



BUTTE COUNTY BOARD OF SUPERVISORS

Regular Meeting Agenda

May 28, 2024
9:00 AM

ANDY PICKETT,
CHIEF ADMINISTRATIVE
OFFICER
CLERK OF THE BOARD

MEETING LOCATION
BOARD OF SUPERVISOR CHAMBERS
25 COUNTY CENTER DRIVE, SUITE 205
OROVILLE, CALIFORNIA 95965-3380

MEMBERS OF THE BOARD

BILL CONNELLY, DISTRICT 1
PETER DURFEE, DISTRICT 2
TAMI RITTER, DISTRICT 3
TOD KIMMELSHUE, DISTRICT 4
DOUG TEETER, DISTRICT 5

BRAD STEPHENS, COUNTY
COUNSEL

[PDF of Agenda](#)

[eComment Tutorial](#)

1. CALL TO ORDER

[Pledge of Allegiance](#)

[Observation of a Moment of Silence](#)

2A. CORRECTIONS AND/OR CHANGES TO THE AGENDA

- Item 4.01.A.1 – Appointment to NoRTEC has been pulled from the agenda.

2B. ANNOUNCEMENT(S) OF RECUSAL

None.

3A. SUPERVISOR COMMENTS ON CONSENT AGENDA ITEMS

None.

3B. ADOPT CONSENT AGENDA

Action: Adoption of the Consent Agenda.

The following member(s) of the public submitted a public comment on the items 3.02, 3.08, 3.18, and 3.37: John Stonebraker (electronically).

Motion: Supervisor Connelly

Seconded: Supervisor Ritter

Motion passed 4-0-1

Ayes: Supervisor Connelly, Ritter, Teeter & Chair Kimmelshue

Nays: None

Absent: Supervisor Durfee

3.01 Approval of Board of Supervisors Regular Meeting Minutes

Submitted for approval are the May 14, 2024 Board of Supervisors Regular Meeting Minutes. (County Administration)

Action Requested - APPROVE THE MAY 14, 2024 BOARD OF SUPERVISORS REGULAR MEETING MINUTES.

Minutes

3.02 Resolution Authorizing Applications for the 2018 Community Development Block Grant - Disaster Recovery (CDBG-DR) Mitigation Resilient Infrastructure Program

On March 26, 2024, the Board of Supervisors adopted Resolution 24-038 authorizing the submission of two CDBG-DR Mitigation Resilient Infrastructure project applications to the California Department of Housing and Community Development (HCD). HCD notified County staff that the County's standard resolution format allowed in other CDBG-DR programs does not meet HCD requirements for this program, and the resolution must be resubmitted on the HCD template to complete the project applications. The projects and estimated costs remain unchanged: 1. Carpenter Ridge Communication Tower and Equipment (\$5,658,035); 2. Fire Station Infrastructure Stabilization Project (\$451,475). County staff recommends the Board adopt a resolution on the HCD template replacing Resolution 24-038. (County Administration)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

Resolution 24-072

3.03 Resolution Authorizing Applications for 2017 and 2018 Community Development Block Grant - Disaster Recovery (CDBG-DR) Mitigation Planning & Public Service Program (MIT-PPS)

On January 23, 2024, the Board of Supervisors authorized Resolutions 24-009 and 24-010 approving the submission of six grant applications for CDBG-DR MIT-PPS funds associated with the 2017 and 2018 disasters. On April 23, 2024, the Board provided direction to submit an additional four project applications due to the California Department of Housing and Community Development (HCD) removing the funding cap and extending the application deadline. To complete application submissions, HCD requires an updated resolution authorizing all ten projects in the Planning and Public Services categories. Planning applications totaling \$2,207,959 in requested grant funds include projects 1-5 below. Public Services applications totaling \$3,630,310 in requested grant funds include projects 6-10 below. All project costs are estimates. 1) Emergency Operations Center Capacity Building and Planning Project, \$271,961 2) Roadside Fuel Reduction Plan, \$494,060 3) Rural Water Safety Mitigation Planning, \$500,000 4) Mitigation Through Connectivity, \$451,938 5) Emergency Operations Plan, \$490,000 6) Foothill Rebuild Barrier Removal Project, \$1,014,383 7) Older Adult Lifeline and Housing Mitigation Project, \$650,000 8) Fire Protection and Prevention: The Community Education Enhancement Project, \$1,000,000 9) Safe Educated Resilient Vulnerable Entities (SERVE) Project, \$565,927 10) Alert FM Early Warning Project, \$400,000. Staff recommends the Board authorize the resolution, replacing Resolutions 24-009 and 24-010. (County Administration)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

Resolution 24-073

3.04 Resolution Recognizing May 17 through 25, 2024 as National Emergency Medical Services Week

National Emergency Medical Services (EMS) Week provides an opportunity to spotlight the role that our EMS workers provide to people across our country in times of great need. Paramedics, emergency medical technicians, dispatchers, and other first responders routinely work tirelessly to protect our communities and families. Staff recommends that the Board of Supervisors recognize May 17 through 25, 2024 as National Emergency Medical Services Week to honor and

pay tribute to our EMS workers. (County Administration)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN

Supervisor Connelly read the resolution.

Staff Report

Resolution 24-074

3.05 Resolution Recognizing May 2024 as Butte County Travel & Tourism Month

Tourism plays a critical role in Butte County and the state's economic prosperity. In Butte County, Tourism generated \$360 million in visitor spending, \$29 million in state and local tax revenue and 3,800 jobs in 2023 to support essential services, such as education, emergency response, public safety and more. In 2016, the California Legislature declared every May as California Tourism Month to celebrate the positive economic impact of tourism in California. County Administration, on behalf of Explore Butte County, recommends the Board recognize May 2024 as Butte County Travel and Tourism Month . (County Administration)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN

Supervisor Teeter read the resolution. Nichole Farley, Explore Butte County, spoke and accepted the resolution.

Staff Report

Resolution 24-075

3.06 Indigent Defense Contracts

The County is required by State and federal law to provide an attorney for persons charged with a crime or in other special circumstances if they cannot afford an attorney. Butte County contracts this service with a consortium of local attorneys who provide indigent defense services. The consortium has been an effective component of the criminal justice system, and has the support of the Superior Court Bench, District Attorney, Chief Probation Officer, and Sheriff. Many counties throughout the State are facing challenges related to staffing Public Defender offices or maintaining an adequate amount of contracted attorneys to meet the need of local indigent defense work. The consortium model has remained a cost effective model for the county, providing a high level of service at a lower cost than similar counties. The County's existing consortium contracts will expire June 30, 2024. There are 18 full-time, 1 half-time attorney, and 1 part -

time attorney in the consortium. The consortium provides indigent defense for all the criminal courts, juvenile dependency courts, truancy court, juvenile drug court, FOREST II program, mental health and probate conservatorship proceedings, family DUI court, HIDE cases, family court contempt cases, domestic violence diversion and probation cases, Prop 36, drug court, pretrial and post-trial extraordinary writs. The consortium selects an attorney to serve as the Executive Director, who is responsible for the administration of the consortium and for securing investigator services. Staff and the consortium have negotiated new three- year contract terms that include a 6% increase for fiscal year 2024-25 and 3% increases for fiscal years 2025-26 and 2026-27 for attorneys. The rates for the Executive Director and Investigative services remain unchanged. County Administration recommends the Board of Supervisors approve 20 indigent defense contracts. The term of each contract is July 1, 2024 through June 30, 2027. The annual amount payable for each contract is \$169,743 per full-time attorney, \$84,871 per half-time attorney, and \$42,436 per part-time attorney. The total cost of the 20 contracts for fiscal year 2024-25 is \$3,182,677 and is included in the requested budget. The total costs of the contracts for FY 2025-26 is \$3,278,158, and FY 2026-27 is \$3,376,503. (County Administration)

Action Requested - APPROVE CONTRACTS (20) AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

- 3.07 Cooperative Service Agreement with the United States Department of Agriculture (USDA) Animal and Plant Health Inspection Service-Wildlife Services (APHIS-WS) for FY 2024-25

The County participates in an Integrated Wildlife Damage Management program through an annual cooperative service agreement with the USDA APHIS-WS for non-domestic animal control services such as trapping birds, skunks, and raccoons. The program addresses the loss of livestock, wildlife rabies, and prevention of the property damage associated with predatory animals. Under a cooperative service agreement, USDA APHIS-WS provides staff, supervision, administration, and equipment needed to carry out the program. The Agricultural Commissioner recommends that the Board of Supervisors approve the cooperative service agreement with the USDA APHIS-WS. The term of this agreement is July 1, 2024 through June 30, 2025, not-to-exceed \$94,172. (Ag Commissioner)

Action Requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

- 3.08 Contract with Megabyte Systems, Inc. for Tax Cycle Software

The Assessor's Office is taking this item to the Board of Supervisors on behalf of the Assessor's Office, the Auditor's Office, and the Treasurer-Tax Collector's Office. Since 1988, Megabyte Systems, Inc. has provided the software package for the tax cycle departments in Butte County. These departments request the Board approve the annual renewal of the

property tax system maintenance/support contract between the County of Butte and Megabyte Systems, Inc. for a total of \$286,705 with a term beginning July 1, 2024 and terminating June 30, 2025. The maintenance and database support total is \$264,403. The contract also includes rates for any extra services requested outside of the scope of work. (Assessor)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.09 Contract with Health Advocates Network, Inc. dba Staff Today for Locum Clinician Services

Due to the shortage of clinicians, the Department of Behavioral Health contracts with vendors to supply clinicians to work at the Psychiatric Health Facility and various Department clinics, as needed. The clinicians provide clinical services and assist the Department in meeting the required level of mental health services available to the County. The Department released a Request for Proposal (RFP) on January 14, 2022, for locum clinician services. The Department received two responses and awarded contracts to both respondents as follows: AB Staffing of Gilbert, AZ, and Staff Today of Covina, CA. The RFP is good for three years. AB Staffing did not wish to renew with the Department, Staff Today is able to supply clinicians to provide locum clinical services. The Department recommends the Board of Supervisors approve a new annual contract with Staff Today. The term of this contract is July 1, 2024 through June 30, 2025, not-to-exceed \$182,958. (Behavioral Health)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.10 Contract with Sharestaff LLC, dba Sharestaff Healthcare for Locum Nurse Services

Due to the shortage of nurses, the Department of Behavioral Health contracts with vendors annually to supply nurses to work at various Department clinics and the County Psychiatric Health Facility (PHF), as needed. The Department released a Request for Qualifications (RFQ) on April 1, 2022 for locum nurse services. The Department received four responses: Amergis Healthcare Staffing, Inc. of Columbia, MD; Cell Staff LLC of Tampa, FL; Sharestaff LLC of Stockton, CA; and Worldwide Travel Staffing Limited of Tonawanda, NY. All respondents were awarded. The RFQ is valid for three years. Sharestaff, LLC is able to supply on-site nurses to provide services and coverage at various Department clinics, and the PHF. The Department recommends the Board of Supervisors approve a new contract with Sharestaff, LLC for locum nurse services. The term of the contract is July 1, 2024 through June 30, 2025, not to exceed \$344,919. (Behavioral Health)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.11 Contracts with Amergis Healthcare Staffing, Inc. (Amergis) for Locum Services

Due to a shortage of clinicians, the Department of Behavioral Health contracts with vendors to supply clinicians to work at the Psychiatric Health Facility (PHF) and various Department clinics, as needed. The current contractors, selected through a RFP process, are not able to provide sufficient clinicians to meet the Department's demand. Due to the continued shortfall, the County contracts with all locum agencies who can supply providers under the provisions of the locum clinician contract to maintain required services for clients. Amergis is able to supply on-site clinicians for clinical services and coverage at the Department's PHF and Department clinics, under all-Inclusive solicitation exception. Additionally, due to the shortage of nurses, the Department contracts with vendors annually to supply nurses to work at the PHF and various Department clinics, as needed. The Department released a Request for Qualifications (RFQ) on April 1, 2022, for locum nurse services. The Department received four responses: Amergis of Columbia, MD; Cell Staff LLC of Tampa, FL; Sharestaff, LLC of Stockton, CA; and Worldwide Travel Staffing Limited of Tonawanda, NY. All respondents were awarded. The RFQ is good for three years. Amergis is able to supply on-site nurses to provide services and coverage at the PHF and various Department clinics. The Department recommends the Board of Supervisors approve two contracts with Amergis for locum clinical and locum nurse services. The term of each contract is July 1, 2024 through June 30, 2025, with a combined not-to-exceed total of \$509,245 (\$197,245 for locum clinical and \$312,000 for locum nurses). (Behavioral Health)

Action Requested - APPROVE CONTRACTS (2) AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.12 Agreements with Willow Glen Care Center (Willow Glen) for Board & Care Adult Residential Services and for Mode 5 Medi-Cal Adult Residential Services

Willow Glen operates 24-hour residential care facilities for adults and the elderly with severe and persistent mental health conditions. These residential care facilities provide a structured program to assist clients with mental illness who need 24-hour care and supervision. Due to high-level and emergent needs for board and care residential services and Mode 5 Medi-Cal adult residential services in the County, the Department of Behavioral Health contracts under the all-inclusive solicitation exception with facilities who can perform services required to meet the level of mental health services available to the County. The Department recommends the Board of Supervisors approve two agreements with Willow Glen to provide 24-hour board and care and Mode 5 Medi-Cal adult residential services. The term of each agreement is July 1, 2024 through June 30, 2025, with a combined not-to-exceed of \$950,660 (\$194,770 for board and care and \$775,890 for Mode 5). The Department may utilize up to four facilities under these agreements. The

agreements are not measured in terms of number of clients served, as the length of stay varies based on each client's specific needs. (Behavioral Health)

Action Requested - APPROVE AGREEMENTS (2) AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.13 Agreement with Compassion Pathway Behavioral Health LLC - Anderson Creek SRF for Adult Residential Services

Compassion Pathway Behavioral Health, LLC operates a 24-hour residential care facility for adults with severe and persistent mental health conditions. The residential care facility provides a structured program offering professional services for adults in need of mental health services, including medication support if necessary. The facility assists clients with care and treatment needed for improved stability and potential future transition to an independent living environment. Due to high-level and emergent needs for board and care residential services in the County, the Department of Behavioral Health contracts under the all-inclusive solicitation exception. The Department recommends entering into an agreement with Compassion Pathway Behavioral Health, LLC for adult residential services. The term of the agreement is date of execution through June 30, 2025, not-to-exceed \$163,848. The agreement is not measured in terms of number of clients served, as the length of stay varies based on each client's specific needs. (Behavioral Health)

Action Requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.14 Agreement with North Valley Behavioral Health (NVBH) for Psychiatric Health Facility Inpatient Services

NVBH operates a licensed 16-bed acute care inpatient psychiatric health facility. NVBH provides psychiatric treatment, rapid stabilization, and coordinated discharge planning that encourages wellness and recovery with support from community-based services. The psychiatric health facility provides diagnostic assessment of mental health status, stabilization and maintenance of mental health conditions, improvement of patient's functioning ability, and transitional planning with appropriate referrals to post-hospitalization settings for clients referred by the Department of Behavioral Health. Due to high-level and emergent needs, the Department contracts with facilities that can perform services required by the Department. The Department recommends the Board of Supervisors approve an agreement with NVBH for psychiatric health facility inpatient services. This agreement meets the select choice source solicitation exception. The term of this agreement is July 1, 2024 through June 30, 2025, not-to-exceed \$499,018. This agreement is not measured in terms of number of clients served, as the length of stay varies based on each client's specific needs. (Behavioral Health)

Action Requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.15 Agreement with Paradise Unified School District (PUSD) for Mental Health and Outreach Services

The Department of Behavioral Health received a grant award from the Mental Health Services Oversight & Accountability Commission for Mental Health Student Services Act grant funding. This grant award expands access to mental health services for children and youth, integrating campus-based services. To facilitate the specified services under the grant, the Department contracts with PUSD for location-specific services under a solicitation exception. PUSD provides outreach services to its students which promotes linkage and access to mental health services. Emphasis is placed on reaching a targeted population consistent with Welfare and Institutions Code Section 5886 including those children and youth who are in foster care, those who identify as lesbian, gay, bisexual, transgender, or queer, and those who have been expelled or suspended from school. The Department recommends the Board of Supervisors approve an agreement with PUSD to provide outreach for mental health services to children and youth. The term of the agreement is July 1, 2024 to June 30, 2025, not-to-exceed \$450,000. (Behavioral Health)

Action Requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.16 Agreement Amendment with State of California Department of Rehabilitation (DOR) for Vocational Rehabilitation Services

On July 26, 2022, the Board of Supervisors approved an agreement with the DOR. The DOR provides vocational rehabilitation services to eligible adults and transitional age youth which will prepare them with skills necessary to secure and maintain employment. Under the agreement, mutual clients of the DOR and the Department of Behavioral Health receive the following services: personal, vocational and social adjustment, vocational assessment, employment services, and employment job coaching. These services are delivered through contracts with Caminar and Dreamcatchers. To qualify for services, clients must be a resident of Butte County, have a mental health diagnosis, and be a client of the Department. The term of the agreement is July 26, 2022 through June 30, 2025. The DOR contributes \$916,476 in funding and services, and the Department contributes a service match equivalent to \$401,190. On May 9, 2023, the Board approved an amendment to the agreement to increase the funding by \$49,730 for fiscal years 2023-24 through 2024-25 for additional vocational rehabilitation services. The DOR has increased the funding for fiscal year 2024-25 an additional \$25,943, with no increase to the matched service provided by the Department. The Department recommends the Board approve a second amendment to the agreement with DOR for vocational rehabilitation services.

The amendment increases the maximum financial obligation by \$25,943, not-to-exceed \$992,149. All other terms remain the same. (Behavioral Health)

Action Requested - APPROVE AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.17 Contract Amendment with Kofile Technologies, Inc.

On January 29, 2019, the Board of Supervisors approved an agreement with Kofile Technologies, Inc. for restoration and preservation of historical county books and image archive services. The current term of the agreement is January 29, 2019 through June 30, 2024, not-to-exceed \$400,000. Costs under this contract are paid through the Department's modernization sub-fund. This extension will allow the Department to continue ongoing efforts to restore and preserve historical records. Funds expended to date, for book restoration, imaging and microfilm, equal \$262,921 with \$137,078 remaining. The Clerk-Recorder's Office recommends amending the agreement to extend the term two additional years through June 30, 2026. All other terms remain the same. (Clerk Recorder)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.18 Contract Amendment with Raney Planning & Management, Inc. for Planning Services

In September 2020, the Department of Development Services released a request for qualification for vendors to provide planning services. On January 26, 2021, the County entered into a contract with Raney Planning & Management, Inc., the term of the contract was through January 26, 2026, not-to-exceed \$99,999. On November 9, 2021, the contract was amended to increase the maximum payable by \$210,001; not-to-exceed \$310,000 for the cost to provide CEQA analysis to a large new 165 home housing project. On October 11, 2022, the contract was amended to increase the maximum payable by \$86,087; not-to-exceed \$396,087 for additional work, a Wildfire Assessment and Safety Assessment, required to complete the CEQA analysis for the large new housing project. Now, the Department requires CEQA analysis and planning services for a large scale solar project and additional projects that exceed the available workload capacity of the Planning Division and recommends amending the contract with Raney Planning & Management, Inc., increasing the maximum amount payable by \$367,144, not-to-exceed \$763,231, and extending the contract term through January 26, 2027, to allow for the completion of upcoming CEQA work and project processing. (Development Services)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.19 Contract with Community Action Agency of Butte County, Inc. (CAA) for Transitional Housing Services

CAA provides assistance to people struggling with poverty by helping them meet tangible needs that include affordable food, energy savings, and housing. Services include weatherization of homes, providing lower-cost food, and transitional affordable housing options. CAA provides transitional housing and intensive supportive services to homeless families with children through the Esplanade House Program. Support services are provided through two phases: transitional housing and self-sufficiency. CAA provides intensive support services to homeless families referred by the Department of Employment and Social Services with open cases or to families at risk of involvement in the child welfare system. Services include parent education, substance abuse treatment, counseling, life skills, and other identified services. CAA serves a minimum of 20 families annually. The Department recommends entering into a contract with CAA for transitional housing services. The term of the contract is July 1, 2024 through June 30, 2027, not-to-exceed \$747,354. (Employment & Social Services)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.20 Contract Amendment with Northern Valley Catholic Social Service, Inc. (NVCSS) for Facilitation Services for Children's Services

NVCSS provides family and individual supportive services and therapy. On May 25, 2021, the Board of Supervisors approved a contract with NVCSS to provide facilitation services to Department of Employment and Social Services' clients. Services include child and family team meetings that are facilitated by NVCSS staff. NVCSS provides a neutral forum that allows parents and caregivers to be respected and have an equal opportunity to express their thoughts and concerns about the youth and family needs. NVCSS facilitation helps clients communicate clearly, reach agreements, and track progress. This amendment extends the amount and term and updates the description of services to incorporate the Child and Adolescent Needs and Strengths assessment tool to be used during meeting facilitation. NVCSS facilitated 909 child and family team meetings during FY 2022-23. The Department recommends amending the contract with NVCSS for facilitation services. The amendment extends the term of the contract by one year through June 30, 2025, and increases the maximum payable amount by \$350,000, not-to-exceed \$1,176,848. All other terms remain the same. (Employment & Social Services)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.21 Contract Amendment with Northern Valley Catholic Social Service, Inc. (NVCSS) for Parent Education and Counseling Services

NVCSS provides family and individual support services and therapy. On June 22, 2021, the Board of Supervisors approved a contract with NVCSS, formerly Counseling Services, Inc., to provide parent education and counseling services to Department of Employment and Social Services' clients. Services include parent engagement counseling, nurturing parent classes, and intensive group and treatment-focused counseling services. Service providers include licensed marriage, family and child therapists, licensed clinical social workers, and supervised interns who cover topics such as child abuse, parenting or family relationship issues, divorce and separation dynamics, domestic violence, anger management, and substance abuse. During the first quarter of FY 2023-24, the Department referred a total of 120 clients to NVCSS, with 75 active participants. Clients needing these services have continued throughout the year. The Department recommends amending the contract with NVCSS for parent education and counseling services. The amendment extends the term of the contract by one year through June 30, 2025, and increases the maximum payable amount by \$355,618, not-to-exceed \$1,361,236. All other terms remain the same. (Employment & Social Services)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.22 Contract Amendment with Terri Petersen for Facilitation Services

The In-Home Supportive Services (IHSS) Advisory Committee, established pursuant to Welfare and Institutions Code section 12301.2, provides recommendations and proposals to the Board of Supervisors regarding the preferred modes of service for IHSS. Additionally, the IHSS Advisory Committee provides recommendations to any administrative body in the County related to the delivery and administration of IHSS, including the governing body and administrative agency of the Public Authority, nonprofit consortium, contractor, and public employees. On May 10, 2022, the Board approved a contract with Terri Petersen to provide facilitation services to the IHSS Advisory Committee. The IHSS Advisory Committee consists of 11 members composed of a combination of recipients, providers, community, agency members, and County staff. During FY 2022-23, Terri Petersen provided facilitation services for all four IHSS Advisory Committee meetings and attended the California IHSS Consumer Alliance meeting. The Department recommends amending the contract with Terri Petersen for facilitation services. The amendment extends the term of the contract by one year through June 30, 2025, and increases the maximum payable amount by \$4,335, not-to-exceed \$13,005. All other terms remain the same. (Employment & Social Services)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.23 Contract Amendment with Valley Oak Children's Services (VOCS) for Emergency Child Care Bridge Program

VOCS is a nonprofit organization that provides time-limited emergency childcare to eligible families and trauma-informed care training and coaching to childcare programs participating in the Bridge Program. On, April 11, 2023, the Board of Supervisors approved a contract with VOCS to provide emergency child care bridge program services. The Bridge Program is designed to eliminate any childcare barriers related to the placement of children in the child welfare system. One of the primary barriers for families seeking to take in a foster child is the lack of access to childcare immediately following the placement of the child. VOCS services provide access to emergency childcare bridging services to all foster family referrals made by the Department of Employment and Social Services. During FY 2022-23 the Bridge Program served 61 individuals. The Department recommends amending the contract with VOCS for the Emergency Child Care Bridge Program. The amendment extends the term of the contract by one year through June 30, 2025, and increases the maximum payable amount by \$580,992, not-to-exceed \$964,964. All other terms remain the same. (Employment & Social Services)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.24 Contract with Wayfinder Family Services for Kinship Support Services Program (KSSP)

Wayfinder Family Services provides a range of trauma-informed services to help children and adults discover their path to sustained well-being. Services are provided to children, adults, and families referred by the Department of Employment and Social Services. Wayfinder Family Services provides non-financial KSSP to relative caregivers and children across Butte County. KSSP aims to enhance a family's capacity to maintain a nurturing and stable environment for all referred children under their care. Services provided include support groups, information and referral services, outreach, advocacy, case management, counseling services, and training. All therapeutic counseling services are provided by licensed staff. During FY 2022-23 the KSSP served 47 individuals and 40 families. The Department recommends entering into a contract with Wayfinder Family Services for KSSP. The term of the contract is July 1, 2024 through June 30, 2025, not-to-exceed \$150,000. (Employment & Social Services)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.25 Contract Amendment with Youth for Change for Facilitation Services for Children's Services

Youth for Change provides comprehensive and dynamic services, support, and treatment to individuals, families, and communities. On June 8, 2021, the Board of Supervisors approved a contract with Youth for Change to provide facilitation services to Department of Employment and Social Services' clients. Services include coordination and facilitation of child and family team meetings. Youth for Change provides a neutral forum to allow families to identify needs, problem-solve, and make decisions to assist families in successful transitions out of the child welfare system. Youth for Change facilitation allows for families, youth, professional partners, and natural supports to work together in order to keep a clear focus on assessing the family's needs while enhancing child safety. This amendment extends the amount and term and updates the description of services to incorporate the Child and Adolescent Needs and Strengths assessment tool to be used during meeting facilitation. Youth for Change facilitated 489 child and family team meetings during FY 2022-23. The Department recommends amending the contract with Youth for Change for facilitation services. The amendment extends the term of the contract by one year through June 30, 2025, and increases the maximum payable amount by \$350,000, not-to-exceed \$1,137,860. All other terms remain the same. (Employment & Social Services)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.26 Contract with Northern California Youth and Family Programs for Transitional Housing Placement Plus (THP-Plus)

Northern California Youth and Family Programs offers diverse services for foster families and foster youth. The THP-Plus program offers transitional housing placement and supportive services to former foster care and probation youth who are transitioning into independent living. Affordable housing and comprehensive supportive services are provided to youth ages 18 to 25 who are eligible to participate in the independent living program and make a successful transition out of foster care or other home placement. Services include case management, individualized living program, 24-hour crisis intervention, therapy, advocacy, job readiness training, supportive relationships, housing navigator, supportive services, and apartment furnishings that aim to prevent homelessness. In Q1 of FY 2023-24, six of the ten youth participating in THP-Plus were employed and one was enrolled in college or vocational school. In Q2, five of the ten youth were employed and four were enrolled in college or vocational school. In Q3, six of the ten youth were employed and five were enrolled in college or vocational school. This contract supports a total of nine participants during the first six months of FY 2024-25 and eight participants during the last six months of FY 2024-25. The Department recommends entering into a contract with Northern California Youth and Family Programs for THP-Plus. The term of the contract is July 1, 2024 through June 30, 2025, not-to-exceed \$262,133. (Employment & Social Services)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.27 Contract Amendment with Youth for Change for the California Work Opportunity and Responsibility to Kids Home Visiting Program (HVP)

Youth for Change operates the Parents as Teachers Home Visiting Program, a nationally recognized program designed to support expectant and new parents. On June 13, 2023, the Board of Supervisors approved a contract with Youth for Change to administer the HVP. The purpose of HVP is to support positive health, development, and well-being outcomes for pregnant and parenting women, families, and young children born into poverty. The program allows participants to expand their future educational, economic, and financial capabilities and opportunities, in order to improve their likelihood to exit poverty. Services connect parents with necessary resources, improve their parenting skills, and ensure their children have a safe, nurturing environment that allows them to thrive and grow. The Department of Employment and Social Services estimates that Youth for Change will serve approximately 60 families annually with this program. The Department recommends amending the contract with Youth for Change for HVP. The amendment extends the term of the contract by two years through June 30, 2026, and increases the maximum payable amount by \$970,000, not-to-exceed \$1,455,000. All other terms remain the same. (Employment & Social Services)

Action requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.28 Butte County Fire Department Contract with Peraton, Inc. for Contract Computer Aided Dispatch (CAD) to CAD Maintenance Services

The Butte County Fire Department has computer aided dispatch (CAD to CAD) with Chico Fire Department, which allows the computer aided dispatch systems to directly communicate with each other when dispatching calls for service to the community. Butte County Fire Department was in agreement with Peraton, Inc. from February 1, 2021 to January 31, 2024 for CAD to CAD maintenance services. This contract is to establish a new agreement between Butte County Fire Department and Peraton in order to continue and maintain the dispatch system between Butte County Fire Department and Chico Fire Department for the next three years (2024-2027). The total amount of the contract is \$40,274. Butte County Fire Department will utilize the Homeland Security Grant to fund the Peraton CAD to CAD contract. (Fire)

Action Requested - 1) ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN; AND 2) APPROVE CONTRACT FOR SERVICES AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

Resolution 24-076

3.29 Budget Adjustment for CSA 34 - Gridley Swimming Pool

CSA 34 provides funding for the Gridley Swimming Pool. The County has an expense agreement with the Butte County Fair Association to provide operations, maintenance, repair, and upkeep of the pool. During the year end process of FY 2022-23, the June 2023 invoices were paid from the FY 2023-24 budget. In order to not deplete the appropriations necessary for FY 2023-24, the Department of General Services recommends approval of a budget adjustment in the amount of \$9,655 from fund balance to the FY 2023-24 budget. (General Services)

Action Requested - APPROVE BUDGET ADJUSTMENT (4/5 VOTE REQUIRED)

Staff Report

3.30 Contract Amendment with Kitchell Capital Expenditure Managers, Inc. (Kitchell) for Consulting Services for the Countrywide HVAC Replacement Project

On March 8, 2022, the Board of Supervisors approved a contract with Kitchell for consulting services for the Countywide HVAC Project. During the last two years, Kitchell and the Department of General Services have been collaborating on the County's HVAC specifications, replacements, and the implementation of a new updated Energy Management System. Due to new code requirements, the Department has experienced an increased use of consultation services. The Department recommends amending the contract with Kitchell for consulting services to extend the term by 269 calendar days through December 31, 2025, and increase the maximum payable amount by \$100,000, not-to-exceed \$219,500. All other terms remain the same. (General Services)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.31 Contract with Burnham Benefits Insurance Services, LLC for Employee Benefits Consulting

In 2016, the County contracted with Burnham to provide employee benefit related consulting services. Prior to that contract, Human Resources Department staff were responsible for identifying, analyzing, and contracting for all benefits, as well as staying current on the regulatory environment surrounding employee benefits such as the Affordable Care Act and the Internal Revenue Code. The County provides a variety of health and welfare benefits to its employees including health, dental and vision insurance, life and accidental death and dismemberment insurance, supplemental life insurance, long-term disability insurance, employee assistance program, flexible spending accounts, and others. High health care premiums through CalPERS continue to be an issue, so a benefits consultant is still needed to access options

outside of CalPERS or other pooled groups. Additionally, a consultant is needed as an advisor on all regulatory matters and compliance issues and assistance in identifying and negotiating options for all health and welfare benefits. Due to the existing contract with Burnham approaching expiration, in January 2024, the Department of Human Resources released a Request for Proposal for benefits consulting services. The Department received two proposals, and the lowest, most responsive proposal was from Burnham. The Department recommends that the Board of Supervisors approve a three-year agreement with Burnham Benefits Insurance Services at an annual cost of \$48,000. The annual contract payment will replace the approximate \$96,000 paid annually by employees and the County through the last contract renewal. There will be no commissions to the Broker under this contract. The term of the contract is January 15, 2024 through January 14, 2027; not-to-exceed \$144,000. (Human Resources)

Action Requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.32 Contract with ExamWorks for Independent Medical Examination Services

In January 2024, the Department of Human Resources released a Request for Proposal for independent medical examination services. Two proposals were received; including ExamWorks, Inc. of Rancho Cordova, California and Dane Street, LLC of Palm Beach Gardens, Florida. The proposals were scored based on qualifications of experience with CalPERS government agencies and references, capabilities, and cost proposal. The lowest, most responsive proposal came from ExamWorks. The Department of Human Resources recommends entering into a five-year contract with ExamWorks beginning on May 28, 2024 and ending on May 27, 2029, not-to-exceed \$350,000. (Human Resources)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.33 Contract with Municipal Resources Group, LLC for Employee Investigation Services

The County encounters personnel related situations where it is required for an investigation to be conducted by an independent outside investigator. These situations may include allegations of employee misconduct or violations of policy. The Department of Human Resources submitted a Request for Proposal (RFP) on February 15, 2024 for employee investigation services. A total of 4 proposals were received during the request period. A panel assessed each proposal according to the criteria outlined in the RFP. After thorough review, the lowest, most responsive proposal was Municipal Resource Group, LLC. The Department recommends entering into a five-year contract with Municipal Resource Group, LLC for Employee Investigation Services. The term of the contract is June 1, 2024 through May 31, 2029, not-to-exceed \$300,000. (Human Resources)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

3.34 Resolution to Amend the Salary Ordinance

The Department of Human Resources recommends the Board of Supervisors adopt a resolution amending the Salary Ordinance for the following departments: DEVELOPMENT SERVICES: Extend 2 Building Inspector I/II Term positions from 6/30/2024 to 6/30/2027. Extend 1 Permit Center Supervisor Term position from 6/30/2024 to 6/30/2027. These positions are required to meet the operational needs of the Department's Building Division to ensure timely re-build activities from local fire-related disasters. Positions will be funded by grant funding and will not impact the General Fund. Total allocations to remain unchanged. HUMAN RESOURCES: Amend Section 28E of the Salary Ordinance No. 4236 of the County of Butte entitled "Mid-Management" by adding the classification of Correctional Services Navigator at Range 51 with a biweekly Step 1 salary of \$1,967.20 and biweekly Step 7 salary of \$2,636.80. The associated bargaining unit has agreed to this change. SHERIFF-CORONER: Effective June 22, 2024, delete 1 Pre-Trial Release Supervisor position and add 1 Correctional Services Navigator position. The State has shifted the responsibility for Pre-trial release programs to Probation, however the Department is still in need of a supervisor to assist with operations within the intake/booking office of the Jail. Funds for the position are included in the Department's budget request; no additional funds are needed. Total allocations to remain unchanged. (Human Resources)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

Resolution 24-077

3.35 Resolution Authorizing Grant Application to the California Department of Resources Recycling and Recovery (CalRecycle)

CalRecycle is making available funds to support local solid waste landfill permit and inspection programs. The funds will be used in addition to solid waste permit fees and landfill tonnage fees to fund monthly landfill inspections and other solid waste program activities, including the investigation of illegal landfills. Grant funding also supports participation in local enforcement agencies and CalRecycle coordination activities to assure program uniformity and compliance with applicable State regulatory requirements. This annual Local Enforcement Agency grant package provides approximately \$18,719 to Butte County to support solid waste activities. As part of the grant application, the County is required to adopt a resolution providing authority for the Director of Environmental Health to apply and sign the grant application

and other related documents for this grant. Since this is an annual process, applicants are recommended to adopt a resolution to cover multiple grant application cycles. The Department of Public Health recommends the Board of Supervisors adopt a resolution authorizing the submittal of the grant application, to be effective for five years from the date of approval. (Public Health)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

Resolution 24-078

3.36 Approve the Notice of Completion for the 2023 Butte County CalRecycle Rubberized Chip Seal Project

On May 9, 2023, the Board of Supervisors awarded the CalRecycle Rubberized Chip Seal Project to American Pavement Systems, Inc. of Modesto, CA. The project provided a rubberized chip seal installation on various roads in the community of Nord. The contract award amount was \$1,255,400. One contract change order resulted in a decrease of \$7,350. The resulting total cost of work was \$1,248,049. All contract work has been completed per the project plans and specifications. (Public Works)

Action Requested - 1) ACCEPT THE CONTRACT WORK AS COMPLETE; AND 2) AUTHORIZE THE CHAIR TO SIGN THE NOTICE OF COMPLETION

Staff Report

3.37 Resolution Giving Notice of Hearing to Abandon an Unoccupied Public Utility and Drainage Easement

The Department has received a petition to abandon a public utility and drainage easement on behalf of the Community Housing Improvement Program (CHIP) in Magalia. As provided by the County's abandonment procedures, the Department has evaluated the request and determined that the easement is unnecessary for public purposes. The 20-foot easement is located between Assessor's Parcel Numbers 066-340-002 and 066-340-003 and shown on the Subdivision No. 57 Skyway Plaza map, filed for record in the office of the Butte County Recorder in Book 43 of Maps, at Pages 8-11. Abandonment of the easement is necessary for the approved development of the Lakeridge Circle Multi-Family Housing Project. A petition for vacation was signed by at least five freeholders and submitted on May 23, 2023, under Section 8321 of the California Streets and Highway Code. California Government Code Section 65402 requires that the proposed easement abandonment be presented to the Planning Commission to determine consistency with the General Plan and comply with State law. On March 28, 2024, the Planning Commission reviewed this request and determined that it conforms with the Butte County General Plan and complies with State law. The attached Resolution of

Intent sets the public hearing date to consider the easement abandonment on June 25, 2024. (Public Works)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

Resolution 24-079

- 3.38 Contract with Waste Tire Products for the Collection and Recycling of Electronic Waste (E-Waste) Products at the Neal Road Recycling & Waste Facility (NRRWF)

The NRRWF E-Waste Recycling Program was launched in 2004 to collect and divert electronic waste from ending up in the landfill. This program includes computers, televisions, radios, DVD players, microwaves, light bulbs, lamps, and small appliances. On April 3, 2024, the Department released a Request for Quotations to continue E-Waste recovery at NRRWF for the off-site recycling of E-Waste products. The Department received two responsive proposals evaluated based on unit pricing, transportation, and loading. After thorough consideration, Waste Tire Products of Orland, California, is the most cost-effective and responsible bidder. The Department recommends that the Board of Supervisors enter a contract with Waste Tire Products. The contract term is May 28, 2024, through May 28, 2029, not-to-exceed \$500,000. (Public Works)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

- 3.39 Contract with Cal Custom Enterprises, Inc. for Jail Transport Van Upfitting

The Sheriff's Office purchased a new jail inmate transport van this fiscal year. The van requires a significant amount of customization in order to be utilized to safely transport inmates. In February 2024, the Sheriff's Office published a Request for Proposals for upfitting the van and received one response from Cal Custom Enterprises, Inc., a Butte County company. The Sheriff's Office recommends entering into a contract with Cal Custom Enterprises, Inc. for Jail Transport Van Upfitting. The term of the contract is July 1, 2024 through June 30, 2025, not-to-exceed \$66,495. (Sheriff)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN

Staff Report

- 3.40 Accept Capital Asset Trailer Donation from Butte County Sheriff's Mounted Posse

Butte County Sheriff's Mounted Posse along with numerous community members raised funds to purchase a new trailer to replace the Captain Bob Pancake Wagon, which has been used to serve pancakes at community events for several decades. The Sheriff's Office will utilize the new trailer to continue this tradition. The Sheriff's Office will assume the cost to register, maintain, and insure the trailer. The Sheriff's Office recommends accepting the donation of the trailer, with an approximate value of \$151,159, as a capital asset. (Sheriff)

Action Requested - ACCEPT CAPITAL ASSET DONATION

Staff Report

4. REGULAR ITEMS

4.01 Board, Commissions, and Committees (List available at <https://www.buttecounty.net/327/Board-Commission-Vacancies>)

A. Appointment to Listed Vacancies

- 1) Board Member Appointment to the Northern Rural Training and Employment Consortium (NoRTEC)

NoRTEC is a consortium of eleven Northern California Counties established to address the needs of job seekers and businesses in the region and believes that a healthy business community creates economic vitality. NoRTEC is dedicated to strengthening and supporting area businesses in order to create jobs and encourage economic prosperity. Supervisor Durfee was appointed to NoRTEC on January 24, 2023, but is no longer able to attend the meetings due to time conflict. Staff is requesting the Board of Supervisors appoint a Board Member to serve on NoRTEC for a continuous term until replaced by the Board - action requested - APPOINT A BOARD MEMBER TO SERVE ON NORTEC. (Other - NoRTEC)

Action Requested - APPOINT A BOARD MEMBER TO SERVE ON NoRTEC

Item was pulled from agenda.

Staff Report

- 2) Appointment to the Butte County Airport Land Use Commission (ALUC)

The Butte County ALUC was created by the State of California and is tasked with protecting the public health, safety, and welfare by ensuring the orderly expansion of airports in the County and the adoption of land use measures that minimize public exposure to excessive noise and safety hazards within areas around public airports. The ALUC is a seven-member board composed of the following: two representatives of the cities appointed by the City Selection Committee; two members representing Butte County appointed by the Board of Supervisors; two members representing the airports within the county appointed by a selection committee comprised of the managers of all the public airports within the County; and one member representing the general public appointed by the other six members the ALUC. There is currently one vacant county seat and an application has been received by one well qualified applicant. Staff recommends appointing Ciara Fisher to serve as Butte County Representative on the ALUC for a 4 year term ending May 27, 2028. (Other - Airport Land Use Commission)

Action Requested - APPOINT CIARA FISHER TO SERVE AS BUTTE COUNTY REPRESENTATIVE ON THE AIRPORT LAND USE COMMISSION TO A 4 YEAR TERM ENDING MAY 27, 2028

Melissa Kitts, Assistant Clerk of the Board, presented this item to the Board.

The following member(s) of the public submitted Public Comment on this item: John Stonebraker (electronically)

Action: APPOINT CIARA FISHER TO SERVE AS BUTTE COUNTY REPRESENTATIVE ON THE AIRPORT LAND USE COMMISSION TO A 4 YEAR TERM ENDING MAY 27, 2028.

**Motion: Supervisor Teeter
Seconded: Supervisor Ritter**

Motion passed 4-0-1

Ayes: Supervisor Connelly, Ritter, Teeter & Chair Kimmelshue

Nays: None

Absent: Supervisor Durfee

Staff Report

3) Appointment to the Butte County Behavioral Health Advisory Board (BHAB)

The BHAB was established pursuant to Welfare and Institutions Code section 5604 to review and evaluate the community's mental health needs, services, facilities and special problems. The BHAB consists of a

minimum of 10 members, with 50% of the membership being consumers or family members of consumers who are receiving or have received mental health services. At least two members shall be direct consumers and at least two shall be family members of consumers who are receiving or have received mental health services; one member of the Board of Supervisors; one law enforcement representative; one youth representative; one Veteran or Veteran advocate and at least one community member with knowledge of the mental health care system. The Behavioral Health Advisory Board recommends the Board of Supervisors appoint Joanne Warrens as Community Member to serve a three year term ending May 27, 2027. (Other - Behavioral Health Advisory Board)

Action Requested - APPOINT JOANNE WARRENS AS COMMUNITY MEMBER ON THE BEHAVIORAL HEALTH ADVISORY BOARD TO SERVE A THREE YEAR TERM ENDING MAY 27, 2027

Staff Report

Melissa Kitts, Assistant Clerk of the Board, presented this item to the Board.

No public comment was submitted for this item.

Action: APPOINT JOANNE WARRENS AS COMMUNITY MEMBER ON THE BEHAVIORAL HEALTH ADVISORY BOARD TO SERVE A THREE YEAR TERM ENDING MAY 27, 2027

**Motion: Supervisor Ritter
Seconded: Supervisor Teeter**

Motion passed 4-0-1

Ayes: Supervisor Connelly, Ritter, Teeter & Chair Kimmelshue

Nays: None

Absent: Supervisor Durfee

- B. Board Member / Committee Reports and Board Member Comments
(Pursuant to California State law, the Board is prohibited from taking action on any item not listed on the agenda).

Supervisor Connelly– Attended LAFCo meeting, Wyandotte Creek GSA meeting, receive complaints about dry camping and would like to address it at a future meeting.

Supervisor Durfee – Absent

Supervisor Ritter – Attended Revenue Measure meeting, Behavioral Health Advisory meeting, National Drug Court fields event, Disability Action Network meeting, BCAG meeting, and requested to have a brief presentation from the Disability Action Network meeting.

Supervisor Teeter – Attended RCRC meeting in Monterey County, met with the new captain of the CHP, invited to speak at Veteran's Hall.

Chair Kimmelshue – Attended Peace Officer Memorial Service Ceremony, Silver Dollar Fair, Memorial Day Service at Biggs-Gridley Cemetery, will be guiding a tour for CSAC president, and received a complaint about Neal Road landfill.

- 4.02 Public Comment - Comments to the Board on issues and items not listed on the agenda. Pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda. Please note that Public Comment is in two separate sections. One, at the beginning of the regular agenda, which will last a maximum of 15 minutes, with another to follow as the last item on the regular agenda with no time limits.

The following member(s) of the public submitted Public Comment on this item: Diana Dreiss (electronically and in-person), Julie Threet (in-person), Julie Jones (in-person), The Cameraman (in-person), John Stonebraker (in-person).

- 4.03 Resolution Authorizing the Closure of the Dissolved El Medio Fire Protection District (EMFPD), Payment of Outstanding Claims, and the Return of Unspent Special Assessments to Property Owners

Following years of financial insolvency, despite ongoing efforts of the EMFPD Board of Directors, additional revenues could not be procured. EMFPD closed their doors to the public on December 25, 2020 in an effort to build their fund balance. EMFPD sought assistance from County of Butte and City of Oroville to restore fire services within the District but was unable to secure a reasonable and effective path. At its October 3, 2022 meeting, the EMFPD Board unanimously voted and adopted Resolution No. 22-001 to initiate LAFCo proceedings for the dissolution of the EMFPD. The LAFCo Resolution 11 2022/23 named Butte County as the successor agency to wind down the affairs of the dissolved EMFPD. The Butte County Auditor-Controller identified all of the EMFPD assets and liabilities in need of resolving. The Board of Supervisors will need to authorize payment of claims for the City of Oroville (totaling \$250,322), the Butte County Fire Department (totaling \$225,290), and Best, Best, and Krieger LLP (totaling \$768). Additionally, unspent special assessments will need to be returned to the current property owners of the former EMFPD via a credit assessment on their property tax bill. The EMFPD has an estimated available fund balance of \$672,516, which is sufficient for all of these requested actions. (Auditor-Controller)

Action Requested - 1) AUTHORIZE EACH OUTSTANDING CLAIM; 2) DIRECT THE UNSPENT SPECIAL ASSESSMENT BALANCE BE RETURNED TO THE CURRENT PROPERTY OWNERS VIA CREDIT ASSESSMENT ON THE PROPERTY TAX BILL AS A DIRECT

BENEFIT TO THE RESIDENTS OF THE FORMER EL MEDIO FIRE PROTECTION DISTRICT TERRITORY; AND 3) ADOPT THE RESOLUTION TO CLOSE OUT THE DISSOLVED EL MEDIO FIRE DISTRICT FUND F2570

Graciella Gutierrez, Auditor-Controller and Garrett Sjolund, Fire Chief, presented this item to the Board.

No public comment was submitted for this item.

Action Requested - 1) Authorize each outstanding claim; 2) Direct the unspent special assessment balance be returned to the current property owners via credit assessment on the property tax bill as a direct benefit to the residents of the former El Medio fire protection district territory; and 3) Adopt the resolution to close out the dissolved El Medio fire district fund F2570.

Action to approve the outstanding claim to the Butte County Fire Department

Motion: Supervisor Ritter

Seconded: Supervisor Connelly

Motion passed 4-0-1

Ayes: Supervisor Connelly, Ritter, Teeter & Chair Kimmelshue

Nays: None

Absent: Supervisor Durfee

Action to approve the outstanding claim to Best, Best and Krieger LLP

Supervisor Durfee entered the Chambers and was seated at 9:52am

Motion: Supervisor Ritter

Seconded: Supervisor Connelly

Motion passed 4-0-1

Ayes: Supervisor Connelly, Ritter, Teeter & Chair Kimmelshue

Nays: None

Abstain: Supervisor Durfee

Action to approve the outstanding claim to the City of Oroville

Motion: Supervisor Teeter

Seconded: Supervisor Ritter

Motion passed 4-1

Ayes: Supervisor Durfee, Ritter, Teeter & Chair Kimmelshue

Nays: Supervisor Connelly

Absent: None

Action to direct the unspent special assessment balance be returned to the current property owners via credit assessment on the property tax bill as a direct benefit to the residents of the former El Medio Fire Protection District territory and adopted the resolution to dissolve the El Medio Fire District Fund F2570

Motion: Supervisor Ritter

Seconded: Supervisor Connelly

Motion passed unanimously

Staff Report

Resolution 24-080

4.04 Public Hearing - Capital Asset Purchase of a Type I Fire Engine with Assistance from a Congressionally Directed Spending Grant for the Palermo Fire Station

The County received Congressional Directed Spending on behalf of Senator Padilla, Senator Feinstein, and Congressman LaMalfa for a USDA Rural Development Community Facilities Grant Program for the purchase of a Type I fire engine for the Palermo Fire Station. The community of Palermo, being designated as a rural disadvantaged community with a population of less than 12,000 residents, qualifies for a grant of 55% for the purchase of the Type I fire engine with the County paying the remaining 45% match. The current Type I fire engine is ten years old and has reached the end of its life and will moved to the reserve fleet. As part of the grant application process, the County is required to hold a public hearing to inform the public of the project and allow members of the public an opportunity to comment. The build time for the fire engine is anticipated to take one year following Board approval. The Department recommends the Board of Supervisors open the public hearing and approve the capital asset purchase in the amount of \$1,090,910 with a 55% USDA Community Facilities Grant of \$600,000 and a 45% match of \$490,910 from the Fire Department Equipment Replacement Fund for FY 2024-25. (County Administration/Fire)

Action Requested - APPROVE CAPITAL ASSET PURCHASE

Dawn Nevers, Deputy Chief Administrative Officer, and Garrett Sjolund, Fire Chief, presented this item to the Board.

No public comment was submitted for this item.

Action Requested - Approve capital asset purchase

Motion: Supervisor Connelly

Seconded: Supervisor Durfee

Motion passed unanimously

Staff Report

4.05 California Department of State Hospitals (DSH) Incompetent to Stand Trial (IST) Diversion and Community-Based Restoration (CBR) Infrastructure Project - Program Presentation

On February 22, 2024, The Department of Behavioral Health received a Letter of Award from DSH, Community Forensic Partnerships Division approving and awarding a grant in the amount of \$4,687,500 which shall terminate on June 30, 2028. The award was issued for the DSH IST Diversion and CBR Project. The Department's proposal and grant award will focus on the procurement and operation of a 50-bed facility for IST population with a concentration of services geared toward providing a stable living environment and restoration to stand trial over the course of 18 months. There are three components for consideration: 1) One-time funding to purchase, build, renovate, and/or furnish housing (up to 50 beds) for individuals found to be felony incompetent to stand trial. Eligible residences are to house 6 to 10 individuals and include bedrooms, bathroom facilities, shared living spaces and access to outdoor spaces. They may be licensed/unlicensed residential treatment homes/facilities, including support transitional housing, board and care, adult care facilities and recovery residences. Residences may be locked or unlocked facilities. 2) Additional funding from the DSH Permanent Diversion Funding includes wraparound funding, overhead and administration funding, Justice Partner Funding, Community Program Director Funding, and Risk Assessment and Evaluation funding. These funds will be offered to support County partnerships to facilitate programs. 3) The County will be held to performance standards relative to maintaining or reducing the number of arrests and re-arrests. The County as a whole may be penalized for exceeding the annual growth cap of 49 clients established by the DSH. The Department will present information on the grant, preliminary project plans, and anticipated program outcomes. The Department recommends the Board approve the grant award and the grant project for IST housing in the community. (Behavioral Health)

Action Requested - APPROVE GRANT FUNDING AND PROCEED WITH THE PROJECT

Scott Kennelly, Director of Behavioral Health, presented this item to the Board.

No public comment was submitted for this item.

Action Requested - Approve grant funding and proceed with the project

**Motion: Supervisor Connelly
Seconded: Supervisor Ritter**

Motion passed unanimously

Staff Report

4.06 Agreements with California Locums PC (CA Locums)

Due to a shortage of clinicians, the Department of Behavioral Health contracts with vendors to supply clinicians to work at various Department outpatient clinics, as needed. The clinicians provide clinical psychiatric service and assists the Department in meeting the required level of mental health services available to the County. The Department released a Request for Proposal (RFP) on March 11, 2022, for outpatient locum services. The Department received nine responses: AB Staffing Solutions of Gilbert, AZ; Adelphi Medical Staffing of Kennesaw, GA; Alumni Staffing LLC of Bridgewater, NJ; Cell Staff of Portland, OR; California Locums PC of Alpharetta, GA; ES Healthcare of New York, NY; ExMed, Inc. of Burbank, CA; Golden State Physician Services, P.C. of Alpharetta, GA; and Traditions Behavioral Health, of Napa, CA. Five of the respondents were awarded, including CA Locums. The RFP is good for three years. CA Locums is able to supply clinicians to work at various Department outpatient clinics. The Department released an RFP on August 30, 2022, for locum medical director services. The Department received three responses: Adelphi Medical Staffing of Kennesaw, GA; Monroe & Weisbrod, LLC, of Kennesaw, GA; and California Locums PC of Alpharetta, GA. All respondents were awarded. The RFP is valid for three years. Both Adelphi and Monroe & Weisbrod, LLC have chosen not to renew with the Department for locum medical director services. CA Locums is able to provide an on-site medical director to perform services and duties that ensure quality medical psychiatric treatment and to act as a key participant in the ongoing clinical review of programs and services, across the department. The Department recommends the Board of Supervisors approve the two agreements with California Locums PC for outpatient locum services and locum medical director services. The term of each agreement is July 1, 2024 through June 30, 2025, with a combined not-to-exceed total of \$2,578,620 (\$2,450,000 for locum outpatient services and \$128,620 for locum medical director services) - action requested - APPROVE AGREEMENTS (2) AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)

Action Requested - APPROVE AGREEMENTS (2) AND AUTHORIZE THE CHAIR TO SIGN

Scott Kennelly, Director of Behavioral Health, presented this item to the Board.

No public comment was submitted for this item.

Action Requested - Approve agreements (2) and authorize the chair to sign

Motion: Supervisor Durfee
Seconded: Supervisor Ritter

Motion passed unanimously

Staff Report

4.07 Resolution to Transition the First 5 Butte County Children and Families Commission (The Commission) Division from Butte County Public Health Department to Butte County Department of Employment and Social Services

In 1998, California voters approved Proposition 10, which applied a tax on tobacco products to fund improved outcomes for young children. The Commission uses these tax dollars to fund local programs and services for young children, 0-5 years of age, to enhance their health and early growth experiences. The Commission is part of a Statewide effort to create a seamless system of integrated and comprehensive programs and services. This system is supported by establishing community-based programs that provide parental education, public education, and family support that results in effective childhood development. The programs focus on the importance and benefits of nurturing, health care, child care, and family support. The Commission is a nine-member and two-alternate body, comprised of a member of the Board of Supervisors, the three Directors of Behavioral Health, Employment and Social Services, and Public Health, and seven members of the public who are appointed by the Board of Supervisors. Since the Commission's inception in 1998, the Department of Public Health has provided staffing. In an effort to remain in alignment with their mission of providing an integrated system of support for young children and their caregivers, the Commission unanimously approved the transfer of staff from the Department of Public Health to the Department of Employment and Social Services at their Board meeting on February 16, 2024. The five currently staffed positions assigned to the Commission are as follows: 1 Executive Director, 1 Program Manager, 1 Program Analyst III, 1 Coordinator, 1 Public Health Education Specialist, converting to a Program Analyst I. The Department of Employment and Social Services recommends the Board of Supervisors adopt a resolution amending the Salary Ordinance for the following departments: Employment and Social Services and Public Health. (Employment & Social Services)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN

Shelly Boston, Director of Employment and Social Services and Anna Bauer, First 5 Children and Families, presented this item to the Board.

No public comment was submitted for this item.

Action Requested - Adopt resolution and authorize the chair to sign

Motion: Supervisor Durfee

Seconded: Supervisor Ritter

Motion passed unanimously

Staff Report

Resolution 24-081

PowerPoint

4.08 Resolution Authorizing Grant Application for California Energy Commission's (CEC's) California Clean Energy Planning Program (CCEPP).

The Department of Development Services is seeking authorization to apply for the California Energy Commission's (CEC's) Siting, Transmission, and Environmental Protection Division California Clean Energy Planning Program (CCEPP). This grant would provide up to \$100,000 in grant funds to support the advanced planning projects outlined in the General Plan 2030 (GP2030)/Climate Action Plan (CAP) including projects such as an update to the Utility Scale Solar Guidebook and development of standards for the associated battery storage uses which the Department of Development Services would then use to provide to the public as a guide for new solar projects. Staff recommends Board consideration of a resolution authorizing staff to submit a formal grant application; authorizing the County to enter into a funding agreement with the California Energy Commission; and authorizing the Director of Development Services to sign the grant documents. (Development Services)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN

Paula Daneluk, Director of Development Services, presented this item to the Board.

The following member(s) of the public submitted Public Comment on this item: John Stonebraker (electronically)

Action Requested - Adopt resolution and authorize the chair to sign

Motion: Supervisor Connelly

Seconded: Supervisor Ritter

Motion passed unanimously

Staff Report

Resolution 24-082

4.09 Five Mile Basin Sediment Removal and Maintenance Discussion

The Five Mile Basin, established in the 1960s in Chico, California, is critical in providing flood relief to the city and surrounding areas. The basin includes portions of Big Chico Creek, Mud Creek, Sandy Gulch (Lindo Channel), and various diversion structures designed to mitigate flooding. CSA 24 was established in 1965 to fund the ongoing maintenance of these structures. Historically, sediment from Big Chico Creek has been deposited in the basin during high-water events, reducing stormwater capacity without regular maintenance. Local efforts in sediment harvesting for reuse have been crucial in maintaining the basin's flood control capacity. However, a cease and desist notice from the California Department of Fish and Wildlife in 2001 highlighted the environmental impacts of these operations, leading to more sporadic maintenance activities. Recent sediment buildup has raised concerns among Chico residents and city leaders, prompting discussions about the basin's management. The Department will present an update to the Board of Supervisors and solicit feedback on funding and executing a future sediment removal project. (Public Works)

Action Requested - PROVIDE DIRECTION TO STAFF

Joshua Pack, Director of Public Works, presented this item to the Board.

The following member(s) of the public submitted Public Comment on this item: Robin McCollum (in-person)

Action Requested - Provide direction to staff

Staff Report

PowerPoint

4.10 Resolution Authorizing the Code Enforcement Project Expansion Application for 2017 and 2018 Community Development Block Grant - Disaster Recovery (CDBG-DR) Mitigation Planning & Public Service Program (MIT-PPS)

On January 23, 2024, the Board of Supervisors authorized the submission of six grant applications for CDBG-DR MIT-PPS funds associated with the 2017 and 2018 disasters. On April 23, 2024, the Board of Supervisors provided direction to submit an additional four project applications after the California Department of Housing and Community Development (HCD) removed the funding cap and extended the application deadline. HCD then notified County staff that applications could request a delayed start to allow for existing programs to close out and resume under a new award. In June of 2022 HCD awarded a grant for the Fire Prevention and Protection: Code Enforcement Project (Project) application to the

County. The Project extends through June of 2026 and includes enforcement beyond Chapter 38A, including Chapter 32A - Property Maintenance and Abatement of Nuisances, Chapter 34A - Medical Marijuana Cultivation, and Chapter 34C - Nonmedical Marijuana in the unincorporated area of the County which pose significant fire risk to surrounding structures and communities. With the delayed start now allowed by HCD, the Department proposes submitting an additional application for MIT-PPS funds to expand the Project throughout the County starting in mid-2026 when the existing program ends, with continued focus on self-abatement and compliance. The grant request is for \$2.4 million dollars which will fund code enforcement officers, vehicle leasing and maintenance, in addition to expanded outreach and education. MIT-PPS grant funds have an expenditure deadline of June 2029 and cannot be used for abatement. Staff recommends the Board authorize the resolution to submit the Fire Protection and Prevention: Code Enforcement Project Expansion application. (County Administration)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN

Katie Simmons, Deputy Chief Administrative Officer, and Paula Daneluk, Director of Development Services, presented this item to the Board.

No public comment was submitted for this item.

Action Requested - Adopt resolution and authorize the chair to sign

Motion: Supervisor Connelly

Seconded: Supervisor Durfee

Motion passed unanimously

Staff Report

Resolution 24-083

4.11 Letter to the Bureau of Indian Affairs in Response to Request for Information

On April 29, 2024 the County received a request for information from the United State Department of Interior, Bureau of Indian Affairs pertaining to Mooretown Rancheria's application to have 355.01 acres of real property in Butte County accepted "into trust" by the United States of America. The property is contiguous with the current reservation and proposed uses include a 160 unit housing development, event or conference center, amphitheater, two-tiered parking garage and agricultural uses. This application is currently being reviewed by the Bureau of Indian Affairs and the authority to approve the application is vested with the Secretary of the Interior. The request for information is to assist the Bureau of Indian Affairs assess the impact of the removal of the property from the tax rolls. The specific information

requested includes property taxes levied, amounts of special assessments, government services currently provided and if the intended use is consistent with current zoning. The letter provides the information requested and including: 1) The current annual taxes levied on the project area are \$46,985, of which the county retains approximately 20%. 2) With the exception of CSA 164 Animal Control which is managed by the County, the County does not have any special assessments. 3) The County currently provides its full range of services to the project area, generally speaking these services would continue if the land was taken into trust with the exception of land use oversight. 4) Portions of the proposed uses are consistent with current zoning such as a 160 unit single family residential development, while other portions such as an amphitheater and parking garage are not. Staff recommends the Board approve the letter. (County Administration)

Action Requested - APPROVE LETTER AND AUTHORIZE THE CHAIR TO SIGN

Meegan Jessee, Assistant Chief Administrative Officer, presented this item to the Board.

No public comment was submitted for this item.

Action Requested - Approve letter and authorize the chair to sign

Motion: Supervisor Durfee

Seconded: Supervisor Ritter

Motion passed 4-0-1

Ayes: Supervisor Durfee, Ritter, Teeter & Chair Kimmelshue

Nays: None

Abstain: Supervisor Connelly

Staff Report

4.12 Update of Budget, Legislative, and Other Current Issues by the Chief Administrative Officer

4.13 Board of Supervisors Public Comment (Continuation as Needed) - Comments to the Board on issues and items not listed on the agenda. Please note that pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda.

4.14 Items Removed from the Consent Agenda for Board Consideration and Action

5. PUBLIC HEARINGS AND TIMED ITEMS

5.01 9:55 am - Timed Item - Approval of the Neal Road Recycling and Waste Facility (NRRWF) Master Plan

The Department presented a comprehensive discussion on the draft NRRWF Master Plan to the Board of Supervisors on October 10, 2023, and March 12, 2024. These presentations aimed to identify the future needs of the NRRWF, highlighting the challenges posed by outdated facilities, including inefficiencies and safety concerns for residents and commercial users. The Department also underscored the difficulties in meeting the evolving regional and state regulatory and permitting requirements. The Board provided valuable feedback, input, and broad support for the Master Plan. The Master Plan seeks to balance the development of necessary programs and the maintenance of reasonable fees to prevent unintended consequences such as illegal dumping and increased business costs. Butte County is in a unique position compared to many California counties, with substantial landfill space that offers an opportunity to manage waste disposal costs effectively through the 21st century. By leveraging its solid waste assets, including site longevity, prime location, and permitting programs, the County is poised to operate autonomously and collaborate with the private sector to provide cost-effective services in compliance with State regulations. The Master Plan proposes several significant upgrades to modernize the NRRWF. These upgrades include the construction of a new access road and scale house, establishing a public drop-off area, constructing a modern administration building, and creating a "reuse" area alongside a construction and demolition processing facility. The Department recommends the Board approve the Master Plan. (Public Works)

Action Requested - APPROVE THE NRRWF MASTER PLAN

Joshua Pack, Director of Public Works, and Graig Cissell, Deputy Director of Waste Management, presented this item to the Board.

The following member(s) of the public submitted Public Comment on this item: Cynthia Perrine (electronically and in-person), Marcy Walton (in-person) and Doug Spyker (in-person).

Action Requested - Approve the NRRWF master plan

Motion: Supervisor Ritter

Seconded: Supervisor Durfee

Motion passed unanimously

Staff Report

PowerPoint

5.02 10:00 am - Public Hearing - Resolution of the Butte County Board of Supervisors Adopting a Mitigated Negative Declaration for the Neal Road Recycling and Waste Facility (NRRWF) Soil Stockpile Expansion Project

The NRRWF plans to expand landfill capacity by beginning construction on the Module 5 Phase E project later this year. The project anticipates excavating more than 1 million cubic yards of material during construction. The NRRWF can reduce project costs by stockpiling the excavated material on recently acquired vacant property (APN 040-600-084). An Initial Study/Mitigated Negative Declaration (IS/MND) was completed under CEQA Guidelines to study the impacts of the soil stockpile. A Notice of Intent to Adopt a Mitigated Negative Declaration for the NRRWF Soil Stockpile Expansion Project was prepared and advertised on March 19, 2024, for public comment and review through April 17, 2024. The study identified less than significant environmental impacts with mitigation incorporated. The Department received one comment from the California Department of Fish and Wildlife (CDFW). The issues identified by the CDFW were considered routine and did not constitute significant new information requiring the IS/MND recirculation. The Mitigation Monitoring and Reporting Program will track and document compliance with required measures, note any problems that may result, and take appropriate action to rectify problems. Construction is scheduled to begin later this year. (Public Works)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN

Joshua Pack, Director of Public Works, presented this item to the Board.

No public comment was submitted for this item.

Action Requested - Adopt resolution and authorize the chair to sign

Motion: Supervisor Durfee

Seconded: Supervisor Teeter

Motion passed unanimously

Staff Report

Resolution 24-084

5.03 10:05 am - Public Hearing - Resolution Amending the Master Fee Schedule at the Neal Road Recycling and Waste Facility (NRRWF)

The Board of Supervisors previously approved NRRWF rate adjustments on November 6, 2012. Current fiscal projections suggest the NRRWF will exhaust all remaining fund balances before June 30, 2026, without a rate adjustment. The Department presented a draft NRRWF Master Plan to the Board of Supervisors on October 10, 2023, and March 12, 2024. These presentations included a detailed fiscal analysis and recommended rate adjustments to ensure fiscally sustainable operations. The Board provided valuable feedback during these presentations and directed staff to return with updated information for its consideration. The recommended master fee schedule adjustments include tipping fee increases of 23% (\$51.80/ton) for FY 2024-25 and 23% (\$63.71/ton) for FY 2025-26. Subsequent master fee schedule adjustments after FY 2025-26 would be subject to annual inflationary adjustments per the Butte County Municipal Code. These recommended adjustments will provide NRRWF with the necessary funding to continue offering the services expected by the community, ensure compliance with applicable regulatory compliance measures, and deliver the projects and programs identified in the Master Plan. The Department recommends adopting a resolution amending the master fee schedule at the NRRWF. (Public Works)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN

Joshua Pack, Director of Public Works, presented this item to the Board.

The following member(s) of the public submitted Public Comment on this item: Doug Spyker (in-person) and Marcy Walton (in-person).

Action Requested - Adopt resolution and authorize the chair to sign

Supervisor Teeter motioned to extend tipping fee increases over three years rather than two: following the three years, apply subsequent master fee schedule adjustments subject to annual inflationary adjustments; and maintain current concrete and green waste fees.

Seconded: Supervisor Connelly

Motion passed unanimously

Staff Report

PowerPoint

Resolution 24-085

6. BOARD OF SUPERVISORS CLOSED SESSION

6.01 Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:

- A. Agricultural Commissioner
- B. Behavioral Health Director
- C. Chief Administrative Officer
- D. Chief Probation Officer
- E. Child Support Services Director
- F. County Counsel
- G. Development Services Director
- H. Employment and Social Services Director
- I. General Services Director
- J. Human Resources Director
- K. Information Systems Director
- L. Library Director
- M. Public Health Director

N. Public Works Director

O. Water & Resource Conservation Director

6.02 Conference with Labor Negotiator Pursuant to Government Code Section 54957.6: Negotiators: Jack Hughes, Sheri Waters, Aaron Quin and Andy Pickett Employee Organizations: Teamsters - General Unit; Teamsters - Social Services Workers Unit; Teamsters - Mid Management Unit; Butte County Probation Peace Officers Association; Butte County Probation Peace Officers Association - Management Unit; Butte County Professional Employees' Association; Butte County Deputy Sheriff's Association - General Unit; Butte County Deputy Sheriff's Association - Management/Supervisory Unit; Butte County Correctional Officers Association - General Unit; Butte County Correctional Officers Association - Supervisory Unit; Skilled Trades Unit; Butte County Deputy District Attorneys Association - Attorney Unit; Confidential Employee Unit; Non-Represented Employee Unit; Board of Supervisors Executive Assistants

6.03 1. Actual litigation pursuant to Gov. Code sec. 54956.9(d)(1) - three cases:

Lisa Walters v. Butte County; Workers' Compensation Appeals Board Case No. ADJ16461870 (CLAIM NUMBER: 2197110108)

Lisa Walters v. Butte County; Workers' Compensation Appeals Board Case No. ADJ16461887 (CLAIM NUMBER: 2197110109)

Jeannie Anselmo v. Butte County; Workers' Compensation Appeals Board Case No. ADJ3540936 (CLAIM NUMBER: CBTE-73128)

6.04 Closed Session Public Comment

1. Consent Agenda: These items are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.

2. Public Comment: This is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction. Public Comment is limited to 3 minutes, and may be adjusted at the discretion of the Chair.

3. **Regular Agenda: This is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.**
4. **Public Hearing and Timed Items: This is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.**
5. **Closed Session: The Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the Closed Session.**
6. **BOARD OF SUPERVISORS CLOSED SESSION**

**Information and Procedures Concerning the Agenda and Conduct of
the Board of Supervisors Meetings**

**Meeting
Information:**

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or at the Clerk of the Board website at www.buttecounty.net/cob.

**Agenda
Information:**

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the Administrative Office upon request. An (*) appearing before an agenda item signifies that material has been provided to the Board of Supervisors members to explain that item.

**Agenda Format
and Meeting
Order:**

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. **Consent Agenda:** these are items that are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
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4. **Public Comment:** this is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction.

5. Closed Session: the Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the closed session.

**Public
Participation:**

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct. A complete listing of these policies and procedures can be found in the printed booklet agenda, obtained at the County Administrative Office, or viewed at the Clerk of the Board website.

The Board of Supervisors is also committed to making its proceedings accessible to all citizens. Individuals with special needs should call the Clerk of the Board at 530.552.3300, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

For further information contact the:

Clerk of the Board of Supervisors
County Administrative Office
25 County Center Drive, Oroville, CA 95965
530.552.3300
www.buttecounty.net/cob