



BUTTE COUNTY IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY BOARD

MEMBERS OF THE BOARD

BILL CONNELLY, DISTRICT 1
PETER DURFEE, DISTRICT 2
TAMI RITTER, DISTRICT 3
TOD KIMMELSHUE, DISTRICT 4
DOUG TEETER, DISTRICT 5

REGULAR AGENDA MAY 26, 2026 9:00 AM

BOARD OF SUPERVISORS CHAMBERS
25 COUNTY CENTER DRIVE, SUITE 205
OROVILLE, CALIFORNIA

1. CALL TO ORDER

2. CONSENT AGENDA

The Consent Agenda will begin with any Board Member Comments on the Consent Agenda Items, then proceed with the Adoption of the Consent Agenda. Items can be removed for further discussion at the request of a Board Member.

2.1 Approval of In-Home Supportive Services Public Authority Board Meeting Minutes

Submitted for approval are the September 9, 2025 In-Home Supportive Services Public Authority Board Meeting Minutes. (COUNTY ADMINISTRATION)

Action Requested - APPROVE THE SEPTEMBER 9, 2025 IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY BOARD MEETING MINUTES.

2.2 Contract with Terri Green Petersen for Facilitation Services to the In-Home Supportive Services (IHSS) Advisory Committee

The IHSS Advisory Committee (Committee), established pursuant to Welfare and Institutions Code section 12301.2, provides recommendations and proposals to the IHSS Public Authority Board regarding the preferred modes of service for IHSS. Additionally, the Committee provides recommendations to any administrative body in the County related to the delivery and administration of IHSS, including the governing body and administrative agency of the Public Authority, nonprofit consortium, contractor, and public employees. The Committee consists of 11 members composed of a combination of recipients, providers, community, agency members, and County staff. During FY 2025-26, Terri Green Petersen provided facilitation services for four Committee meetings and two California IHSS Consumer Alliance meetings.

The Department of Employment and Social Services recommends the IHSS Public Authority Board approve the contract with Terri Green Petersen for facilitation services to the Committee. The term of the contract is July 1, 2026, through June 30, 2027, not-to-exceed \$4,335. (DEPARTMENT OF EMPLOYMENT & SOCIAL SERVICES)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN.

2.3 Contract with Liebert Cassidy Whitmore for Butte County In-Home Supportive Services (IHSS) Public Authority (PA) Labor Negotiations

Liebert Cassidy Whitmore is a professional law corporation that provides legal services to the IHSS PA for labor negotiations. These services include consultation and representation on employment relations matters, such as negotiations and proceedings in administrative and court settings. In Butte County, there are 4,253 active IHSS care providers, of whom up to 2,711 are eligible for the PA health insurance plan by working at least 80 hours per month.

The Department of Employment and Social Services recommends the IHSS Public Authority Board approve a contract with Liebert Cassidy Whitmore for Butte County IHSS PA labor negotiations. The term of the contract is July 1, 2026, through June 30, 2029, not-to-exceed \$60,000. (DEPARTMENT OF EMPLOYMENT & SOCIAL SERVICES)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN.

2.4 Agreement with Excellesoft Partners, LLC for Nexus Registry In-Home Supportive Services (IHSS) Public Authority System Subscription and Utilization

Welfare and Institutions Code (WIC) section 12301.6 mandates that IHSS Public Authority assist IHSS recipients in obtaining in-home assistance care providers through the establishment of a registry provider. On June 30, 2022, Governor Newsom signed into law Senate Bill 187, Chapter 50, Statutes of 2022, which added WIC 12300.6, establishing an ongoing emergency Back-Up Provider System for IHSS recipients. Nexus Registry Software from Excellesoft Partners, LLC maintains a database of registry providers, emergency back-up providers, and is currently utilized to support ongoing IHSS Public Authority operations. Nexus Registry Software enables IHSS Public Authority to match the IHSS recipients with the best possible care registry providers and emergency back-up providers.

The Department of Employment and Social Services recommends the IHSS Public Authority Board approve the agreement with Excellesoft Partners, LLC for Nexus Registry IHSS Public Authority System Subscription and Utilization. The term of the agreement is July 1, 2026, through June 30, 2030, not-to-exceed \$44,781. (DEPARTMENT OF EMPLOYMENT & SOCIAL SERVICES)

Action Requested - APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN.

3. **REGULAR AGENDA**

NONE.

4. **PUBLIC COMMENT**

NONE.

5. **CLOSED SESSION**

NONE.

**Butte County
Department Heads**

Agricultural
Commissioner:
Katharine Quist

Assessor*:
Alyssa Douglass

Auditor-Controller*:
Graciela Gutierrez

Behavioral Health:
Scott Kennelly

Chief Administrative
Officer:
Andy Pickett

Chief Probation Officer:
Melissa Romero

Child Support Services:
Elisabeth Holloway

Clerk-Recorder/
Registrar of Voters*:
Keaton Denlay

County Counsel:
Brad Stephens

Development Services:
Paula Daneluk

District Attorney*:
Mike Ramsey

Employment &
Social Services:
Tiffany Rowe

Fire Chief:
Garrett Sjolund

General Services:
Dennis Schmidt, Interim

Human Resources:
Sheri Waters

Information Systems:
Paul LaValley

Library:
Misty Wright

Public Health:
Monica Soderstrom

Public Works:
Wendy Tyler, Interim

Sheriff-Coroner*:
Kory Honea

Treasurer-Tax Collector*:
Troy Kidd

UC Cooperative
Extension

Advisor:
Preet Ahluwalia

Water & Resource
Conservation:
Kamie Loeser

***Elected Official**

Information and Procedures Concerning the Agenda and Board of Supervisors Meetings

Meeting Information:

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or on the Clerk of the Board website page.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the County Administrative Office upon request.

Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. **Consent Agenda:** These items are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
2. **Public Comment:** This is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction. Public Comment is limited to 3 minutes, and may be adjusted at the discretion of the Chair.
3. **Regular Agenda:** This is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
4. **Public Hearing and Timed Items:** This is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
5. **Closed Session:** The Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the Closed Session.

Public Participation:

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board of Supervisors is also committed to making its proceedings accessible to all residents. Individuals with special needs should call the Clerk of the Board at 530.552.3300, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations, or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

Disclosure of Campaign Contributions

Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

For further information contact the:
Clerk of the Board of Supervisors
County Administration Office
25 County Center Drive, Suite 200, Oroville, CA 95965
530.552.3300

Board of Supervisors Agenda – Commonly Used Acronyms:

AB – Assembly Bill	EIR – Environmental Impact Report
APN – Assessor’s Parcel Number	EOC – Emergency Operations Center
AQMA – Air Quality Management Act	EPA – Environmental Protection Agency
ARPA – American Rescue Plan Act	FEIR – Final Environmental Impact Report
BCAG – Butte County Association of Governments	FEMA – Federal Emergency Management Agency
BLUF – Bottom Line Up Front	FY – Fiscal Year
BOE – Board of Equalization	GP – General Plan
BCFD – Butte County Fire Department	GSA – Groundwater Sustainability Agency
BCGP – Butte County General Plan	IMP – Infrastructure Master Plan
BCOE – Butte County Office of Education	JPA – Joint Powers Authority
BCSO – Butte County Sheriff’s Office	LAFCO – Local Agency Formation Commission
BINTF – Butte Interagency Narcotics Task Force	MOU – Memorandum of Understanding
BRCP – Butte Regional Conservation Plan	MUP – Minor Use Permit
CAL FIRE – California Department of Forestry and Fire	NOC – Notice of Completion
Cal OES – California Office of Emergency Services	NOP – Notice of Preparation
CalTrans – California Department of Transportation	OEM – Office of Emergency Management
CDBG – Community Development Block Grant	RCRC – Rural County Representatives of California
CEQA – California Environmental Quality Act	RFP – Request for Proposals
CSA – County Service Area	SB – Senate Bill
CSAC – The California State Association of Counties	SBFCA – Sutter Butte Flood Control Agency
DEIR – Draft Environmental Impact Report	SGMA – Sustainable Groundwater Management Act
DID – Durham Irrigation District	SHARP – Self-Help Assistance and Referral Program
DOT – Department of Transportation	TAC – Technical Advisory Committee
DWR – Department of Water Resources	YTD – Year-to-date