



BUTTE COUNTY BOARD OF SUPERVISORS

Regular Meeting Agenda

March 12, 2024

9:00 AM

ANDY PICKETT,
CHIEF ADMINISTRATIVE
OFFICER
CLERK OF THE BOARD

MEETING LOCATION
BOARD OF SUPERVISOR CHAMBERS
25 COUNTY CENTER DRIVE, SUITE 205
OROVILLE, CALIFORNIA 95965-3380

MEMBERS OF THE
BOARD

BILL CONNELLY,
DISTRICT 1
PETER DURFEE,
DISTRICT 2
TAMI RITTER,
DISTRICT 3
TOD KIMMELSHUE,
DISTRICT 4
DOUG TEETER,
DISTRICT 5

BRAD STEPHENS,
COUNTY COUNSEL

Meeting Agenda

Supplemental Agenda (Item 4.14)

eComment Tutorial

Public Comment Packet

1. CALL TO ORDER

Pledge of Allegiance

Observation of a moment of silence

2A. CORRECTIONS AND/OR CHANGES TO THE AGENDA

Item 3.07 - 2023 General Plan and Housing Element Annual Progress Report

Item pulled from the agenda and will be brought back at a later date.

2B. ANNOUNCEMENT(S) OF RECUSAL

3A. SUPERVISOR COMMENTS ON CONSENT AGENDA ITEMS

3B. ADOPT CONSENT AGENDA

Action: Approve the Consent Agenda

Motion: Supervisor Durfee

Seconded: Supervisor Connelly

Motion passed unanimously.

3.01 Approval of Board of Supervisors Regular Meeting Minutes

Submitted for approval are the February 27, 2024 Board of Supervisors Regular Meeting Minutes. (County Administration)

Action Requested - APPROVE THE BOARD OF SUPERVISORS REGULAR MEETING MINUTES FOR FEBRUARY 27, 2024

Minutes

The following member(s) of the public submitted Public Comment on this item: John Stonebraker (electronically)

3.02 Letter of Support for Senate Bills 542 and 972 (Dahle)

SB 542 excludes from taxable income settlement payments made in connection with the Dixie and Mill fires. SB 927 excludes from taxable income settlement payments made in connection with any declared state of emergency made by both the Governor and President of the United States. The intent of these bills is to help victims be properly compensated by not having to pay taxes on settlement payments they receive following a natural disaster outside of their control. The County of Butte knows from a series of catastrophic wildfires including the Camp Fire for which PG&E was also found responsible, settlement payments are essential compensation toward alleviating the financial burden of recovery. County Administration staff recommends the Board approve a letter of support for SB 542 and SB 972. (County Administration)

Action Requested - APPROVE THE LETTER AND AUTHORIZE CHAIR TO SIGN

Staff Report

The following member(s) of the public submitted Public Comment on this item: Diana Dreiss

3.03 2022 Community Development Block Grant (CDBG) Single Family Housing Rehabilitation Program Guidelines and Subrecipient Agreement for Housing Consultant Services

On June 14, 2022, the Board of Supervisors approved a resolution authorizing submission of a grant application through the California Housing and Community Development (HCD) CDBG Program for Single Family Housing Rehabilitation. HCD

awarded the County \$500,000 and authorized use of \$82,000 in available program income for single family housing rehabilitation. The Standard Agreement was approved by HCD on October 26, 2023. Habitat for Humanity Yuba-Sutter (Habitat) was selected through a solicitation process to serve as the Program Administrator for all of Butte County's Housing Rehabilitation Programs. Staff recommends the Board approve the agreement with Habitat for Housing Consultant Services, adopt the County of Butte Housing Rehabilitation Assistance Program Guidelines, and approve a budget adjustment of \$375,000 to allow the program to operate in the remainder of the current fiscal year. (County Administration)

Action Requested - 1) APPROVE SUBRECIPIENT AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN; 2) ADOPT COUNTY OF BUTTE HOUSING REHABILITATION ASSISTANCE PROGRAM GUIDELINES; AND 3) APPROVE BUDGET ADJUSTMENT (4/5 VOTE REQUIRED)

Staff Report

3.04 Ratify Letter Supporting Yosemite Clean Energy's Application for Funds From the CAL FIRE Business and Workforce Development 2024 Q1 Grant Program

Yosemite Clean Energy (YCE) is a biofuels company developing a hydrogen and renewable natural gas (RNG) production plant called the "Paradise Project" in unincorporated Butte County. The company's intent is to utilize waste woody biomass produced through sustainable forest management and end-of-life orchard removal for the production of renewable biofuels. YCE's grant request will help fund the purchase of a horizontal chipper/grinder and a loader and retrofit an existing chipper for use providing biomass feedstock. Constructing the plant requires significant private financial investment, and CAL FIRE's investment in updated equipment will help ensure the successful and efficient long-term planning and operation of the Paradise Project which will help YCE secure the remaining private investment funds necessary for plant construction. To date, YCE has received the 2022 California Department of Conservation Forest Biomass to Carbon-Negative Biofuels Pilot Program Grant, the 2022 CAL FIRE Business and Workforce Development Grant, the 2022 US Forest Service Wood Innovations Grant, and a \$5M grant from the California Energy Commission using a letter of support approved by this Board in April of 2023. Given the CAL FIRE grant deadline, the support letter was signed by the Chief Administrative Officer and is being brought before the Board with a request to ratify the letter. (County Administration)

Action Requested - RATIFY LETTER OF SUPPORT

Staff Report

The following member(s) of the public submitted Public Comment on this item: John Stonebraker and Kathy Brazil. (electronically)

3.05 Contract Amendment with Perpetual Storage, Inc. for Off-Site Storage of County's Archival Microfilm

In the event of a disaster, it is imperative for the County Clerk-Recorder's office to be able to recreate the County's records, both historic and current. Housing the archival microfilm of these records at an appropriate off-site location is the acknowledged standard to accomplish this goal. The County Clerk-Recorder's office recommends amending the contract with Perpetual Storage Inc. of Utah, for the off-site storage of the County's archival microfilm. The amendment will extend the contract term through March 31, 2028 and increase the not-to-exceed amount from \$40,000 to \$80,000. (Clerk-Recorder)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.06 Amendment to the Conflict of Interest Code of Chico Area Recreation and Park District (CARD)

On August 24, 2023, the CARD Board of Directors adopted a resolution to amend the District's Conflict of Interest Code to reflect changes to staffing titles. The amendment is being submitted for approval by the Board of Supervisors as the code reviewing body. County Counsel has reviewed the amendment to the Conflict of Interest Code and deems it to be proper. (County Counsel)

Action Requested - APPROVE THE AMENDMENT TO THE CHICO AREA RECREATION AND PARK DISTRICT'S CONFLICT OF INTEREST CODE

Staff Report

3.07 2023 General Plan and Housing Element Annual Progress Report

California Government Code 65400 mandates that all counties submit an annual progress report (APR) on the status of the General Plan and progress on its implementation to their legislative bodies, the Governor's Office of Planning and Research (OPR), and the Department of Housing and Community Development (HCD) by April 1 of each year (covering the previous calendar year). The General Plan APR provides the Board of Supervisors and the public with information regarding the implementation of the General Plan and informs the public on the progress in meeting community goals. The Housing Element APR is focused on housing permits issued and sorted by State affordability categories and other data categories. The 2023 Butte County General Plan and Housing Element Annual Progress Reports are included for the Board's information. Both reports will be transmitted to the state prior to April 1, 2024 in accordance with state law. (Development Services)

Action Requested - ACCEPT FOR INFORMATION

Staff Report

**The following member(s) of the public submitted Public Comment on this item:
John Stonebraker (electronically)**

3.08 Contract Amendment with Russell, Gallaway Associates, Inc. for Architectural and Engineering Services on New Probation Building

On September 13, 2022, the Board of Supervisors approved a contract with Russell, Gallaway Associates, Inc. to provide architectural and engineering services for the design of a new Probation building. The term of the contract was September 13, 2022 through December 31, 2023, not-to-exceed \$1,387,275. The contract was amended twice in 2023; the first amendment corrected an identified language conflict and the second amendment extended the term through June 30, 2025. After a professional cost estimate determined construction cost escalation and utility pricing to be beyond the available funding, the Departments of Probation and General Services changed the location of the new facility to the existing site to save substantial costs. This change requires revising plans outside the original scope of work. The Department of General Services recommends the Board approve a third amendment to the contract with Russell, Gallaway Associates, Inc. to increase the maximum amount payable by \$44,550 not-to-exceed \$1,431,825. All other terms remain the same. (General Services)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.09 Change Order Ratifications and Notice of Completion for the Concow Fire Station #37 Reconstruction Project

On November 8, 2022, the Board of Supervisors approved a contract with DH Slater & Son for the reconstruction of Fire Station #37 located at 3595 Shuman Lane in Concow. The term of the contract was 365 days from Notice to Proceed with a \$2,148,000 fixed fee. Fire Station #37 was destroyed in the 2018 Camp Fire and its reconstruction is funded through the County's property insurance claim. Through the course of construction, the Department of General Services executed 25 change orders totaling \$157,971 to complete the project. The work has been inspected and approved by the Departments of General Services and Development Services. The Certificate of Occupancy was issued on February 20, 2024, and all costs have been accepted by the County's insurer. The Department of General Services recommends that the Board ratify the 25 change orders, accept the work as complete, and authorize the Chair to sign the Notice of Completion. (General Services)

Action Requested - 1) RATIFY CHANGE ORDERS 1 THROUGH 25; 2) ACCEPT THE CONTRACT WORK AS COMPLETE; AND 3) AUTHORIZE THE CHAIR TO SIGN THE NOTICE OF COMPLETION

Staff Report

3.10 Resolution to Amend the Salary Ordinance

The Department of Human Resources recommends the Board of Supervisors adopt a resolution amending the Salary Ordinance for the following departments: HUMAN RESOURCES: Amend Butte County Salary Ordinance 4236 by adding a new classification titled Civil Law Clerk to Section 280 - "Classifications With Flat Rate Assignments" with a flat rate of \$22.00 per hour. Adding this classification will better meet the operational needs of County Counsel. PUBLIC WORKS: Add 1 flexibly staffed Assistant Civil Engineer, Associate Civil Engineer, Senior Civil Engineer position and delete 1 flexibly staffed Associate Civil Engineer, Senior Civil Engineer position. Flexibly staffing this position to include Assistant Civil Engineer will better suit the operational needs of the Neal Road Recycling and Waste Facility and will be covered by funding available in the Department's budget. Total allocations to remain unchanged.

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

Resolution 24-023

3.11 Notice of Completion for Forbestown Road Rehabilitation

On August 8, 2023, the Board of Supervisors awarded the Forbestown Road Rehabilitation Project to Knife River Construction of Chico, CA. The project replaced the existing asphalt pavement from Old Olive Highway to Hurleton Swedes Flat Road. The contract award amount was \$1,762,762. One contract change order was approved by the Board of Supervisors on February 13, 2024, for \$127,029. The resulting total cost of work is \$1,889,792. All contract work has been completed per the project plans and specifications. (Public Works)

Action Requested - 1) ACCEPT THE CONTRACT WORK AS COMPLETE; AND 2) AUTHORIZE THE CHAIR TO SIGN THE NOTICE OF COMPLETION

Staff Report

3.12 Ratify a Memorandum of Understanding (MOU) Between Butte County and City of Oroville for the Ophir Road Community Development Block Grant - Disaster Recovery (CDBG-DR) Project

Ophir Road is a minor arterial road in the south Oroville area actively used for Camp Fire recovery efforts. The extraordinary number and weight of debris removal trucks after the Camp Fire recovery efforts resulted in devastating road damage. In response to this damage, the County and City applied for and received CDBG-DR grant funding to assist with repairing and restoring their respective road sections to pre-disaster design, function, and capacity. This project encompasses a total roadway length of approximately 1.63 miles, with approximately 1.06 miles under County jurisdiction and 0.57 miles within City limits. The County and City recognize that entering into this MOU can help expedite project delivery by unifying and standardizing project delivery processes and procedures, providing tremendous community benefit. Under the MOU, the County will coordinate with the City and deliver the project on the City's behalf. Following collaboration of the MOU terms

between the County and City Public Works departments, Andy Pickett, the Chief Administrative Officer, executed an MOU with the City to jointly repair Ophir Road to meet a February 23, 2024 deadline. The Department recommends that the Board of Supervisors ratify the MOU as executed. (Public Works)

Action Requested - RATIFY THE MOU SIGNED BY THE CHIEF ADMINISTRATION OFFICER

Staff Report

3.13 Notice of Completion for Pavement Preservation Project 2023

On August 8, 2023, the Board of Supervisors awarded the 2023 Pavement Preservation Project to VSS International of West Sacramento, CA. The project consisted of various surface treatments on roads throughout Butte County. The contract award amount was \$954,459. One contract change order (CCO) was executed, resulting in a decrease to the contract of \$19,641. The total cost of work is \$934,817. All work has been completed per the project plans and specifications. (Public Works)

Action Requested - 1) ACCEPT THE CONTRACT WORK AS COMPLETE; AND 2) AUTHORIZE THE CHAIR TO SIGN THE NOTICE OF COMPLETION

Staff Report

4. REGULAR AGENDA

4.01 Boards, Commissions, and Committees (List available at <https://www.buttecounty.net/327/Board-Commission-Vacancies>)

A. Appointment to Listed Vacancies

1) Appointments to the In-Home Supportive Services (IHSS) Advisory Committee

Established pursuant to Welfare and Institutions Code section 12301.2, the IHSS Advisory Committee (Committee) provides recommendations and initiates proposals and forwards them to the Board of Supervisors on the preferred modes of service to be utilized in the County for IHSS. Additionally, the Committee provides recommendations to any administrative body in the County that is related to the delivery and administration of IHSS including the governing body and administrative agency of the Public Authority, nonprofit consortium, contractor, and public employees. The Committee consists of 11 members composed of a combination of IHSS recipients, providers, community/agency members, and/or County staff. Staff recommends the Board reappoint Carnella Marks as Provider Representative, and appoint Tammy Solano as Advocate Representative, each to a term ending December 31, 2026. (Other - IHSS

Advisory Committee)

Action Requested - APPOINT CARNELLA MARKS TO THE IHSS ADVISORY COMMITTEE AS A PROVIDER REPRESENTATIVE, AND TAMMY SOLANO AS ADVOCATE REPRESENTATIVE, EACH TO A TERM ENDING DECEMBER 31, 2026

Staff Report

Melissa Kitts, Assistant Clerk of the Board, presented this item to the Board.

No public comment was submitted for this item.

Action: APPOINT CARNELLA MARKS TO THE IHSS ADVISORY COMMITTEE AS A PROVIDER REPRESENTATIVE AND TAMMY SOLANO AS ADVOCATE REPRESENTATIVE, EACH TO A TERM ENDING DECEMBER 31, 2026.

**Motion: Supervisor Ritter
Seconded: Supervisor Durfee**

Motion passed unanimously.

- B. Board Member / Committee Reports and Board Member Comments
(Pursuant to California State law, the Board is prohibited from taking action on any item not listed on the agenda).

Supervisor Connelly– Attended Firesafe Council meeting and LAFCo meeting.

Supervisor Durfee – Met with Constituents regarding insurance issues and attended meeting regarding the Chico Regional Airport.

Supervisor Ritter – Attended the Local Master Plan on Aging, Behavioral Health Advisory Board meeting, Roots meeting with Chico State and Rural Communities and Education, Dr. Stamen regarding the sustainability and resiliency conference, and wants to wish all celebrating a good Ramadan.

Supervisor Teeter – Attended Firesafe Council meeting and spoke at the Sierra Nevada Conservancy Watershed Improvement Program Conference. Also enjoyed a vacation.

Chair Kimmelshue– Met with Mechoopda tribal members to discuss traffic concerns near the new casino, Oroville Dam Citizens Advisory Commission, the Butte Defense Equity Project, CSAC Board meeting which focused on FEMA reimbursements and fire and homeowners insurance issues, and NCWA meeting.

- 4.02 Public Comment - Comments to the Board on issues and items not listed on the agenda. Pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda. Please note that Public Comment is in two separate sections. One, at the beginning of the regular agenda,

which will last a maximum of 15 minutes, with another to follow as the last item on the regular agenda with no time limits.

The following member(s) of the public submitted Public Comment on this item: Diana Dreiss (electronically and in person), Cynthia Joy, and Julie Threet.

4.03 Bitcoin ATM Fraud

Bitcoin is a decentralized digital currency that operates without the need for a central bank. It enables transactions to be made directly between individuals using cryptography for security. Bitcoin can be accessed through ATM-like machines. However, unlike traditional ATMs, they are not regulated by the same financial institutions and carry additional risks. Fraudsters can use various tactics to trick users into depositing cash into the Bitcoin ATM to purchase Bitcoin that ends up in their own wallets. This can involve impersonating legitimate organizations, creating fake investment opportunities, or exploiting relationships. Additionally, malicious actors might install skimming devices on Bitcoin ATMs to capture card information or compromise user data. Fraudsters often target the most vulnerable in the community. Bitcoin ATM fraud and scams are on the rise. Chico Police Department Detective Kevin Hass, a subject matter expert, will provide information to the Board, and discuss various options to deter and prevent Bitcoin ATM fraud. (County Administration)

Action Requested - PROVIDE DIRECTION TO STAFF

Staff Report

PowerPoint

Andy Pickett, Chief Administrative Officer, and Kevin Hass, Chico Police Detective, Kory Honea, Sheriff, Mike Ramsey, District Attorney, and Chief Aldrich from Chico Police Department.

Action: PROVIDED DIRECTION TO STAFF TO RESEARCH THE TOOLS FOR ADDRESSING BITCOIN ATM FRAUD COUNTY-WIDE.

Motion: Supervisor Durfee

Seconded: Supervisor Connelly

Motion passed unanimously.

4.04 Resolution Adopting Disaster Rebuild Permit Payment Program

The Camp Fire of 2018 and North Complex Fire of 2020 destroyed 4,417 residences in unincorporated Butte County. According to the Camp Fire Housing Study completed in September 2020, over 60% of homeowners were under-insured, limiting their financial ability to rebuild. The lack of adequate insurance is further identified in the August 2020 State of California Proposed Action Plan for Disaster Recovery publication. The Disaster Rebuild Permit Payment Program will allow fire affected residents of Butte County the opportunity to begin the rebuilding and

permitting process with little up front cost, while making monthly installments over a two-year period for the balance of fees. The applicant will pay a down payment for the permit fees related to the home rebuild and the Department of Development Services will invoice 24 equal monthly installments due and collectible within 60 days from invoice date. (Development Services)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

Resolution 24-024

Paula Daneluk, Director of Development Services presented this item to the Board.

The following member(s) of the public submitted Public Comment on this item: John Stonebraker (electronically)

Action: ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN

Motion: Supervisor Connelly

Seconded: Supervisor Teeter

Motion passed unanimously.

4.05 Discussion of Potential Traffic Calming Measures on Melrose Drive

On November 7, 2023, the Board of Supervisors adopted a resolution approving a general plan amendment, rezone, and development plan (PUD21-0002) for the Enterprise Rancheria project. At that meeting, the Board directed staff to investigate the use of speed humps or other traffic calming measures along Melrose Drive east of Oroville to mitigate current and future traffic concerns. The Department has completed its analysis and will present its findings to the Board - action requested. (Public Works)

Action Requested - PROVIDE DIRECTION TO STAFF

Staff Report

PowerPoint

Josh Pack, Director of Public Works presented this item to the Board.

The following member(s) of the public submitted Public Comment on this item: Jerry Jones, Richard Brucker and Cecil Hamilton (in person)

Action: PROVIDED DIRECTION TO STAFF TO INSTALL A TEMPORARY 4-WAY STOP UNTIL THE SUBDIVISION IS COMPLETE, AND THEN REASSESS.

Motion: Supervisor Connelly

Seconded: Supervisor Durfee

Motion passed 4-1 (Ayes: Supervisors Connelly, Durfee, Teeter and Chair Kimmelshue; Nays: Supervisor Ritter)

4.06 Update on the Neal Road Recycling and Waste Facility (NRRWF) Master Plan

The Department presented a comprehensive discussion on the draft NRRWF Master Plan to the Board of Supervisors on October 10, 2023. The presentation aimed to identify the future needs of the NRRWF, highlighting the challenges posed by outdated facilities, including inefficiencies and safety concerns for residents and commercial users. The Department also underscored the difficulties in meeting the evolving regional and state regulatory and permitting requirements. During this meeting, the Board provided valuable feedback and input, which has been incorporated into a revised presentation. The NRRWF Master Plan seeks to balance the development of necessary programs and the maintenance of reasonable fees to prevent unintended consequences such as illegal dumping and increased business costs. Butte County is in a unique position compared to many California counties, with substantial landfill space that offers an opportunity to manage waste disposal costs effectively through the 21st century. By leveraging its solid waste assets, including site longevity, prime location, and permitting programs, the County is poised to operate autonomously and collaborate with the private sector to provide cost-effective services in compliance with State regulations. The Master Plan proposes several significant upgrades to modernize the NRRWF. These upgrades include the construction of a new access road and scale house, establishing a public drop-off area, constructing a modern administration building, and creating a "reuse" area alongside a construction and demolition processing facility. (Public Works)

Action Requested - PROVIDE DIRECTION TO STAFF

Staff Report

PowerPoint

Josh Pack, Director of Public Works presented this item to the Board.

No public comment was submitted for this item.

Action: PROVIDED DIRECTION TO STAFF TO BRING BACK A PROPOSED RATE INCREASE AND MASTER PLAN PROPOSAL TO THE BOARD.

4.07 Interim Appointment - Director of Libraries

The Chief Administrative Officer (CAO) recommends that the Board of Supervisors appoint Misty Wright, Assistant Director of Libraries, as Interim Director of Libraries, effective March 12, 2024 until the Board appoints a permanent Director. The CAO recommends setting the salary at the minimum salary (\$118,930/year) as listed in section 29, Reference A, of the Butte County Salary Ordinance. In addition, the CAO recommends providing the Appointed Department Head mileage allowance of \$620/month. Ms. Wright will retain all other rights and benefits of her current

position in the Non Represented Unit and the right to return to her current position of Assistant Director of Libraries when the interim assignment is completed - action requested - - The Chief Administrative Officer (CAO) recommends that the Board of Supervisors appoint Misty Wright, Assistant Director of Libraries, as Interim Director of Libraries, effective March 12, 2024 until the Board appoints a permanent Director. The CAO recommends setting the salary at the minimum salary (\$118,930/year) as listed in section 29, Reference A, of the Butte County Salary Ordinance. In addition, the CAO recommends providing the Appointed Department Head mileage allowance of \$620/month. Ms. Wright will retain all other rights and benefits of her current position in the Non Represented Unit and the right to return to her current position of Assistant Director of Libraries when the interim assignment is completed. (County Administration)

Action Requested - 1) APPOINT MISTY WRIGHT AS INTERIM DIRECTOR OF LIBRARIES EFFECTIVE MARCH 12, 2024; 2) SET THE SALARY FOR THE INTERIM APPOINTMENT AS THE MINIMUM ANNUAL SALARY FOR THE DIRECTOR OF LIBRARIES AT \$118,930; 3) PROVIDE MILEAGE ALLOWANCE AT THE RATE OF \$620/MONTH; AND 4) DOCUMENT BY MINUTE ORDER MS. WRIGHT'S INTERIM APPOINTMENT; THE ANNUAL SALARY; MILEAGE ALLOWANCE; AND RETENTION OF ALL OTHER RIGHTS TO AND BENEFITS OF MS. WRIGHT'S CURRENT POSITION WHEN THE INTERIM ASSIGNMENT IS COMPLETED

Staff Report

Andy Pickett, Chief Administrative Officer, presented this item the Board.

No public comment was submitted for this item.

Action: 1) APPOINT MISTY WRIGHT AS INTERIM DIRECTOR OF LIBRARIES EFFECTIVE MARCH 12, 2024; 2) SET THE SALARY FOR THE INTERIM APPOINTMENT AS THE MINIMUM ANNUAL SALARY FOR THE DIRECTOR OF LIBRARIES AT \$118,930; 3) PROVIDE MILEAGE ALLOWANCE AT THE RATE OF \$620/MONTH; AND 4) DOCUMENT BY MINUTE ORDER MS. WRIGHT'S INTERIM APPOINTMENT; THE ANNUAL SALARY; MILEAGE ALLOWANCE; AND RETENTION OF ALL OTHER RIGHTS TO AND BENEFITS OF MS. WRIGHT'S CURRENT POSITION WHEN THE INTERIM ASSIGNMENT IS COMPLETED.

Motion: Supervisor Ritter

Seconded: Supervisor Durfee

Motion passed unanimously.

4.08 Amendment to Employment Contract for Director of Behavioral Health

Approval is requested to amend the employment contract with the Behavioral Health Director, Scott Kennelly. The annual salary shall increase by 3% to \$169,990 as of the first pay period following the effective date of the amendment and shall increase to \$176,790 as of the first pay period following February 11, 2025. All other terms remain the same. (County Administration)

Action Requested - APPROVE THE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

Andy Pickett, Chief Administrative Officer, presented this item the Board.

No public comment was submitted for this item.

Action: APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN

Motion: Supervisor Ritter

Seconded: Supervisor Durfee

Motion passed unanimously.

4.09 Amendment to Employment Contract for Director of Public Health

Approval is requested to amend the employment contract with the Public Health Director, Danette York in order to correct a past calculation error. The annual salary shall increase by 5% to \$177,373 as of the first pay period following the effective date of the amendment. All other terms remain the same. (County Administration)

Action Requested - APPROVE THE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

Andy Pickett, Chief Administrative Officer, presented this item the Board.

The following member(s) of the public submitted Public Comment on this item: Julie Threet (in person).

Action: APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN

Motion: Supervisor Ritter

Seconded: Supervisor Durfee

Motion passed unanimously.

4.10 Mid-Year Financial Report for Fiscal Year 2023-24

The Mid-Year Financial Report provides an economic update, summarizes the analysis of expenditures and revenues, provides an update on disaster impacts, budget outlook, cash balances and reports on current pension, retiree health liabilities and long-term debt obligations for the period ending December 31, 2023. (County Administration)

Action Requested - ACCEPT FOR INFORMATION

Staff Report

PowerPoint

Matt Michaelis, Deputy Administrative Officer, presented this item the Board.

No public comment was submitted for this item.

Action: RECEIVED FOR INFORMATION.

- 4.11 Update of Budget, Legislative, and Other Current Issues by the Chief Administrative Officer
- 4.12 Board of Supervisors Public Comment (Continuation as Needed) - Comments to the Board on issues and items not listed on the agenda. Please note that pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda.
- 4.13 Items Removed from the Consent Agenda for Board Consideration and Action
- 4.14 Authorization of a Job Order with Knife River Construction for Emergency Repairs on Oro Quincy Highway Above \$500,000

Job Order Contracting (JOC) is an alternative project delivery process that allows contractors to complete many projects with a single bid. Public Contract Code section 20128.5 allows the County to implement a JOC services process to select vendors to complete specific individual projects for repairs, maintenance, and other repetitive work according to fixed unit prices under a single umbrella contract executed by the Board of Supervisors. On August 22, 2023, the Board awarded JOC contracts to Knife River Construction and three other contractors. As part of the JOC approval process, the Board directed the Department to return to the Board for additional approval for job orders over \$500,000 executed under the JOC program. Recent storm activity resulted in considerable damage to portions of Oro Quincy Highway 700 feet west of the northwestern edge of Madrone Lake. Field visits with JOC contractor Knife River on March 7, 2024, suggest early estimated repair costs above \$1 million. Oro Quincy Highway is identified as an emergency evacuation route and collector road. The Department has more than \$12 million in significant disaster recovery projects scheduled to begin this summer on Oro Quincy Highway that cannot begin without these emergency repairs. The road also carries critical underground utilities that could be impacted without these emergency repairs. If approved, the repairs are estimated to take 2-3 weeks (weather dependent). It is unclear whether a temporary road closure will be needed. Bald Rock Road may be used as an alternative route if a road closure is necessary. The Department recommends that the Board authorize the Director of Public Works to approve a Job Order for Knife River Construction for the emergency repairs on Oro Quincy Highway above \$500,000. (Public Works) **Supplemental Item added to the Agenda, Thursday, March 7, 2024 at 4:00 PM**

Action Requested - AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO APPROVE A JOB ORDER WITH KNIFE RIVER CONSTRUCTION FOR EMERGENCY REPAIRS ON ORO QUINCY HIGHWAY ABOVE \$500,000

Staff Report

Josh Pack, Director of Public Works, presented this item to the Board.

No public comment was submitted for this item.

Action: AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO APPROVE A JOB ORDER WITH KNIFE RIVER CONSTRUCTION FOR EMERGENCY REPAIRS ON ORO QUINCY HIGHWAY ABOVE \$500,000.

**Motion: Supervisor Connelly
Seconded: Supervisor Durfee**

Motion passed unanimously.

5. PUBLIC HEARINGS AND TIMED ITEMS

5.01 9:30 am - Public Hearing - Commencement of Election and Public Hearing to Impose an Increased Maximum Service Charge in County Service Area (CSA) 141 Mountain Oaks

The Mountain Oaks Subdivision County Service Area (CSA 141) was formed by Board Resolution No. 92-57, adopted on June 9, 1992, and is located from Messilla Valley Road to approximately one mile north, west of Pentz Road, and south of Paradise. It provides financing for sewer services and is comprised of 56 assessed parcels. The annual per-parcel service charge is currently \$166.26/parcel, which has remained unchanged since the last parcel fee increase was established in 2004. Permitting and wastewater management costs have increased significantly since 2004, outpacing CSA 141 revenue and depleting fund balance. Permitting costs for fiscal year 2023-24 were billed at \$13,393.00; however, the CSA fund balance was insufficient to satisfy permitting costs. On December 12, 2023, the Butte County Board of Supervisors approved a \$30,000 revolving fund loan to fund current-year permitting costs, assist with the cost of an election, and maintain a positive fund balance until assessment fee increases go into effect. To ensure the ongoing fiscal health of the special district and meet mandatory permitting requirements in the future, the Department recommends increasing the annual parcel charges to \$495.00/parcel beginning in FY 2024-25, with annual inflationary adjustments in future years to account for escalating costs outlined in the San Francisco/Oakland/San Jose Metropolitan Area Consumer Price Index for all Urban Customers. On January 23, 2024, the Board of Supervisors authorized a resolution of intent directing the commencement of procedures to impose an increased maximum service charge for CSA 141 and to set a public hearing for March 12, 2024, to consider the proposed charge. This process includes the counting of ballots mailed to the residents of the Mountain Oaks Subdivision during the public hearing and concluding results of the protest election. (Public Works)

Action Requested - 1) OPEN A PUBLIC HEARING; 2) COUNT THE BALLOTS RECEIVED FOR THE PROPOSITION 218 PROTEST ELECTION; AND 3) ADOPT RESOLUTION TO INCREASE FEES AND CHARGES FOR SEWER SERVICES IN COUNTY SERVICE AREA (CSA) 141 AND AUTHORIZE THE CHAIR TO SIGN.

Staff Report

Resolution 24-025

Josh Pack, Director of Public Works, and Susie Akins, Administrative Analyst II, presented this item the Board.

No public comment was submitted for this item.

Action: ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN

Motion: Supervisor Durfee

Seconded: Supervisor Ritter

Motion passed unanimously.

5.02 10:00 am - Public Hearing - Resolution to Abandon a One-Foot No-Access Easement at the East End of Crane Avenue

On February 13, 2024, the Board of Supervisors adopted a resolution setting a public hearing to consider a request to abandon a no-access easement as shown on the recorded subdivision map "Phase 1 Copley Acres Unit 3," which was recorded on May 23, 1986, in Book 100 of Maps, Pages 94 and 95, in the office of the Recorder of the County of Butte. The hearing has been properly noticed and posted at the site location according to California Streets and Highway Code section 8320. The Department has no objection to the abandonment. Abandonment of the no-access easement will allow legal access to Assessor's Parcel Number 079-150-001, where the proposed development of 12 single-family residential dwelling units under the Enterprise Rancheria Indian Housing Authority (ERIHA) rental program has been approved. The Planning Commission reviewed the abandonment request on September 28, 2023, and determined that the request conformed with the Butte County General Plan. (Public Works)

Action Requested - 1) OPEN PUBLIC HEARING FOR THE ABANDONMENT OF THE NO-ACCESS EASEMENT AT THE EAST END OF CRANE AVENUE EAST OF OROVILLE; 2) FIND THAT THE NO-ACCESS EASEMENT DESCRIBED IN THE NOTICE OF HEARING IS UNNECESSARY; AND 3) ADOPT THE RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

Resolution 24-026

Josh Pack, Director of Public Works, presented this item the Board.

**The following member(s) of the public submitted Public Comment on this item:
Jerry Jones (in person)**

Action: ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN

Motion: Supervisor Durfee
Seconded: Supervisor Ritter

Motion passed unanimously.

5.03 10:30 am - Public Hearing - Itemized Costs and Penalties Related to Nuisance Abatement to Record a Lien and Impose a Special Assessment

- A. Code Enforcement Case Number CE23-00449 at 3673 Broken Glass Circle, Concow (Assessor's Parcel Number 058-800-013) in the amount of \$13,444.66.

On November 30, 2023 a Hearing Officer declared a public nuisance existed on the property pursuant to Butte County Code Chapters 34A - Medical Marijuana Cultivation Ordinance and 34C - Non-medical Marijuana Cultivation Ordinance. This hearing has been scheduled to authorize the Board of Supervisors to record a lien and impose a special assessment to recover the County's costs for Code Enforcement Case Number CE23-00449 at 3673 Broken Glass Circle, Concow (Assessor's Parcel Number 058-800-013) in the amount of \$13,444.66 (\$4,500.00 for penalties and \$8,944.66 for cost recovery). (Development Services)

Action Requested - APPROVE THE PROPOSED LIEN OF \$4,500.00 AND A SPECIAL ASSESSMENT OF \$8,944.66

Staff Report

PowerPoint

Paula Daneluk, Director of Development Services, and Chris Jellison, Code Enforcement Division Manager, and Cortney Kingsley, Office Assistant I, presented this item to the Board.

No public comment was submitted for this item.

Action: APPROVE THE PROPOSED LIEN OF \$4,500.00 AND A SPECIAL ASSESSMENT OF \$8,944.66.

Motion: Supervisor Durfee
Seconded: Supervisor Teeter

Motion passed unanimously.

- B. Code Enforcement Case Number CE23-00387 at 211 Obert Drive, Bangor (Assessor's Parcel Number 028-470-041) in the amount of \$57,450.18.

On August 4, 2023 a Hearing Officer declared a public nuisance existed on the property pursuant to Butte County Code Chapters 34A - Medical Marijuana Cultivation Ordinance and 34C - Non-medical Marijuana

Cultivation Ordinance. This hearing has been scheduled to authorize the Board of Supervisors to record a lien and impose a special assessment to recover the County's costs for Code Enforcement Case Number CE23-00387 at 211 Obert Drive, Bangor (Assessor's Parcel Number 028-470-041) in the amount of \$57,450.18 (\$50,500.00 for penalties and \$6,950.18 for cost recovery). (Development Services)

Action Requested - APPROVE THE PROPOSED LIEN OF \$50,500.00 AND A SPECIAL ASSESSMENT OF \$6,950.18

Staff Report

PowerPoint

Paula Daneluk, Director of Development Services, and Chris Jellison, Code Enforcement Division Manager, and Cortney Kingsley, Office Assistant I, presented this item to the Board.

No public comment was submitted for this item.

Action: APPROVE THE PROPOSED LIEN OF \$50,500.00 AND A SPECIAL ASSESSMENT OF \$6,950.18.

**Motion: Supervisor Durfee
Seconded: Supervisor Teeter**

Motion passed unanimously.

- C. Code Enforcement Case Number CE23-00420 at 0 Pritchett Drive, Berry Creek (Assessor's Parcel Number 061-540-044) in the amount of \$69,272.57.

On July 29, 2023 a Hearing Officer declared a public nuisance existed on the property pursuant to Butte County Code Chapters 34A - Medical Marijuana Cultivation Ordinance and 34C - Non-medical Marijuana Cultivation Ordinance. This hearing has been scheduled to authorize the Board of Supervisors to record a lien and impose a special assessment to recover the County's costs for Code Enforcement Case Number CE23-00420 at 0 Pritchett Drive, Berry Creek (Assessor's Parcel Number 061-540-044) in the amount of \$69,272.57 (\$62,000.00 for penalties and \$7,272.57 for cost recovery). (Development Services)

Action Requested - APPROVE THE PROPOSED LIEN OF \$62,000.00 AND A SPECIAL ASSESSMENT OF \$7,272.57

Staff Report

PowerPoint

Paula Daneluk, Director of Development Services, and Chris Jellison, Code Enforcement Division Manager, and Cortney Kingsley, Office Assistant I,

presented this item to the Board.

No public comment was submitted for this item.

Action: APPROVE THE PROPOSED LIEN OF \$62,000.00 AND A SPECIAL ASSESSMENT OF \$7,272.57.

Motion: Supervisor Connelly

Seconded: Supervisor Durfee

Motion passed unanimously.

- D. Code Enforcement Case Number CE23-00488 at 0 Chipmunk Court, Berry Creek (Assessor's Parcel Number 071-390-018) in the amount of \$46,427.21.

On September 7, 2023 a Hearing Officer declared a public nuisance existed on the property pursuant to Butte County Code Chapters 34A - Medical Marijuana Cultivation Ordinance and 34C - Non-medical Marijuana Cultivation Ordinance. This hearing has been scheduled to authorize the Board of Supervisors to record a lien and impose a special assessment to recover the County's costs for Code Enforcement Case Number CE23-00488 at 0 Chipmunk Court, Berry Creek (Assessor's Parcel Number 071-390-018) in the amount of \$46,427.21 (\$39,500.00 for penalties and \$6,927.21 for cost recovery). (Development Services)

Action Requested - APPROVE THE PROPOSED LIEN OF \$39,500.00 AND A SPECIAL ASSESSMENT OF \$6,927.21

Staff Report

PowerPoint

Paula Daneluk, Director of Development Services, and Chris Jellison, Code Enforcement Division Manager, and Cortney Kingsley, Office Assistant I, presented this item to the Board.

No public comment was submitted for this item.

Action: APPROVE THE PROPOSED LIEN OF \$39,500.00 AND A SPECIAL ASSESSMENT OF \$6,927.21.

Motion: Supervisor Durfee

Seconded: Supervisor Connelly

Motion passed unanimously.

- E. Code Enforcement Case Number CE23-00957 at 0 Deer Valley Road, Oroville (Assessor's Parcel Number 028-450-022) in the amount of \$64,075.30.

On October 24, 2023 a Hearing Officer declared a public nuisance existed on the property pursuant to Butte County Code Chapters 34A - Medical Marijuana Cultivation Ordinance and 34C - Non-medical Marijuana Cultivation Ordinance. This hearing has been scheduled to authorize the Board of Supervisors to record a lien and impose a special assessment to recover the County's costs for Code Enforcement Case Number CE23-00957 at 0 Deer Valley Road, Oroville (Assessor's Parcel Number 028-450-022) in the amount of \$64,075.30 (\$57,000.00 for penalties and \$7,075.30 for cost recovery). (Development Services)

Action Requested - APPROVE THE PROPOSED LIEN OF \$57,000.00 AND A SPECIAL ASSESSMENT OF \$7,075.30

Staff Report

PowerPoint

Paula Daneluk, Director of Development Services, and Chris Jellison, Code Enforcement Division Manager, and Cortney Kingsley, Office Assistant I, presented this item to the Board.

No public comment was submitted for this item.

Action: APPROVE THE PROPOSED LIEN OF \$57,000.00 AND A SPECIAL ASSESSMENT OF \$7,075.30.

**Motion: Supervisor Connelly
Seconded: Supervisor Teeter**

Motion passed unanimously.

Recess as the Butte County Board of Supervisors and convene as the In-Home Supportive Services Public Authority Board

- 1. CALL TO ORDER**
- 2. CONSENT AGENDA (NO ITEMS)**
- 3. REGULAR AGENDA**

- 3.01 Contract with Pan American Life Insurance Company (PALIC) for Health Insurance Policy and Administrative Services

The Butte County Public Authority and United Domestic Workers have agreed to a health plan contract for the In-Home Supportive Services (IHSS) providers for the plan year starting February 1, 2024. The cost remains \$285.79 per month for each eligible provider up to a maximum of 625 providers. The Department of Employment and Social Services recommends entering into a contract with PALIC

for Health Insurance Policy and Administrative Services. The term of the contract is February 1, 2024 through February 1, 2025, not-to-exceed \$2,143,425. (Employment & Social Services)

Action Requested - 1) APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN; AND 2) AUTHORIZE THE DEPARTMENT OF EMPLOYMENT AND SOCIAL SERVICES DIRECTOR, IN HER CAPACITY AS THE EX-OFFICIO IHSS PUBLIC AUTHORITY DIRECTOR, TO SIGN ALL ADMINISTRATIVE DOCUMENTS WHICH ARE NECESSARY TO IMPLEMENT THE INSURANCE PROGRAM

Staff Report

Shelby Boston, Director of Employment and Social Services, presented this item the Board.

No public comment was submitted for this item.

Action: 1) APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN; AND 2) AUTHORIZE THE DEPARTMENT OF EMPLOYMENT AND SOCIAL SERVICES DIRECTOR, IN HER CAPACITY AS THE EX-OFFICIO IHSS PUBLIC AUTHORITY DIRECTOR, TO SIGN ALL ADMINISTRATIVE DOCUMENTS WHICH ARE NECESSARY TO IMPLEMENT THE INSURANCE PROGRAM.

Motion: Supervisor Ritter

Seconded: Supervisor Teeter

Motion passed unanimously.

4. PUBLIC COMMENT Comments to the In-Home Supportive Services Public Authority Board on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California State law, the In-Home Supportive Services Public Authority Board is prohibited from taking action on any item not listed on the agenda.

5. CLOSED SESSION (NO ITEMS)

Adjourn as the In-Home Supportive Services Public Authority Board and reconvene as the Butte County Board of Supervisors

6. BOARD OF SUPERVISORS CLOSED SESSION

6.01 Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:

A. Agricultural Commissioner

B. Behavioral Health Director

- C. Chief Administrative Officer
- D. Chief Probation Officer
- E. Child Support Services Director
- F. County Counsel
- G. Development Services Director
- H. Employment and Social Services Director
- I. General Services Director
- J. Human Resources Director
- K. Information Systems Director
- L. Library Director
- M. Public Health Director
- N. Public Works Director
- O. Water & Resource Conservation Director

6.02 Conference with Labor Negotiator Pursuant to Government Code Section 54957.6:
 Negotiators: Jack Hughes, Sheri Waters, Aaron Quin and Andy Pickett Employee
 Organizations: Teamsters - General Unit; Teamsters - Social Services Workers Unit;
 Teamsters - Mid Management Unit; Butte County Probation Peace Officers
 Association; Butte County Probation Peace Officers Association - Management
 Unit; Butte County Professional Employees' Association; Butte County Deputy
 Sheriff's Association - General Unit; Butte County Deputy Sheriff's Association -
 Management/Supervisory Unit; Butte County Correctional Officers Association -
 General Unit; Butte County Correctional Officers Association - Supervisory Unit;
 Skilled Trades Unit; Butte County Deputy District Attorneys Association - Attorney
 Unit; Confidential Employee Unit; Non-Represented Employee Unit; Board of
 Supervisors Executive Assistants

6.03 1. Actual litigation pursuant to Gov. Code sec. 54956.9(d)(1) - three cases:

Lori Mazza v. Butte County; Workers' Compensation Appeals Board Case No. ADJ13812360 (Claim Number: 1997110112)

Amberlee Abbott v. Butte County; Workers' Compensation Appeals Board Case No. ADJ13176605 (Claim Number: 2097110019)

Alicia Pelletreau v. Butte County; Workers' Compensation Appeals Board Case No. ADJ3738198 (Claim Number: CBTE-73160)

2. Workers' compensation liability claim pursuant to Gov. Code sec. 54956.95(a) - one case:

Gail Leonard; Workers' Compensation Claim, Claim Number: 1997110118

6.04 Closed Session Public Comment

1. Consent Agenda: These items are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
2. Public Comment: This is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction. Public Comment is limited to 3 minutes, and may be adjusted at the discretion of the Chair.
3. Regular Agenda: This is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
4. Public Hearing and Timed Items: This is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
5. Closed Session: The Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the Closed Session.

**Meeting
Information:**

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or at the Clerk of the Board website at www.buttecounty.net/cob.

**Agenda
Information:**

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the Administrative Office upon request. An (*) appearing before an agenda item signifies that material has been provided to the Board of Supervisors members to explain that item.

**Agenda
Format and
Meeting
Order:**

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. **Consent Agenda:** these are items that are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
2. **Regular Agenda:** this is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
3. **Public Hearing and Timed Items:** this is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
4. **Public Comment:** this is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction.
5. **Closed Session:** the Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the closed session.

**Public
Participation:**

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct. A complete listing of these policies and procedures can be found in the printed booklet agenda, obtained at the County Administrative Office, or viewed at the Clerk of the Board website.

The Board of Supervisors is also committed to making its proceedings accessible to all citizens. Individuals with special needs should call the Clerk of the Board at 530.552.3300, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

For further information contact the:

Clerk of the Board of Supervisors
County Administrative Office
25 County Center Drive, Oroville, CA 95965
530.552.3300
www.buttecounty.net/cob