

THOMPSON FLAT CEMETERY DISTRICT

MINUTES

AUGUST 12, 2025

1. CALL TO ORDER

MEETING CALLED TO ORDER AT THE BOARD OF SUPERVISORS CHAMBERS, LOCATED AT 25 COUNTY CENTER DRIVE, SUITE 205, OROVILLE, CALIFORNIA.

PRESENT: SUPERVISOR TOD KIMMELSHUE, CHAIR, DISTRICT 4
SUPERVISOR BILL CONNELLY, VICE CHAIR, DISTRICT 1
SUPERVISOR PETER DURFEE, DISTRICT 2
SUPERVISOR TAMI RITTER, DISTRICT 3
ANDY PICKETT, CHIEF ADMINISTRATIVE OFFICER & CLERK OF THE BOARD
BRAD STEPHENS, COUNTY COUNSEL
MELISSA KITTS, ASSISTANT CLERK OF THE BOARD

ABSENT: SUPERVISOR DOUG TEETER, DISTRICT 5

2. CONSENT AGENDA

2.1 Thompson Flat Cemetery District (TFCD) - Approval of Minutes

Submitted for approval are the May 13, 2025, Thompson Flat Cemetery District minutes. (County Administration)

No public comment was submitted for this item.

Action Requested: ADOPT CONSENT AGENDA

Motion: Supervisor Connelly

Seconded: Supervisor Durfee

**Approved by a 4-0-1 vote (Ayes: Supervisors Connelly, Durfee, Ritter and Chair Kimmelshue;
Nays: None; Absent: Supervisor Teeter)**

3. REGULAR AGENDA

3.1 Recommended Budget for Thompson Flat Cemetery District - Fiscal Year 2025-26

On August 10, 1999, the Board of Supervisors became the Board of Trustees for the Thompson Flat Cemetery District. The Director of General Services manages daily cemetery business. Maintenance and operations are provided by the Gridley-Biggs Cemetery District under an operational agreement with the County. The recommended expenditure budget for Fiscal Year 2025-26 is \$8,400. This covers routine expenses of approximately \$2,500 per year, additional funds for unanticipated maintenance, and a five-year audit. The District anticipates \$4,880 in revenue from property taxes. The difference between revenues and expenditures will be covered by the fund balance. Staff recommend the Board approve and adopt the recommended

budget for Fiscal Year 2025-26 and adopt a resolution authorizing the Chair to sign. This budget hearing provides the community an opportunity to comment on the recommended budget. The recommended budget is prepared by the Department of General Services and is available at <https://www.buttecounty.net/461/general-services>. (DEPARTMENT OF GENERAL SERVICES)

No public comment was submitted for this item.

Action Requested: ADOPT CONSENT AGENDA

Motion: Supervisor Durfee

Seconded: Supervisor Connelly

**Approved by a 4-0-1 vote (Ayes: Supervisors Connelly, Durfee, Ritter and Chair Kimmelshue;
Nays: None; Absent: Supervisor Teeter)**

4. PUBLIC COMMENT

NONE.

5. CLOSED SESSION (NO ITEMS)

*There being no further business before the
Thompson Flat Cemetery District, the meeting
adjourned.*

ATTEST:

*Andy Pickett, Chief Administrative Officer
and Clerk of the Board*

*Tod Kimmelshue, Chair
Thompson Flat Cemetery District
Board of Trustees*

Melissa Kitts, Assistant Clerk of the Board