



BUTTE COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

JUNE 8, 2021

9:00 AM

MEMBERS OF THE BOARD

BILL CONNELLY, DISTRICT 1

DEBRA LUCERO, DISTRICT 2

TAMI RITTER, DISTRICT 3

TOD KIMMELSHUE, DISTRICT 4

DOUG TEETER, DISTRICT 5

ANDY PICKETT

CHIEF ADMINISTRATIVE OFFICER &
CLERK OF THE BOARD

MEETING LOCATION

BOARD OF SUPERVISORS CHAMBERS
25 COUNTY CENTER DRIVE, SUITE 205
OROVILLE, CALIFORNIA 95965-3380

BRUCE ALPERT, COUNTY COUNSEL

1. CALL TO ORDER

Pledge of Allegiance

Observation of a Moment of Silence

2. CORRECTIONS AND/OR CHANGES TO THE AGENDA

3. Board of Supervisors Public Comment

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda.

4. CONSENT AGENDA

A. Supervisor Comments on Consent Agenda Items

B. Adopt Consent Agenda

4.01 Agreement Amendment with the California Department of Food and Agriculture (CDFA) for the 2021 Noxious Weed Grant Program – The CDFA has amended the 2021 Noxious Weed Grant Program previously approved by the Board of Supervisors on January 12, 2021. The objectives of the Noxious Weed Grant Program remain the same: control noxious weed species which may reduce fire hazard and fire control costs in the State, specifically in Butte County, and protect the biodiversity of native ecosystems. The amendments to the grant agreement are effective January 1, 2021 and include removal of clause nine that previously provided CDFA indemnity for claims of property damage by property owners, extending the term of the agreement by 12 months through June 30, 2023, and increasing the maximum payable amount by \$31,999, not-to-exceed \$63,998. All other terms remain the same – action requested – APPROVE AMENDED AGREEMENT WITH CDFA AND AUTHORIZE THE CHAIR TO SIGN. (Agriculture)

- 4.02 Agreement Amendment with Aegis Treatment Centers, LLC (Aegis) for Narcotic Replacement Therapy (NRT) - Aegis operates one of the largest networks of narcotic treatment programs (NTP) in the nation. Aegis' goal is to support the successful recovery of clients and improve the quality of lives through the provision of evidence based comprehensive treatment. To receive NRT in a licensed NTP, all clients are required to participate in a comprehensive treatment program which includes a medical evaluation and screening for diseases that are overly represented in the opiate addicted population. Clients are evaluated and provided counseling for medical, alcohol, criminal, and psychological problems. This is a State-mandated service the Department of Behavioral Health is required to provide. Aegis currently has licensed capacity to serve up to 580 clients at any given time. This agreement is not specifically measured in terms of number of clients served, as the length of services vary based on each client's specific needs. The Department recommends amending the agreement with Aegis to provide additional NRT services in the current year. The amendment increases the maximum payable amount by \$342,365, not-to-exceed \$2,166,325. All other terms remain the same – action requested – APPROVE AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)
- 4.03 Agreement with the Hmong Cultural Center for Butte County (HCCBC) for Outreach and Support Services - The HCCBC provides the development and oversight of the Zoosiab Program. The Zoosiab Program is a community-based venture serving Hmong elders in Butte County who have experienced historical trauma, often associated with the Vietnam War. The program combines Western and traditional cultural practices to decrease negative impacts of stress, isolation, stigmatization, depression, and trauma in the Hmong population. The Zoosiab Program provides resources for the Hmong population in Butte County that help decrease the cultural and linguistic barriers that the Hmong populous, especially elders, experience when accessing community and mental health services. Hmong elders in Butte County are an underserved population, and HCCBC's Zoosiab Program is a primary resource for them to reach relevant behavioral health services and reduce the stigma of mental health disorders. The HCCBC outcomes include providing services to a minimum of 75 clients in the fiscal year, providing programs and hosting events in the Hmong community to reduce stigma towards mental health and increase awareness of mental health services available at the center and within the community, and continuing to refer clients to mental health services as appropriate. The Department recommends entering into an agreement with HCCBC for outreach services to the Hmong elder community in Butte County. The term of the agreement is July 1, 2021 through June 30, 2022, not-to-exceed \$155,024 – action requested – APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)
- 4.04 Contract Amendment with Traditions Behavioral Health, A Psychological Corporation (TBH) for Long -Term Psychiatry Services – TBH is a staffing firm which provides both short-term and long-term psychiatrist for placements in public agencies, clinics, and hospitals. Under this contract with the Department of Behavioral Health, TBH provides an alternative to temporary psychiatrist services provided by other short-term psychiatrist placement agencies by offering long-term placements. TBH provides a rotating pool of eight to 12 psychiatrists that work daily 16-hour shifts to provide coverage at the Department's Psychiatric Health Facility, and outpatient services at Crisis Services and Chico Adult Outpatient. These outpatient services are performed either onsite at Department centers or via tele-psychiatry. Hired staff contracted for tele-psychiatry services work a hybrid schedule performing onsite in person services every fourth week. This contract is a result of a solicitation process. The Department recommends amending the contract with TBH for additional outpatient staffing services. The amendment increases the maximum payable amount by \$240,000 not-to-exceed \$1,875,200 – action requested – APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)

- 4.05 Mental Health Services Act (MHSA) Innovation Expansion - In November of 2004, California voters passed Proposition 63 creating the MHSA. The Act created an additional one percent tax on any California resident making more than \$1 million dollars. The revenue is distributed to counties in order to accomplish an enhanced system of care for mental health services. One component of the MHSA is Innovation. The Mental Health Services Oversight Accountability Commission (MHSOAC) controls funding approval for all Innovation projects. Innovation projects must introduce a mental health practice or approach that is new to the overall mental health system. A 30-Day public comment period was initiated on April 9, 2021 and concluded on May 8, 2021. On May 19, 2021, the Behavioral Health Board recommended the current Innovation project proposal, Physician Committed, be sent to the Board of Supervisors for approval as required by the MHSOAC – action requested – APPROVE THE PROPOSED MHSA INNOVATION EXPANSION TO ALLOW FOR REVIEW AND POTENTIAL APPROVAL BY MHSOAC. (Behavioral Health)
- 4.06 Letter of Support for Adequate and Affordable Property Insurance in the Wildland Urban Interface - At the request of Supervisor Connelly, staff prepared a letter of support requesting that actions be taken to that would enable residents residing in the wildland urban interface to obtain adequate and affordable property insurance – action requested – APPROVE LETTER OF SUPPORT AND AUTHORIZE THE CHAIR TO SIGN. (Board of Supervisors – District 1)
- 4.07 Letter in Support for the Return of Department of Motor Vehicle Services (DMV) in the Town of Paradise - At the request of the Board of Supervisors, staff prepared a letter in support of the return of DMV services in the Town of Paradise to serve the ridge community – action requested – APPROVE LETTER OF SUPPORT AND AUTHORIZE THE CHAIR TO SIGN. (Board of Supervisors – District 5)
- 4.08 Contract Amendment with Team Legal Inc. for Service of Process - The Department of Child Support Services recommends amending the contract with Team Legal Inc. for service of legal papers associated with case actions on behalf of the Department. The amendment extends the term of the contract by one year through June 30, 2022, and increases the maximum payable amount by \$25,000, not-to-exceed \$285,000. All other terms remain the same – action requested – APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Child Support Services)
- 4.09 Agreement Amendment with Runbeck Election Services for Maintenance and Software Service - In 2014 the County Clerk-Recorder/Registrar of Voters entered into an agreement with Runbeck Election Services for the purchase of an Agilis Sorting System, maintenance and software service. This unit is vital in the processing and counting of Vote by Mail ballots received at each election. On February 13, 2018 the Board of Supervisors approved a new agreement with Runbeck Election Services for continued maintenance and software service needed to operate the Agilis Sorting System. The Clerk-Recorder/Registrar of Voters recommends amending the agreement with Runbeck Election Systems for maintenance and software service. The amendment extends the term of contract by four years through June 30, 2025, and increases the maximum payable amount by \$126,000, not-to-exceed \$249,000. All other terms remain the same – action requested – APPROVE AGREEMENT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Clerk-Recorder)

- 4.10 Contract with Jondea Erisman for Public Defender Services - The County is required by State and federal law to provide an attorney for persons who cannot afford one when charged with a crime, or in other special circumstances. The County contracts these services with a consortium of local attorneys. One of these contracts is to provide services for indigent individuals who are charged with contempt of court in family law court, which is one of the non-criminal special circumstances. County Administration recommends entering into a contract with Jondea Erisman for public defender services. The term of the contract is May 1, 2021 through June 30, 2024, not-to-exceed \$80,683 – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)
- 4.11 Adoption of Ordinances (2) Amending the Butte County Medical Marijuana Ordinance (Chapter 34A) and the Butte County Nonmedical Marijuana Ordinance (Chapter 34C) of the Butte County Code - County Counsel's Office recommends amending Chapters 34A and 34C of the Butte County Code regulating medical and non-medical marijuana to address issues related to the posting of enforcement notices, and the recovery of penalties and costs. Specifically, the proposed amendments will revise the current ordinances in two respects. First, it will allow any documents that are required to be posted on the property to be posted on the nearest accessible entry point to the property. Second, it will include the specific statutory authority that allows for the placement of a lien on the property to recover administrative penalties, and amend provisions in the ordinances to clearly outline the County's practice of recording a lien to recover penalties, and a special assessment to recover costs – action requested – ADOPT ORDINANCES (2) AND AUTHORIZE THE CHAIR TO SIGN. (County Counsel)
- 4.12 Contract Amendment with ABC Nick's Pioneer Towing for Abandoned Vehicle Abatement (AVA) Program - The AVA Program allows abandoned vehicles left in the public right-of-way to be towed away. The County entered into a contract with ABC Nick's Pioneer Towing on May 1, 2016. The contract was amended in 2018 to add rates for oversized vehicles, extend the term of completion by five years through May 1, 2024, and increase the maximum amount payable by \$75,050, not-to-exceed \$100,000. In 2020 the contract was amended to increase the maximum amount payable by \$100,000, not-to-exceed \$200,000. In early 2021 the contract was amended to modify the rates for oversized vehicle removal as a result of fire related cleanup. ABC Nick's Pioneer Towing is the County's sole company for the AVA Program. The number of vehicles abated by the AVA Program in the County has increased, and an increase to the contract with ABC Nick's Pioneer Towing is necessary for the volume of additional tows. The Department of Development Services recommends the Board of Supervisors amend the contract with ABC Nick's Pioneer Towing to increase the maximum payable amount by \$300,000, not-to-exceed \$500,000. All other terms remain the same. The AVA Program is funded by the State through the locally imposed vehicle registration fee – action requested – APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Development Services)

- 4.13 Agreement with Binti, Inc. for Master Software Subscription and Services - Binti, Inc. is a software platform that helps facilitate the tracking and retention of placement information on the Resource Family Approval (RFA) Program and adoptive homes. The software allows RFA applicants to apply online in order to become approved for the placement of foster children. Approved RFA homes are able to provide updated information and participate in trainings to ensure compliance with annual training regulations. Binti software also allows authorized social workers, supervisors and managers to manage workflow and provides placement for child referrals to be matched with approved foster families. The Department of Employment and Social Services has utilized Binti, Inc. to approve 176 licensed Resource Family Homes: 51 are Community Resource Family Homes, 125 are Relative Resource Homes. The Department recommends entering into an agreement with Binti, Inc. for software services. The term of the contract is July 1, 2021 through June 30, 2024, not-to-exceed \$177,075 – action requested – APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Employment and Social Services)
- 4.14 Contract with Northern California Youth and Family Programs for the Transitional Housing Placement Plus (THP-Plus) Program - Northern California Youth and Family Programs provides comprehensive social services to foster care and probation youth by assisting them with the transition to independent adulthood. The THP-Plus Program provides affordable housing and comprehensive supportive services for former foster care and probation youth, allowing them to transition from foster care or other out-of-home placement to independent living. This contract supports five participants per month. The Department of Social Services recommends entering into a contract with Northern California Youth and Family Programs for the THP-Plus Program. The term of the contract is July 1, 2021 through June 30, 2022, not-to-exceed \$118,140 – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Employment and Social Services)
- 4.15 Contract with True North Housing Alliance, Inc. (TNHA) for Assessment and Treatment Services TNHA is a nonprofit organization dedicated to assisting individuals in their efforts to achieve self-sufficiency and a more stable lifestyle. TNHA provides services to clients staying at the Torres Shelter who have been identified as having a substance abuse disorder, presenting barriers to employment and family self-sufficiency. TNHA has operated the Torres Community Shelter for over 18 years, providing shelter and related social services to those experiencing homelessness in the community. Since July 2020, it has provided counseling and outreach to 87 individuals and assisted 16 clients with domestic abuse counseling and support. The average stay in the shelter for these individuals was 93 days. Upon exiting, 30 individuals were able to secure permanent housing, 21 individuals were moved to temporarily housing, and four entered into an institutional setting to receive further assistance. The Department of Employment and Social Services recommends entering into a contract with TNHA for assessment and treatment services. The term of the contract is July 1, 2021 through June 30, 2024, not-to-exceed \$360,360 – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Employment and Social Services)

- 4.16 Contract Amendment with Language Line Services, Inc. for Interpreting Services - Language Line Services, Inc. provides interpreting services in an effort to bridge language barriers. The Department of Employment and Social Services utilizes over-the-telephone interpretation service whereby clients who communicate with limited English can connect with a personal interpreter quickly by telephone. The Department recommends amending the contract with Language Line Services, Inc. for interpreting services. The amendment increases the maximum payable amount by \$20,000, not to exceed \$142,000. The maximum payable amount is being increased due to higher usage. All other terms remain the same – action requested – APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Employment and Social Services)
- 4.17 Contract with Butte-Glenn Community College District for Job Skills Workshop Services - Butte-Glenn Community College District provides education, services, and workforce training to students who aspire to become productive members of a diverse, sustainable, and global society. Career life planning courses are designed for students who want to gain knowledge and experience in order to successfully obtain employment in the community. Topics include career planning theories, work motivation, self assessment, career success skills, career research, workforce preparation and readiness, and employment opportunities. Services are provided at both the Chico and Oroville Community Employment Centers. The Department of Employment and Social Service recommends entering into a contract with Butte-Glenn Community College District to provide job skills workshop services to its the clients. Approximately 20 clients will utilize this service per month. The term of the contract is July 1, 2021 through June 30, 2024, not-to-exceed \$407,837 – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Employment and Social Services)
- 4.18 Contract with Youth For Change for Facilitation Services for Children's Services - Youth For Change specializes in community collaboration which supports the healing of children and families. Programs draw upon community resources to meet the needs of families and children with the goal of family reunification. Services involve families directly in identifying needs, problem solving, and decision-making to assist families in successful transition out of the child welfare system. The Department of Employment and Social Services provides facilitated Child and Family Team (CFT) meetings. The CFT is made up of family, youth, professional partners, and natural supports working together by sharing information, resources, and responsibilities to assess, plan, monitor and refine services over time that are needed for the child(ren) to remain in or return safely to the home, achieve permanency, or enable a child to live in the least restrictive family setting. Youth for Change provides facilitation for these meetings. In March of 2021, there were 63 facilitated CFT meetings for families with open child welfare cases. The Department recommends entering into a contract with Youth for Change to provide facilitation services for families in the child welfare system. The term of the contract is July 1, 2021 through June 30, 2024, not-to-exceed \$787,860 – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Employment and Social Services)

- 4.19 Contract with Youth for Change for the Transitional Housing Placement Plus (THP-Plus) Program
 Youth For Change specializes in community collaboration which supports the healing of children and families. The THP-Plus Program draws upon community resources to meet the needs of families and children with the goal of family reunification. Services involve families directly in identifying needs, problem solving, and decision-making to assist families in successful transition out of the child welfare system. Youth for Change specializes in social services in the community and provides supportive services for foster care and probation youth transitioning to adulthood. The THP-Plus program provides affordable housing and comprehensive supportive services for former foster care and probation youth, allowing them to transition from foster care or other out-of-home placement to independent living. This contract supports five participants per month. The Department of Employment and Social Services recommends entering into a contract with Youth for Change for the THP-Plus Program. The term of the contract is July 1, 2021 through June 30, 2022, not-to-exceed \$111,420 – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Employment and Social Services)
- 4.20 USDA Grant for the Regional Food Systems Partnership Program - The USDA is inviting grant applications for a grant focused on the Regional Food Systems Partnership Program. The intent of the program to bring together all sectors of the food system in Butte County, including seed, soil, waste, and all processes in between. The goal is to create a long-term strategic plan for the County's present food security as well as for the future. The County will apply for the maximum \$250,000 grant amount, and a 25% match will be provided with the work funded through North Valley Community Foundation along with other allowable in-kind activities and support fulfilled by Butte County Local Food Network. Supervisor Lucero's Office, the Butte County Local Food Network, the Department of Employment and Social Services, Butte County Office of Education, and the Department of Public Health, in addition to a wide variety of community partners, are collaborating to complete a local food assessment. Focus groups and surveys have been conducted, which will inform the USDA planning grant application. The USDA grant for the Regional Food Systems Partnership Program will provide the opportunity for the County and partner organizations to apply for larger grants to facilitate the development and implementation of programs and infrastructure needed to carry out the strategic plan ensuring access to food for all Butte County residents. In order to apply for and receive this grant, a fiscal agent is required. The Department of Employment and Social Services has been identified as the fiscal agent for the funding. The work of the grant will be conducted by various community partners and coordinated through the Butte County Local Food Network. The Department recommends being authorized as the fiscal agent for the Regional Food Systems Partnership Program through the USDA – action requested – AUTHORIZE THE DEPARTMENT OF EMPLOYMENT AND SOCIAL SERVICES TO SERVE AS THE FISCAL AGENT. (Employment and Social Services)
- 4.21 Resolution Recognizing June 2021 as Elder and Dependent Adult Abuse Awareness Month and June 15, 2021 as World Elder Abuse Awareness Day - The California Commission on Aging partnered with the California Elder Justice Coalition in 2015 to pass a resolution declaring the month of June to be Elder and Dependent Adult Abuse Awareness Month. The month was chosen to align with the World Elder Abuse Awareness Day, established by the United Nations and recognized around the world each year on June 15. Elder and Dependent Adult Abuse Awareness Month aims to promote awareness, education, and resources to combat abuse, neglect and exploitation of vulnerable adults. The Department of Employment and Social Services recommends the Board of Supervisors adopt a resolution recognizing June 2021 as Elder and Dependent Adult Abuse Awareness Month in Butte County, and June 15 as World Elder Abuse Awareness Day – action requested – ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Employment and Social Services)

- 4.22 Lease Agreement Amendment with North Valley Mall II, LLC for 765 East Avenue Suites 120 and 200, Chico, for the Department of Employment and Social Services - On October 24, 2017, the Board of Supervisors approved a new lease for the relocation of the Department of Employment and Social Services Chico location to the North Valley Plaza Mall located at 765 East Avenue, Suites 120 and 200, in Chico. The lease term is September 1, 2018 through October 31, 2038. The lease utilizes an approximate size of rented square footage and allows for a reduced rent rate through the tenant improvement construction period. The lease provides that upon completion of tenant improvements and commencement of the full rent rate of \$1.65 per square foot, a final measurement will be taken of the actual rented square footage and by amendment of the lease, the monthly rent will be adjusted to match the actual space size. Tenant improvements were completed and the full rent rate commenced on June 1, 2019. The Departments of General Services and Employment and Social Services recommend amending the lease agreement with North Valley Mall II, LLC for 765 East Avenue, Suites 120 and 200 to reflect the actual rented square footage spanning the two suites totaling 34,320 square feet, an increase of 2,020 square feet over the approximated size. The monthly rent increases commensurately by \$3,333, from \$53,295 per month to \$56,628 per month. Additionally, this amendment reflects the inclusion of an exclusive use exterior playground area at no cost and various statutory updates occurring after execution of the original lease. All other terms remain the same – action requested – APPROVE LEASE AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (General Services / Employment and Social Services)

- 4.23 Resolution to Amend the Salary Ordinance Extending Sunset and Term Positions - The Department of Human Resources recommends the Board of Supervisors adopt a resolution amending the Salary Ordinance to adjust the end date of sunset and term positions consistent with the Recommended Budget for the following departments:

BEHAVIORAL HEALTH: Extend the term of 1 flexibly staffed Behavioral Health Clinician II position, 1 flexibly staffed Senior Behavioral Health Education Specialist position, 2 flexibly staffed Behavioral Health Education Specialist positions and 1 Behavioral Health Counselor Supervisor position to term June 30, 2022.

DEVELOPMENT SERVICES: Extend the term of 1 Plan Check Engineer position, 1 Building Plans Examiner position, and 2 flexibly staffed Senior Building Inspector positions to term December 31, 2023.

DISTRICT ATTORNEY: Extend the sunset date of 1 Investigative Assistant position, 1 Crime Analyst position and 1 flexibly staffed Investigator II position to sunset June 30, 2022.

GENERAL SERVICES: Extend the term of 1 flexibly staffed Administrative Analyst to term June 30, 2022.

LIBRARY: Extend the sunset date of .5 Senior Library Assistant position to sunset June 30, 2022.

PROBATION DEPARTMENT: Extend the sunset date of 6 flexibly staffed Probation Officer III positions, 1 Legal Office Specialist position, 1 Probation Officer Supervisor position and 1 flexibly staffed Administrative Analyst position, and 1 Probation Technician position to June 30, 2022. Extend the sunset date 1 flexibly staffed Probation Officer III position to sunset September 30, 2022 and change the term date of 1 flexible staffed Senior Cook position from January 31, 2022 to June 30, 2021.

PUBLIC HEALTH: Extend the term of 3 flexibly staffed Senior Administrative Analyst positions, 1 flexibly staffed Senior Administrative Assistant position, 1 flexibly staffed Senior Public Health Microbiologist, 2 flexibly staffed Senior Public Health Nurse positions, 1 Public Health Nursing Supervisor position, 1 Public Health Program Manager position, and 3 flexibly staffed Senior Public Health Education Specialist positions to term June 30, 2022. Extend the term of 2 flexibly staffed Senior Public Health Education Specialist positions to term August 31, 2022, and 1 flexibly staffed Senior Public Health Education Specialist position to term December 31, 2021.

SHERIFF'S OFFICE: Extend the sunset date of 2 Deputy Sheriff positions, 1 Sheriff's Sergeant position, and 1 Investigative Assistant position to end June 30, 2022. Extend the term of 5 Deputy Sheriff positions, 1 Sheriff's Sergeant position, 2 Sheriff's Lieutenant positions to term June 30, 2022.

Action requested – ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Human Resources)

- 4.24 Resolution to Amend the Salary Ordinance - The Department of Human Resources recommends the Board of Supervisors adopt a resolution amending the Salary Ordinance for the following departments:

LIBRARY: Add 1 flexibly staffed Senior Information Systems Analyst position. This position will better suit the current and future operational needs of the Library and will help the Library to achieve its objective and goals as set in the new Strategic Plan 2025 identifying digital and learning needs of the community. Following an internal recruitment, the resulting vacancy will be deleted at a future Board of Supervisor's meeting. Total allocations to temporarily increase by 1. The increase cost for the allocation change will be funded within the existing appropriations.

PUBLIC HEALTH: Add 1 flexibly staffed Senior Administrative Analyst (term to end June 30, 2022) position; 1 Health Assessment, Planning and Equity Coordinator position (term to end June 30, 2022) position; 1 flexibly staffed Senior Public Health Education Specialist (term to end June 30, 2022) position; 1 Supervisor Public Health Education (term to end June 30, 2022) position, 1 Supervisor Public Health Nutrition (term to end June 30, 2022) position; and 1 Program Manager, Community Services position. Delete 4 flexibly staffed Senior Administrative Assistant (2 term to end August 31, 2021; 2 term to end June 30, 2022) positions, and 1 flexibly staffed Senior Administrative Analyst position. These changes are needed due to increased workload related to COVID-19 response, including but not limited to vaccination planning, clinics, health equity and educational outreach. The addition of the Program Manager, Community Services position will better meet the supervisory needs of the Emergency Preparedness Program. Total allocations to increase by 1. The positions will be funded through the California Government Operations Agency, AB 86 Safe Schools for All, and the Emergency Preparedness Program grant funds.

Action requested – ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Human Resources)

- 4.25 Resolution Recognizing Joseph Person, Jr. Upon His Retirement – The Probation Department recommends the Board of Supervisors adopt a resolution recognizing Joseph Person, Jr. on the occasion of his retirement after 26 years of service to Butte County– action requested – ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Probation)
- 4.26 Contract Amendment with Youth for Change for the Parent as Teachers (PAT) Home Visiting Program - The Department of Public Health currently contracts with Youth for Change to operate a PAT Home Visiting Program. PAT is a nationally recognized program designed to help expectant and new parents get their children off to a healthy start. Under the scope of work within the contract, Youth for Change provides early detection of developmental delays and/or health issues, works to prevent child abuse and/or neglect, and increases the children's school readiness by connecting parents with a PAT trained professional. PAT professionals make regular visits to the clients' home to provide guidance, coaching, access to prenatal and postnatal care, and other health and social services. Families participate voluntarily in the program. The California Department of Public Health has allocated State General Funds to the Department to continue the PAT Home Visiting Program for fiscal year 2021-22. The Department recommends amending the contract with Youth for Change to continue the PAT Home Visiting Program. The amendment extends the term of the contract by one year through June 30, 2022, and increases the maximum payable amount by \$279,125, not-to-exceed \$558,250 – action requested – APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Public Health)
- 4.27 Contract with Communicable Disease Solutions, Inc. for Public Health Laboratory Director Services - To operate a Public Health Laboratory, the Department of Public Health is required to have a laboratory director who meets education and experience requirements under State law and is eligible to register with the State as the County's Public Health Laboratory Director. The Department has contracted with Communicable Disease Solutions, Inc. for many years to provide oversight and management of the Public Health Laboratory. Under Communicable Disease Solutions, Inc., owner Greg Costo meets the necessary requirements and is able to fill the position as Laboratory Director. The Department recommends entering into a contract with Communicable Disease Solutions, Inc. for laboratory director services. The term of the contract is July 1, 2021 through June 30, 2022, not-to-exceed \$90,000 – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Public Health)
- 4.28 Contract with St. Francis Electric, LLC for On-Call Traffic Signal Maintenance and Repair Services- The Department of Public Works issued a Request for Proposals (RFP) on March 22, 2021 to establish a new contract for on-call traffic signal maintenance and repair services for County-owned traffic control devices. The County owns and maintains 10 traffic signals, 14 driver feedback signs, eight rectangular rapid flashing beacons, and various other flashing beacons throughout the unincorporated area of the County. The RFP closed on April 19, 2021 and resulted in the submission of two proposals, one from St. Francis Electric, LLC of San Leandro and one from Bear Electrical Solutions of Alviso. The Department reviewed the proposals and determined that St. Francis Electric, LLC is the most qualified vendor and has all the necessary qualifications to provide traffic signal maintenance and repair services. The Department recommends entering into a contract with St. Francis Electric, LLC for on-call traffic signal maintenance and repair services, with a term from June 8, 2021 through June 8, 2026, not-to-exceed \$400,000 – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Public Works)

- 4.29 Resolution Authorizing Submittal of a Regional Application for a CalRecycle Household Hazardous Waste (HD37) Grant - The Department of Public Works is requesting authorization to submit a regional application on behalf of the County, the City of Biggs and the City of Gridley for a CalRecycle HD37 Grant. Both cities have provided letters of authorization allowing the County to act as the Lead Agency for administering the grant. Studies conducted by state agencies have shown that Household Hazardous Waste facilities are underutilized. The HD37 Grant provides up to \$100,000 for regional projects intended to promote public education and an enhanced public awareness campaign of household hazardous programs and events for each jurisdiction to increase proper disposal, and keep household hazardous waste materials out of landfill. The Department recommends authorization for the Director of Public Works or designee to execute necessary applications, payment requests, purchases, agreements and amendments for the purposes of securing grant funds, and implement an approved grant project – action requested - 1) APPROVE A RESOLUTION AUTHORIZING THE SUBMITTAL OF A REGIONAL APPLICATION FOR A CALRECYCLE HD37 GRANT; AND 2) AUTHORIZE THE PUBLIC WORKS DIRECTOR TO EXECUTE GRANT APPLICATIONS, PAYMENT REQUESTS, PURCHASES, AGREEMENTS AND AMENDMENTS FOR THE HD37 GRANT, AND IMPLEMENT AN APPROVED GRANT PROJECT. (Public Works)
- 4.30 Contracts for On-Call Environmental Consultant Services for Federal Highway Administration (FHWA) Funded Projects - The Department of Public Works annually designs and constructs various transportation projects using funding sources by the State and/or FHWA, including the Emergency Relief Program for emergency related projects due to natural disasters such as the Camp Fire and the North Complex Fire. The County is required to assess natural resources for such projects, which is often time sensitive and requires a lengthy environmental review and consultation process. The Department is in need of one or more qualified firms to provide technical consultation and support with environmental regulatory matters. The Department released a Request for Qualifications on December 21, 2020. Nine firms submitted a Statement of Qualifications that the Department reviewed and ranked. The top three firms were invited for interviews. Two firms have the necessary qualifications to perform the on-call environmental services: Gallaway Enterprises of Chico and Dokken Engineering of Folsom. The Department recommends a contract with each firm for On-Call Environmental Consultant Services for FHWA funded projects. The term of each contract is three years, with the potential to extend to five years, not-to-exceed \$300,000 for a total of \$600,000 for the two contracts. Work will be within the North Complex Fire burn area as well as various locations throughout the County. The projects may include, but are not limited to, roadway rehabilitation, slope stabilization and culvert replacement. The work will be executed on a task order basis as services are needed. Staff will develop a scope of work for each project and request an estimated cost from the firms. Staff will review the estimates and determine if the costs are reasonable and a Notice to Proceed will be issued prior to the commencement of work– action requested - APPROVE CONTRACT WITH GALLAWAY ENTERPRISES AND AUTHORIZE THE CHAIR TO SIGN; AND APPROVE CONTRACT WITH DOKKEN ENGINEERING AND AUTHORIZE THE CHAIR TO SIGN. (Public Works)
- 4.31 Resolution Recognizing Robert Cooley Upon his Retirement – The Sheriff’s Office recommends the Board of Supervisors adopt a resolution recognizing Robert Cooley on the occasion of his retirement after 23 years of service to Butte County – action requested – ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Sheriff-Coroner)

- 4.32 Letter of Support for Limiting Impacts to Lake Oroville - Lake Oroville has been depleted to near dead pool conditions. Although the drought has impacted State and federal water reservoirs, Lake Oroville has faced a disproportionate impact particularly to meet Delta flow standards. The Department of Water Resources' operational decisions for Lake Oroville created significant impacts to Butte County. The Department recommends that the Board of Supervisors send a letter to the Department of Water Resources requesting that they limit further impacts to Lake Oroville and to identify drought resiliency resources to offset local impacts – action requested – APPROVE LETTER AND AUTHORIZE THE CHAIR TO SIGN. (Water and Resource Conservation)

5. REGULAR AGENDA

- 5.01 Boards, Commissions, and Committees
(List available at <http://www.buttecounty.net/clerkoftheboard/AppointmentsList.aspx>)
- A. Appointments to Listed Vacancies
 - B. Board Member / Committee Reports and Board Member Comments
(Pursuant to California State law, the Board is prohibited from taking action on any item not listed on the agenda)
- 5.02 Update of Budget, Legislative, and Other Current Issues by the Chief Administrative Officer
- A. COVID-19 Update by the Public Health Director
 - B. North Complex Fire Recovery Update
- 5.03 Recommendation to Opt Out of AB 1976 Laura's Law - Signed into law in 2002, Laura's Law, AB 1421 (Chapter 1017, Statutes of 2002) was approved after a man with mental illness fatally shot Laura Wilcox, a 19-year-old volunteer at a Nevada County mental health clinic. The legislation allows each county in the State to decide whether to adopt the provision. To qualify for Laura's Law, an individual must have a serious mental illness that resulted in a psychiatric hospitalization or incarceration twice in the previous three years or resulted in violent behavior within the past 48 months. While outpatient treatment can be ordered, medication cannot. On September 25, 2020, AB 1976 was chaptered into law amending the current legislation associated with Assisted Outpatient Treatment (AOT), commonly known as Laura's Law. The AOT program permits court-ordered treatment services for a person with mental illness who meets specific criteria. As a result of AB 1976, all California counties are required to either offer AOT or opt out. Counties may offer AOT services independently, or may choose to partner with neighboring counties. Counties are permitted to opt out from participation through the passage of a resolution adopted by the County Board of Supervisors which identifies the reasons for opting out and any facts or circumstances used in making that decision. AB 1976 repeals the sunset date of Laura's Law, thereby extending the program indefinitely. The bill prohibits a county from reducing existing voluntary mental health programs as a result of the implementation of AOT services. The Department of Behavioral Health recommends opting out of implementing Laura's Law due to the availability of ongoing funding. Rather, the Department will be applying for Mental Health Services Act Innovation funding seeking to establish an outreach and engagement program that incorporates many components of an AOT program entitled Resiliency, Empowerment Support Team– action requested – ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)

- 5.04 PG&E Settlement Fund Request, Match Commitment, and Authorizing Resolution for Hazard Mitigation Grant (HMPG) Program Applications – HMPG funds are made available after federally declared disasters to fund mitigation projects that will prevent future disasters. The County submitted six Notices of Interest (NOI) to the Governor's Office of Emergency Services (CalOES) for back-up generators at critical facilities and for public outreach related to fire prevention and protection. The County was approved to submit full applications for five of these NOIs and is preparing to submit three based on application requirements. An active Designation of the Applicant's Agent resolution is required by CalOES. In addition, HMGP projects require a commitment of local funds for the 25% local match. The County received a \$252 million settlement from PG&E whose criminal negligence resulted in the Camp Fire. The County's net settlement revenue after attorney's fees was \$204.4 million. The Board approved a PG&E Settlement Fund Policy on April 27, 2021 establishing that the funds will be used for County stability, hazard mitigation, and recovery. County Administration recommends the Board of Supervisors commit \$283,825 in PG&E Settlement Funds as the local match source for the following HMGP applications: Fire Stations 55 (Bangor), 64 (Kelly Ridge), and 72 (Palermo) - total cost \$485,300, 25% match \$121,325; County Fairgrounds - total cost \$150,000, 25% match \$37,500; and Fire Protection & Prevention: Community Education - total cost \$500,000, match \$125,000. There is \$144,957,573 million in available, un-programed PG&E Settlement funds, which includes interest earned to date of \$1,685,051 million. The Board of Supervisors has approved the use of \$61,143,172 million in PG&E Settlement Funds to date, and the total request for this item is \$283,825 – action requested - 1) COMMIT \$283,825 IN PG&E SETTLEMENT FUNDS AS LOCAL MATCH FOR HMGP APPLICATIONS; 2) APPROVE MATCH COMMITMENT LETTERS FOR HMGP; AND 3) ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)
- 5.05 Contract with Housing Tools for Administration of the County's Community Development Block Grant-Disaster Recovery (CDBG-DR) Multifamily Housing Program (MHP) for the 2018 Disasters The California Department of Housing and Community Development made \$250,687,114 in allocations available in 2019 CDBG-DR funding to support the MHP of which \$152,610,073 is allocated to jurisdictions within Butte County. The County's allocation is \$61,361,926. This funding is in response to the State's unmet recovery needs for FEMA Major Disaster Declarations DR-4382, which includes the July-September 2018 wildfires and DR-4407, which includes the November 2018 wildfires. The MHP projects are funded to meet the unmet rental housing need. Projects may include apartment complexes and mixed-use developments. The MHP will also include small rental assistance open to landlords with one to four units. The County is responsible for administering its CDBG-DR MHP allocation in order to provide gap financing for multifamily housing projects including ranking proposal applications, underwriting proposals, providing oversight and monitoring for construction, and providing ongoing affordability monitoring. The County may hire a contractor to perform these activities. County Administration issued a Request for Proposals on April 2, 2021 and three proposals were received. A committee comprised of representatives from County Administration, the Department of Development Services, and the Department of Employment and Social Services selected Housing Tools of Sacramento as the most qualified respondent. County Administration recommends entering into a contract with Housing Tools to administer the County's CDBG-DR MHP. The term of the contract is June 8, 2021 to December 31, 2026; not-to-exceed \$745,602. The expense for the contract is eligible for reimbursement through the CDBG-DR grant – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)

- 5.06 Letter in Response to the Notice of Proposed Action by the California State Board of Forestry (BOF) Regarding Fire Safe Regulations - The BOF is proposing changes to the Fire Safe Regulations that would impact development in the Very High Fire Severity Zones (VHFSZ) and the State Responsibility Area (SRA). Staff has been monitoring the progress of these regulations and has prepared a comment letter and redlined version of the regulations addressing concerns with the proposed regulations. As currently proposed, the regulations would have a substantial impact on development activities in the VHFSZ and SRA portions of the County. The BOF has published the proposed regulations for public review until June 22, 2021, as part of their formal rule-making process – action requested – APPROVE LETTER AND AUTHORIZE THE CHAIR TO SIGN. (Development Services)
- 5.07 Neal Road Recycling and Waste Facility (NRRWF) Free Residential Green Waste Disposal Pilot Program (Pilot Program) – At the May 11, 2021, the Board of Supervisors directed staff to bring an agenda item to discuss possible roles for the NRRWF that support residential efforts to dispose of green waste generated during fire prevention efforts. More specifically, the Board expressed concern of threats to wildfire for communities in the Wildland Urban Interface (WUI) that may be deterred from hauling and disposing of green waste by long travel times and significant disposal costs. To address wildfire fuel reduction in an immediate manner, the Department of Public Works recommends a Pilot Program for properties in the WUI that will allow residents to haul green waste to the NRRWF for disposal free of cost on up to 10 designated disposal days. Upon completion of the Pilot Program, the Department will provide an update to the Board with results and additional recommendations. The current fee to dispose of green waste at the NRRWF is \$42.11/ton. Based on the average green waste truckload for 2021 and estimated number of loads, the cost of the Pilot Program is approximately \$34,00 per eligible day, for an overall cost of \$40,000. Butte Code Municipal Code Section 1-18 "Waiver of fees" authorizes the Board of Supervisors to waive fees if the Boards finds that it is otherwise in the public interest to do so. The Pilot Program will enable WUI residents to dispose of green waste generated during fire prevention efforts on their properties free of charge at the landfill. These efforts would serve to decrease wildfire fuel in WUI areas. The Department recognizes the need for additional discussion by the Board of Supervisors to support comprehensive residential green waste disposal programs and is prepared to discuss other potential programs and efforts for at-risk communities – action requested – 1) Approve the proposed Free Residential Green Waste Disposal Pilot Program; 2) Approve the proposed fee waiver in accordance with Section 1-18 of the Butte County Municipal Code; and 3) Provide direction to staff on future projects and programs to support residential green waste disposal. (Public Works)

- 5.08 Contract Amendments (3) with the Department of Water Resources (DWR) Related to the Lease of the County's State Water Project Table A Allocation - The County has lease agreements with Palmdale Water District and Dudley Ridge Water District to lease a portion of the Butte County State Water Project Table A allocation. The term of these agreements extend to December 31, 2031. The long-term lease of Butte County's State Water Project Table A allocation with the Palmdale Water District and the Dudley Ridge Water District (on behalf of the Westside Districts) requires conveyance agreements with the Department of Water Resources (DWR) to utilize the State Water Project facilities. There are three agreements: 1. Butte County, DWR and Palmdale Water District; 2. Butte County, DWR and Dudley Ridge; and 3. Butte County, DWR and Kern County Water Agency. There is no cost associated with the agreements. The three agreements expire on December 31, 2021. In 2017, Butte County, Palmdale Water District, and Dudley Ridge Water District amended the lease agreements and extended the terms to January 31, 2031. In order to continue with the lease agreements, the Table A agreements with DWR must be extended. DWR prepared an amendment to the existing agreements to extend the termination date to December 31, 2031. The Department recommends amending the agreements with the DWR for conveying a portion of Butte County's Table A allocation to extend the termination date to December 31, 2031 – action requested – APPROVE CONTRACT AMENDMENTS (3) AND AUTHORIZE THE CHAIR TO SIGN. (Water and Resource Conservation)
- 5.09 Receive the Butte County Fiscal Year 2021-22 Recommended Budget and Set Budget Hearings for June 22, 2021 at 1:30 PM - The Fiscal Year 2021-22 Recommended Budget serves as the basis for Budget Hearings to be scheduled on June 22, 2021 at 1:30 PM. Budget Hearings provide an opportunity for the community to comment on the Recommended Budget, and for the Board of Supervisors to make adjustments to the budget. The Recommended Budget is the work product of many County employees in all twenty-three departments. The efforts and cooperation put forth by department heads and staff resulted in a balanced and responsible recommended spending plan. The Recommended Budget may be found at: www.buttecounty.net/countybudget - action requested - SET THE PUBLIC HEARING TO CONSIDER THE RECOMMENDED BUDGET FOR TUESDAY, JUNE 22, 2021, AT 1:30 PM. (County Administration)

6. PUBLIC HEARINGS AND TIMED ITEMS

- 6.01 9:30 AM – Timed Item – American Rescue Plan Act (ARPA) Funding and Priorities Discussion
On March 11, 2021, the \$1.9 trillion American Rescue Plan of 2021 was signed into law. The law is designed to address impacts from the COVID-19 pandemic and address public health and economic impacts. Of the \$1.9 trillion, \$350 billion is dedicated to the Coronavirus State and Local Fiscal Recovery (CSLFR) Funds for State, local, territorial, and tribal governments. On May 10, 2021, the U.S. Department of Treasury released the Interim Final Rule guidance for the CSLFR Funds, of which Butte County has been allocated \$42.5 million. The County received the first half of the allocation on May 24, 2021 and expects the second half in May 2022. The CSLFR guidance states that funds may be used to support pandemic response needs and rebuild a stronger, more equitable economy. Eligible uses must be in response to the disease itself or the harmful consequences of the economic disruption resulting from or exacerbated by the COVID-19 public health emergency. Similar to the Coronavirus Aid, Relief, and Economic Security Act, recipients have the flexibility to use eligible funding to meet the needs of their communities. County Administration staff have provided a summary of the guidance and examples on how the funding can be spent so that Board of Supervisors can ask questions and consider funding priorities to be discussed at a future Board Meeting – action requested - 1) REVIEW ARPA GUIDANCE; AND 2) DISCUSS ARPA EXAMPLES FOR FUTURE DISCUSSION OF PRIORITIES. (County Administration)

- 6.02 1:30PM – Timed Item - Dam Safety Report – Rune Storesund, Ph.D. is the Director of the University of California, Berkeley's Center for Catastrophic Risk Management, wrote a report in response to the Department of Water Resource's "Oroville Dam Comprehensive Needs Assessment." The study found a number of "lessons to be learned" following the 2017 Oroville Dam spillway failure. Dr. Storesund will present the report to the Board – action requested – PROVIDE DIRECTION TO STAFF. (Board of Supervisors)

7. BOARD OF SUPERVISORS CLOSED SESSION

(To be held concurrently with the In-Home Supportive Services Public Authority Board Closed Session)

7.01 Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:

- A. Agricultural Commissioner
- B. Behavioral Health Director
- C. Chief Administrative Officer
- D. Chief Probation Officer
- E. Child Support Services Director
- F. County Counsel
- G. Development Services Director
- H. Employment and Social Services Director
- I. Human Resources Director
- J. Information Services Director
- K. Library Director
- L. Public Health Director
- M. Public Works Director
- N. Water and Resources Conservation Director

7.02 Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8:

- A. Property APN's: 013-310-024; 013-310-027; 013-310-036; 013-310-037; and 013-300-098

 Agency Negotiator: Grant Hunsicker
 Negotiations: Terms and Conditions of Conveyance or Real Property Rights
- B. Property APN's: Portion of 012-041-006; Portion of 012-041-005; Portion of 012-041-004; Portion of 012-041-019; and Portion of 013-010-026

 Agency Negotiator: Grant Hunsicker
 Negotiations: Terms and Conditions of Conveyance or Real Property Rights

7.03 Actual litigation pursuant to Government Code Section 54956.9(d)(1) –

- A. *Murphy v. Butte County DESS, et al*; Butte County Superior Court Case No. 18CV01893 and
- B. *Medrano v. Butte County, et al*; Butte County Superior Court Case No. 20CV00626

7.04 Conference with Labor Negotiator Pursuant to Government Code Section 54957.6:

Negotiators: Jack Hughes, Sheri Waters, and Meegan Jessee
Employee Organizations: Teamsters - General Unit; Teamsters - Social Services Workers' Unit; Butte County Management Employees Association; Butte County Probation Peace Officers Association; Butte County Probation Peace Officers Association - Management Unit; Butte County Professional Employees' Association; Butte County Deputy Sheriff's Association - General Unit; Butte County Deputy Sheriff's Association - Management/Supervisory Unit; Butte County Correctional Officers Association - General Unit; Butte County Correctional Officers Association - Supervisory Unit; UPEC Local 792 - Skilled Trades Unit; Butte County Deputy District Attorneys Association - Attorney Unit; Confidential Unit; Non-Represented Unit; Board of Supervisors Executive Assistants

RECESS

Recess as the Butte County Board of Supervisors and convene as the In-Home Supportive Services Public Authority Board.

IN-HOME SUPPORTIVE SERVICES
PUBLIC AUTHORITY BOARD AGENDA
MAY 25, 2021

1. CALL TO ORDER

2. CONSENT AGENDA (NO ITEMS)

3. REGULAR AGENDA (NO ITEMS)

4. PUBLIC COMMENT

Comments to the In-Home Supportive Services Public Authority Board on issues and items not listed on the agenda. Presentations will be limited to five minutes. Please note that pursuant to California State law, the In-Home Supportive Services Public Authority Board is prohibited from taking action on any item not listed on the agenda.

5. CLOSED SESSION

(To be held concurrently with the Board of Supervisors Closed Session)

5.01 Conference with Labor Negotiator Pursuant to Government Code Section 54957.6

Labor Negotiators: Shelby Boston, Sheri Waters, Jack Hughes, and Meegan Jessee

RECESS

Recess as the In-Home Supportive Services Public Authority Board and reconvene as the Butte County Board of Supervisors.

Butte County
Department Heads

Agricultural
Commissioner:
Louie Mendoza

Assessor*:
Diane Brown

Auditor-Controller*:
Graciela Gutierrez

Behavioral Health:
Scott Kennelly

Chief Administrative
Officer:
Andy Pickett

Chief Probation Officer:
Wayne Barley

Child Support Services:
Sean Farrell

Clerk-Recorder /
Registrar of Voters*:
Candace Grubbs

County Counsel:
Bruce Alpert

Development Services:
Paula Daneluk

District Attorney*:
Mike Ramsey

Employment & Social
Services:
Shelby Boston

Fire Chief:
John Messina

General Services:
Grant Hunsicker

Human Resources:
Sheri Waters

Information Systems:
Dino Cabal

Library:
Narinder Sufi

Public Health:
Danette York

Public Works:
Joshua Pack

Sheriff-Coroner*:
Kory Honea

Treasurer-Tax Collector*:
Troy Kidd

UC Cooperative
Extension Advisor:
Luis Espino

Water & Resource
Conservation:
Paul Gosselin

*Elected Official

Information and Procedures Concerning the Agenda and
Board of Supervisors Meetings

Meeting Information:

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or on the Clerk of the Board website page.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the County Administrative Office upon request.

Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. **Public Comment:** this is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction.
2. **Consent Agenda:** these are items that are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
3. **Regular Agenda:** this is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
4. **Public Hearing and Timed Items:** this is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
5. **Closed Session:** the Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the closed session.

Public Participation:

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct. A complete listing of these policies and procedures can be found in the printed booklet agenda, obtained at the County Administrative Office, or viewed at the Clerk of the Board website.

The Board of Supervisors is also committed to making its proceedings accessible to all residents. Individuals with special needs should call the Clerk of the Board at 530.552.3300, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations, or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

For further information contact the:
Clerk of the Board of Supervisors
County Administration Office
25 County Center Drive, Suite 200, Oroville, CA 95965
530.552.3300