



BUTTE COUNTY BOARD OF SUPERVISORS

REGULAR AGENDA NOVEMBER 18, 2025 9:00 AM

MEMBERS OF THE BOARD

BILL CONNELLY, DISTRICT 1
PETER DURFEE, DISTRICT 2
TAMI RITTER, DISTRICT 3
TOD KIMMELSHUE, DISTRICT 4
DOUG TEETER, DISTRICT 5

ANDY PICKETT
CHIEF ADMINISTRATIVE OFFICER
CLERK OF THE BOARD

BOARD OF SUPERVISORS CHAMBERS
25 COUNTY CENTER DRIVE, SUITE 205
OROVILLE, CALIFORNIA

BRAD STEPHENS
COUNTY COUNSEL

1. CALL TO ORDER

Pledge of Allegiance

Observation of a Moment of Silence

2. INTRODUCTORY ITEMS

Rules of Decorum

The Board of Supervisors welcomes the public to its meetings and encourages and appreciates public engagement. The Board of Supervisors expects members of the public to act in a courteous, civil, and respectful manner, and not make personal, impertinent, slanderous, or profane remarks to any member of the Board, staff, or the general public. The Board of Supervisors will not tolerate loud, threatening, personal, or abusive language, or disorderly conduct, which disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. Violation of these rules of decorum will result in the meeting being recessed.

2.1 Corrections and/or Changes to the Agenda

2.2 Announcement(s) of Recusal

3. CONSENT AGENDA

The Consent Agenda will begin with any Supervisor Comments on the Consent Agenda Items, then proceed with the Adoption of the Consent Agenda. Items can be removed for further discussion at the request of a Supervisor.

3.1. County Administration

3.1.a Approval of Board of Supervisors Meeting Minutes

Submitted for approval are the October 28, 2025 Board of Supervisors Meeting Minutes. (COUNTY ADMINISTRATION)

Action Requested - APPROVE THE OCTOBER 28, 2025 BOARD OF SUPERVISORS MEETING MINUTES.

3.1.b Contract With Hagerty Consulting, Inc., for the Butte County Emergency Operations Plan (EOP) Update

On May 14, 2024, the Board of Supervisors authorized submission of an application for CDBG Disaster Recovery (CDBG-DR) Mitigation funds to update the Butte County EOP. The mitigation funds are available to the County as a result of the 2018 Camp Fire to reduce risk through planning and public services. The County was awarded \$490,000 to update the EOP as well as add three new annexes: Executive Playbook, Catastrophic Housing, and Disaster Recovery. The EOP, which is updated every five years and was last approved by the Board in April of 2022, is used prior to and during disasters and is required to establish and maintain efficient and effective emergency operations.

On July 1, 2025, County Administration published an RFP for EOP update services. Thirteen proposals were received from qualified firms nationwide. Following the competitive evaluation process, Hagerty Consulting, Inc., of Evanston, Illinois, was identified as the most qualified based on its depth of experience, strong reputation in emergency management planning, and comprehensive project approach. Staff recommend the Board approve a contract with Hagerty Consulting, Inc., to update the EOP and add three new annexes. The term of the contract is from November 18, 2025, through November 30, 2027, not-to-exceed \$340,885. Staff will bring the updated EOP to the Board for approval in 2027. (COUNTY ADMINISTRATION)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN.

3.1.c Capital Case Contract and Budget Amendment for Indigent Defense Services

The Sixth Amendment of the U.S. Constitution guarantees the right to counsel for all criminal defendants charged with a crime or in other special circumstances, if they cannot afford an attorney. Butte County is required by State and federal law to pay for these services and contracts with a consortium of local attorneys to provide indigent defense services. The consortium has been an effective component of the criminal justice system, and has the support of the Superior Court Bench, District Attorney, Chief Probation Officer, and Sheriff. The consortium is a cost-effective model, providing a high level of service for substantially less than similar counties pay. Indigent Defense contracts exclude extraordinary cases, such as capital cases, change of venue, or technically complex cases. In these situations, the County contracts with a qualified court-appointed attorney.

The County has been notified that Robert Marshall has been court-appointed as lead counsel for a capital case. Staff recommend that the Board of Supervisors approve a capital case contract and a budget amendment to increase appropriations in the current fiscal year for the related expense. The term of the contract is November 18, 2025, through October 31, 2026, not-to-exceed \$208,000. The recommended action reduces General Fund Appropriations for Contingencies by \$132,000 for a balance of \$11,158,016. (COUNTY ADMINISTRATION)

Action Requested - 1) APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN; AND 2) APPROVE BUDGET AMENDMENT (4/5 VOTE REQUIRED).

3.2. County Counsel's Office

3.2.a Contract with Granicus for GovQA Public Records Act Software

GovQA is a software platform provided by Granicus that streamlines the management of California Public Records Act requests and ensures compliance with applicable regulations. The Board of Supervisors approved a contract with Granicus for GovQA on December 13, 2022 that expires December 12, 2025. The Department recommends entering into a contract with Granicus for GovQA Public Records Act Software. The term of the contract is December 13, 2025 through December 12, 2028, not-to-exceed \$115,000. (COUNTY COUNSEL)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN.

3.3. Department of Development Services

3.3.a Contracts (4) for Professional Planning Services

The Department of Development Services contracts for professional planning services to provide support for planning application processing, planning building permit review, EIR completion, and other planning services. On July 17, 2025, the Department issued a RFP for professional planning services. Eleven responses were received, and four vendors were identified as the most qualified: PlaceWorks, Inc. of Berkeley, CA; Raney Planning & Management, Inc of Sacramento, CA; Birdseye Planning Group, LLC of San Marcos, CA; and SHN Consulting Engineers & Geologists, Inc. of Redding, CA. The Department recommends the Board of Supervisors approve four contracts for professional planning services. The term of each contract is date of execution for a term of five years, not-to-exceed \$500,000 (total amount of \$2,000,000). The contracts are contingent upon utilization, and payment will only be rendered for services provided. (DEPARTMENT OF DEVELOPMENT SERVICES)

Action Requested - APPROVE CONTRACTS (4) AND AUTHORIZE THE CHAIR TO SIGN.

3.4. Department of Employment & Social Services

3.4.a Resolution Recognizing Operation Green Light for Veterans

The National Association of Counties and the National Association of County Veteran Service Offices invited the nation's 3,069 counties, parishes, and boroughs to join Operation Green Light to show support for veterans by adding green lighting to our buildings from November 1, 2025 through November 30, 2025. This demonstration aims to promote support for our resident veterans, letting them know they are seen, appreciated, and supported.

The Department of Employment and Social Services recommends the Board of Supervisors adopt a resolution recognizing Operation Green Light from November 1, 2025 through November 30, 2025. (DEPARTMENT OF EMPLOYMENT & SOCIAL SERVICES)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.4.b Contracts with Northern Valley Catholic Social Service and Home and Heart for Older Adult Housing and Lifeline Mitigation Program

On May 14, 2024, the Board of Supervisors authorized submission of an application for CDBG Disaster Recovery (CDBG-DR) Mitigation funds to help older adults prepare for disasters. The mitigation funds are available to the County as a result of the 2018 Camp Fire to reduce risk through planning and public services. The County was awarded \$574,000 in CDBG-DR Mitigation funding for the Older Adult Lifeline mitigation program. The program provides one-on-one, in-home support to older adults, targeting those in remote communities, areas prone to high fire risk, and communities impacted by recent disasters. Program activities include assessment of risks, development of a personalized mitigation plan, coordination of community resources to minimize risks and support resilience, outreach and engagement, and housing case management. An RFP was published on August 5, 2025, and the Department of Employment and Social Services received three proposals: Northern Valley Catholic Social Service, Redding, California; Jesus Provides Our Daily Bread, Chico, California; and Home and Heart, Chico, California. Northern Valley Catholic Social Service and Home and Heart were the most qualified respondents.

The Department recommends the Board approve two contracts with terms from November 18, 2025 through February 29, 2028; one with Northern Valley Catholic Social Service for Older Adult Disaster Mitigation and Case Management, not-to-exceed \$474,000; and one with Home and Heart for Older Adult Home Sharing Coordination and Case Management, not-to-exceed \$100,000. (DEPARTMENT OF EMPLOYMENT & SOCIAL SERVICES)

Action Requested - APPROVE TWO (2) CONTRACTS AND AUTHORIZE THE CHAIR TO SIGN.

3.5. Department of General Services

3.5.a Contract Approval with Nichols, Melburg & Rossetto (NM&R) for Design Services, 560 Cohasset Road, Suite 150, Chico

On September 30, 2025, the Board of Supervisors approved a lease agreement with Enloe Medical Center for Suite 150 at 560 Cohasset Road, Chico, to support the expansion of the Department of Behavioral Health's Mental Health Rehabilitation Center (MHRC). The MHRC is funded by a Behavioral Health Continuum Infrastructure Program Launch Ready Grant. Enloe contracted with NM&R for architectural and engineering design services for the suite, and a portion of the design work has already been completed. To maintain project continuity, cost efficiency, and remain launch-ready, the Departments of General Services and Behavioral Health requested and secured approval from the grantor to contract directly with NM&R to complete the design. The Department of General Services received a cost proposal from NM&R in the amount of \$283,991 and recommends the Board approve a contract with NM&R for the completion of design services. The term of the contract is Notice to Proceed plus 365 calendar days, not-to-exceed \$283,991. (DEPARTMENT OF GENERAL SERVICES)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN.

3.5.b Reallocate Savings from Juvenile Hall Roof Replacement Project to Fund Juvenile Hall Gymnasium Roof Replacement

The Board of Supervisors previously approved \$1,651,306 to replace the roof at the Butte County Juvenile Hall, located at 41 County Center Drive. The project is part of the Board-approved County Facility Deferred Maintenance and Rehabilitation Program paid for from the PG&E Settlement Fund. The main facility roof project was awarded for \$495,880, with a \$60,900 change order required by the manufacturer for a full warranty, bringing the total to \$556,780 and leaving a balance of \$1,094,526.

A deteriorating roof at the Juvenile Hall Gymnasium has allowed significant water intrusion which damaged recently completed interior work. The Department of General Services obtained a proposal from a County Job Order Contract (JOC) contractor, Hankins Group, Inc., to replace the gymnasium roof with a 20-year, no-dollar-limit, warranty for \$183,435. The Department requests Board approval of the Juvenile Hall Gymnasium roof replacement project utilizing savings from the project at the main Juvenile Hall facility. (DEPARTMENT OF GENERAL SERVICES)

Action Requested - APPROVE REALLOCATION OF PROJECT BUDGET TO COMPLETE GYMNASIUM ROOF REPLACEMENT.

3.5.c Fire Station 55 Emergency Backup Generator Project Change Order with Lord's Electric, Inc.

On December 10, 2024, the Board of Supervisors approved a contract with Lord's Electric, Inc. for the installation of emergency standby generators at Fire Stations 55 and 64. During construction at Station 55, it was discovered that the existing electrical configuration did not match the design plans, requiring the installation of a main disconnect to allow proper testing and maintenance of the generator system. The project, funded through the FEMA Hazard Mitigation Grant Program (HMGP), is approximately 90% complete. The Department of General Services recommends approval of a change order, in the amount of \$34,186, to complete the main disconnect installation and additional site improvements, including asphalt trench repair and decorative rock replacement around the new equipment. The revised contract amount of \$374,786 is within the original budget, which included a contingency amount for unanticipated changes or additions required to complete the project. (DEPARTMENT OF GENERAL SERVICES)

Action Requested - APPROVE CHANGE ORDER AND AUTHORIZE THE CHAIR TO SIGN.

3.5.d Lease Rate Adjustment for Department of Behavioral Health, 3217 Cohasset Road, Chico

The Department of Behavioral Health currently occupies 9,473 square feet of office space located at 3217 Cohasset Road, Suites 100-120, Chico, CA 95973. The original lease agreement commenced on August 17, 2015, and is set to expire on October 31, 2035. Per the terms of the agreement, the lease rate was subject to renegotiation prior to the start of year eleven to reflect current market conditions. Following a market rent appraisal and a review of comparable units within the La Dolce Shopping Center, the fair market rate has been established at \$1.90 per square foot. Effective November 1, 2025, the monthly rent will increase to \$17,999, representing a 22% adjustment from the current rate of \$14,717. The total projected lease cost for the remaining 10-year term is estimated at \$2,364,461. The Department of Behavioral Health, in coordination with General Services, recommends that the Board approve the proposed lease amendment to reflect the updated

terms. (DEPARTMENT OF GENERAL SERVICES)

Action Requested - APPROVE LEASE AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN.

3.5.e Extend Term of Retired Annuitant for the Jail Program and Capacity Expansion Project

On June 24, 2025, the Board of Supervisors approved the return of Barbara Norman, retired Capital Improvement Project Manager III, as an extra help retired annuitant to manage the completion and closeout of the Jail Program and Capacity Expansion Project. The project, which began design in 2013, was originally anticipated to be completed by December 31, 2025. The Director of Human Resources reviewed and confirmed that the request met the criteria for an exemption under the applicable Government Code sections; Public Employees' Pension Reform Act (PEPRA) of 2013, Government Code sections 7522.56, 21224, and 21227. Since that approval, the project has experienced delays beyond the County's control, including the State Fire Marshall's extended review timelines and corrective work. To ensure continuity and successful project closeout, the Department of General Services requests Board approval to extend Barbara Norman's extra help term through March 31, 2026, to continue work on the Project. (DEPARTMENT OF GENERAL SERVICES)

Action Requested - APPROVE EXTENDED TERM FOR RETIRED ANNUITANT.

3.6. Department of Human Resources

3.6.a Resolution Extending Temporary Law Enforcement Referral Bonus Program through June 30, 2026

On March 26, 2024, the Board of Supervisors approved an updated temporary Law Enforcement Referral Bonus Program to assist with staff recruitment and subsequent retention issues that have existed the last several years. The Program utilizes funding made available by the Community Corrections Partnership (CCP). The Sheriff's Office and Probation Department recommend extending the term of this Referral Bonus Program from December 31, 2025 until June 30, 2026. This program continues to be part of the success of attracting new staff into law enforcement positions and to date, the Referral Bonus Program has successfully paid 23 Referral Bonuses. (DEPARTMENT OF HUMAN RESOURCES)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.6.b Resolution Extending Temporary Deputy District Attorney Hiring Bonus Program through June 30, 2026

On December 10, 2024, the Board of Supervisors approved an updated Temporary Hiring Bonus Program for the Deputy District Attorney classifications to assist with the staff recruitment and subsequent retention issues that have existed the last several years. The Program utilizes funding made available by the CCP. The District Attorney's Office recommends extending the term of this Hiring Bonus Program from December 31, 2025 until June 30, 2026. This program continues to be part of the success of attracting new staff and to date the District Attorney's Office has successfully hired 3 new employees under this program. (DEPARTMENT OF HUMAN RESOURCES)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.6.c Resolution Extending Sheriff's Office Hiring Bonus Program through June 30, 2026

On December 10, 2024, the Board of Supervisors approved an updated Sheriff's Office Hiring Bonus Program to assist with the staff recruitment and subsequent retention issues that have taken place in the last several years. The Program utilizes funding made available by the CCP. The Sheriff's Office recommends extending the term of this Hiring Bonus Program from December 31, 2025 until June 30, 2026. This program continues to be part of the success of attracting new staff into law enforcement positions and to date the Sheriff's Office has successfully hired 42 new employees under this program. (DEPARTMENT OF HUMAN RESOURCES)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.6.d Resolution to Amend the Salary Ordinance

The Department of Human Resources recommends the Board of Supervisors adopt a resolution amending the Salary Ordinance for the following departments:

Human Resources: Amend the title of the classification Deputy Administrative Officer to Deputy Chief Administrative Officer. This change better aligns with the job titles of the Chief Administrative Officer and Assistant Chief Administrative Officer.

Public Health: Add 1 Public Health Laboratory Technician Term position with an end date of 6/30/2027. The estimated annual cost is \$69,532. This position will be funded by public health realignment funding. This change better meets the current and future needs of the department. Total allocations to increase by 1.

Sheriff's Office: Delete 1 vacant flexibly staffed Sheriff's Clerk I/II or Senior Sheriff's Clerk position and add 1 flexibly staffed Correctional Technician I/II or Senior Correctional Technician position. The new flexibly staffed Correctional Technician position will result in an increase to salary and benefit costs of approximately \$14,000. This change will better suit the operational needs of the Department. Funds are available in the Department budget and no additional appropriations are required. Total allocations remain the same. (DEPARTMENT OF HUMAN RESOURCES)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.7. Fire Department

3.7.a Capital Asset Purchase and Budget Amendment for Satellite Hardware and Software

The existing computer support hardware inside fire apparatus utilized by the Butte County Fire Department has reached the end of its service life and is no longer supported with current technology updates. The Department recommends the purchase of new mobile routers, modems, start-up equipment, mounting plates, and software to enhance communication operations. This will provide a modern, reliable, and future-ready solution that offers significantly improved network performance, faster data speeds, and broader coverage while in the field. Implementing this new internet technology will align the Department's communications infrastructure with systems currently being deployed at the State level. This alignment ensures consistency and interoperability across County and State systems, enabling seamless operations, improving training, support, field reliability, and positioning the Department's network for future connectivity and operational advancements.

The Department recommends that the Board approve capital asset authority for the purchase of the mobile routers, equipment, and software priced at \$175,345 along with the corresponding budget amendment. (FIRE DEPARTMENT)

Action Requested - 1) APPROVE CAPITAL ASSET PURCHASE; AND 2) APPROVE BUDGET AMENDMENT.

3.8. Department of Public Works

3.8.a Capital Asset Surplus- Vehicles for Auction

The Board of Supervisors declares capital assets surplus that are no longer serviceable or no longer needed by the County before auctioning the items. The Department of Public Works recommends the Board declare 20 vehicles as surplus to the needs of the County, remove the vehicles from the capital asset ledger, and authorize the County Purchasing Agent to auction the items. (DEPARTMENT OF PUBLIC WORKS)

Action Requested - DECLARE CAPITAL ASSETS (20) SURPLUS TO THE NEEDS OF THE COUNTY.

3.8.b Budget Amendment and Capital Asset Authority for Purchase of Pickup Truck

The Department of Public Works included funding for one pickup truck as a capital asset in the FY 2025-26 budget, for a total of \$55,000. The recent procurement process resulted in a low bid of \$65,065. The cost escalation is driven by ongoing supply chain disruption and global market uncertainties. The Department recommends the Board of Supervisors approve the increase in capital asset authority and a budget amendment to increase appropriation for the purchase of the pickup truck. (DEPARTMENT OF PUBLIC WORKS)

Action Requested - 1) APPROVE INCREASED CAPITAL ASSET PURCHASE; AND 2) APPROVE BUDGET AMENDMENT (4/5 VOTE REQUIRED).

3.8.c Approval of a Subdivision Map for the Hayes Subdivision, Phase 1

The Hayes Subdivision, Assessor's Parcel 047-350-066, is located at 3891 Keefer Road on the southeast corner of Keefer Road and Kelsey Drive, approximately 1.7 miles east of Highway 99 and in the North Chico area. This is a conditionally approved 26-lot, private street subdivision to be developed in multiple phases. Phase 1 creates one lot that includes the existing residence. There are no required on-site improvements for this phase.

The subject map has been reviewed and approved by the County Surveyor and is found to be in conformance with the Tentative Map and Butte County Code, Chapter 20, Subdivisions. All required conditions of approval have been met. The Department of Public Works recommends that the Board of Supervisors approve the Final Map for Hayes Subdivision Phase 1 and accept the real property described as Keefer Road and the Abutters' Rights of Access, as offered for dedication in the Owner's Statement. (DEPARTMENT OF PUBLIC WORKS)

Action Requested - 1) APPROVE THE FINAL MAP FOR HAYES SUBDIVISION, PHASE 1; AND 2) ACCEPT ON BEHALF OF THE PUBLIC THE REAL PROPERTY DESCRIBED

AS KEEFER ROAD AND ABUTTERS' RIGHTS OF ACCESS, AS OFFERED FOR DEDICATION IN THE OWNER'S STATEMENT.

3.8.d Contract Amendment with Yuba Planning Group for On-Call Consulting Services

On March 7, 2024, the Department of Public Works entered into a contract with Yuba Planning Group for on-call consulting services to provide supplemental capacity for land use assistance. The term of the contract was March 7, 2024, through March 7, 2025, not-to-exceed \$100,000. On February 21, 2025, the Department amended the contract to extend the term one year, through March 7, 2026. The Department anticipates an increased use of on-call consulting services to support plan reviews, including the evaluation of site improvement plans and subdivision maps. The Department recommends that the Board of Supervisors approve an amendment with Yuba Planning Group to increase the maximum amount payable by \$30,000, not-to-exceed \$130,000. All other terms remain the same. (DEPARTMENT OF PUBLIC WORKS)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN.

3.8.e Contract for CSA Wastewater Treatment Monitoring and Reporting Services

The Department of Public Works contracts with outside firms for wastewater treatment monitoring and reporting of CSA sewer systems. In 2014, the Regional Water Quality Control Board issued General Order 2014-0153-DWG for general waste discharge requirements for small domestic wastewater treatment systems. Smaller individual septic systems are regulated by the Butte County Local Agency Management Program through the Public Health Department's Environmental Health Division. To meet these regulations, CSAs are required to implement and comply with the discharge permit monitoring and reporting program, which requires specialized and technical services to perform.

The Department issued a Request for Qualifications for wastewater treatment monitoring and reporting services to ensure compliance with discharge permit requirements. Three Statements of Qualifications were received and evaluated. The Department determined that NorthStar is the most qualified firm, possessing the technical expertise, resources, and capacity to perform these services efficiently and effectively. The Department recommends the Board of Supervisors approve a contract with NorthStar for CSA wastewater treatment monitoring and reporting services for CSAs 21, 82, and 169. The term of the agreement is five years, not-to-exceed \$800,000. (DEPARTMENT OF PUBLIC WORKS)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN.

3.9. Sheriff-Coroner's Office

3.9.a Resolution Supporting the Boating Enforcement Program and Authorizing the Application for the Division of Boating and Waterways (DBAW) Boating Safety and Enforcement Financial Aid Program Grant Application

The Sheriff is charged with the enforcement of boating laws and regulations by means of vessel, foot, rescue watercraft, helicopter, and vehicle patrol. Uniformed law enforcement personnel provide year-round patrols on all waterways, education to the public on State and local boating laws, conduct vessel inspection programs for compliance with required safety equipment and vessel registration, as well as, provide supervision of on-the-water

boating activities. The DBAW Boating Safety and Enforcement has a grant program that the Sheriff's Office applies for annually. The amount of the funds available for fiscal year 2026-27 is \$112,749. The State requires the County to utilize annual boat tax revenue of \$127,867 prior to utilizing the grant funds. The grant revenue and boat tax revenue are used to fund: a full-time Sheriff's Sergeant; year-round patrols on the Feather River, Sacramento River, and Lake Oroville; a leased patrol vehicle; marine equipment; and, supporting program services. The Sheriff's Office recommends adoption of the resolution in support of the Boating Enforcement Program and authorizing submittal of the fiscal year 2026-27 DBAW Boating Safety and Enforcement Financial Aid Program grant application. (SHERIFF-CORONER'S OFFICE)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.9.b Contract Amendment with Katherine Raven, MD for Forensic Pathology Services

The County Coroner is required to perform autopsies and inquests into certain deaths under Government Code sections 27460 et seq. There are circumstances during which the Coroner must work in consultation with a board-certified forensic pathologist certified by the American Board of Pathology. The Sheriff's Office entered into a contract with Katherine Raven, MD for forensic pathology services in December 2020, with the intention of utilizing Dr. Raven as a secondary pathologist. In July 2022, the contract was amended to increase the not-to-exceed amount when Dr. Raven became the primary pathologist. The contract was amended in February 2024, to update the rates and to increase the maximum amount payable on the contract. The contract is being amended again to increase rates so they are competitive with what is being paid by other counties. The contract is also being extended by one year to allow for a new solicitation to establish a new qualified pool of candidates who can perform forensic pathology services and the maximum amount payable is being increased to allow for the additional year of service.

The Sheriff's Office recommends amending the contract with Katherine Raven, MD for Forensic Pathology Services. The amendment changes the end date of the contract from December 7, 2025 to December 7, 2026, increases the rates being paid for services, and increases the maximum payable amount by \$850,000, not-to-exceed \$3,427,872. All other terms remain the same. (SHERIFF-CORONER'S OFFICE)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN.

3.10. Treasurer-Tax Collector's Office

3.10.a Contract Amendment with RT Lawrence Corporation (RTL) for Remittance Processing Solution Support

In 2012, the Treasurer-Tax Collector's Office purchased the RT Lawrence Remittance Processing System, which interfaces with the County's Megabyte Property Tax System to electronically post and scan upwards of 200,000 payments annually and generate electronic files to transmit directly to the County's bank. Prior to utilizing the remittance processing system, the Department hand-keyed the payments and manually processed the checks for deposit. In 2013, the Board of Supervisors approved a three-year agreement with RTL to provide software support services. The agreement has been amended five times to extend the term, increase the maximum amount payable, purchase a new scanner, and provide hardware migration services after a new computer purchase.

The current contract for software support service is in effect until June 30, 2028.

RTL has notified the Department that the current check scanning software is at end-of-life and a new version is available. Further, the Department has determined it can remove the Scan Module support for the backup scanner, which is not being utilized. The sales tax rate increase, which began in April 2025, is also being addressed in this amendment to bring it to the current rate for the remainder of the contract.

The Department recommends amending the software support contract with RTL to transition to the new version of check scanning software, deleting the Scan Module support for the backup scanner, updating the sales tax to the current rate, and increasing the maximum payable amount by \$240, not-to-exceed \$106,741. All other terms remain the same. (TREASURER-TAX COLLECTOR'S OFFICE)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN.

3.10.b Agreement with Franchise Tax Board Court-Ordered Debt Program for Collection of Unpaid Fines, Forfeitures, and Penalties

The Treasurer-Tax Collector Department is renewing its contract with the Franchise Tax Board (FTB) Court-Ordered Debt (COD) Program. When the Central Collections Division has exhausted all available avenues of collection and deems a debt "uncollectible", the FTB-COD Program takes additional measures to pursue seriously delinquent, unpaid court-ordered fines, forfeitures, and penalties. The FTB charges an administrative fee of 20% of the amount successfully collected and returns the balance to the County. The County recovers the administrative fee through the Comprehensive Fine Program. (TREASURER-TAX COLLECTOR'S OFFICE)

Action Requested - APPROVE CONTRACT AND AUTHORIZE THE TREASURER-TAX COLLECTOR TO SIGN.

3.11. Other

3.11.a Resolution Recognizing November 2025 as Homeless Youth Prevention Month

Homeless Youth Prevention Month is held each November to advocate for youth and young adults experiencing homelessness in California. Each community has a stake in preparing youth to grow up to be healthy, thriving members of the community. This month highlights opportunities to support and help build sturdy foundations for youth affected by homelessness. Voices United, a youth-led group that works in conjunction with the Butte County Office of Education and Youth for Change, requests the Board adopt a resolution recognizing November 2025 as Homeless Youth Prevention Month to lend official recognition to the important role all adults play in advocating and providing safe alternatives for this vulnerable population of young people. (OTHER)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

4. REGULAR AGENDA

4.1 Board Member/Committee Reports and Board Member Comment

4.2 Public Comment

Comments to the Board on issues and items not listed on the agenda. Pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda. Please note that Public Comment is in two separate sections. One, at the beginning of the regular agenda, which will last a maximum of 15 minutes, with another to follow as the last item on the regular agenda with no time limits.

4.3 Presentation on California Board of Forestry and Fire Protection's Draft "Zone 0" Regulations

The Butte County Fire Department will present an overview of the California Board of Forestry and Fire Protection's draft "Zone 0" regulations, which proposes additional defensible space requirements within the first five feet of a structure. The presentation will provide information on the intent and scope of the draft language, their potential implementation, and how these proposed standards align with or differ from the provisions outlined in Butte County Code Chapter 38A, Hazardous Vegetation Abatement. (FIRE DEPARTMENT)

Action Requested - PROVIDE DIRECTION TO STAFF.

4.4 Capital Project and Budget Amendment for New Fire Station 41 at Keefer Road and Garner Lane, Chico

After decades of financial challenges stemming from the passage of Proposition 13 in 1978, Butte County voters overwhelmingly approved Measure H in 2024, a 1-cent sales tax intended to restore County services, particularly in Public Safety and the Library. As part of this commitment to restoring vital services, the Board established a Public Safety Capital Reserve Fund to repair and replace fire stations and other Public Safety infrastructure.

A new capital project has been identified to become the first one financed by the Measure H Public Safety Capital Reserve. The existing Fire Station 41 in Chico, built in 1960, no longer meets modern operational needs due to age, space constraints, and site limitations caused by Highway 99 reconstruction. The Butte County Fire Department and the Department of General Services propose constructing a new 9,000-square-foot fire station on County-owned property at Keefer Road and Garner Lane. The estimated project cost is \$12 million.

The bulk of the project will be financed with Public Safety Capital Reserve Funds reserved from Measure H revenue, including: \$3 million in 2026-27 to complete the design and begin construction; and \$8 million in 2027-28 to complete the project. This project represents a major investment in Butte County's public safety infrastructure, improving facilities to support efficient fire suppression and emergency response operations. The Butte County Fire Department and the Department of General Services recommend the Board of Supervisors approve a Capital Project for a new Fire Station 41 and a Budget Amendment of \$1 million to utilize ARPA-related funds for the initial phase of planning and design. If approved, the additional funds will be included in the fiscal year 2026-27 Budget. (DEPARTMENT OF GENERAL SERVICES)

Action Requested - 1) APPROVE NEW CAPITAL PROJECT; AND 2) APPROVE BUDGET AMENDMENT (4/5 VOTE REQUIRED).

4.5 Amendment to the Job Order Contract (JOC) with Air Systems Service and Construction, LLC, dba Air Systems of Sacramento (ASSC)

On November 12, 2024, the Board approved a \$2,000,000 JOC Contract with ASSC who was engaged to complete the 308 Nelson HVAC Project for \$1,645,720. The Department would now like to engage ASSC for a concurrent project at 308 Nelson, known as the IS Server Room Upgrade, and recommends increasing the not-to-exceed JOC Contract with ASSC from \$2,000,000 to \$4,000,000 in order to complete both projects. All other terms and conditions would remain the same. (DEPARTMENT OF GENERAL SERVICES)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN

4.6 Notice to Proceed for the Information Systems Server Room Project at 308 Nelson Avenue, Oroville

On October 10, 2023, the Board of Supervisors approved the County Facility Deferred Maintenance and Rehabilitation Program, to be funded by the PG&E Settlement Fund. The Program included a new Information Systems Server Room at 308 Nelson Avenue. The Department of General Services selected ASSC through the 2025 JOC program to perform the work. The Server Room Project is essential to support critical County infrastructure and emergency communication systems. Portions of the existing Server Room have ongoing and irreparable issues due to outdated equipment and discontinued parts. The scope of work includes interior abatement and demolition, construction of new fire-rated server room walls, the installation of new Server Racks and temperature control units, new high-efficiency LED lighting and controls, battery backup power supplies, minor miscellaneous low-voltage modifications, a fire notification and suppression system, and limited cosmetic finishes. The Department of General Services recommends the Board approve the NTP with ASSC for the Information Systems Server Room project at 308 Nelson Avenue, and appoint the Director of General Services as the officer in charge of the project. The project has a term of 180 days from the execution of the NTP, with a fixed cost of \$1,948,742. (DEPARTMENT OF GENERAL SERVICES)

Action Requested - 1) APPROVE THE NOTICE TO PROCEED FOR THE INFORMATION SYSTEMS SERVER ROOM PROJECT; AND 2) APPOINT THE DIRECTOR OF GENERAL SERVICES AS OFFICER OF THE PROJECT.

4.7 CSA 82 Stirling City Sewer System Replacement Grant and Loan Discussion

The CSA 82 Stirling City community sewer system includes approximately 5,550 feet of underground piping. The original clay pipes have exceeded their design life and require replacement. The lower section was replaced in 2006 through a California State Water Resources Control Board (SWRCB) grant; however, the remaining 2,300 feet in the upper system still requires full replacement, with an estimated cost of \$2.5 million. A prior SWRCB grant opportunity was rescinded in 2023 due to state funding cuts.

The Department of Public Works has identified a modified SWRCB program that offers 50% grant funding and a 50% low-interest loan. To qualify, the County must complete a Fiscal Sustainability Plan and conduct a Proposition 218 election to establish an assessment for CSA 82 to repay the loan over 30 years. CSA 82 currently owes approximately \$92,000 in existing County loans related to emergency maintenance of the failing system. Forgiveness of the General Fund loans may help partially offset the financial burden to replace the upper sewer system and increase community support for

the SWRCB program. The Department has prepared a presentation for the Board regarding CSA history and potential funding options. (DEPARTMENT OF PUBLIC WORKS)

Action Requested - PROVIDE DIRECTION TO STAFF.

4.8 Resolution and Budget Amendment for California Department of Health Care Services (DHCS) PATH Justice-Involved Grant Award

On October 14, 2025, the Department of Behavioral Health was awarded a \$1,141,699 DHCS PATH Justice-Involved grant through third party administrator, Public Consulting Group LLC. The intent of the grant is to support counties in planning and implementing behavioral health services and Medi-Cal enrollment for incarcerated individuals before they are released. The Department will utilize this grant funding for facility and information technology improvements; development of coordination processes with Juvenile Hall and Jail treatment staff; and screening and referral services for individuals in the justice system who are being prepared for release.

The Department recommends the Board of Supervisors adopt a resolution accepting the DHCS PATH Justice-Involved grant funding and authorizing the Director of Behavioral Health to execute grant documents, and approve a budget amendment to allocate the grant funds. (DEPARTMENT OF BEHAVIORAL HEALTH)

Action Requested - 1) ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN; AND 2) APPROVE BUDGET AMENDMENT (4/5 VOTE REQUIRED).

4.9 Update of Budget, Legislative, and other Current Issues by the Chief Administrative Officer

4.10 Board of Supervisors Public Comment (Continuation as needed)

4.11 Items Removed from the Consent Agenda for Board Consideration and Action

5. PUBLIC HEARINGS AND TIMED ITEMS

5.1 10:00 am - Public Hearing - Calvary Concow Church General Plan Amendment (GPA25-0002) and Rezone (REZ25-0003)

The Calvary Concow Church has applied for a General Plan Amendment and Rezone for a 5.74-acre parcel. The proposal amends the General Plan land use designation of the site from Foothill Residential to Retail and Office and rezones the site from Foothill Residential 2-acre minimum to Community Commercial. The project site is located on the east side of Highway 70 at the northeast corner of Highway 70 and Yankee Hill Road (APN 055-580-010).

In compliance with section 15061 (b) (3) Common Sense Exemption, this project is exempt from CEQA review. The Common Sense Exemption stipulates that CEQA applies only to projects that have the potential to cause a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. No development is proposed as part of the project. This designation allows structures and activities, providing a full range of merchandise and services to the public, as well as religious facilities and professional/office uses.

The Planning Commission considered this item at a public hearing held on October 23, 2025, and recommended that the Board of Supervisors find the project exempt under section 15061 (b) (3) Common-Sense Exemption and approve the General Plan Amendment and Rezone on a 5-0 vote. (DEPARTMENT OF DEVELOPMENT SERVICES)

Action Requested - 1) ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN; AND 2) ADOPT THE ORDINANCE AND AUTHORIZE THE CHAIR TO SIGN.

5.2 10:30 am - Timed Item - SB 1249 Presentation

SB1249 was passed in September 2024 and was designed to update the Older Californians Act. Mary Neumann, Deputy Director of Passages in Chico, will provide a presentation regarding SB1249, and the impacts on the older adult population who live in less populated regions of the state. (OTHER)

Action Requested - ACCEPT FOR INFORMATION.

6. BOARD OF SUPERVISORS CLOSED SESSION

6.1 Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

- A. Agricultural Commissioner
- B. Behavioral Health Director
- C. Chief Administrative Officer
- D. Chief Probation Officer
- E. Child Support Services Director
- F. County Counsel
- G. Development Services Director
- H. Employment and Social Services Director
- I. General Services Director
- J. Human Resources Director
- K. Information Systems Director
- L. Library Director
- M. Public Health Director
- N. Public Works Director
- O. Water & Resource Conservation Director

6.2 Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8

Property: APN: 012-100-034-000

Agency Negotiators: Michael R. Hodson, Director of General Services; Scott Kennelly, Director of Behavioral Health

Negotiating Party: BAM Properties, LLC

Negotiations: Terms and Conditions of Conveyance of Real Property Rights
(DEPARTMENT OF GENERAL SERVICES)

6.3 Closed Session Public Comment

**Butte County
Department Heads**

Agricultural
Commissioner:
Katharine Quist

Assessor*:
Alyssa Douglass

Auditor-Controller*:
Graciela Gutierrez

Behavioral Health:
Scott Kennelly

Chief Administrative
Officer:
Andy Pickett

Chief Probation Officer:
Melissa Romero

Child Support Services:
Elisabeth Holloway

Clerk-Recorder/
Registrar of Voters*:
Keaton Denlay

County Counsel:
Brad Stephens

Development Services:
Paula Daneluk

District Attorney*:
Mike Ramsey

Employment &
Social Services:
Tiffany Rowe

Fire Chief:
Garrett Sjolund

General Services:
Michael Hodson

Human Resources:
Sheri Waters

Information Systems:
Paul LaValley

Library:
Misty Wright

Public Health:
Monica Soderstrom

Public Works:
Joshua Pack

Sheriff-Coroner*:
Kory Honea

Treasurer-Tax Collector*:
Troy Kidd

UC Cooperative
Extension

Advisor:
Preet Ahluwalia

Water & Resource
Conservation:
Kamie Loeser

***Elected Official**

Information and Procedures Concerning the Agenda and Board of Supervisors Meetings

Meeting Information:

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or on the Clerk of the Board website page.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the County Administrative Office upon request.

Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. **Consent Agenda:** These items are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
2. **Public Comment:** This is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction. Public Comment is limited to 3 minutes, and may be adjusted at the discretion of the Chair.
3. **Regular Agenda:** This is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
4. **Public Hearing and Timed Items:** This is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
5. **Closed Session:** The Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the Closed Session.

Public Participation:

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board of Supervisors is also committed to making its proceedings accessible to all residents. Individuals with special needs should call the Clerk of the Board at 530.552.3300, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations, or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

Disclosure of Campaign Contributions

Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

For further information contact the:
Clerk of the Board of Supervisors
County Administration Office
25 County Center Drive, Suite 200, Oroville, CA 95965
530.552.3300

Board of Supervisors Agenda – Commonly Used Acronyms:

AB – Assembly Bill	EIR – Environmental Impact Report
APN – Assessor’s Parcel Number	EOC – Emergency Operations Center
AQMA – Air Quality Management Act	EPA – Environmental Protection Agency
ARPA – American Rescue Plan Act	FEIR – Final Environmental Impact Report
BCAG – Butte County Association of Governments	FEMA – Federal Emergency Management Agency
BLUF – Bottom Line Up Front	FY – Fiscal Year
BOE – Board of Equalization	GP – General Plan
BCFD – Butte County Fire Department	GSA – Groundwater Sustainability Agency
BCGP – Butte County General Plan	IMP – Infrastructure Master Plan
BCOE – Butte County Office of Education	JPA – Joint Powers Authority
BCSO – Butte County Sheriff’s Office	LAFCO – Local Agency Formation Commission
BINTF – Butte Interagency Narcotics Task Force	MOU – Memorandum of Understanding
BRCP – Butte Regional Conservation Plan	MUP – Minor Use Permit
CAL FIRE – California Department of Forestry and Fire	NOC – Notice of Completion
Cal OES – California Office of Emergency Services	NOP – Notice of Preparation
CalTrans – California Department of Transportation	OEM – Office of Emergency Management
CDBG – Community Development Block Grant	RCRC – Rural County Representatives of California
CEQA – California Environmental Quality Act	RFP – Request for Proposals
CSA – County Service Area	SB – Senate Bill
CSAC – The California State Association of Counties	SBFCA – Sutter Butte Flood Control Agency
DEIR – Draft Environmental Impact Report	SGMA – Sustainable Groundwater Management Act
DID – Durham Irrigation District	SHARP – Self-Help Assistance and Referral Program
DOT – Department of Transportation	TAC – Technical Advisory Committee
DWR – Department of Water Resources	YTD – Year-to-date