



**BUTTE COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING AGENDA
APRIL 25, 2023
9:00 AM**

MEMBERS OF THE BOARD

**BILL CONNELLY, DISTRICT 1
PETER DURFEE, DISTRICT 2
TAMI RITTER, DISTRICT 3
TOD KIMMELSHUE, DISTRICT 4
DOUG TEETER, DISTRICT 5**

**ANDY PICKETT
CHIEF ADMINISTRATIVE OFFICER &
CLERK OF THE BOARD**

**MEETING LOCATION
BOARD OF SUPERVISORS CHAMBERS
25 COUNTY CENTER DRIVE, SUITE 205
OROVILLE, CALIFORNIA 95965-3380**

BRAD STEPHENS, COUNTY COUNSEL

1. CALL TO ORDER

Pledge of Allegiance
Observation of a Moment of Silence

Rules of Decorum

The Board of Supervisors welcomes the public to its meetings and encourages and appreciates public engagement. The Board of Supervisors expects members of the public to act in a courteous, civil, and respectful manner. Individuals who address the Board shall not make personal, impertinent, slanderous, or profane remarks to any member of the Board, staff, or the general public. The Board of Supervisors will not tolerate loud, threatening, personal, or abusive language, or disorderly conduct, which disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. Violation of these rules of decorum will result in the meeting being recessed.

2A. CORRECTIONS AND/OR CHANGES TO THE AGENDA

2B. ANNOUNCEMENT(S) OF RECUSAL

3. CONSENT AGENDA

A. Supervisor Comments on Consent Agenda Items

B. Adopt Consent Agenda

3.01 Resolution Recognizing Sherri Lee Upon Her Retirement From the Assessor's Office - The Assessor's Office recommends that the Board of Supervisors adopt a resolution recognizing the retirement of Sherri Lee on November 30, 2022, after serving in the Department for thirty-six years and ten months – action requested – ADOPT THE RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Assessor)

3.02 Behavioral Health Capital Asset Surplus - The Board of Supervisors has authority to declare capital assets surplus that are no longer serviceable or no longer needed by the County. The Department of Behavioral Health recommends that the Board declare one VMS Vax Operating System surplus to the needs of the County as the item is no longer needed by the Department – action requested – DECLARE CAPITAL ASSET SURPLUS TO THE NEEDS OF THE COUNTY. (Behavioral Health)

- 3.03 Agreement with Clean King Janitorial Services (Clean King) for Environmental Cleaning of County Psychiatric Health Facility - In January 2023 the Department of Behavioral Health released a Request for Proposals (RFP) for Environmental Housekeeping Services and had no responses to the RFP. Clean King, established in 1989 provides a variety of services from commercial office cleaning to carpet restoration services throughout Butte County. Environmental cleaning is a critical service for the Psychiatric Health Facility, and Clean King has been effectively providing services to the Department for over ten years. Clean King has agreed to enter a new contract at the current rates. The Department recommends entering into an agreement with Clean King, Inc. for the provision of environmental cleaning services for the County Psychiatric Health Facility. The contract term is July 1, 2023 through June 30, 2025, not to exceed \$165,234 – action requested – APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)
- 3.04 Letter of Support for Chicostart's Accelerate California Inclusive Innovation Hub Grant Application to the California Office of the Small Business Advocate (CalOSBA) - Chicostart, based in the City of Chico, is a non-profit organization providing services and co-working space to start-ups and small businesses in the North State. Designated as an iHub2 Inclusion Innovation Hub representing 20+ counties, Chicostart is applying for funding from CalOSBA's Inclusive Innovation Hubs program to extend this designation and expand existing programming. Chicostart will focus on building the regional entrepreneurial ecosystem for equitable access to entrepreneurial resources with inclusive expansion into rural and diverse communities. Through existing partnerships and future partner development, Chicostart plans to deepen collaborations among industry, academic, nonprofit, innovator, and community partners, while providing new opportunities for rural and underserved partners across the Far North region. Staff recommends the Board of Supervisors authorize the Chair to sign a letter in support of this grant application – action requested – APPROVE LETTER OF SUPPORT AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)
- 3.05 Contract with Tetra Tech, Inc. for Insurance Recovery Services for the State Operated Debris Removal and Hazard Tree Removal Programs for North Complex Fire Survivors - The Federal Emergency Management Agency (FEMA), approved Private Property Debris Removal (PPDR) for properties burned by the North Complex Fire. The California Governor's Office of Emergency Services (CalOES) and other partners established a debris removal program to safely remove potentially hazardous ash, debris, and hazard trees affecting the public right-of-way from affected private and approved public properties. Residents completed a Right-of-Entry Permit to enroll in these programs, which included agreeing to file an insurance claim if insured, and assign those insurance proceeds designated for debris or hazard tree removal to the County to prevent a duplication of benefits as defined in the Code of Federal Regulations. In accordance with the approval for PPDR, the County is required to make reasonable efforts to collect insurance funds for those property owners who participated in the debris or hazard tree removal programs. The County may hire a contractor to provide these insurance collection services. County Administration, Office of Emergency Management (OEM) division issued a Request for Proposals on September 23, 2022 and three proposals were received. A review committee selected Tetra Tech, Inc. as the most qualified respondent. OEM recommends entering into a contract with Tetra Tech, Inc. for insurance recovery services. The term of the contract is April 25, 2023 to April 25, 2028, not-to-exceed \$463,662. The expense for this service is eligible for reimbursement from FEMA with cost share being split 90% federal, 7.5% state, and 2.5% local. The County portion, if not offset by donated resources, will be \$11,592 – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)

- 3.06 Letter of Support for Yosemite Clean Energy's Application for Funds From the California Energy Commission (CEC) Clean Transportation Program - Yosemite Clean Energy (YCE) is a biofuels company developing a hydrogen and renewable natural gas (RNG) production plant called the "Paradise Project" in the City of Oroville. The company's intent is to utilize waste woody biomass produced through sustainable forest management and end-of-life orchard removal for the production of renewable biofuels. YCE is applying for \$5 million in funds from the CEC Clean Transportation Program's Ultra-Low-Carbon Fuel: Demonstration and Commercial-Scale Production Facilities Using Forest Biomass Grant Funding Opportunity. The Yosemite Paradise Project will generate a carbon-negative biofuel source for transportation use, help mitigate the threat of wildfire in Butte County through active forest management, and provide long-term economic benefit to surrounding disadvantaged and severely disadvantaged rural communities. To date, YCE has received the 2022 California Department of Conservation Forest Biomass to Carbon-Negative Biofuels Pilot Program Grant, the 2022 CAL FIRE Business and Workforce Development Grant, and the 2022 US Forest Service Wood Innovations Grant. The CEC grant is intended to help expedite project completion and plant operation – action requested – APPROVE LETTER OF SUPPORT AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)
- 3.07 Budget Adjustment and Capital Asset Authority for Community Development Block Grant - Disaster Recovery Infrastructure Projects - The Department of Housing and Urban Development (HUD) allocated \$1 billion in CDBG-DR funding related to the Federal Emergency Management Agency (FEMA) Major Disaster Declarations DR-4382 from July to September 2018 and DR-4407 in November 2018. The California Department of Housing and Community Development (HCD) is the grantee for the CDBG-DR funds. HCD allocated \$317,428,488 of the CDBG-DR funding to the Disaster Recovery Infrastructure Program (DR-Infrastructure). HCD allocated Butte County \$72,722,680 for DR-Infrastructure projects. On January 24, 2023, Butte County requested authorization from HCD to incur Pre-Master Standard Agreement costs. This would allow Butte County to incur costs toward evaluation and development of the applications for the potential projects. HCD sent their approval for this request on February 14, 2023 and it is included with the transmittal. The Departments are recommending the Board approve a budget adjustment in the amount of \$300,000 to enable the Department of General Services to proceed with the evaluation and development of applications for potential projects. Included in the \$300,000 of appropriations is a transfer to County Administration in the amount of \$20,000 to cover salaries and wages related to project administration. The overall \$300,000 in project expenses including administration will be reimbursed by CDBG-DR Infrastructure grant funds – action requested – 1) APPROVE BUDGET ADJUSTMENT (4/5 VOTE REQUIRED); AND 2) APPROVE CAPITAL ASSET PURCHASE. (County Administration/General Services)

- 3.08 Resolution Recognizing May 2023 as Building Safety Month and Approval of the Permit Amnesty Program for May 1 - June 30, 2023 - The Building Safety Month (May 2023) and Permit Amnesty Program (May 1, 2023 through June 30, 2023) are aimed at protecting public health, home and business owner safety, and the environment by encouraging property owners to complete the County's permit process. These efforts are designed to ensure construction meets applicable standards and to educate the public about building codes through outreach activities. The Permit Amnesty Program provides property and business owners the opportunity to apply for permits for buildings, additions, and remodels not previously permitted with the following assistance: the 60% investigation building permit penalty fees would not be imposed for those applicants who are not already in a Code Enforcement process; and a staff member will be assigned to assist the property owners through the application process. Residential, industrial, and non-residential permits are eligible for the Permit Amnesty Program – action requested - 1) ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN; AND 2) APPROVE A BUILDING PERMIT AMNESTY PROGRAM FOR MAY 1, 2023 THROUGH JUNE 30, 2023 IN WHICH THE 60% PENALTY FEE WOULD NOT BE IMPOSED TO ELIGIBLE APPLICANTS. (Development Services)
- 3.09 Contract with Russell Gallaway Associates, Inc. (RGA) for Architectural and Engineering Services for Front Lobby and Security Remodel at 202 Mira Loma Drive - The front lobby and security remodel at the Department of Employment and Social Services location, 202 Mira Loma Drive, is an improvement project that will relocate the reception area and security office to increase safety for clients and Department staff. The project will also improve the flow of traffic in the facility and make it easier for visitors to locate and receive services. The Department requires a consultant to provide bidding assistance and construction administration services. RGA is a California licensed architect and engineering firm operating in Chico. RGA will provide bidding assistance and construction administration services for the front lobby and security remodel project. Bidding assistance services include attendance at pre-bid project site visits, answering questions pertaining to design and responding to requests for information. RGA will also assist the County with bid opening and evaluation. Construction administration services include regular attendance at site meetings and review and process of change orders and pay requests. The Department recommends entering into a contract with RGA for bidding assistance and construction administration services for the front lobby and security remodel at 202 Mira Loma Drive. The term of the contract is April 25, 2023 through December 31, 2023, not-to-exceed \$13,500 – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Employment and Social Services)

- 3.10 Budget Adjustment and Job Order Contract with Mesa Energy Systems Inc. dba Emcor Services Mesa Energy (Emcor) for Domestic Hot Water Boilers and Water Heaters serving 3, 5 and 7 Gillick Way, Oroville for the Butte County Sheriff's Office - The Butte County Jail and Sheriff's Office operates at 3, 5, and 7 Gillick Way, Oroville. These facilities, with a combined total of approximately 149,058 square feet, employ a combination of boiler and conventional water heater systems to deliver domestic hot water and supplement heating throughout the facilities. The boilers and water heaters are of roughly the same age, are past their average useful life, and have either failed or are showing signs of imminent failure. In December 2021, the Board of Supervisors approved an unplanned project to accelerate the start of engineering for a new boiler system. The original project budget of \$730,000 is for engineering, permitting and the placement of a rented portable boiler following the failure of one boiler system in June 2022 at a cost of approximately \$14,000 per month. To move the project forward with construction, inspections, project management, and the continued rental of the portable boiler through the estimated six month lead time to procure equipment, a budget adjustment of \$610,000 is necessary, for a total budget amount of \$1,340,000. The Department of General Services recommends funding this budget adjustment with \$100,000 from the Department budget and \$510,000 from General Fund Appropriation for Contingencies. Additionally, the Department recommends that the Board approve the Job Order Contract Notice to Proceed for Emcor to replace the boiler and water heaters serving these facilities and appoint the Director of General Services as the officer of the project. The term of the job order is 180 days from execution of the Notice to Proceed for a fixed cost of \$796,694 – action requested - 1) APPROVE BUDGET ADJUSTMENT INCLUDING THE USE OF GENERAL FUND APPROPRIATION FOR CONTINGENCIES (4/5 VOTE REQUIRED); 2) APPROVE NOTICE TO PROCEED AND AUTHORIZE THE CHAIR TO SIGN; AND 3) APPOINT DIRECTOR OF GENERAL SERVICES AS OFFICER OF THE PROJECT. (General Services)
- 3.11 Change Order Ratifications and Notice of Completion for the Sheriff's Office North County Service Center Project - On May 24, 2022, the Board of Supervisors approved a lease agreement and tenant improvement project to relocate the Chico location of the Sheriff's Office from 479 East Park Avenue to a new facility at 402 Otterson Drive. In September 2022, the Department of General Services executed a Job Order Contract Notice to Proceed with Staples Construction Company Inc. in the amount of \$233,124 for tenant improvements required in the new facility. Through the course of construction, the Department executed five change orders primarily comprised of ancillary tasks such as signage. These costs were included in the overall budget. The change orders total \$122,986, resulting in a total job order cost of \$356,110. The work has been inspected and approved by the Departments of General Services and Development Services. The Department of General Services recommends that the Board of Supervisors ratify change orders #1 through #5 that were previously executed by General Services, accept the work as complete and execute the Notice of Completion – action requested - 1) RATIFY CHANGE ORDERS #1 THROUGH #5; 2) ACCEPT THE CONTRACT WORK AS COMPLETE; AND 3) AUTHORIZE THE CHAIR TO SIGN THE NOTICE OF COMPLETION. (General Services)

- 3.12 Budget Adjustment for Summer Lunch at the Library Program Grant - The Library Department received a \$235,820 California State Library grant for the Summer Lunch at the Library program. Public libraries are natural spaces where children and youth can enjoy free summer meals while schools are out. In Butte County, 60% of kids and teenagers are eligible for the free meal program. This funding will provide free summer meals and educational programs at library sites. The Library will also outreach to other community-based meal sites to provide free books to help children build home libraries, deliver summer reading and learning programs for children and teens, create volunteer opportunities for teens and connect families to community services and resources. The Library has had an increase in usage of the Summer Lunch at the Library program in recent years; with these additional funds the library will be able to expand the program to multiple branches to benefit many Butte County children and teens. These funds are administered by the California State Library. The Department recommends approval of a budget adjustment to allocate these additional funds – action requested – APPROVE BUDGET ADJUSTMENT (4/5 VOTE REQUIRED). (Library)
- 3.13 Contract Amendment with Thrifty Rooter for Septage Transfer Operations, Hauling, and Disposal at the Neal Road Recycling and Waste Facility (NRRWF) - On January 24, 2017, the Board of Supervisors approved a contract with Thrifty Rooter of Yuba City to operate a future NRRWF septage transfer facility and transport and dispose of septage. The contract term was five years from the Notice to Proceed once the septage transfer facility was complete, for a maximum not-to-exceed amount of \$6 million. The septage facility at NRRWF became operational in May 2018, and Thrifty Rooter was issued a Notice to Proceed to process approximately 4.5 million gallons of septage annually. On October 23, 2018, the Board amended the contract with Thrifty Rooter to include transfer and disposal costs for liquid waste associated with decommissioning the then-existent septage impoundments at NRRWF. The amendment increased the maximum payable amount by \$1 million, not-to-exceed \$7 million. All other terms of the contract remained the same. The Department released a new solicitation for these services on March 28, 2023, and expects to award a new contract in the summer of 2023. Thrifty Rooter has agreed to extend the terms of the contract by six months through November 4, 2023, while the County solicits for these services. All other terms of the agreement will remain the same – action requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Public Works)
- 3.14 Budget Adjustment and Contract with Cal Custom Enterprises, Inc. for Jail Transport Van Upfitting In FY 2020-21 the Sheriff's Office issued a purchase order for two new jail inmate transport vans. Due to supply chain issues caused by COVID-19 there was a significant delay in production of the vans. Both vans were not received until earlier this fiscal year. The vans require extensive custom sheet metal fabrication and installation of custom heating and air conditioning systems to allow safe transportation of inmates. Since the vans were not received in a timely manner the original quote for upfitting the vans expired. In December 2022, the Department published a Request for Proposals to obtain new quotes for upfitting the vans and received no responses. Department staff identified Cal Custom Enterprises, Inc. in Durham as willing and able to perform the work needed on the vans. Due to the delay in receipt of the vans and other supply chain issues and labor cost increases over the last two years, the overall cost of the materials and labor more than tripled. The Department is requesting a budget adjustment of \$87,000 to increase appropriations in order to pay for the difference between the original amount budgeted and the cost of the contract. The Department recommends utilizing the Inmate Welfare funds to pay for the increased cost. The Department recommends entering into a contract with Cal Custom Enterprises, Inc. for jail transport van upfitting. The term of the contract begins upon execution

and goes through August 31, 2023, not-to-exceed \$116,794 – action requested - 1) APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN; AND 2) APPROVE BUDGET ADJUSTMENT (4/5TH VOTE REQUIRED). (Sheriff)

- 3.15 Revenue Agreement with California Department of Water Resources for Provision of Law Enforcement Services - Since June 2019, the Sheriff's Office has had two agreements with the California Department of Water Resources (DWR) for uniformed law enforcement vehicle patrols, security services, boating patrols, water safety, emergency response and preparedness coordination at various locations under the jurisdiction of DWR. The Sheriff's Office recommends entering into a new agreement with DWR, for the same services, which provides revenue to fund the salary and benefits for six full-time positions, costs related to training, equipment, and miscellaneous operating expenses necessary for the provision of law enforcement services. The term of the agreement is July 1, 2023 through June 30, 2025, with revenue not-to-exceed \$3,093,220 – action requested – APPROVE REVENUE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Sheriff)
- 3.16 Donation of Fitness Equipment from the Butte County Sheriff's Mounted Posse - A private citizen donated funds to the Butte County Sheriff's Mounted Posse (Posse) for the purpose of supporting the Sheriff's Office. The Posse used funds to purchase a wide variety of fitness equipment for use in the Department's staff fitness room. The Department recommends accepting the donated equipment, which has a combined value of \$28,268 – action requested – ACCEPT DONATION. (Sheriff)
- 3.17 Budget Adjustment for Unanticipated Revenue from State of California Department of Parks and Recreation (State Parks) - In July 2022, the Northern Buttes District of the State Parks requested that the Sheriff's Office manage an investigation into a homicide that occurred within the State Parks' jurisdiction. The Sheriff's Office received \$97,784 from State Parks to help offset costs related to the ongoing investigation of the homicide. The Department recommends accepting the \$97,784 in revenue and increasing appropriations for overtime – action requested – APPROVE BUDGET ADJUSTMENT (4/5 VOTE REQUIRED). (Sheriff)
- 3.18 Contract Amendment with Tracker, a Division of C2, LLC for Treasury Portfolio Reporting Services The Treasurer-Tax Collector's Department has been contracting with Tracker, a Division of C2, LLC (Tracker) for Treasury Portfolio Reporting Services since November 1, 2018. This is an online, web-based portfolio accounting management service provider. The initial contract (and subsequent amendments) was not approved by the Board of Supervisors due to it being lower than the financial threshold. This is the first time the contract is before the Board, due to exceeding the five year term for the General Services Department to execute. The Department recommends amending the contract with Tracker for Treasury Portfolio Reporting Services. The amendment extends the term of the contract by one year through June 30, 2024, and increases the maximum payable amount by \$6,900, not-to-exceed \$39,050. All other terms remain the same – action requested – APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Treasurer-Tax Collector)
- 3.19 Resolution Recognizing April 2023 as Child Abuse Prevention Month - The Child Abuse Prevention Council requests the Board of Supervisors adopt a resolution recognizing April 2023 as Child Abuse Prevention Month in Butte County – action requested – ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Other – Child Abuse Prevention Council)

4. REGULAR AGENDA

4.01 Boards, Commissions, and Committees

(List available at www.buttecounty.net/clerkoftheboard/appointmentslist)

A. Appointments to Listed Vacancies

1. Appointment to the Butte County Fish and Game Commission (Commission) - The Commission investigates and advises the Board of Supervisors of legislation, administrative regulations, and other matters affecting propagation of fish and game within the County. The Commission consists of five members, with each member representing each of the County's Supervisorial Districts. Each County Supervisor shall nominate one member to serve on the Commission, however all members shall be appointed by the full Board. Supervisor Kimmelshue recommends appointing Kory Hamman to the Commission as the District 4 Representative with a term ending January 6, 2025 – action requested - APPOINT KORY HAMMAN TO THE BUTTE COUNTY FISH AND GAME COMMISSION AS THE DISTRICT 4 REPRESENTATIVE WITH A TERM ENDING JANUARY 6, 2025. (District 4)

B. Board Member / Committee Reports and Board Member Comments

(Pursuant to California State law, the Board is prohibited from taking action on any item not listed on the agenda)

- 4.02 Board of Supervisors Public Comment - Comments to the Board on issues and items not listed on the agenda. Pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda. Please note that Public Comment is in two separate sections. One, as the first regular item on the agenda, which will last a maximum of 15 minutes, with another to follow as the last item on the regular agenda with no time limits.

- 4.03 Contract with California Locums, P.C. for Outpatient Psychiatric Services - The Department of Behavioral Health released a Request for Proposals on March 18, 2022. The Department received five responses and awarded contracts to all five responders: AB Staffing of Gilbert, AZ, CA Locums P.C. of Alpharetta, GA, ExMed of Burbank, CA, Golden State of Alpharetta, GA, and Traditions Psychology Group of Larkspur, CA. California Locums, P.C. is a physician recruiting agency that provides psychiatrists for placement at hospitals and clinics on a short-term basis. Due to the shortage of psychiatrists, the Department uses California Locums, P.C. to supply psychiatrists to work at various Department Outpatient Clinics either onsite or via telehealth, as needed. The psychiatrists provide clinical psychiatric service and assists the Department in meeting the required level of mental health services available to the County. The Department recommends entering into a contract with California Locums, P.C. for the provision of psychiatric services. The term of the contract is July 1, 2023, through June 30, 2024, not-to-exceed \$2,298,920 – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)

- 4.04 Contract with Traditions Psychology Group, Inc. DBA Traditions Behavioral Health (TBH) for Outpatient Psychiatry Services - The Department of Behavioral Health released a Request for Proposal (RFP) on March 18, 2022. The RFP is good for three years, the Department received five responses and awarded contracts to all five responders as follows: AB Staffing of Gilbert, AZ, CA Locums P.C., of Alpharetta, GA, ExMed of Burbank, CA, Golden State, of Alpharetta, GA, TBH of Larkspur, CA. On July 1, 2022 a contract was approved with TBH, the term of the contract was July 1, 2022 through June 30, 2023, not-to-exceed of \$374,400. Due to the shortage of psychiatrists, the Department of contracts annually for TBH to supply psychiatrists to work at various Department Outpatient Clinics via telehealth, as needed. The psychiatrists provide clinical psychiatric services and assists the Department in meeting the required level of mental health services available to the County. The Department recommends entering into a new contract with TBH for outpatient psychiatry services. Under the contract TBH will supply psychiatrists to work at various Department Outpatient Clinics either on site or via telehealth, as needed. The term of this contract is July 1, 2023 through June 30, 2024, not-to-exceed \$874,000 – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)
- 4.05 Contract Amendment with Traditions Psychology Group, DBA Traditions Behavioral Health (TBH) for Outpatient Psychiatric Services - The Department of Behavioral Health released a Request for Proposal (RFP) on March 18, 2022. The RFP is good for three years, the Department received five responses and awarded contracts to all five responders as follows: AB Staffing of Gilbert, AZ, CA Locums P.C. of Alpharetta, GA, ExMed of Burbank, CA, Golden State of Alpharetta, GA, and TBH of Larkspur, CA. On July 1, 2022 a contract was approved with TBH, the term of the contract was July 1, 2022 through June 30, 2023, not-to-exceed \$374,400. Due to the shortage of psychiatrists, the Department contracts annually for TBH to supply psychiatrists to work at various Department Outpatient Clinics via telehealth, as needed. The psychiatrists provide clinical psychiatric services and assists the Department in meeting the required level of mental health services available to the County. The Department recommends amending the TBH contract to support the addition of two doctors, increasing the max payable by \$395,210, not-to-exceed \$769,610. All other terms remain the same – action requested – APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)
- 4.06 Contract with Traditions Psychology Group DBA Traditions Behavioral Health (TBH) for Psychiatry Services at the County Psychiatric Facility (PHF) - The Department of Behavioral Health released a Request for Proposal (RFP) on January 5, 2021. The RFP is good for three years and the Department received seven responses: TBH of Larkspur, CA, Cross County Locums, of Berkeley Lake, GA, ExMed of Burbank, CA, Golden State Physician Services, of Alpharetta, GA, Locum Tenens of Alpharetta, GA, Staff Care of Coppell, TX, and Vista Staffing Solutions, of Cottonwood Heights, UT. TBH was chosen as the most responsive proposal. TBH is a locum agency which provides onsite, on-call, and telemedicine Psychiatrists. Under the contract, TBH will provide onsite and on-call Psychiatrists to provide coverage at the PHF. A rotating pool of 8 to 12 psychiatrists will work 16 hour shifts to provide coverage, as well as daily on-call shifts. The PHF is a critical facility and with the current shortage of Psychiatrists in the County, TBH provides a crucial service in securing doctors to staff the facility. The Department recommends entering into a contract with TBH for long-term psychiatry services at the PHF. The term of this contract is July 1, 2023 through June 30, 2024, not to exceed \$1,832,300 – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)

- 4.07 Contract with California Locums, P.C. for Locum Onsite Medical Director Services - The Department of Behavioral Health released a Request for Proposal for Locum onsite Medical Director services. Three Locums agencies responded and were all awarded contracts; California Locums, P.C., Monroe and Weisbrod LLC, and Adelphi Medical Staffing. The term of the contracts are January 1, 2023 through June 30, 2023, not-to-exceed \$10,000 each. California Locums, P.C. has a licensed physician available full-time to serve as the Medical Director for the Department of Behavioral Health. In February 2023, the Department amended the contract with California Locums, P.C., to secure one full-time Locums Onsite Medical Director. The term of the contract is January 1, 2023 through June 30, 2023, not to exceed \$210,000. The Medical Director performs services and duties that ensure quality medical psychiatric treatment and acts as a key participant in the ongoing clinical review of programs and services, across the Department. The Department recommends entering into a contract with California Locums, P.C. for the provision of services for a full-time Locum Onsite Medical Director. The term of this contract is July 1, 2023, through June 30, 2024, not-to-exceed \$506,220 – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)
- 4.08 Request for PG&E Settlement Funds for Assessment Ownership Software and Related Contract with Just Appraised Inc. - Butte County received a \$252 million settlement from PG&E to compensate the County for the impacts of the Camp Fire, which was caused by PG&E's criminal negligence. The County's net settlement after attorney fees is \$206.5 million dollars. On July 21, 2020, the Board of Supervisors directed the PG&E Settlement Fund (PG&E Fund) be established and committed to County stability, hazard mitigation, and disaster recovery. These funds can be used on matters throughout the County, with priority given to projects in the Camp Fire burn area. The Board has committed funds to 24 projects for a total of \$89 million since adopting the policy. The Assessor's Office has been adversely impacted by the Camp Fire in many ways. First, before the Camp Fire, total FTEs in the department was 39. Now, that number is 35. Additionally there are overwhelming requests for calamity applications and reappraisals, ownership changes, appraisal of new improvements, and many other tasks pertaining to the accurate assessment of property values for property tax services. This dynamic has created an overload of work on the existing staff; which has resulted in staff turnover and loss of institutional knowledge. In researching efforts to alleviating these issues, County Administration recommends approval of a contract with Just Appraised, Inc., which is a software developed for assessment functions. It enhances departmental workflow in performing change of ownership duties. Once implemented, the software will save staff time and significantly reduce the above mentioned workload. The total project cost is for \$218,839 and the contract is for \$151,725. The contract has a three year term beginning May 1, 2023 and terminates April 30, 2026. This product has been deemed sole source and was exempted from competitive bid. This request for PG&E funding is for \$68,839, which represents the difference between the total project cost of \$218,839 and the \$150,000 that is budgeted in FY 2023-24 for this project – action requested - 1) APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN; AND 2) COMMIT \$68,839 IN PG&E FUNDS FOR JUST APPRAISED. (County Administration/Assessor)

- 4.09 Court Reporters for the Butte County Superior Court - Supervisor Ritter, with concurrence of Chair Kimmelshue, requested an item be agendaized to discuss court reporters in Butte County and to have a conversation related to their salary and the current situation. California courts must provide court reporters in felony criminal, dependency, and delinquency juvenile courtrooms. Court reporters are not statutorily required to be provided by the courts in civil, family law, probate, misdemeanor criminal and traffic courtrooms. Retaining and recruiting court reporters has been an issue for courts across the State for years and many courts are routinely unable to cover non-mandated case types including civil, family law, and probate. Courts are a State function as of 1997. The State appropriated \$30,000,000 in the Budget Act of 2021 to increase the number of court reporters in family law and civil law cases. The Budget Act of 2022 clarified the funding may be used for recruitment and retention purposes. Courts have used the funds in varying ways to address the retention and recruitment of court reporters. A press release issued by the Superior Courts of California on November 2, 2022 indicates funding is not a viable solution as there are no qualified people for these positions. The Courts indicate a solution is needed that allows alternative means to creating a record in civil, family law and probate courtrooms. The Board of Supervisors received a letter from a court reporter employed by the Butte County Superior Court outlining concerns with salaries and the use of remote court reporters. Butte County is not the employer of record for court reporters and does not negotiate with these court employees as a result of a 1999 agreement between Butte County and the Superior Court, which began the process of separating Butte County and the Butte County Superior Court. The function of employee negotiations with court reporters remains with the courts pursuant to Government Code sections 71600-71618 added by the Trial Court Employment Protection and Governance Act – action requested – ACCEPT FOR INFORMATION. (County Administration)
- 4.10 Resolution of Intent Directing Commencement of Procedures to Impose an Increased Maximum Service Charge in County Service Area (CSA) 82 Stirling City and Set a Public Hearing to Consider Such Charge - CSA 82 manages the Stirling City sewer collection system, which provides sanitary sewer services to 95 parcels. The sewer collection system was originally built in 1942. From 1960 to 1981, the Stirling City Sewer Maintenance District maintained the system before being dissolved in 1981. The District was replaced by CSA 82 to continue sewer maintenance services. The CSA consists of approximately 5,500 feet of underground pipe. The sewer system's lower section was replaced in 2006, while the upper section has not been rehabilitated and is failing. The State Water Resources Control Board (State) awarded the CSA a \$1.2 million grant to replace the upper section of the sewage collection system. However, the grant requires a fiscal sustainability plan to ensure adequate ongoing maintenance of the new system. The Department of Public Works and District 5 Supervisor met with the community last summer to discuss the project, grant, and potential funding increase. In August 2022, the Board of Supervisors approved \$128,938 in American Rescue Plan Act (ARPA) funding to pay for ongoing required State permitting, monitoring, administrative costs, and other related operations. The current CSA maximum per parcel service charge is insufficient to meet future maintenance needs and does not meet the fiscal sustainability requirements of the grant. The Department recommends scheduling a protest hearing for June 13, 2023, to consider increases to the annual parcel charges for CSA 82. The Department recommends: 1) increasing the maximum parcel charge to allow for annual rate increases as outlined in the staff report submitted with this item 2) including an annual Consumer Price Index inflationary rate adjustment to the parcel charges beginning in FY 2032-33. CSA 82 may lose the loan opportunity if the proposed assessments are not approved. Subsequently, the parcel owners will be responsible for the costs associated with replacing the upper sewer system – action requested - 1) SET A PROTEST HEARING ON JUNE 13, 2023 TO CONSIDER SUCH CHARGE; 2) ADOPT RESOLUTION OF INTENT AND AUTHORIZE THE CHAIR TO SIGN. (Public Works)

- 4.11 Update on Groundwater Sustainability Agency (GSA) Activities - The Department of Water and Resource Conservation will provide the Board of Supervisors with an update on the following GSA Activities: 1) Sustainable Groundwater Management Grant Program Applications submittals for the Vina, Wyandotte Creek, and Butte subbasins with a combined total request of \$22.7 million were submitted on December 16, 2022. It is anticipated the draft award list will be issued in June 2023 with the final award list posted October 2023, and grant agreements finalized November 2023 - January 2024; 2) Sustainable Groundwater Management Act (SGMA) Compliance Annual Reports were completed and submitted prior to the April 1, 2023 deadline. Each report describes how the GSAs are progressing in their efforts to implement their Groundwater Sustainability Plans (GSP); 3) Developing a Long-term Funding Mechanism for the Vina and Wyandotte Creek GSAs. The Vina and Wyandotte Creek GSAs are following parallel tracks for implementing their funding mechanisms. It is anticipated that their fee approvals will be completed in July 2023, with proposed fees submitted to the Assessor's Office by the August 10, 2023 deadline to be included on the 2024 tax roll. The County's consultant prepared the Vina GSA Technical Memorandum summarizing the long-term funding needs and options to facilitate approval of a long-term funding mechanism over a five year planning horizon. The County's consultant is currently completing the Wyandotte Creek GSA long-term funding Technical Memorandum, which is anticipated to be completed April 20, 2023. The Vina and Wyandotte Creek GSAs developed budget projections assuming they would engage Butte County and the Department of Water and Resource Conservation to hire a position to oversee GSA administration activities. The position would be funded by the Vina and Wyandotte Creek GSAs. The Department recommends the Board provide direction to staff regarding an agreement with the GSAs to fund a position in the Department; 4) The GSAs located in the Butte Subbasin are considering long-term cost sharing options to fund SGMA compliance and GSP implementation. GSA managers are coordinating to hire a consultant to aide in this process – action requested – PROVIDE DIRECTION TO STAFF. (Water and Resource Conservation)
- 4.12 Update of Budget, Legislative, and Other Current Issues by the Chief Administrative Officer
- 4.13 Board of Supervisors Public Comment (Continuation as Needed) - Comments to the Board on issues and items not listed on the agenda. Please note that pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda.
- 4.14 Items Removed from the Consent Agenda for Board Consideration and Action

5. PUBLIC HEARINGS AND TIMED ITEMS

- 5.01 9:30AM – Timed Item – Resolution Authorizing the Temporary Closure of McIntosh Avenue to Vehicular Traffic Approximately just East of its Intersection with Diamond Avenue - McIntosh Avenue is a local county-maintained road west of Dayton Road in the unincorporated area of Chico. While much of the road serves nearby residents, a section of McIntosh Avenue east of Diamond Avenue provides no significant public access and serves no public purpose. The County abandoned most of this section of the road roughly a century ago. It's unclear why the County did not abandon the remaining strip of McIntosh Avenue at that time. The road's remote nature and limited public visibility attract illegal dumping and other illegal activity. The Department of Public Works frequently responds to resident-driven complaints of illegal dumping along this portion of McIntosh Avenue. Residents have asked the Department to consider temporarily closing this portion of the road to the public to deter this illegal activity. Per California Vehicle Code section 21101.4, local authorities may adopt rules and regulations by ordinance or resolution to temporarily close roads when the following conditions are met: 1) The County Sheriff's Office supports the closure of the roadway due to serious and continual illegal dumping; 2) The roadway is not designated as a through highway or arterial street; 3) Vehicular or pedestrian traffic contributes to serious and continual illegal dumping on the roadway; and 4) The closure will not substantially adversely affect traffic flow, safety on the adjacent streets or surrounding neighborhoods, the operation of emergency vehicles, the performance of municipal or public utility services, or the delivery of freight by commercial vehicles in the area. All of these conditions have been met. The Department has completed all necessary public noticing requirements and recommends the Board of Supervisors adopt a resolution authorizing the temporary closure of McIntosh Avenue at Diamond Avenue in Chico for a period of 18 months through October 25, 2024. Further temporary closure of McIntosh Avenue at this location may be renewed for an additional 18 months for up to eight additional consecutive periods as approved by the Board – action requested – ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Public Works)
- 5.02 10:20AM – Timed Item – Application for Outdoor Festival License for From the Ground Up Farms MISC23-0008 - From the Ground Up Farm Festival – From the Ground Up Farms has submitted an application for an Outdoor Festival License per Chapter 12, Article III. Outdoor Festivals. The festival is proposed for three days, Friday, June 23, 2023 to Sunday, June 25, 2023 from 3:00 p.m. to 12:00 a.m. on Friday and Saturday and from 3 p.m. to 10 p.m. on Sunday. The applicant anticipates a maximum of 100 attendees each day. The festival site (Lake Concow Campground) is located at 12967 Concow Road, north east of Oroville (APNs: 058-350-001, 058-350-002, 058-350-003 & 058-230-010). The festival is proposed to feature outdoor arts, culture, music, and healing activities. The Department of Development Services completed an environmental review of the application, completed a site visit and determined since no permanent structures will be built, the project is categorically exempt from the California Environmental Quality Act (CEQA), per Section 15304 (e) of the CEQA Guidelines - "Minor temporary use of land having negligible or no permanent effects on the environment, including carnivals, etc." The Department recommends that the Board of Supervisors approve the application for an outdoor festival license, subject to the recommended conditions related to: amplified sound, potable water, solid waste management, restroom and hand washing stations, wastewater management, fire control, encroachment permits for applicable signs, traffic control, dust control, insurance requirements, and outreach to California Highway Patrol – action requested - FIND THE FESTIVAL TO BE CATEGORICALLY EXEMPT UNDER SECTION 15304(E) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT AND APPROVE THE APPLICATION FOR AN OUTDOOR FESTIVAL LICENSE (MISC23-0008), SUBJECT TO THE RECOMMENDED CONDITIONS. (Development Services)

- 5.03 10:30AM – Timed Item – Itemized Cost and Penalties Related to Nuisance Abatement to Record a Lien and Impose a Special Assessment
- A. Code Enforcement Case Number CE16-1089; 6585 Elmwood Drive, Magalia; APN 065-173-015
On February 20, 2019, a Hearing Officer declared a public nuisance existed on the property listed under Butte County Code Chapter 32A- Property Maintenance and Abatement of Nuisances. This hearing has been scheduled to authorize the Board of Supervisors to record a special assessment and lien to recover the County's costs for Code Enforcement case Number CE16-1089 at 6585 Elmwood Drive, Magalia (APN 065-173-015) in the amount of \$8,156.43 – action requested - APPROVE THE PROPOSED LIEN AND SPECIAL ASSESSMENT IN THE AMOUNT OF \$8,156.43. (Development Services)
 - B. Code Enforcement Case Number CE16-0882; 6111 Dana Circle, Magalia; APN 064-220-050 - On January 30, 2023, a Hearing Officer declared a public nuisance existed on the property listed under Butte County Code Chapter 32A-Property Maintenance and Abatement of Nuisances. This hearing has been scheduled to authorize the Board of Supervisors to record a lien and special assessment to recover the County's costs for Code Enforcement Case Number CE16-0882 at 6111 Dana Circle, Magalia (APN 064-220-050) in the amount of \$7,134.82 – action requested - APPROVE THE PROPOSED LIEN AND SPECIAL ASSESSMENT IN THE AMOUNT OF \$7,134.81. (Development Services)
 - C. Code Enforcement Case Numbers CE21-00534 and CE21-02097; 13578 Washo Court, Magalia; APN 066-440-007 - On January 11, 2022, a Hearing Officer declared a public nuisance existed on the property listed under Butte County Code Chapter 32A-Property Maintenance and Abatement of Nuisances. This hearing has been scheduled to authorize the Board of Supervisors to record a lien and special assessment to recover the County's costs for Code Enforcement Case Numbers CE21-00534 and CE21-02097 at 13578 Washo Court, Magalia (APN 066-440-007) in the amount of \$9,136.76 – action requested - APPROVE THE PROPOSED LIEN AND SPECIAL ASSESSMENT IN THE AMOUNT OF \$9,136.76. (Development Services)
 - D. Code Enforcement Case Number CE21-00887; 6229 Pueblo Drive, Magalia; APN 066-270-036 - On October 1, 2021, a Hearing Officer declared a public nuisance existed on the property listed under Butte County Code Chapter 32A-Property Maintenance and Abatement of Nuisances. This hearing has been scheduled to authorize the Board of Supervisors to record a lien and special assessment to recover the County's costs for Code Enforcement Case Number CE21-00887 at 6229 Pueblo Drive, Magalia (APN 066-270-036) in the amount of \$9,184.52 – action requested - APPROVE THE PROPOSED LIEN AND SPECIAL ASSESSMENT IN THE AMOUNT OF \$9,184.52. (Development Services)

6. BOARD OF SUPERVISORS CLOSED SESSION

6.01 Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:

- A. Agricultural Commissioner
- B. Behavioral Health Director
- C. Chief Administrative Officer
- D. Chief Probation Officer
- E. Child Support Services Director
- F. County Counsel
- G. Development Services Director
- H. Employment and Social Services Director
- I. General Services
- J. Human Resources Director
- K. Information Systems Director
- L. Library Director
- M. Public Health Director
- N. Public Works Director
- O. Water and Resources Conservation Director

6.02 Conference with Labor Negotiator Pursuant to Government Code Section 54957.6:

Negotiators:	Jack Hughes, Sheri Waters, and Casey Hatcher
Employee Organizations:	Teamsters - General Unit; Teamsters - Social Services Workers' Unit; Butte County Management Employees Association; Butte County Probation Peace Officers Association; Butte County Probation Peace Officers Association - Management Unit; Butte County Professional Employees' Association; Butte County Deputy Sheriff's Association - General Unit; Butte County Deputy Sheriff's Association - Management/Supervisory Unit; Butte County Correctional Officers Association - General Unit; Butte County Correctional Officers Association - Supervisory Unit; UPEC Local 792 - Skilled Trades Unit; Butte County Deputy District Attorneys Association - Attorney Unit; Confidential Unit; Non-Represented Unit; Board of Supervisors Executive Assistants

IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY BOARD

AGENDA

REGULAR MEETING

APRIL 25, 2023

1. CALL TO ORDER

2. CONSENT AGENDA

- 2.01 Contract Amendment with Terri Petersen for Facilitation Services for the In-Home Supportive Services (IHSS) Advisory Committee (Committee) - The IHSS Committee, established pursuant to Welfare and Institutions Code section 12301.2, provides recommendations and proposals to the Board of Supervisors regarding the preferred modes of service for IHSS. Additionally, the Committee provides recommendations to any administrative body in the County related to the delivery and administration of IHSS, including the governing body and administrative agency of the Public Authority, nonprofit consortium, contractor, and public employees. The IHSS Committee consists of 11 members composed of a combination of recipients, providers, community, agency members, and County staff. The Department of Employment and Social Services recommends amending the contract with Terri Petersen for facilitation services to the Committee. The original contract was approved by the Board of Supervisors on May 10, 2022. The amendment extends the term of the contract to June 30, 2024 and increases the amount payable by \$4,335; not-to-exceed \$8,670. All other terms remain the same – action requested – APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Employment and Social Services)

3. REGULAR AGENDA (No Items)

4. PUBLIC COMMENT

Comments to the In-Home Supportive Services Public Authority Board on issues and items not listed on the agenda. Presentations will be limited to three minutes. Please note that pursuant to California State law, the In-Home Supportive Services Public Authority Board is prohibited from taking action on any item not listed on the agenda.

5. CLOSED SESSION (No Items)

Recess as the In-Home Supportive Services Public Authority Board and reconvene as the Butte County Board of Supervisors

**Butte County
Department Heads**

Agricultural
Commissioner:
Louie Mendoza

Assessor*:
Alyssa Douglass

Auditor-Controller*:
Graciela Gutierrez

Behavioral Health:
Scott Kennelly

Chief Administrative
Officer:
Andy Pickett

Chief Probation Officer:
Melissa Romero

Child Support Services:
Sean Farrell

Clerk-Recorder /
Registrar of Voters*:
Keaton Denlay

County Counsel:
Brad Stephens

Development Services:
Paula Daneluk

District Attorney*:
Mike Ramsey

Employment & Social
Services:
Shelby Boston

Fire Chief:
Garrett Sjolund

General Services:
Michael Hodson

Human Resources:
Sheri Waters

Information Systems:
Paul LaValley

Library:
Narinder Sufi

Public Health:
Danette York

Public Works:
Joshua Pack

Sheriff-Coroner*:
Kory Honea

Treasurer-Tax Collector*:
Troy Kidd

UCCooperative
Extension Advisor:
Luis Espino

Water & Resource
Conservation:
Kami Loeser

*Elected Official

Information and Procedures Concerning the Agenda and Board of Supervisors Meetings

Meeting Information:

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or on the Clerk of the Board website page.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the County Administrative Office upon request.

Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. **Consent Agenda:** These items are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
2. **Public Comment:** This is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction. Public Comment is limited to 3 minutes, and may be adjusted at the discretion of the Chair.
3. **Regular Agenda:** This is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
4. **Public Hearing and Timed Items:** This is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
5. **Closed Session:** The Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the Closed Session.

Public Participation:

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct. A complete listing of these policies and procedures can be found in the printed booklet agenda, obtained at the County Administrative Office, or viewed at the Clerk of the Board website. The Board of Supervisors is also committed to making its proceedings accessible to all residents. Individuals with special needs should call the Clerk of the Board at 530.552.3300, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations, or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

Disclosure of Campaign Contributions

Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

For further information contact the:
Clerk of the Board of Supervisors
County Administration Office
25 County Center Drive, Suite 200, Oroville, CA 95965
530.552.3300

Board of Supervisors Agenda – Commonly Used Acronyms:

AB – Assembly Bill	EIR – Environmental Impact Report
AQMA – Air Quality Management Act	EOC – Emergency Operations Center
ARPA – American Rescue Plan Act	EPA – Environmental Protection Agency
BCAG – Butte County Association of Governments	FEIR – Final Environmental Impact Report
BLUF – Bottom Line Up Front	FEMA – Federal Emergency Management Agency
BOE – Board of Equalization	FY – Fiscal Year
BCFD – Butte County Fire Department	GP – General Plan
BCGP – Butte County General Plan	IMP – Infrastructure Master Plan
BCOE – Butte County Office of Education	JPA – Joint Powers Authority
BCSO – Butte County Sheriff’s Office	LAFCO – Local Agency Formation Commission
BINTF – Butte Interagency Narcotics Task Force	MOU – Memorandum of Understanding
BRCP – Butte Regional Conservation Plan	MUP – Minor Use Permit
CAL FIRE – California Department of Forestry and Fire	NOC – Notice of Completion
Cal OES – California Office of Emergency Services	NOP – Notice of Preparation
CalTrans – California Department of Transportation	OEM – Office of Emergency Management
CDBG – Community Development Block Grant	RFP – Request for Proposals
CEQA – California Environmental Quality Act	SB – Senate Bill
CSA – County Service Area	SBFCA – Sutter Butte Flood Control Agency
DEIR – Draft Environmental Impact Report	SGMA – Sustainable Groundwater Management Agency
DID – Durham Irrigation District	SHARP – Self-Help Assistance and Referral Program
DOT – Department of Transportation	TAC – Technical Advisory Committee
DWR – Department of Water Resources	YTD – Year-to-date