231.10. All contract work has been completed in accordance with the project plans and specifications – action requested - 1) APPROVE CCO NO. 1 AND AUTHORIZE THE CHAIR TO SIGN; AND 2) ACCEPT THE CONTRACT WORK AS COMPLETE AND AUTHORIZE THE CHAIR TO SIGN THE NOTICE OF COMPLETION. (Public Works)
- 3.08 Capital Asset Surplus - Vehicles for Auction – The Board of Supervisors has authority to declare vehicles surplus that are no longer serviceable or no longer needed by the County prior to auctioning the items. The Department of Public Works recommends the Board declare 25 vehicles as surplus to the needs of the County, remove the vehicles from the capital asset ledger, and authorize the County Purchasing Agent to auction the items – action requested - DECLARE CAPITAL ASSETS (25) SURPLUS TO THE NEEDS OF THE COUNTY. (Public Works)

- 3.09 Contract with Luhdorff and Scalmanini Consulting Engineers for Technical Assistance for Palermo and Disadvantaged Communities - On June 9, 2020 the Board of Supervisors approved a revenue contract with the Sierra Institute for Butte County to administer a Proposition 1 Integrated Regional Water Management (IRWM) Disadvantaged Communities Involvement Program grant for technical assistance funds on behalf of the Northern Sacramento Valley Regional Water Management Group. The work plan of the revenue contract includes tasks to be completed by consultants and administrative tasks for the Department of Water and Resource Conservation. The contract is for a consultant to conduct tasks to identify and scope potential projects and funding sources for the drinking water needs of Palermo and other water and wastewater systems serving disadvantaged communities. A competitive solicitation process was conducted and proposals were reviewed by a committee of staff from the Department of Water and Resource Conservation, Environmental Health, and South Feather Water and Power. The County received 2 proposals and Luhdorff and Scalmanini Consulting Engineers of Woodland is recommended based on cost, effectiveness, and experience. The Department recommends entering into a contract with Luhdorff and Scalmanini Consulting Engineers to conduct technical assistance for Palermo and disadvantaged communities. The term of the contract is March 9, 2021 through December 1, 2021, not-to-exceed \$41,381 – action requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Water and Resource Conservation)

4. REGULAR AGENDA

- 4.01 Boards, Commissions, and Committees
(List available at <http://www.buttecounty.net/clerkoftheboard/AppointmentsList.aspx>)

A. Appointments to Listed Vacancies

1. Reappointments to the Butte County Board of Law Library Trustees (Board of Trustees)
- The Board of Trustees was established to govern the Butte County Public Law Library (BCPLL) under the provisions of Business and Professions Code sections 6300 et seq. The membership of the Board of Trustees consists of seven voting members and one advisory member. Pursuant to the Board of Trustees Bylaws, the Law Library Director serves as the advisory member and Secretary. The Judges of the Superior Court, who shall elect either four or five Judges from the County to serve as trustees, and may appoint designees in their place, have appointed Judge Sandra L. McLean with Gary Knippen as designee, Judge Michael R. Deems with Commissioner Kurt Worley as designee, Judge Michael P. Candela, and Judge Corie J. Caraway with Commissioner Virginia Gingery as designee to serve on the Board of Trustees in 2021. The Board of Supervisors shall appoint as many additional trustees as may be necessary to constitute a board of at least six, and no more than seven members. No more than two trustees may be appointed who are not Judges, members of the State Bar, or members of the County Board of Supervisors. The Chair of the Board of Supervisors is an ex officio trustee pursuant to Business and Professions Code section 6301(a)(4), but may request the Board appoint a trustee in place of the Chair. The Board may appoint a member of the State Bar, any other member of the Board of Supervisors, or a resident of the County to serve as trustee in place of the Chair. On January 23, 2018, the Board of Supervisors reappointed R. Bruce Finch, as Chair-Designee to the Board of Trustees. The appointment expired on January 12, 2021, when Supervisor Connelly was selected as the new Chair of the Board of Supervisors. The BCPLL requests the Board of Supervisors reappoint R. Bruce Finch, as Chair-Designee, and Raoul J. LeClerc, as At-Large Designee, with terms ending January 11, 2022. Mr. Finch and Mr. LeClerc are both active members of the State Bar – action requested - 1) REAPPOINT R. BRUCE FINCH AS CHAIR-DESIGNEE TO THE BUTTE COUNTY BOARD OF LAW LIBRARY TRUSTEES, WITH A TERM ENDING

JANUARY 11, 2022; AND 2) REAPPOINT RAOUL J. LECLERC AS AT-LARGE DESIGNEE TO THE BUTTE COUNTY BOARD OF LAW LIBRARY TRUSTEES, WITH A TERM ENDING JANUARY 11, 2022. (County Administration)

B. Board Member / Committee Reports and Board Member Comments

(Pursuant to California State law, the Board is prohibited from taking action on any item not listed on the agenda)

4.02 Update of Budget, Legislative, and Other Current Issues by the Chief Administrative Officer

A. COVID-19 Update by the Public Health Director

B. North Complex Fire Recovery Update

C. 2019 Community Development Block Grant – Disaster Recovery Multifamily Housing Program Update

4.03 Introduction of an Ordinance Entitled Ban on the Establishment and Operation of Needle Exchange or Distribution Programs - The Board of Supervisors recognizes that the establishment and operation of needle exchange or distribution programs will increase improperly disposed needles which pose a serious risk to the public health, safety and welfare, given the potential for personal bodily injury, property damage, and contaminated waterways in the event of high-water levels. It is the purpose and intent of this Ordinance to ban the establishment, operation, engagement, use, and/or participation in needle exchange or distribution programs within the unincorporated areas of the County of Butte to protect the public health, safety, and general welfare of its residents – action requested - WAIVE THE FIRST READING OF THE ORDINANCE ENTITLED "BAN ON THE ESTABLISHMENT AND OPERATION OF NEEDLE EXCHANGE OR DISTRIBUTION PROGRAMS". (Board of Supervisors)

4.04 Contract Amendment with California Forensic Medical Group for Medical Services (CFMG) - In April 2020 the Sheriff's Office and the Probation Department entered into a contract with CFMG for provision of medical services in the Jail and Juvenile Hall. Each year, Section 6.3 Compensation Escalator of the contract allows for an increase in the base price and per diem rates that is equal to any increase of the Consumer Price Index (CPI) that occurs in October. The CPI increase in October, 2020 was 3.6%. The Sheriff's Office and the Probation Department recommend amending the contract with CFMG for the provision of medical services. The amendment increases the maximum payable amount by \$775,045 (\$739,773 paid by Sheriff; \$35,272 paid by Probation), not-to-exceed \$29,782,255 (\$28,439,773 paid by Sheriff; \$1,342,482 paid by Probation). All other terms remain the same including the expiration date of March 31, 2025 – action requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE CHAIR TO SIGN. (Sheriff / Probation)

- 4.05 PG&E Settlement Fund Policy and Recommendations - Butte County received a \$252 million settlement from PG&E to compensate the County for the impacts of the Camp Fire, which was caused by PG&E's criminal negligence. The County's net settlement revenue after attorney fees is \$204.4 million dollars. On July 21, 2020, the Board of Supervisors directed that a new fund called the "PG&E Settlement Fund" be established and that settlement funds be committed to County stability, hazard mitigation, and recovery. On August 25, 2020, staff provided a number of examples in each of the priority areas of County stability, hazard mitigation, and recovery and sought feedback from the Board on the development of a PG&E Settlement Fund policy as well as initiatives or projects that the Board would like additional information on. On December 8, 2020, staff provided more details on County stability initiatives as well a draft policy which the Board could utilize to assess requests for usage of these funds. The Board requested additional time to consider options presented, in addition to receiving information on potential additional recovery initiatives and hazard mitigation projects – action requested - 1) APPROVE PG&E SETTLEMENT FUND POLICY OR PROVIDE DIRECTION TO STAFF; 2) APPROVE STAFF RECOMMENDATION ON THE COUNTY STABILITY INITIATIVES; AND 3) PROVIDE DIRECTION ON STAFF RECOMMENDATION TO MOVE FORWARD WITH ADDITIONAL RECOVERY INITIATIVES AND HAZARD MITIGATION PROJECTS. (County Administration)
- 4.06 Homeless Solutions Partnership with City of Chico – The County and the City of Chico have been discussing possible solutions to assist with the homeless crisis in and around the City of Chico. The City of Chico has developed a comprehensive plan that focuses on providing individuals experiencing homelessness shelter, and a path to transition to permanent housing. The plan consists of the City of Chico accessing property on which 60 aluminum frame pallet shelters would be placed. These single-occupancy 64 square foot residences would provide sheltering, including non-congregate sheltering necessary during the COVID pandemic. The site will include portable showers, bathrooms, and laundry units for residents. The location will be managed through a contract with a local non-profit organization, and Butte County Behavioral Health will provide voluntary mental health services to those who are seriously mentally ill, indigent and/or with Butte County MediCal. Funding for site preparation, equipment, services, and supplies will be provided through a partnership between the City of Chico, the County of Butte, the Continuum of Care, and generous donations from the community. It is recommended that in addition to the cost of services provided by Behavioral Health that the County commit to contribute up to \$500,000 from the anticipated next round of Coronavirus Relief Funds. Expenditure of these funds would be contingent on the federal government passing the "American Rescue Plan," which is the latest proposed COVID-19 stimulus package, and Butte County being a recipient of direct aid from this source, and the ability of the other identified partners to deliver on their commitments – action requested - 1) COMMIT UP TO \$500,000 FROM THE ANTICIPATED CORONAVIRUS RELIEF FUNDS FROM THE AMERICAN RESCUE PLAN; AND 2) DIRECT STAFF TO RETURN TO THE BOARD WITH A BUDGET ADJUSTMENT AFTER ALL PARTNERS COMMIT THEIR RESOURCES TOWARDS THE PROJECT. (County Administration)

- 4.07 Resolution to Amend the Salary Ordinance and Budget Adjustment for COVID-19 Epidemiology and Laboratory Capacity (ELC) Enhancing Detection Expansion Funding - The Department of Public Health recently received notice of a funding allocation from the State to assist in the response to COVID-19. Funding is being provided by the ELC program through the Coronavirus Response and Relief Supplemental Appropriations Act of 2021. Under the COVID-19 ELC Enhancing Detection Expansion funding, the Department is allocated \$9,107,329 for the period of March 1, 2021 through July 31, 2023. Like the work supported by the original ELC Enhancing Detection funding the Department received, the funding expands support of testing, case investigation and contract tracing, surveillance, containment, and mitigation. The funding spans the same six strategies as the original ELC Enhancing Detection funds, but many additional allowable activities have been added to each of the strategies, most specifically the use of funds for vaccination related activities. The Department recommends the Board of Supervisors approve the related budget adjustment to cover the associated costs and to adopt a resolution amending the Salary Ordinance to include the addition of 19 term positions to work on the scope of work required by the funding – action requested - 1) APPROVE BUDGET ADJUSTMENT (4/5 VOTES REQUIRED); AND 2) ADOPT RESOLUTION AND AUTHORIZE CHAIR TO SIGN. (Public Health)
- 4.08 Contract Amendment with Quincy Engineering Inc. for Design Services Related to the Midway Bridge Replacement – On September 25, 2012, the Board of Supervisors awarded the Midway Bridge Replacement project to Quincy Engineering Inc., of Sacramento. The project included the development of contract plans, specifications, and estimates required to construct the Midway Bridge across Butte Creek at a cost not-to-exceed \$1,677,999. The contract was amended on April 8, 2014 to provide additional technical investigations required to address the potential for hazardous materials, which increased the contract amount to \$1,740,271. The contract was further amended on June 28, 2016 to develop revised technical studies, plan sheets, and environmental studies required to deliver a change in the roadway alignment and bridge configuration which increased the contract amount to \$2,167,011. The contract was last amended on June 11, 2019 increasing the contract amount to \$2,307,911 to satisfy a change in the minimum design criteria potentially resulting in a cost savings during construction. The Department of Public Works recommends amending the contract with Quincy Engineering Inc. for additional construction coordination with Union Pacific Railroad due to an increase in the amount of time and effort required to secure right-of-way for the project and for additional construction support within the scope of the original agreement. The amendment increases the maximum payable amount by \$179,600, not-to-exceed \$2,487,511. All other terms remain the same. – action requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Public Works)
- 4.09 Information on Exploratory Wells and the Code Enforcement Process - The use of exploratory wells began in the early 2000's to allow developers and potential purchasers of land to verify the presence of an adequate supply of groundwater prior to making significant investments in their projects or purchases. Problems arose with some property owners using exploratory wells to provide water for unpermitted activities, some of which are damaging to the environment. In 2018, the Board of Supervisors directed the Department of Public Health to work with the Department of Development Services to determine if property owners, in violation of Butte County Code section 23B, could be brought into compliance by following the County's existing code enforcement process. A multi-sector workgroup performed a thorough review and analysis during 2018. Prior to being able to present the results of the study, this topic was put on hold due to the Camp Fire response. It was then scheduled to come before the Board of Supervisors in March 2020 when the Department's focus was diverted to the response to the COVID-19 Pandemic, placing this topic on hold once again – action requested - PROVIDE DIRECTION TO STAFF. (Public Health)

4.10 Items Removed from the Consent Agenda for Board Consideration and Action

5. **PUBLIC HEARINGS AND TIMED ITEMS** (NONE)

6. **BOARD OF SUPERVISORS PUBLIC COMMENT**

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda.

7. **BOARD OF SUPERVISORS CLOSED SESSION**

7.01 Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:

- A. Agricultural Commissioner
- B. Behavioral Health Director
- C. Chief Administrative Officer
- D. Chief Probation Officer
- E. Child Support Services Director
- F. County Counsel
- G. Development Services Director
- H. Employment and Social Services Director
- I. Human Resources Director
- J. Information Services Director
- K. Library Director
- L. Public Health Director
- M. Public Works Director
- N. Water and Resources Conservation Director

7.02 Conference with Labor Negotiator Pursuant to Government Code Section 54957.6:

Negotiators:	Jack Hughes, Sheri Waters, and Meegan Jessee
Employee Organizations:	Teamsters - General Unit; Teamsters - Social Services Workers' Unit; Butte County Management Employees Association; Butte County Probation Peace Officers Association; Butte County Probation Peace Officers Association - Management Unit; Butte County Professional Employees' Association; Butte County Deputy Sheriff's Association - General Unit; Butte County Deputy Sheriff's Association - Management/Supervisory Unit; Butte County Correctional Officers Association - General Unit; Butte County Correctional Officers Association - Supervisory Unit; UPEC Local 792 - Skilled Trades Unit; Butte County Deputy District Attorneys Association - Attorney Unit; Confidential Unit; Non-Represented Unit; Board of Supervisors Executive Assistants

7.03 Actual Litigation Pursuant to Government Code Section 54956.9(d)(1):

- A. *California Open Lands, a Non Profit Land Trust Organization v. Butte County Department of Public Works, et al.*; USDC - Eastern District Court Case No. 2:20-CV-00123-KJM-DMC.

7.04 Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2):

- A. One potential case.

RECESS

Recess as the Butte County Board of Supervisors and convene as the In-Home Supportive Services Public Authority Board.

IN-HOME SUPPORTIVE SERVICES
PUBLIC AUTHORITY BOARD AGENDA
MARCH 9, 2021

1. CALL TO ORDER

2. CONSENT AGENDA (NO ITEMS)

3. REGULAR AGENDA (NO ITEMS)

4. PUBLIC COMMENT

Comments to the In-Home Supportive Services Public Authority Board on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California State law, the In-Home Supportive Services Public Authority Board is prohibited from taking action on any item not listed on the agenda.

5. CLOSED SESSION

(To be held concurrently with the Board of Supervisors Closed Session)

5.01 Conference with Labor Negotiator Pursuant to Government Code Section 54957.6

Labor Negotiators: Shelby Boston, Sheri Waters, Jack Hughes, and Meegan Jessee

Butte County
Department Heads

Agricultural
Commissioner:
Louie Mendoza

Assessor*:
Diane Brown

Auditor-Controller*:
Graciela Gutierrez

Behavioral Health:
Scott Kennelly

Chief Administrative
Officer:
Andy Pickett

Chief Probation Officer:
Wayne Barley

Child Support Services:
Sean Farrell

Clerk-Recorder /
Registrar of Voters*:
Candace Grubbs

County Counsel:
Bruce Alpert

Development Services:
Paula Daneluk

District Attorney*:
Mike Ramsey

Employment & Social
Services:
Shelby Boston

Fire Chief:
John Messina

General Services:
Grant Hunsicker

Human Resources:
Sheri Waters

Information Systems:
Dino Cabal

Library:
Narinder Sufi

Public Health:
Danette York

Public Works:
Joshua Pack

Sheriff-Coroner*:
Kory Honea

Treasurer-Tax Collector*:
Troy Kidd

UC Cooperative
Extension Advisor:
Luis Espino

Water & Resource
Conservation:
Paul Gosselin

*Elected Official

Information and Procedures Concerning the Agenda and
Board of Supervisors Meetings

Meeting Information:

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or on the Clerk of the Board website page.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the County Administrative Office upon request.

Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. **Consent Agenda:** these are items that are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent, you can do so by following the public comment protocol which can be found at bcadmin.net/PublicComment. The removed items are discussed at the end of the Regular Agenda.
2. **Regular Agenda:** this is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
3. **Public Hearing and Timed Items:** this is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
4. **Public Comment:** this is the area of the agenda where members of the public may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction.
5. **Closed Session:** the Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the closed session.

Public Participation:

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. Due to COVID-19, the Board of Supervisors Chambers is closed to members of the public. For the latest information on how to submit public comment and/or participate virtually at the meeting, visit bcadmin.net/meetings or contact the Clerk of the Board. The Board has adopted policy and procedures to facilitate the meeting process and conduct. A complete listing of these policies and procedures can be found the County Administrative Office, or viewed at the Clerk of the Board website.

The Board of Supervisors is also committed to making its proceedings accessible to all residents. Individuals with special needs should call the Clerk of the Board at 530.552.3300, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations, or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

Clerk of the Board of Supervisors
County Administration Office
25 County Center Drive, Suite 200, Oroville, CA 95965
530.552.3300