



**BUTTE COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING AGENDA
APRIL 11, 2023
9:00 AM**

MEMBERS OF THE BOARD

**BILL CONNELLY, DISTRICT 1
PETER DURFEE, DISTRICT 2
TAMI RITTER, DISTRICT 3
TOD KIMMELSHUE, DISTRICT 4
DOUG TEETER, DISTRICT 5**

**ANDY PICKETT
CHIEF ADMINISTRATIVE OFFICER &
CLERK OF THE BOARD**

**MEETING LOCATION
BOARD OF SUPERVISORS CHAMBERS
25 COUNTY CENTER DRIVE, SUITE 205
OROVILLE, CALIFORNIA 95965-3380**

BRAD STEPHENS, COUNTY COUNSEL

1. CALL TO ORDER

Pledge of Allegiance
Observation of a Moment of Silence

Rules of Decorum

The Board of Supervisors welcomes the public to its meetings and encourages and appreciates public engagement. The Board of Supervisors expects members of the public to act in a courteous, civil, and respectful manner. Individuals who address the Board shall not make personal, impertinent, slanderous, or profane remarks to any member of the Board, staff, or the general public. The Board of Supervisors will not tolerate loud, threatening, personal, or abusive language, or disorderly conduct, which disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. Violation of these rules of decorum will result in the meeting being recessed.

2A. CORRECTIONS AND/OR CHANGES TO THE AGENDA

2B. ANNOUNCEMENT(S) OF RECUSAL

3. CONSENT AGENDA

A. Supervisor Comments on Consent Agenda Items

B. Adopt Consent Agenda

3.01 Resolution Recognizing Sherri Lee Upon Her Retirement from the Assessor's Office - The Assessor's Office recommends that the Board of Supervisors adopt a resolution recognizing the retirement of Sherri Lee on November 30, 2022, after serving in the department for thirty-six years and ten months – action requested – ADOPT THE RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Assessor)

- 3.02 Contract with Megabyte Systems, Inc. for Tax Cycle Software - The Assessor's Office is taking this item to the Board of Supervisors on behalf of the Assessor's Office, the Auditor's Office, and the Treasurer-Tax Collector's Office. Since 1988, Megabyte Systems, Inc. has provided the software package for the tax cycle departments in Butte County. These departments request the Board approve the annual renewal of the Property Tax System Maintenance/Support contract with Megabyte Systems, Inc. for a total of \$274,292.24 with a term beginning July 1, 2023 and terminating June 30, 2024. The Maintenance and Database Support total is \$255,711, which is split between the Assessor's Office (\$97,170), the Auditor's Office (\$81,827), and the Tax Collector's Office (\$76,713). The Tax Collector is responsible for an additional \$9,918 for Web Services and a one-time fee of \$5,000 for the Tax Sale Module, and the Assessor's Office is responsible for an additional \$3,662 for Online Business Property Filing Version 2.0 Maintenance Support. The contract also includes rates for any extra services requested outside of the scope of work – action requested – ADOPT THE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Assessor)
- 3.03 Letter Opposing Assembly Bill (AB) 338 (Aguiar-Curry) - Assembly Member Aguiar-Curry introduced AB 338 seeking to expand the definition of “public works” to include fuel reduction work paid for in whole or in part out of public funds performed as part of a fire mitigation project, including, but not limited to, residential chipping, rural road fuel breaks, fire breaks, and vegetation management. Implementation of AB 338 would increase the cost for fuel reduction projects and reduce the acreage that could be treated to mitigate wildfire risk. This bill is opposed by the Rural County Representatives of California. Governor Newsom vetoed a similar bill last year stating that it would introduce delays to critical fire mitigation projects necessary to protect vulnerable communities – action requested – APPROVE LETTER OF OPPOSITION. (County Administration)
- 3.04 Letter of Support for the Valley Contractors Workforce Foundation's (VCWF) Hands on Tools Mobile Construction Training Grant Application to the U.S. Economic Development Administration (EDA) - On March 2, 2023, the Valley Contractors Workforce Foundation submitted a letter to the Board of Supervisors requesting a contribution of \$150,000 toward their Hands on Tools Mobile Construction Training (MCT) program. At the March 14, 2023 regular meeting of the Board of Supervisors, the VCWF Executive Director made the same request during public comment. The Board directed staff to meet with VCWF to identify ways to fund the program, including state and federal grant funding. Staff conducted a meeting with VCWF and recommends the Board sign a letter of support endorsing the MCT application for funding for the fiscal year 2023 Public Works and Economic Adjustment Assistance Notice of Funding Opportunity issued by the EDA. The EDA funding request is for \$400,000 which, with a 20% local grant match, will fund 80% of the operating costs for the MCT, including staff salaries, liability insurance, and other ongoing expenses – action requested – AUTHORIZE CHAIR TO SIGN LETTER OF SUPPORT. (County Administration)

- 3.05 Ratification of Letter Opposing Assembly Bill (AB) 1168 (Bennett) Emergency Medical Services (EMS): Prehospital EMS - The stated intent of AB 1168 is to clarify the authority of a city or fire district under Health and Safety Code section 1797.201 when contracted with the local Emergency Medical Services Agency (LEMSA). AB 1168 makes substantial changes to California’s EMS System and the Prehospital Emergency Medical Care Personnel Act that would have significant impacts on established County-wide EMS systems and risks the equitable provision of emergency medical care across an established operating area. The due date for letters of opposition was April 7, 2023, therefore a letter was sent by Chairman Kimmelshue on April 6, 2023 – action requested – RATIFY LETTER OF SUPPORT. (County Administration)
- 3.06 Resolution Terminating Local Disaster Proclamation for 2023 Winter Snow Storms - Andy Pickett, the Chief Administrative Officer, proclaimed a local emergency on March 2, 2023 due to the extreme winter storms. A series of back-to-back low pressure systems struck the County of Butte beginning February 22, 2023, bringing high winds, substantial precipitation, record breaking low level snow fall and widespread power outages. In accordance with the California Emergency Services Act Section 8630(b) (California ESA) the Board of Supervisors ratified the proclamation on March 9, 2023. In accordance with the California ESA the local governing body shall proclaim the termination of the local emergency at the earliest possible date that conditions warrant. The County Office of Emergency Management (OEM), in consultation with the Department of Public Works and the Butte County Sheriff's Office has determined the conditions of extreme peril are now within the control of the normal protective services, personnel, equipment and facilities of the County of Butte. As such, it is the recommendation of OEM that the Board adopt the resolution terminating the emergency and authorize the Chair to sign – action requested – ADOPT RESOLUTION AND AUTHORIZE CHAIR TO SIGN. (County Administration)
- 3.07 Resolution Designating Butte County Officials Participation in the Butte County Collaborative Group (BCCG) - At the January 24, 2023 Board of Supervisors meeting, the Fire Safe Council and Butte County Resource Conservation District presented on the mission and purpose of establishing the BCCG to address forest health issues, develop sustainable management strategies and resource opportunities. The BCCG adopts the principles and strategies detailed in the WUI Pre- and Post-Fire Action Plan (2021), the Butte Forested Watersheds Plan (2022), the Community Wildfire Protection Plan, the Butte County General Plan, and the Local Hazard Mitigation Plan. The BCCG goals are to design, communicate, align, and implement projects to promote healthy, ecologically productive, and fire-resilient watersheds and communities in a manner that improves social, environmental, and economic conditions in Butte County. The Board directed staff to work with the Fire Safe Council and Butte County Resource Conservation District to develop an MOU or other mechanism for the County to participate as members of the BCCG. Staff recommend that the Board approve the resolution – action requested – APPROVE THE RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)
- 3.08 Approval of the Board of Supervisors Regular Meeting Minutes - Submitted for approval are the October 11, 2022 Board of Supervisors Regular Meeting Minutes – action requested – APPROVE THE OCTOBER 11, 2022 BOARD OF SUPERVISORS REGULAR MEETING MINUTES AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)

- 3.09 Annual Report Regarding Compliance with Continuing Disclosure Requirements for Debt Issuance - The County is required to meet continuing disclosure requirements for long term financings. Annually a report on the status of compliance with these disclosure requirements is provided to the Board. The County's long term financings include Bonds Payable, Certificates of Participation, and Capital Leases for buildings and equipment. Each long term financing includes one or more of the following continuing disclosure requirements: 1) timely delivery of the County's Annual Budget, 2) timely delivery of the County's Annual Comprehensive Financial Report (ACFR), 3) timely delivery of the County's Annual Single Audit Report (SAR), and when applicable, 4) timely Notification of Events that could have an impact on long term financings (material events and/or voluntary events). Additionally, the County has a Bond Payable financing that requires timely posting of the Budget, ACFR, and Notification of Events with the Municipal Securities Rulemaking Board (MSRB) via the Electronic Municipal Markets Access (EMMA) website. The Trustee for the Bond Payable financing acts as the Dissemination Agent and completes the EMMA postings. The County has complied with all of the continuing disclosure requirements since the last report to the Board in April 2022 with the following exceptions. First, the ACFR for the year ended June 30, 2022 was not delivered timely to some lenders. Second, the ACFR was not posted timely with the MSRB. Both defaults resulted from the County's January 1, 2022 software conversion to Workday. The mid-year conversion resulted in the need for extra time because consolidation of records from two different accounting software systems was required. Bond Counsel advised this is not uncommon, and recommended contacting lenders to inform them of the delay and to make alternative arrangements. Bond Counsel also assisted with preparation of Notice of Failure to Provide Audited Financial Statements. This notice was provided to the Bond Financing Trustee for posting to EMMA by the ACFR due date. Upon issuance, the ACFR was provided to the Trustee and posted to EMMA. Lenders accepted notification of the delay and there were no penalties – action requested – ACCEPT FOR INFORMATION. (County Administration)
- 3.10 Contract with Cashel C. White for Legal Services - County Counsel contracts with one full-time and one half-time attorney for the provision of specialized legal services provided to the Department of Employment and Social Services, Children's Services Division. Contract attorneys provide legal representation and consultation on matters such as juvenile dependency, guardianship issues, and termination of parental rights. Angela M. Hooper, the previous half-time attorney terminated her contract. County Counsel recommends entering into a contract with Cashel C. White for half-time legal services for Children's Services Division matters. The term of the contract is April 11, 2023 through April 10, 2026, with a monthly compensation of \$6,000. For additional representation on appeals and writs, Ms. White will be compensated at a rate of \$100 per hour, up to \$1,000 per appeal and an additional \$750 for appearances and oral argument as needed – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (County Counsel)
- 3.11 Resolution Recognizing National Crime Victims' Rights Week in Butte County - Board approval is requested for a resolution which recognizes April 23-29, 2023 as National Crime Victims' Rights Week in Butte County. National Crime Victims' Rights Week provides an opportunity to recognize the County's commitment to victim services and to assisting survivors with relevant services that support justice and healing of all victims of crime – action requested – ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (District Attorney)

- 3.12 Letter of Support for State Funding for Emergency Services and Disaster Response to Fund County Human Services Agencies - Over the past five years, the State has experienced an unprecedented number of emergencies and disasters, including but not limited to record-breaking wildfires, the pandemic, and devastating statewide flooding and winds. Funding for disaster-related work outside of regular work activities overwhelmingly comes from existing County department budgets and takes significant time to be reimbursed, if it is reimbursed at all. This has resulted in significant strain on County human services budgets during recent disasters, which in turn further reduces counties' capacity to respond to new emergencies. Additionally, there is an adverse impact to the operations of ongoing, day-to-day program activities for vulnerable populations through the State's social service programs. The roles and responsibilities of County human services departments have expanded significantly beyond just the provision of mass care and shelter services. In addition to mass care and shelter, Counties take on coordination of resources throughout their jurisdiction, disaster notifications and outreach, assisting program recipients with disaster assistance applications, transportation of program clients, and providing services to persons considered to be part of the access and functional needs (AFN) population who are in need of targeted and/or specialized services. Additionally, County human services departments often are providing services well after the initial disaster response, with many providing support or services for more than 12 months after an event. Most County human services departments are tasked with post-disaster recovery support and services, and they are typically the lead departments for this work. The Department of Employment and Social Services recommends an investment through State General Fund of \$140 million to help Counties provide dedicated staffing and resources for emergency and disaster preparedness, response and recovery. This effort is supported by the County Welfare Directors Association – action requested – APPROVE LETTER OF SUPPORT AND AUTHORIZE THE CHAIR TO SIGN. (Employment and Social Services)
- 3.13 Contract with Universal Flooring, Inc. to Replace Carpet and Vinyl Tile in Offices and Meeting Rooms - Carpet and tile replacement at the Department of Employment and Social Services locations, 202 Mira Loma Drive and 78 Table Mountain Boulevard, is an improvement project that will increase safety for clients and Department staff. The project is a continuation of carpet and vinyl tile replacement in offices and conference rooms located at 202 Mira Loma Drive, and carpet replacement in conference rooms located at 78 Table Mountain Blvd. The project will improve floor coverings, freeing high traffic areas from trip hazards, and contribute to overall better air quality in the buildings by removing existing dust-embedded carpet. The Department published a formal invitation for bids for the project on February 1, 2023 and three bids were received ranging in cost from \$68,300 to \$127,517. The lowest bid of responsive bidders was \$68,300. The Department recommends that the Board of Supervisors approve the plans and specifications which are available for review at 202 Mira Loma Drive, execute a contract with Universal Flooring, Inc., and appoint the Department Director as the Officer of the project. The term of contract with Universal Flooring, Inc. to complete the carpet and tile replacement at 202 Mira Loma Drive and 78 Table Mountain Boulevard is from the Notice To Proceed through May 31, 2023, not-to-exceed \$68,300 – action requested – 1) APPROVE THE PLANS AND SPECIFICATIONS AND AUTHORIZE THE CHAIR TO SIGN; 2) APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN; AND 3) APPOINT THE DEPARTMENT DIRECTOR AS THE OFFICER OF THE PROJECT. (Employment and Social Services)

- 3.14 Contract with Valley Oak Children's Services (VOCS) for the Emergency Child Care Bridge Program - VOCS is a nonprofit organization that provides time-limited emergency child care to eligible families and trauma-informed care training and coaching to child care programs participating in the Bridge Program. The Bridge Program is designed to eliminate child care barriers related to placement of children in the child welfare system. One of the primary barriers for families seeking to take in a foster child is the lack of access to child care immediately following the placement of the child. Under the terms of the agreement, VOCS has the measurable goal of providing access to emergency child care bridge services to all foster family referrals made by the Department of Employment and Social Services Children Services Division. Payment is made on an actual cost basis for allowable activities. During FY 2021-22, the Emergency Child Care Bridge Program received referrals for 90 children, of which 65 received or are receiving services. The Emergency Child Care Bridge Program has received 50 referrals for FY 2022-23 and 41 of those children have received or are receiving services. VOCS held 20 cross trainings during FY 2021-22, on topics such as Learning Circles Coaching, Transition Tips and Tricks, Challenging Behaviors and Teachable Moments, Trauma Informed Care, Building Trauma Sensitive Environments, Relationships & Interactions & Guidance, and Your Journey Together. There was a combined total of 157 attendees. VOCS held nine cross trainings during FY 2022-23 with a total of 52 attendees. The Department recommends entering into a contract with VOCS to provide Emergency Child Care Bridge Program Services to families in the child welfare system. The term of the contract is July 1, 2023 through June 30, 2024, not-to-exceed \$383,972 – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Employment and Social Services)
- 3.15 Budget Adjustment, Capital Asset Authority and Resolution for a CAL FIRE California Climate Investments Direct Award Fire Prevention Grant Application – The CAL FIRE California Greenhouse Gas Reduction Grant provides funding for fire prevention projects and activities that support forest health. It focuses on mitigating climate change, protecting communities from the risk of fires, strengthening rural economies, and improving California's water and air. The Diminishing Overgrown Zones for Emission Reduction (DOZER) Project is recommended for submission. The DOZER project cost of \$900,000 includes the acquisition of a bulldozer, as well as 18 months of bulldozer maintenance and indirect expenses, which will be retained by the Butte County Fire Department at the conclusion of the grant. Adding this asset to the existing Fire Department fleet will enable large-scale clearing of hazardous vegetation projects in Concow, Forbestown, and Kelly Ridge over the 18 month grant period and throughout the County thereafter. The grant does not require a local match – action requested – 1) ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN; 2) APPROVE CAPITAL ASSET PURCHASE; AND 3) APPROVE BUDGET ADJUSTMENT (4/5TH VOTE REQUIRED). (Fire)
- 3.16 Contract Amendment with Library Systems and Services (LS&S) for Collection Management Software - The County Library contracts with LS&S for the use of Library IQ, a software tool that assists in the planning and management of library collections. The software uses analytics to optimize collection quality and alignment with community needs. LS&S also processes library collections materials to be shelf ready for patrons. The current contract expired March 18, 2023. The County Library worked with the Department of General Services on a sole source contract amendment to extend the contract with LS&S. The Department recommends amending the contract to extend the term by two years, through March 18, 2025, and increase the maximum payable amount by \$237,990 not-to-exceed \$444,975 – action requested – APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Library)

- 3.17 Contract Amendment with ByWater Solutions for Library Support Services - The County Library contracts with ByWater Solutions for library support services, in the form of technical support and development of software, in an Integrated Library System (ILS). The software is used for circulation, acquisitions and cataloging data. It is used by patrons for checking out books, searching for materials, and paying fines, and by employees for managing data, writing reports, and inventorying the collections of the library. The original contract with ByWater Solutions was for the amount of \$104,000. The contract term was extended in October 2018 for five years for the total payable amount of \$84,668, not-to-exceed \$189,168. The Department recommends amending the contract with ByWater Solutions for these library support services. The amendment extends the term of the contract by one year, through March 31, 2024, and increases the maximum payable amount by \$17,942 not-to-exceed \$207,110. All other terms remain the same – action requested – APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Library)
- 3.18 Authorize Consent for Extra-Territorial Acquisition by the City of Chico (City) for the Pomona Avenue Bridge Replacement Project - The City is working with the California Department of Transportation to replace the Pomona Avenue Bridge over Little Chico Creek. The bridge is structurally deficient and has reached a critical point where the foundations are exposed. The City plans to replace the existing structure with a new bridge along the exact alignment to address the concern. Pomona Avenue runs along the City's southern boundary, with properties south and west of the bridge outside the city limits. To accommodate construction, the City requests consent from the County to execute an extra-territorial partial property acquisition outside the City boundary and within the City's Sphere of Influence. Government Code section 37351 provides for extra-territorial acquisitions by cities for proper municipal services. The impacted parcel within the County's jurisdiction is located at 910 Pomona Avenue (APN 004-530-066) and will require the acquisition of approximately 484 square feet of land for a Temporary Construction Easement. There is no cost to the County as the City has received federal Highway Bridge Program Funds for the acquisition and construction of the Pomona Avenue Bridge Replacement Project – action requested - AUTHORIZE CONSENT FOR EXTRA-TERRITORIAL ACQUISITION BY THE CITY OF CHICO FOR THE POMONA AVENUE BRIDGE REPLACEMENT PROJECT. (Public Works)
- 3.19 Budget Adjustment for Jail Fence Project - The fence surrounding the Jail inclement weather yard needs to be replaced. The total cost of the project is \$60,000. The project will be paid for in part by existing appropriations for major maintenance and in part by the Sheriff's Office. The Sheriff's Office recommends approving a budget adjustment to increase appropriations of Inmate Welfare Funds by \$20,000 to pay the difference for replacing the fence – action requested – APPROVE BUDGET ADJUSTMENT (4/5 VOTE REQUIRED). (Sheriff)

- 3.20 Contract Amendment with United States Marshals Service (USMS) for Federal Inmate Housing - The Sheriff's Office contracted with the USMS from 2009 to 2012 to house federal inmates in the Butte County Jail for a fee. Recently, the USMS made a request for Butte County to again house federal inmates in the Jail. The contract, which is mutually beneficial by providing operational efficiencies backed by additional resources, is anticipated to continue for the foreseeable future. In November 2022, USMS amended the agreement to provide a temporary increase to the daily bed rate to be used during rate negotiations. The Sheriff has completed negotiations and USMS has agreed to increase the daily bed rate. The Department recommends amending the contract with the US Marshals Service for Federal Inmate Housing. The amendment increases the daily bed rate to \$130 per inmate and the transportation rate to \$61 per hour. The total anticipated revenue for Fiscal Year 2022-23 is \$740,286 – action requested – APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Sheriff)
- 3.21 Approval of the Butte Water District Revised By-Laws - The Butte Water District Board of Directors approved revised by-laws by unanimous vote On March 9, 2023. The revised by-laws are proposed for the Board of Supervisors consideration – action requested – APPROVE THE REVISED BUTTE WATER DISTRICT BY-LAWS. (Other – Butte Water District)

4. REGULAR AGENDA**4.01 Boards, Commissions, and Committees**

(List available at www.buttecounty.net/clerkoftheboard/appointmentslist)

A. Appointments to Listed Vacancies**B. Board Member / Committee Reports and Board Member Comments**

(Pursuant to California State law, the Board is prohibited from taking action on any item not listed on the agenda)

4.02 Board of Supervisors Public Comment - Comments to the Board on issues and items not listed on the agenda. Pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda. Please note that Public Comment is in two separate sections. One, as the first regular item on the agenda, which will last a maximum of 15 minutes, with another to follow as the last item on the regular agenda with no time limits.**4.03 Contract Amendment with Valley Oak Children's Services (VOCS) for CalWORKs Stage One Child Care Management - VOCS is a private nonprofit organization that provides Stage One Child Care Management Services to CalWORKs Welfare-To-Work (WTW) participants engaged in, preparing for, or participating in employment in the pursuit of self-sufficiency. There are three stages of child care funding. Counties receive Stage One funding and the State of California provides funding directly to VOCS for CalWORKs Stages Two and Three child care. This sets up secure pricing for all levels of CalWORKs child care services. In order to participate in an approved WTW activity for Stage One, participants often need supportive services to assist them in meeting their child care needs. The Department of Employment and Social Services contracts with VOCS to provide child care management services. Program participation has increased steadily over the years and VOCS is currently serving an average of 323 children. The Department recommends amending the contract with VOCS for CalWORKs Stage One Child Care Management Services. The amendment increases the maximum payable amount by \$3,409,850, not-to-exceed \$9,184,850 and clarifies claiming procedures. The original contract was approved by the Board of Supervisors on May 10, 2022. All other terms remain the same – action requested – APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Employment and Social Services)****4.04 Contract with Global Office Inc. of Chico for County-Wide Multi-Function Device Lease with Service, Maintenance of County Owned/Rented Desktop Printers/Scanners - In January 2023, the Department of General Services published a Request for Proposals for a five year contract for multi-function device lease, service and maintenance of County owned/rented desktop printers/scanners. Three companies responded with proposals, Global Office Inc., of Chico, UBEQ Business Services of Chico, Smile Business Products Inc. of Sacramento. Global Office Inc. was the most responsive proposal. The Department recommends entering into a contract with Global Office Inc. for the leasing of multi-function devices with service and maintenance, service and maintenance of county owned or rented desktop printers and scanners, and as-needed short term multi-function device rental. The contract will provide for the replacement of approximately 270 copiers, scanners, and multi-function devices located in approximately 70 locations throughout County buildings. The term of the contract is April 11, 2023 through June 30, 2028, not-to-exceed \$3,919,749 – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (General Services)**

- 4.05 Successor Resolution Regarding the Benefits of the Butte County Board of Supervisors Members
 - In order to continue to remain legally compliant with the health care affordability requirements set forth in the Affordable Care Act (ACA), Human Resources in consultation with County Administration is recommending an increase to the monthly contribution for health insurance as well as an increase to the cashback amounts for the Board of Supervisors. The monthly contribution for health insurance would increase by the following amounts: 1. Employee Only-\$57.49 (from \$462.78 to \$520.28); 2. Employee Plus 1-\$114.46 (from \$921.30 to \$1,035.76); 3. Family-\$150.00 (from \$1,207.41 to \$1,357.42). The monthly amount for cashback would increase by \$100 to either \$503.34 or \$300 per month depending on hire date of each Board Member. These modifications are consistent with what all other employee groups received in their current MOU and/or Resolutions – action requested – ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Human Resources)
- 4.06 Capital Asset Authority and Enterprise Agreements (EA) with Crayon for Microsoft Software - The County uses Microsoft software and services that employees use on a daily basis. These software and services are usually purchased at a discount by using an existing approved EA. The current EA is managed by Riverside County, and expired on March 31, 2023. The Department of Information Services has negotiated new agreements through a similar process using the California Department of Technology (CDT) agreement effective April 1, 2023. The County has a 30-day grace period to complete the renewal of the contract without losing services. The EAs with Microsoft are non-financial agreements for server and cloud enrollment, and software subscriptions and licensing. The EA typically does not require Board of Supervisors approval, because the County previously initiated the bid process for the agreement. The new agreements with Crayon were a product of the CDT initiating the bid process. Since the bid process was not handled by the County, the agreements require Board approval. These agreements provide the highest level of discount possible for the Microsoft services the County uses. In the new EA, the Department has worked to minimize costs by assessing and contracting at the lowest need level for products and services, number of users, and moving users who do not use the full scope of Microsoft products to the lowest acceptable service level. The term of the agreements are three years, through March 31, 2026. The Department recommends the Board approve capital asset authority and enterprise agreements with Crayon for the purchase of Microsoft software and services – action requested - 1) APPROVE CAPITAL ASSET AUTHORITY; AND 2) APPROVE ENTERPRISE AGREEMENTS (2) AND AUTHORIZE THE CHAIR TO SIGN. (Information Systems)
- 4.07 Update of Budget, Legislative, and Other Current Issues by the Chief Administrative Officer
- 4.08 Board of Supervisors Public Comment (Continuation as Needed) - Comments to the Board on issues and items not listed on the agenda. Please note that pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda.
- 4.09 Items Removed from the Consent Agenda for Board Consideration and Action

5. PUBLIC HEARINGS AND TIMED ITEMS

- 5.01 11:00AM – Timed Item – Itemized Cost and Penalties Related to Nuisance Abatement to Record a Lien and Impose a Special Assessment
- A. Code Enforcement Case Number FHCE21-00039 at 0 Long Bar Road, Oroville, California; APN 033-096-002 - On February 22, 2022, a Hearing Officer declared a public nuisance existed on the property listed under Butte County Code Chapter 38A- Property Maintenance and Abatement of Nuisances. This hearing has been scheduled to authorize the Board of Supervisors to record a lien and special assessment to recover the County's costs for Code Enforcement Case Number FHCE21-00039 at 0 Long Bar Road, Oroville, California (APN 033-096-002) in the amount of \$18,598.14 – action requested - APPROVE THE PROPOSED LIEN AND SPECIAL ASSESSMENT IN THE AMOUNT OF \$18,598.14. (Development Services)
 - B. Code Enforcement Case Number FHCE21-00240 at 242 Hillcrest Avenue, Oroville, California; APN 069-390-054 - On September 30, 2022, a Hearing Officer declared a public nuisance existed on the property listed under Butte County Code Chapter 38A-Property Maintenance and Abatement of Nuisances. This hearing has been scheduled to authorize the Board of Supervisors to record a lien and special assessment to recover the County's costs for Code Enforcement Case Number FHCE21-00240 at 242 Hillcrest Avenue, Oroville, California (APN 069-390-054) in the amount of \$6,444.84 – action requested - APPROVE THE PROPOSED LIEN AND SPECIAL ASSESSMENT IN THE AMOUNT OF \$6,444.84. (Development Services)
 - C. Code Enforcement Case Number FHCE21-00202 at 7 Blue Oak Court Oroville, California; APN 069-070-024 - On January 7, 2022, a Hearing Officer declared a public nuisance existed on the property listed under Butte County Code Chapter 38A - Property Maintenance and Abatement of Nuisances. This hearing has been scheduled to authorize the Board of Supervisors to record a lien and special assessment to recover the County's costs for Code Enforcement Case Number FHCE21-00202 at 7 Blue Oak Court Oroville, California (APN 069-070-024) in the amount of \$13,629.05 – action requested - APPROVE THE PROPOSED LIEN AND SPECIAL ASSESSMENT IN THE AMOUNT OF \$13,629.05. (Development Services)
 - D. Code Enforcement Case Number FHCE21-00007 at 0 Oakvale Court, Oroville, California; APN 079-310-032 - On February 15, 2022, a Hearing Officer declared a public nuisance existed on the property listed under Butte County Code Chapter 38A – Property Maintenance and Abatement of Nuisances. This hearing has been scheduled to authorize the Board of Supervisors to record a lien and special assessment to recover the County's costs for Code Enforcement Case Number FHCE21-00007 at 0 Oakvale Court, Oroville, California (APN 079-310-032) in the amount of \$24,203.96 – action requested - APPROVE THE PROPOSED LIEN AND SPECIAL ASSESSMENT IN THE AMOUNT OF \$24,203.96. (Development Services)

6. BOARD OF SUPERVISORS CLOSED SESSION

6.01 Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:

- A. Agricultural Commissioner
- B. Behavioral Health Director
- C. Chief Administrative Officer
- D. Chief Probation Officer
- E. Child Support Services Director
- F. County Counsel
- G. Development Services Director
- H. Employment and Social Services Director
- I. General Services
- J. Human Resources Director
- K. Information Systems Director
- L. Library Director
- M. Public Health Director
- N. Public Works Director
- O. Water and Resources Conservation Director

6.02 Conference with Labor Negotiator Pursuant to Government Code Section 54957.6:

Negotiators:	Jack Hughes, Sheri Waters, and Casey Hatcher
Employee Organizations:	Teamsters - General Unit; Teamsters - Social Services Workers' Unit; Butte County Management Employees Association; Butte County Probation Peace Officers Association; Butte County Probation Peace Officers Association - Management Unit; Butte County Professional Employees' Association; Butte County Deputy Sheriff's Association - General Unit; Butte County Deputy Sheriff's Association - Management/Supervisory Unit; Butte County Correctional Officers Association - General Unit; Butte County Correctional Officers Association - Supervisory Unit; UPEC Local 792 - Skilled Trades Unit; Butte County Deputy District Attorneys Association - Attorney Unit; Confidential Unit; Non-Represented Unit; Board of Supervisors Executive Assistants

6.03 Actual litigation pursuant to Gov. Code Sec. 54956.9(d)(1) - two cases:

- A. California Department of Water Resources v. All Persons Interested in the Matter, Sacramento County Superior Court, Case No. 34-2018-00246183.
- B. Meyer, Neil et al vs Butte County Board of Supervisors, Butte County Superior Court, Case No. 23CV00477.
- C. Forest Service Employees for Environmental Ethics v. United States Forest Service, United States District Court for the District of Montana, Case No. CV 22-168-M-DLC.

6.04 Closed Session Public Comment

**Butte County
Department Heads**

Agricultural
Commissioner:
Louie Mendoza

Assessor*:
Alyssa Douglass

Auditor-Controller*:
Graciela Gutierrez

Behavioral Health:
Scott Kennelly

Chief Administrative
Officer:
Andy Pickett

Chief Probation Officer:
Melissa Romero

Child Support Services:
Sean Farrell

Clerk-Recorder /
Registrar of Voters*:
Keaton Denlay

County Counsel:
Brad Stephens

Development Services:
Paula Daneluk

District Attorney*:
Mike Ramsey

Employment & Social
Services:
Shelby Boston

Fire Chief:
Garrett Sjolund

General Services:
Michael Hodson

Human Resources:
Sheri Waters

Information Systems:
Paul LaValley

Library:
Narinder Sufi

Public Health:
Danette York

Public Works:
Joshua Pack

Sheriff-Coroner*:
Kory Honea

Treasurer-Tax Collector*:
Troy Kidd

UCCooperative
Extension Advisor:
Luis Espino

Water & Resource
Conservation:
Kami Loeser

*Elected Official

Information and Procedures Concerning the Agenda and Board of Supervisors Meetings

Meeting Information:

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or on the Clerk of the Board website page.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the County Administrative Office upon request.

Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. **Consent Agenda:** These items are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
2. **Public Comment:** This is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction. Public Comment is limited to 3 minutes, and may be adjusted at the discretion of the Chair.
3. **Regular Agenda:** This is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
4. **Public Hearing and Timed Items:** This is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
5. **Closed Session:** The Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the Closed Session.

Public Participation:

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct. A complete listing of these policies and procedures can be found in the printed booklet agenda, obtained at the County Administrative Office, or viewed at the Clerk of the Board website. The Board of Supervisors is also committed to making its proceedings accessible to all residents. Individuals with special needs should call the Clerk of the Board at 530.552.3300, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations, or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

Disclosure of Campaign Contributions

Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

For further information contact the:
Clerk of the Board of Supervisors
County Administration Office
25 County Center Drive, Suite 200, Oroville, CA 95965
530.552.3300

Board of Supervisors Agenda – Commonly Used Acronyms:

AB – Assembly Bill	EIR – Environmental Impact Report
AQMA – Air Quality Management Act	EOC – Emergency Operations Center
ARPA – American Rescue Plan Act	EPA – Environmental Protection Agency
BCAG – Butte County Association of Governments	FEIR – Final Environmental Impact Report
BLUF – Bottom Line Up Front	FEMA – Federal Emergency Management Agency
BOE – Board of Equalization	FY – Fiscal Year
BCFD – Butte County Fire Department	GP – General Plan
BCGP – Butte County General Plan	IMP – Infrastructure Master Plan
BCOE – Butte County Office of Education	JPA – Joint Powers Authority
BCSO – Butte County Sheriff’s Office	LAFCO – Local Agency Formation Commission
BINTF – Butte Interagency Narcotics Task Force	MOU – Memorandum of Understanding
BRCP – Butte Regional Conservation Plan	MUP – Minor Use Permit
CAL FIRE – California Department of Forestry and Fire	NOC – Notice of Completion
Cal OES – California Office of Emergency Services	NOP – Notice of Preparation
CalTrans – California Department of Transportation	OEM – Office of Emergency Management
CDBG – Community Development Block Grant	RFP – Request for Proposals
CEQA – California Environmental Quality Act	SB – Senate Bill
CSA – County Service Area	SBFCA – Sutter Butte Flood Control Agency
DEIR – Draft Environmental Impact Report	SGMA – Sustainable Groundwater Management Agency
DID – Durham Irrigation District	SHARP – Self-Help Assistance and Referral Program
DOT – Department of Transportation	TAC – Technical Advisory Committee
DWR – Department of Water Resources	YTD – Year-to-date