



**BUTTE COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING AGENDA
AUGUST 9, 2022
9:00 AM**

MEMBERS OF THE BOARD

**BILL CONNELLY, DISTRICT 1
DEBRA LUCERO, DISTRICT 2
TAMI RITTER, DISTRICT 3
TOD KIMMELSHUE, DISTRICT 4
DOUG TEETER, DISTRICT 5**

**ANDY PICKETT
CHIEF ADMINISTRATIVE OFFICER &
CLERK OF THE BOARD**

**MEETING LOCATION
BOARD OF SUPERVISORS CHAMBERS
25 COUNTY CENTER DRIVE, SUITE 205
OROVILLE, CALIFORNIA 95965-3380**

BRAD STEPHENS, INTERIM COUNTY COUNSEL

1. CALL TO ORDER

Pledge of Allegiance
Observation of a Moment of Silence

Rules of Decorum

The Board of Supervisors welcomes the public to its meetings and encourages and appreciates public engagement. The Board of Supervisors expects members of the public to act in a courteous, civil, and respectful manner. Individuals who address the Board shall not make personal, impertinent, slanderous, or profane remarks to any member of the Board, staff, or general public. The Board of Supervisors will not tolerate loud, threatening, personal or abusive language, or disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. Violation of these rules of decorum will result in the meeting being recessed.

2. CORRECTIONS AND/OR CHANGES TO THE AGENDA

3. CONSENT AGENDA

A. Supervisor Comments on Consent Agenda Items

B. Adopt Consent Agenda

- 3.01 Cooperative Agreement with the California Department of Food and Agriculture (CDFA) for the Industrial Hemp Cultivation Program - In August of 2020, the Board of Supervisors approved a two-year cooperative agreement with CDFA to enforce laws and regulations pertaining to industrial hemp cultivation, registration and sampling. Under the agreement, CDFA reimburses the Agricultural Commissioner's Office based on expenditures associated with the program. The Commissioner's Office recommends that the Board approve a new two-year cooperative agreement for industrial hemp with CDFA that includes reimbursement of expenditures. The term of the agreement is July 1, 2022 through June 30, 2024, not-to-exceed \$97,954 – action requested – APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Agriculture)

- 3.02 Agreement with Dreamcatchers Empowerment Network (Dreamcatchers) for Vocational Services - Dreamcatchers is a nonprofit organization providing employment preparation services, job placement assistance, and retention services. Dreamcatchers provides vocational support to individuals recovering from and/or living with mental health issues and people with physical disabilities as they transition to independent living within their communities. The program provides the opportunity for clients to work on effective communication, multi-tasking skills, following directions, and time management skills. The Department of Behavioral Health recommends entering into an agreement with Dreamcatchers to provide vocational services. The term of the agreement is July 1, 2022 through June 30, 2023, not-to-exceed \$135,866. Under the agreement, Dreamcatchers has a measurable goal of providing supported employment vocational training to a minimum of 20 clients, and to transition a minimum of 18 clients to community employment and/or a higher level of vocational services – action requested – APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)
- 3.03 Agreement with Compassion Valley, LLC for Adult Residential Services - Compassion Valley, LLC operates a 24-hour residential care facility for adults with severe and persistent mental health conditions. The residential facility provides a structured program offering professional services for adults in need of mental health services, including medication support if necessary. The facility assists clients with care and treatment needed for improved stability and potential future transition to an independent living environment. The Department of Behavioral Health recommends entering into an agreement with Compassion Valley, LLC to provide 24-hour residential care and mental health services. The term of the agreement is July 14, 2022 through June 30, 2023, not-to-exceed \$126,720. The agreement is not measured in terms of number of clients served, as the length of stay varies based on each client's specific needs – action requested – APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)
- 3.04 Agreement with Northern Valley Catholic Social Service (NVCSS) for Mental Health, Housing, Vocational, and Support Services - NVCSS provides mental health, housing, vocational, and support services to individuals and families in California's Northern Sacramento Valley. Two NVCSS programs are the Iversen Center and the Northern Valley Talk Line (NVTL). The Iversen Center offers opportunities to develop the skills needed to pursue goals, such as attending school, or acquiring and maintaining employment in the community. The Iversen Center serves clients challenged by a variety of mental health, alcohol, and drug issues through various activities. Services include weekly groups, organizing and planning center activities, participating in community outings, fundraising, finding support from others with similar life experiences and difficulties, and opportunities to become a peer coordinator. The NVTL is a free, consumer run, peer support, telephone service that offers nonemergency, non-crisis support and referrals. The NVTL is located within the Iversen Center. The Department of Behavioral Health recommends entering into an agreement with NVCSS to provide mental health, vocational and support services. The term of the agreement is July 1, 2022 through June 30, 2023, not-to-exceed \$747,967. Under the agreement, the Iversen Center has goals for providing support, education, medication services, and connecting consumers to primary care. The NVTL has a measurable goal of providing a minimum of 200 non-crisis calls redirected from the Department's crisis line – action requested – APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)

- 3.05 Agreement with Northern Valley Catholic Social Service (NVCSS) for the Latino Promotores and Hmong Tus Txhawb Programs - NVCSS provides mental health, housing, vocational, and support services to individuals and families in California's Northern Sacramento Valley. Two NVCSS programs are the Latino Promotores and Hmong Tus Txhawb. Both programs are designed to provide strength based, wellness focused services, and group support. Services include outreach and education, mental health consultation, youth services (for youth six to 17 years of age), and early intervention services, which build on individual and family strengths. The services and groups are located in schools and other community locations. Vital to service delivery is the involvement of local residents who are trained as community health promoters and community liaisons. While the Latino and Hmong communities value the expertise of professionals, members also find reassurance by speaking with locally trained residents that share their culture and language. The Department of Behavioral Health recommends entering into an agreement with NVCSS to provide outreach services. The term of the agreement is July 1, 2022 through June 30, 2023, not-to-exceed \$220,956. Under the agreement, NVCSS has a measurable outcome of serving a minimum of 200 clients – action requested – APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)
- 3.06 Accept Vehicle Donation from the City of Chico - The City of Chico Police Department has offered a vehicle donation to the Department of Behavioral Health. The vehicle is a silver 2007 Ford Crown Victoria Police Interceptor. The Department of Public Works Fleet Services made a mechanical inspection of the vehicle and found no issues in the assessment. The approximate value of the vehicle is \$3,000. The vehicle will be used by the Department's Oroville Adult Outpatient program – action requested – ACCEPT DONATION. (Behavioral Health)
- 3.07 Certification of Statement of Votes Cast for the June 7, 2022 Statewide Direct Primary Election - Pursuant to California Elections Code section 15300, the County Clerk-Recorder/Registrar of Voters must submit the certification of the Statement of Votes Cast for any Primary Election. The state of votes cast for Butte County for the June 7, 2022 Statewide Direct Primary Election is hereby submitted to the Board of Supervisors – action requested – ACCEPT CERTIFICATION OF STATEMENT OF VOTES CAST FOR THE JUNE 7, 2022 STATEWIDE DIRECT PRIMARY ELECTION AS REQUIRED BY ELECTION CODE SECTION 15400. (Clerk-Recorder)
- 3.08 Budget Adjustment for the Administration of the Butte Business Stabilization Small Business Grant Program II (BBSP II) - On October 12, 2021, the Board of Supervisors committed \$1.5 million in American Rescue Plan Act funds to create the BBSP II. The BBSP II will assist approximately 150 eligible small businesses located throughout the County with grants of up to \$10,000. Grants may go toward impacts of temporary business closures, costs associated with adherence to State requirements for safe business operations, and financial impacts due to loss of revenue as a result of COVID-19. On February 22, 2022, the Board of Supervisors approved a contract with 3CORE to administer the BBSP II and the funds were included in the 2021-22 fiscal year budget. After the website and application were created, the application period for businesses opened on May 2, 2022 and closed on May 20, 2022. Due to the high volume of applications received and the associated screening necessary for each applicant, the work has extended into the 2022-23 fiscal year. County Administration recommends the Board of Supervisors approve the budget adjustment of \$1,486,000 for the remainder of 3CORE's expenses administering the BBSP II – action requested – APPROVE BUDGET ADJUSTMENT (4/5 VOTE REQUIRED). (County Administration)

- 3.09 Subrecipient Agreement between the County of Butte and Habitat for Humanity Yuba/Sutter for Program Administration - The Community Development Block Grant (CDBG) Program, federal assistance provided by the US Department of Housing and Urban Development (HUD), offers funding to State and local jurisdictions on various activities related to increasing accessibility to affordable housing. These activities include, but are not limited to: single- and multi-family rehabilitation, rental housing acquisition or homeownership assistance, and activities that support new housing construction. Butte County is one of many local jurisdictions eligible for CDBG Program funding administered by the California State Department of Housing and Community Development (HCD) and was awarded \$1,500,000 in 2017 for CDBG housing rehabilitation projects. This Program was operated by Regional Housing Authority (RHA) until January of 2022 when RHA discontinued providing these services. Habitat for Humanity Yuba/Sutter was selected as the interim program operator while a competitive process could be conducted. A request for proposal was issued, Habitat for Humanity Yuba/Sutter was the only respondent, and they met all qualifications to serve as the program operator. Staff recommends approving a Subrecipient Agreement with Habitat for Humanity Yuba/Sutter, expiring June 30, 2023, for not-to-exceed \$84,453 for program administration – action requested – APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)
- 3.10 Approval of Board of Supervisors Regular Meeting Minutes - Submitted for approval are the March 22, 2022, April 12, 2022, April 26, 2022 and May 10, 2022 Board of Supervisors Regular Meeting Minutes – action requested – APPROVE THE MARCH 22, 2022, APRIL 12, 2022, APRIL 26, 2022 AND MAY 10, 2022 BOARD OF SUPERVISORS REGULAR MEETING MINUTES AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)
- 3.11 Butte County Children's Services System Improvement Plan (SIP) - The Director of the Department of Employment and Social Services and the Chief Probation Officer recommend approval of the 2020-2025 Children's Services SIP, which includes service provision for the Child Abuse Prevention, Intervention and Treatment (CAPIT), Community-Based Child Abuse Prevention (CBCAP), and Promoting Safe and Stable Families (PSSF) programs. The SIP was submitted to the California Department of Social Services (CDSS) prior to the July 15, 2021 submission date; however, due to CDSS staffing changes, COVID-19 delays, and requested edits, the document was not approved by CDSS until June 21, 2022. As required by the California-Child and Family Services Review, an outcome based review mandated by the 2001 Child Welfare Outcome and Accountability Act (AB 636), each county is required to complete a Child and Family Services Review. The Departments of Employment and Social Services and Probation completed a comprehensive County Self Assessment (CSA) of the child welfare and probation programs, including prevention, protection, permanency, and aftercare. The 2020-2025 SIP is a continuation of the CSA, completed in 2020. The development of the SIP was guided by the assessment outcomes and is a collaborative effort between the Departments, in partnership with CDSS. The outline of service provision for CAPIT/CBCAP/PSSF programs is integrated into the SIP. The SIP will be in effect for the five-year period from December 15, 2020 through December 14, 2025. The Department of Employment and Social Services recommends approving the SIP – action requested – 1) APPROVE SIP AND AUTHORIZE THE CHAIR TO SIGN; AND 2) ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Employment and Social Services)

- 3.12 Contract with Calpo, Hom and Dong Architects, Inc. (CH&D) for Architectural and Engineering Services for the Reconstruction Project of Fire Station 61 - Fire Station No. 61, located at 297 Rockefeller Road, Berry Creek, was destroyed in the 2020 North Complex Fire. The Department of General Services received proposals from three organizations for design services ranging in cost from \$160,000 to \$299,520 and the selection panel found CH&D of Sacramento to best meet the needs of the County. The Department of General Services recommends entering into a contract with CH&D for architectural and engineering services related to Fire Station 61. The term of the contract is the date of execution through August 2, 2024 for a fixed cost of \$160,000. This expense has been accepted by the County's insurance carrier and will be reimbursed under the County's insurance claim – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (General Services)

4. REGULAR AGENDA

4.01 Boards, Commissions, and Committees

(List available at www.buttecounty.net/clerkoftheboard/appointmentslist)

A. Appointments to Listed Vacancies

1. Appointment to the Butte County Fire Safe Council Board of Directors - The Butte County Fire Safe Council (BCFSC) formed in 1998 and is Butte County's largest ally in educating and assisting the public with wildfire preparedness. The BCFSC is a 501(c)3 non-profit community organization funded by grants and community donations. The organization operates in cooperation with local, State and federal fire agencies throughout Butte County to implement projects, connect community members together and leverage partnerships. The BCFSC Board of Directors is comprised of representatives from the local councils and representatives of many public and private stakeholders throughout Butte County. Currently, Supervisor Teeter serves on the Board of Directors as the Butte County Appointee. Chair Connelly requests to be appointed to the Board of Directors, Alternate /Regular seat with no specified term end date – action requested - APPOINT CHAIR CONNELLY TO THE BOARD OF DIRECTORS ALTERNATE/REGULAR SEAT WITH NO SPECIFIED TERM END DATE. (Other – Board of Supervisors)

B. Board Member / Committee Reports and Board Member Comments

(Pursuant to California State law, the Board is prohibited from taking action on any item not listed on the agenda)

- 4.02 Board of Supervisors Public Comment - Comments to the Board on issues and items not listed on the agenda. Pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda. Please note that Public Comment is in two separate sections. One as the first regular item on the agenda, which will last a maximum of 15 minutes, with another to follow as the last item on the regular agenda with no time limits.

- 4.03 Agreement with Northern Valley Catholic Social Service (NVCSS) for Mental Health Services for Children Eligible for Medi-Cal - NVCSS provides mental health, housing, vocational, and support services to individuals and families in California's Northern Sacramento Valley. Services include individual counseling and case management as part of state-mandated services. The Department of Behavioral Health must manage the system of care across all direct service providers to ensure services are available based on federally mandated time and distance standards. The Department holds agreements with local community organizations that assist in meeting the required level of mental health services available within the County. The Department recommends entering into an agreement with NVCSS to provide mental health services to children eligible for Medi-Cal. The term of the agreement is July 1, 2022 through June 30, 2023, not-to-exceed \$2,131,836. This agreement is not measured based on the number of clients served, and instead ensures adequate capacity of direct service providers within the system of care – action requested – APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)
- 4.04 Agreement with Victor Community Support Services, Inc. (VCSS) for Mental Health Services - VCSS provides a wide array of community based mental health and family support services. Working in a close partnership with the Department of Behavioral Health, VCSS addresses the mental health needs of children and their families. VCSS provides school based counseling services, including individual counseling, crisis services, medication support, and case management as part of the mandated services by the State. The Department must manage the system of care across all direct service providers to ensure services are available based on federally mandated time and distance standards. The Department holds agreements with local community organizations to assist in meeting the required level of mental health services available within the County. The Department recommends entering into an agreement with VCSS to provide mental health services to children eligible for Medi-Cal. The term of the agreement is July 1, 2022 through June 30, 2023, not-to-exceed \$2,923,900. The agreement is not measured by number of clients served, and instead ensures adequate capacity of direct service providers within the system of care – action requested – APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)
- 4.05 Agreement with Willow Glen Care Center (Willow Glen) for Residential and Mental Health Services - Willow Glen operates 24-hour residential care facilities for adults and elderly individuals with severe and persistent mental health conditions. These facilities provide a structured program to assist clients with the development of skills necessary to transition from supervised care to independent living. The Department of Behavioral Health recommends entering into an agreement with Willow Glen to provide 24-hour board and care and mental health rehabilitation services, utilizing up to four facilities. The term of the agreement is July 1, 2022 through June 30, 2023, not-to-exceed \$1,232,750. This agreement is not measured in terms of number of clients served, as the length of stay varies based on each client's specific needs – action requested – APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)
- 4.06 Employment Contract for Chief Probation Officer - Approval is requested for the employment contract with Chief Probation Officer, Melissa Lisk, known professionally as Melissa Romero. The term of the contract is from August 9, 2022 through August 8, 2025. The contract includes a proposed annual salary of \$158,492 – action requested – APPROVE THE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)
- 4.07 Update of Budget, Legislative, and Other Current Issues by the Chief Administrative Officer
- A. CAO Comment

- 4.08 Board of Supervisors Public Comment (Continuation as Needed) - Comments to the Board on issues and items not listed on the agenda. Please note that pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda.
- 4.09 Items Removed from the Consent Agenda for Board Consideration and Action

5. PUBLIC HEARINGS AND TIMED ITEMS

- 5.01 9:05AM – Timed Item – Update from the City of Chico (City) on the Emergency Non-Congregate Housing Site for Individuals Experiencing Homelessness in the City - On October 12, 2021, the Board of Supervisors committed \$1.7 million of one-time ARPA funding to the City for a joint City/County project to assist individuals experiencing homelessness. Specifically, the City used the funding to purchase 177 pallet shelters to provide housing to those experiencing homelessness. The County entered into a Memorandum of Understanding (MOU) with the City on November 18, 2021 to outlines the responsibilities of both parties. On July 26, 2022, the Board of Supervisors requested the City provide an update about the site, which is commonly called the Pallet Shelters, and how it is meeting the terms of the MOU. An update will be provided by the City – action requested – ACCEPT FOR INFORMATION. (County Administration)
- 5.02 9:15AM – Timed Item – American Rescue Plan Act (ARPA) Funding Proposals - On March 11, 2021, the \$1.9 trillion ARPA was signed into law. Butte County was allocated \$42.5 million in Coronavirus State and Local Fiscal Recovery Funds for State, local, territorial, and tribal governments. On October 12, 2021, the Board of Supervisors committed \$27.2 million in ARPA funding for 24 projects. On March 8, 2022, the Board considered 24 additional projects for ARPA funding. The Board also considered a request by the United States Forest Service (USFS) to reallocate the \$1 million committed on October 12, 2021 to enhance the Feather Falls Trail beyond pre-fire status because other funding was identified for the original request, removal of hazard trees. The Board directed staff to develop proposals for 23 of the projects and rescinded the committed funding for the Feather Falls Trail Project with direction for staff to draft a proposal for the new request from the USFS. On March 8, 2022, the Board also directed staff to use the mechanism, revenue replacement, when reporting the use of ARPA funds, which is allowed by the Department of Treasury for most projects and reduces administrative time to manage the ARPA allocation. Departments have collectively developed 21 proposals for a total of \$15 million in ARPA funding. A full list of the proposals and the requested amount along with a detailed description for each proposal is included with the agenda materials – action requested – 1) REVIEW ARPA PROPOSALS; 2) COMMIT ARPA FUNDING TO SELECTED PROPOSALS AND APPROVE BUDGET ADJUSTMENTS, UPDATES TO THE CAPITAL IMPROVEMENT PLAN, AND CAPITAL ASSET PURCHASES AS APPLICABLE (4/5 VOTES REQUIRED). (County Administration)

6. BOARD OF SUPERVISORS CLOSED SESSION

6.01 Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:

- A. Agricultural Commissioner
- B. Behavioral Health Director
- C. Chief Administrative Officer
- D. Chief Probation Officer
- E. Child Support Services Director
- F. County Counsel
- G. Development Services Director
- H. Employment and Social Services Director
- I. General Services
- J. Human Resources Director
- K. Information Systems Director
- L. Library Director
- M. Public Health Director
- N. Public Works Director
- O. Water and Resources Conservation Director

6.02 Conference with Labor Negotiator Pursuant to Government Code Section 54957.6:

Negotiators:	Jack Hughes, Sheri Waters, and Casey Hatcher
Employee Organizations:	Teamsters - General Unit; Teamsters - Social Services Workers' Unit; Butte County Management Employees Association; Butte County Probation Peace Officers Association; Butte County Probation Peace Officers Association - Management Unit; Butte County Professional Employees' Association; Butte County Deputy Sheriff's Association - General Unit; Butte County Deputy Sheriff's Association - Management/Supervisory Unit; Butte County Correctional Officers Association - General Unit; Butte County Correctional Officers Association - Supervisory Unit; UPEC Local 792 - Skilled Trades Unit; Butte County Deputy District Attorneys Association - Attorney Unit; Confidential Unit; Non-Represented Unit; Board of Supervisors Executive Assistants

6.03 Actual litigation pursuant to Gov. Code Sec. 54956.9(d)(1) - one case:

- A. County of Butte, et al. v. Department of Water Resources, California Supreme Court, Case No. S258574.

Butte County
Department Heads

Agricultural
Commissioner:
Louie Mendoza

Assessor*:
Diane Brown

Auditor-Controller*:
Graciela Gutierrez

Behavioral Health:
Scott Kennelly

Chief Administrative
Officer:
Andy Pickett

Interim Chief Probation
Officer:
Melissa Romero

Child Support Services:
Sean Farrell

Clerk-Recorder /
Registrar of Voters*:
Candace Grubbs

Interim County Counsel:
Brad Stephens

Development Services:
Paula Daneluk

District Attorney*:
Mike Ramsey

Employment & Social
Services:
Shelby Boston

Fire Chief:
Garrett Sjolund

General Services:
Grant Hunsicker

Human Resources:
Sheri Waters

Information Systems:
Paul LaValley

Library:
Narinder Sufi

Public Health:
Danette York

Public Works:
Joshua Pack

Sheriff-Coroner*:
Kory Honea

Treasurer-Tax Collector*:
Troy Kidd

UC Cooperative
Extension Advisor:
Luis Espino

Water & Resource
Conservation:
Kami Loeser

*Elected Official

Information and Procedures Concerning the Agenda and
Board of Supervisors Meetings

Meeting Information:

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or on the Clerk of the Board website page.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the County Administrative Office upon request.

Agenda Format and Meeting Order:

- The agenda is usually organized into the following areas and meetings generally proceed in the following order:
1. **Public Comment:** this is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction. Public Comment limited to 3 minutes, and may be adjusted to the discretion of the Chair.
 2. **Consent Agenda:** These items are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
 3. **Regular Agenda:** this is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
 4. **Public Hearing and Timed Items:** this is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
 5. **Closed Session:** The Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the closed session.

Public Participation:

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct. A complete listing of these policies and procedures can be found in the printed booklet agenda, obtained at the County Administrative Office, or viewed at the Clerk of the Board website.

The Board of Supervisors is also committed to making its proceedings accessible to all residents. Individuals with special needs should call the Clerk of the Board at 530.552.3300, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations, or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

For further information contact the:
Clerk of the Board of Supervisors
County Administration Office
25 County Center Drive, Suite 200, Oroville, CA 95965
530.552.3300