



BUTTE COUNTY BOARD OF SUPERVISORS

REGULAR AGENDA SEPTEMBER 9, 2025 9:00 AM

MEMBERS OF THE BOARD

BILL CONNELLY, DISTRICT 1
PETER DURFEE, DISTRICT 2
TAMI RITTER, DISTRICT 3
TOD KIMMELSHUE, DISTRICT 4
DOUG TEETER, DISTRICT 5

ANDY PICKETT
CHIEF ADMINISTRATIVE OFFICER
CLERK OF THE BOARD

BOARD OF SUPERVISORS CHAMBERS
25 COUNTY CENTER DRIVE, SUITE 205
OROVILLE, CALIFORNIA

BRAD STEPHENS
COUNTY COUNSEL

1. CALL TO ORDER

Pledge of Allegiance

Observation of a Moment of Silence

2. INTRODUCTORY ITEMS

Rules of Decorum

The Board of Supervisors welcomes the public to its meetings and encourages and appreciates public engagement. The Board of Supervisors expects members of the public to act in a courteous, civil, and respectful manner, and not make personal, impertinent, slanderous, or profane remarks to any member of the Board, staff, or the general public. The Board of Supervisors will not tolerate loud, threatening, personal, or abusive language, or disorderly conduct, which disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. Violation of these rules of decorum will result in the meeting being recessed.

2.1 Corrections and/or Changes to the Agenda

2.2 Announcement(s) of Recusal

3. CONSENT AGENDA

The Consent Agenda will begin with any Supervisor Comments on the Consent Agenda Items, then proceed with the Adoption of the Consent Agenda. Items can be removed for further discussion at the request of a Supervisor.

3.1. Auditor-Controller's Office

3.1.a Resolution Setting Tax Rates in the County of Butte for Fiscal Year 2025-26

In accordance with Government Code section 29100, the Board of Supervisors is required to adopt by resolution the rates of taxes on the secured roll. State law requires that the tax rate not exceed the 1% limit specified in the Constitution except for voter-approved indebtedness. For voter-approved indebtedness, the Board is also required to adopt the rates necessary to support the annual debt requirement within each specific school district on or before October 3 of each year.

In accordance with Education Code section 15250, the Board of Supervisors of the County, the superintendent of schools of which has jurisdiction over any district, shall annually at the time of making the levy of taxes for county purposes, levy a tax for that year upon the property in the district for the interest and redemption of all outstanding bonds of the district. The tax shall not be less than sufficient to pay the interest on the bonds as it becomes due and to provide a sinking fund for the payment of the principal on or before maturity and may include an allowance for an annual reserve, established for the purpose of avoiding fluctuating tax levies. The tax shall be sufficient to provide funds for the payment of the interest on the bonds as it becomes due and also any part of the principal and interest that is to become due before the proceeds of a tax levied at the time for making the next general tax levy may be made available for the payment of the principal and interest.

The Board has previously approved the issuance of each voter-approved bond via resolution and directed the Auditor-Controller to maintain on its tax roll and all subsequent tax rolls, taxes sufficient to fulfill the requirements of the debt service schedules for those bonds. (AUDITOR-CONTROLLER'S OFFICE)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.2. County Administration

3.2.a Approval of Board of Supervisors Meeting Minutes

Submitted for approval are the August 26, 2025 Board of Supervisors Meeting Minutes. (COUNTY ADMINISTRATION)

Action Requested - APPROVE THE AUGUST 26, 2025 BOARD OF SUPERVISORS MEETING MINUTES.

3.2.b Letter of Support for Cohasset Community Association's Hometown Grant Application

The Cohasset Community Association requests a letter of support for an application for a T-Mobile Hometown Grant. The Cohasset Community Association has long served the Cohasset community, providing a central gathering place for events, programs, and essential community services. The grant would fund handicap-accessible restrooms, a renovated kitchen, improved building access, and the addition of air conditioning; making the facility safer, more inclusive, and better equipped to serve residents of all ages and abilities. Staff recommend approval of a letter of support. (COUNTY ADMINISTRATION)

Action Requested - APPROVE LETTER AND AUTHORIZE THE CHAIR TO SIGN.

3.3. County Counsel's Office

3.3.a Contract Amendment with Sophia R. Meyer Law, PC (Meyer Law) for Legal Services

County Counsel contracts with attorneys for specialized legal services for the Department of Employment and Social Services, Children's Services Division. Contract attorneys provide legal representation and consultation on matters such as juvenile dependency, guardianship issues, and termination of parental rights. On September 13, 2022, the Board of Supervisors approved a contract with Meyer Law for specialized legal services, followed by an amendment on April 9, 2024, for the addition of a part-time attorney.

Counsel recommends amending the contract with Meyer Law for legal services. The amendment extends the term of the contract by 79 days through November 30, 2025, and increases the maximum payable amount by \$75,000, not-to-exceed \$807,678. All other terms remain the same. (COUNTY COUNSEL)

Action Requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN.

3.4. County Library

3.4.a Budget Amendment for Zip Books Program Grant

The County Library received a grant of \$11,880 from the California State Library for the Zip Books program. The Zip Books program provides library patrons with quick access to books not available in their local libraries. A patron requests the item, the library purchases it from Amazon, and the book is shipped directly to the patron's home. When finished, the patron returns it to the library, and the library adds it to the collection. The library collection becomes more closely matched to the needs of the local community due to Zip Books being a user-driven program. The Department recommends the Board of Supervisors approve the budget amendment to allocate the grant funds. (LIBRARY)

Action Requested - APPROVE BUDGET AMENDMENT (4/5 VOTE REQUIRED).

3.5. Department of Development Services

3.5.a Budget Amendment for Chapter 38A Abatement of Hazardous Vegetation

On February 9, 2021, the Board of Supervisors approved amendments to Chapter 38A of the Butte County Code, titled "Fire Prevention and Protection," to incorporate wildfire safety requirements and enforcement provisions designed to mitigate the impacts of future wildfires on Butte County communities. Butte County Fire Department and the Department of Development Services jointly administer a program to implement Chapter 38A. Under the program, parcels that do not reach voluntary compliance with safety requirements are referred to the Department of Development Services Code Enforcement to abate hazardous vegetation.

In 2018, the PG&E Restitution Sub Fund was established, assigning the Honey Fire settlement funding received from PG&E to the implementation of Chapter 38A. On June 10, 2025, the Board of Supervisors approved the management of the Sub Fund to transfer from the Fire Department to the Department of Development Services for the continued abatement of hazardous vegetation under Chapter 38A. The Departments of Development Services and Fire recommend the Board of Supervisors approve a budget amendment for intrafund transfers of \$117,300 from the Sub Fund to the Departments, increase appropriations for Code Enforcement by \$100,000, and transfer \$17,300 to Fire for inspections and outreach related to Chapter 38A. (DEPARTMENT OF DEVELOPMENT SERVICES)

Action Requested - APPROVE BUDGET AMENDMENT (4/5 VOTE REQUIRED).

3.6. Department of General Services

3.6.a Notice of Completion with United Building Contractors Inc. for Fire Station 61 Project at 297 Rockerfeller Road, Berry Creek

In August 2024, the Board of Supervisors approved a contract with United Building Contractors, Inc. in the amount of \$1,586,966 to reconstruct Volunteer Fire Station 61, located at 297 Rockerfeller Road, Berry Creek, CA. During construction, fifteen change orders were issued, totaling \$106,980, bringing the total cost to \$1,693,945. All contract work has been completed, inspected, and approved by the Department of Development Services, Special Inspectors, and the Department of General Services. The Department of General Services recommends the Board accept the work as complete and authorize the Chair to sign the Notice of Completion. (DEPARTMENT OF GENERAL SERVICES)

Action Requested - 1) ACCEPT THE CONTRACT WORK AS COMPLETE; AND 2) APPROVE THE NOTICE OF COMPLETION AND AUTHORIZE THE CHAIR TO SIGN.

3.6.b Ratification of Change Order 7 and Approval of Change Order 8 – Contract with REM Construction, Inc. (REM) for Behavioral Health Center Improvements at 254 Cohasset Road, Chico

On December 10, 2024, the Board of Supervisors approved a contract with REM for \$1,622,202 to make building improvements at the Chico Community Counseling Center, located at 254 Cohasset Road. The project is funded by a Behavioral Health Continuum Infrastructure Program (BHCIP) grant. On August 12, 2025, the Board ratified Change Orders 1 through 3 and approved Change Orders 4, 5, and 6, totaling \$503,937. These changes addressed the discovery of mold and related building issues that were not visible until demolition and cleanup work began. Since then, the Department of General Services approved Change Order 7 in the amount of \$54,395 to replace outdated wiring. Following mold abatement, REM also submitted Change Order 8 in the amount of \$51,170 to strengthen a wall that had been compromised by water damage and to install an exterior barrier to help prevent future water from reaching the building from the parking lot. The Department recommends the Board ratify Change Order 7 and approve Change Order 8. These changes bring the revised contract total to \$2,231,704. The total project budget remains the same, and all other contract terms remain in effect. (DEPARTMENT OF GENERAL SERVICES)

Action Requested - 1) RATIFY CHANGE ORDER 7; AND 2) APPROVE CHANGE ORDER 8 AND AUTHORIZE THE CHAIR TO SIGN.

3.6.c Approval of Change Order 1 with Air Systems Service and Construction, LLC, dba Air Systems of Sacramento, for the 308 Nelson Avenue HVAC Project

On November 12, 2024, the Board of Supervisors approved a Job Order Contract (JOC) with Air Systems Service and Construction, LLC (ASSC). On May 27, 2025, the Board approved a Notice to Proceed with ASSC in the amount of \$1,497,880 for the renovation and partial replacement of the heating and cooling system at 308 Nelson Avenue, Oroville. During demolition, the contractor uncovered ductwork that had previously been hidden behind walls and ceilings. Upon inspection, it was determined that some of the existing ducts—made of flexible tubing and duct board—were damaged, had holes, and did not meet current building code requirements. As a result, the affected sections cannot be reused and must be replaced. The Department of General Services recommends the Board approve Change Order 1 in the amount of \$147,840 with ASSC to remove and

replace the non-compliant ductwork. This would bring the total contract amount to \$1,645,720. All other contract terms remain unchanged. (DEPARTMENT OF GENERAL SERVICES)

Action Requested - APPROVE CHANGE ORDER 1 AND AUTHORIZE THE CHAIR TO SIGN.

3.7. Department of Human Resources

3.7.a Resolution to Amend the Salary Ordinance

The Department of Human Resources recommends the Board of Supervisors adopt a resolution amending the Salary Ordinance for the following Departments:

Probation: Add 1 Deputy Probation Officer Supervisor position (term to end 6/30/26). This position is needed to backfill an allocation held by an incumbent that is out on long-term leave, and is essential to maintaining adequate coverage at Juvenile Hall. The addition of this position will be fully funded with the Department's existing budget. No additional General Fund support is required to fund this position. Total allocations to increase by 1. (DEPARTMENT OF HUMAN RESOURCES)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.8. Probation Department

3.8.a Resolution to Submit Proposal for Edward Byrne Memorial Justice Assistance Grant (JAG) Equipment and Training Program

The Probation Department is requesting authorization to submit a proposal on behalf of the County of Butte for JAG Equipment and Training Program funding.

If awarded, the Department may request up to \$161,230 to purchase equipment and software through the program. The term of the agreement will be October 1, 2025, through September 30, 2026.

The Department seeks authorization for the Chief Probation Officer, or designee, to execute JAG Equipment and Training Program documents on behalf of the County of Butte, including but not limited to, proposals, payment requests, agreements, and amendments necessary to secure JAG Equipment and Training Program funds and to implement the JAG Equipment and Training Program if approved. (PROBATION DEPARTMENT)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.9. Department of Public Works

3.9.a Notice of Completion for Module 5 Phase E Excavation Project at the Neal Road Recycling and Waste Facility (NRRWF)

On November 12, 2024, the Board of Supervisors awarded the Module 5 Phase E Excavation Project at NRRWF to Lund Construction of Sacramento, CA. The project consisted of excavating the future site of the Module 5 Phase E, reconstructing and widening the adjacent access road, and furnishing and installing drainage structures at the

NRRWF. The contract award amount was \$4,717,747. Two contract change orders were executed, increasing the total cost by \$130,786 for a final contract amount of \$4,848,533. All contract work has been completed per the project plans and specifications. The Department of Public Works recommends the Board accept the contract work as complete and approve the Notice of Completion. (DEPARTMENT OF PUBLIC WORKS)

Action Requested - 1) ACCEPT THE CONTRACT WORK AS COMPLETE, AND 2) APPROVE THE NOTICE OF COMPLETION AND AUTHORIZE THE CHAIR TO SIGN.

3.9.b Notice of Completion for New Scale House Improvement Project at the Neal Road Recycling and Waste Facility (NRRWF)

On April 22, 2025, the Board of Supervisors ratified an emergency contract with Slater and Son Construction of Chico, CA, to expedite delivery of the New Scale House Improvement Project at the NRRWF. The contract award amount was \$453,065. One contract change order was executed, increasing the total cost by \$16,165 for a final contract amount of \$469,230. All contract work has been completed per the project plans and specifications. The Department of Public Works recommends the Board accept the contract work as complete and approve the Notice of Completion. (DEPARTMENT OF PUBLIC WORKS)

Action Requested - 1) ACCEPT THE CONTRACT WORK AS COMPLETE, AND 2) APPROVE THE NOTICE OF COMPLETION AND AUTHORIZE THE CHAIR TO SIGN.

3.9.c Capital Asset Authority and Budget Amendment for a Rotary Boom Mower for CSA 25

CSA 25, located in the northwest Chico area, provides stormwater drainage services for approximately 4,032 parcels. The district maintains vital infrastructure, including open channels, culverts, and access roads, which require ongoing vegetation management and maintenance to ensure adequate drainage and flood prevention.

To enhance operational efficiency, the Department of Public Works identified the need for a rotary boom mower. This specialized equipment is expected to improve the district's ability to manage vegetation in hard-to-reach areas such as open channels and culverts, reducing the risk of blockages and ensuring the continued functionality of the stormwater system, particularly during heavy rainfall.

On February 11, 2025, the Board of Supervisors approved capital asset purchase and budget amendment for a rotary boom mower purchase for CSA 25. However, due to a delay in the delivery timeline, the equipment is expected to arrive in December 2025. The Department recommends the Board approve capital asset authority and a budget amendment to increase appropriations by \$265,218 to purchase a rotary boom mower. The purchase is paid for by the CSA 25 fund balance. (DEPARTMENT OF PUBLIC WORKS)

Action Requested - 1) APPROVE CAPITAL ASSET PURCHASE; AND 2) APPROVE BUDGET AMENDMENT (4/5 VOTE REQUIRED).

3.9.d Resolution Approving and Authorizing an Agreement with the California Department of Parks and Recreation to Provide Groomed Off-Highway Vehicle (OHV) Trails

The California Department of Parks and Recreation's OHV Division supports winter recreation activities in the Butte Meadows area through its Over-the-Snow Vehicle Green Sticker Grant Program. The State's Off-Highway Motor Vehicle Recreation Act of 2003

directs the California Department of Parks and Recreation to develop and maintain a statewide system of OHV recreation opportunities. To accomplish this, the California Department of Parks and Recreation partners with local agencies, including the County, to provide public access to groomed OHV trails through reimbursable program agreements.

The current OHV agreement between the County and the State will expire on September 30, 2025. To initiate a new five-year agreement, the California Department of Parks and Recreation requires a Board of Supervisors Resolution. The Department of Public Works recommends the Board adopt a resolution authorizing the Director of Public Works to execute an agreement with the State of California Department of Parks and Recreation for the OHV program and administer the program. The term of the agreement is October 1, 2025, through September 30, 2030. (DEPARTMENT OF PUBLIC WORKS)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.9.e Resolution Authorizing Grant Applications for California Department of Resources Recycling and Recovery (CalRecycle) Grants

CalRecycle offers competitive and non-competitive grants to support recycling, waste reduction, and environmental protection initiatives. These grants help offset local costs for solid waste management, infrastructure improvements, and landfill diversion efforts, with awards potentially exceeding \$350,000. CalRecycle requires a resolution from the governing body authorizing signature authority for grant applications, agreements, and related documents.

The Department of Public Works recommends the Board of Supervisors adopt a Resolution authorizing the Department to apply for CalRecycle grant programs that support recycling, waste reduction, and environmental protection initiatives and authorizing the Director of Public Works to sign the necessary grant application, agreements and documents. (DEPARTMENT OF PUBLIC WORKS)

Action Requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN.

3.10. Sheriff-Coroner's Office

3.10.a Contracts (4) with The Gumshoe Group (Gumshoe), Pipkin Detective Agency, Inc. (Pipkin), Employers Investigative Services, LLC (EIS), and TruView BSI, LLC (TruView) for Pre-employment Background Investigation Services

As a result of increased salaries and hiring bonuses approved by the Board of Supervisors, the Sheriff's Office has seen an increase in the number of applicants for sworn and non-sworn positions. In order to increase the capacity to process background investigations, the Sheriff's Office plans to utilize contractors to perform pre-employment background investigations. In April 2025, the Sheriff's Office published an RFP to establish a pool of qualified contractors to assist with conducting pre-employment background investigations for sworn and non-sworn staff. The Sheriff's Office received seven responses and has negotiated contracts with the five respondents deemed most qualified. The Sheriff's Office plans to rotate the use of the contractors based on cost of service and volume or urgency of work needed. The Board approved the first of the five contracts with Pierside Investigations, LLC on August 12th. The contracts with Gumshoe, Pipkin, EIS, and TruView are the four remaining contracts for consideration. Funding for the contracts is included in the Department's budget. The Sheriff's Office recommends

entering into contracts with Gumshoe, Pipkin, EIS, and TruView for pre-employment background investigation services. Each contract begins upon execution and ends after three years, not-to-exceed \$250,000. (SHERIFF-CORONER'S OFFICE)

Action Requested - APPROVE CONTRACTS (4) AND AUTHORIZE THE CHAIR TO SIGN.

3.11 **Other**

3.11.a **District Priorities Fund Application - Magalia Community Park**

Supervisor Teeter recommends approval of \$1,200 in District 5 Priorities Funds to the Magalia Community Park for youth and family events. Magalia Community Park's mission is to bring residents of the upper ridge and beyond together, providing a safe, positive and upbeat place where everyone feels welcome. (DISTRICT 5 SUPERVISOR)

Action Requested - APPROVE DISTRICT PRIORITIES FUND APPLICATION.

4. **REGULAR AGENDA**

4.1 **Board Member/Committee Reports and Board Member Comment**

4.2 **Public Comment**

Comments to the Board on issues and items not listed on the agenda. Pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda. Please note that Public Comment is in two separate sections. One, at the beginning of the regular agenda, which will last a maximum of 15 minutes, with another to follow as the last item on the regular agenda with no time limits.

4.3 **Appointment to the Vina GSA Board of Directors**

The Vina GSA is comprised of three member agencies, Butte County, the City of Chico, and the Durham Irrigation District and is responsible for implementing the Sustainable Groundwater Management Act (SGMA) and the Groundwater Sustainability Plan (GSP) for its portion of the Vina subbasin. The Vina GSA Board of Directors has one seat for each Member Agency and two Stakeholder Directors that consist of an Agricultural Stakeholder and a Domestic Well User Stakeholder. The Stakeholder Directors are appointed by the Butte County Board of Supervisors.

Due to an unexpected vacancy, a notice was posted for the position of Domestic Well User Stakeholder Director, and applications have been received from three eligible candidates. The three applicants include Jim Graydon, Claudia Rawlins, and Liliana Scarafia. Per Section 7.3 of the Vina JPA, the Vina GSA ad-hoc Nomination Committee (consisting of the Durham Irrigation District Member Agency Director and City of Chico staff), reviewed the candidates and now recommend that the Board of Supervisors appoint Jim Graydon to the Domestic Well User Stakeholder Director primary position to fill the vacant unexpired term ending October 10, 2027. (OTHER)

Action Requested - APPOINT JIM GRAYDON TO THE VINA GSA BOARD OF DIRECTORS AS THE DOMESTIC WELL USER STAKEHOLDER DIRECTOR FOR A TERM ENDING OCTOBER 10, 2027.

4.4 Contract with Blue Flamingo Marketing for the Butte County Fire Protection and Prevention: Community Education Expansion Project

The California Department of Housing and Community Development receives funding from the United States Department of Housing and Urban Development for the Community Development Block Grant - Disaster Recovery Mitigation Planning and Public Services Program. These funds are available to specific communities impacted by 2018 disasters in California, which includes the 2018 Camp Fire, for the purpose of planning and public services that reduce risks of natural hazards. Eligible activities include public services targeted at low- and middle-income residents and mitigation planning and capacity building.

Butte County was awarded \$1 million for the Butte County Fire Protection and Prevention: Community Education Expansion Project. The project will involve a County-wide education and outreach campaign to engage property owners to prevent the spread of fire by clearing defensible spaces on their property.

Butte County Fire issued a RFP for a marketing agency to provide media outreach services in June 2025 and received three proposals. Blue Flamingo Marketing of Chico was selected as the most qualified respondent. The Fire Department recommends that the Board of Supervisors approve a contract with Blue Flamingo Marketing for outreach services. The term is September 9, 2025 through April 7, 2028; not-to-exceed \$940,944. (FIRE DEPARTMENT)

Action Requested - APPROVED CONTRACT AND AUTHORIZE THE CHAIR TO SIGN.

4.5 City of Oroville Draft 2025 Annexation Strategy

The City of Oroville is considering an annexation strategy and has prepared a presentation for the Board of Supervisors on the current draft. On June 17, 2025, the Oroville City Council approved a feasibility study that will assess the draft annexation strategy. The City plans to use the recommendations from the feasibility study to refine the draft strategy and outline a systematic plan for annexations. Once the strategy is finalized, the City will meet with stakeholders to discuss constraints, concerns, appropriate levels of service, and phasing. (OTHER)

Action Requested - ACCEPT FOR INFORMATION.

4.6 Award Job Order Contracts (JOC) with Hyatt Contracting Inc., RCI General Engineering, Knife River Construction, and Franklin Construction, Inc.

JOC is an alternative project delivery process that allows contractors to complete many projects with a single bid. Public Contract Code section 20128.5 allows the County to implement a JOC services process to select vendors to complete specific individual projects for repairs, maintenance, and other repetitive work according to fixed unit prices under a single umbrella contract executed by the Board of Supervisors.

On July 29, 2025, the Board of Supervisors authorized the Department of Public Works to advertise bids for JOC. Up to four JOC contracts may be awarded through this solicitation. While there is no minimum guarantee, each contractor will have an opportunity to perform job orders totaling at least \$50,000 each during the contract term. All job orders over \$500,000 will be returned to the Board for additional approval. JOC was advertised on July 29, 2025, and six bids were received on August 19, 2025. Hyatt Contracting, Inc. of

Marysville; RCI General Engineering of Oroville; Knife River Construction of Chico; and Franklin Construction, Inc. of Chico were the four most responsive and responsible bidders. Under Public Contract Code section 20128.5 and the current California Consumer Price Index, each contract has a term of one year and a maximum contract value of \$6,210,093.

The Department recommends the Board award JOC contracts to Hyatt Contracting, Inc., RCI General Engineering, Knife River Construction, and Franklin Construction, Inc., and authorize the Director of Public Works to sign the contracts. (DEPARTMENT OF PUBLIC WORKS)

Action Requested - 1) AWARD CONTRACTS (4); AND 2) AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO SIGN THE CONTRACTS.

4.7 Ordinance Authorizing an Amendment to the Contract with the California Public Employees' Retirement System (CalPERS) (Second Reading)

Adoption of an Ordinance authorizing a contract amendment between the County of Butte and CalPERS that includes the removal of the contract exclusion, "Persons Compensated On An Hourly Basis Hired on or After October 1, 1968" prospectively after date of adoption. The removal of this obsolete contract exclusion aligns the contract to current and past practices related to hourly basis (extra help) hiring. (DEPARTMENT OF HUMAN RESOURCES)

Action Requested - ADOPT ORDINANCE AND AUTHORIZE THE CHAIR TO SIGN.

4.8 Employment Contracts for Assistant County Clerk-Recorders

The Clerk-Recorder's Office recommends approving the employment contracts for the Assistant County Clerk-Recorders, Madison Wyman and Cynthia D. Wilde. The contracts include salaries of \$148,574.40 (Step 7) and \$140,982.40 (Step 6) for the incumbents, respectively. The terms of the contracts are September 20, 2025 through September 19, 2028.

These contracts incorporate benefits described in the current At-Will Appointed Officials Salary and Benefits Resolution. (CLERK-RECORDER'S OFFICE)

Action Requested - APPROVE AT-WILL EMPLOYMENT CONTRACTS (2) AND AUTHORIZE THE CHAIR TO SIGN.

4.9 Update of Budget, Legislative, and other Current Issues by the Chief Administrative Officer

4.10 Board of Supervisors Public Comment (Continuation as needed)

4.11 Items Removed from the Consent Agenda for Board Consideration and Action

5. **PUBLIC HEARINGS AND TIMED ITEMS**

NONE.

6. **BOARD OF SUPERVISORS CLOSED SESSION**

- 6.1 Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Discipline/Dismissal/Release, Pursuant to Government Code Section 54957
- A. Agricultural Commissioner
 - B. Behavioral Health Director
 - C. Chief Administrative Officer
 - D. Chief Probation Officer
 - E. Child Support Services Director
 - F. County Counsel
 - G. Development Services Director
 - H. Employment and Social Services Director
 - I. General Services Director
 - J. Human Resources Director
 - K. Information Systems Director
 - L. Library Director
 - M. Public Health Director
 - N. Public Works Director
 - O. Water & Resource Conservation Director
- 6.2 Actual Litigation Pursuant to Gov. Code sec. 54956.9(d)(1) - One Case
Daniel Angel v. Butte County; Workers' Compensation Appeals Board Case No. ADJ19914068 (Claim Number: 2497100007). (DEPARTMENT OF HUMAN RESOURCES)
- 6.3 Workers' Compensation Liability Claims Pursuant to Gov. Code Sec. 54956.95 (a) – One Claim
Jennifer Celentano; Workers' Compensation Claim, Claim Number: 2597100033 (DEPARTMENT OF HUMAN RESOURCES)
- 6.4 Closed Session Public Comment

**Butte County
Department Heads**

Agricultural
Commissioner:
Katharine Quist

Assessor*:
Alyssa Douglass

Auditor-Controller*:
Graciela Gutierrez

Behavioral Health:
Scott Kennelly

Chief Administrative
Officer:
Andy Pickett

Chief Probation Officer:
Melissa Romero

Child Support Services:
Elisabeth Holloway

Clerk-Recorder/
Registrar of Voters*:
Keaton Denlay

County Counsel:
Brad Stephens

Development Services:
Paula Daneluk

District Attorney*:
Mike Ramsey

Employment &
Social Services:
Tiffany Rowe

Fire Chief:
Garrett Sjolund

General Services:
Michael Hodson

Human Resources:
Sheri Waters

Information Systems:
Paul LaValley

Library:
Misty Wright

Public Health:
Monica Soderstrom

Public Works:
Joshua Pack

Sheriff-Coroner*:
Kory Honea

Treasurer-Tax Collector*:
Troy Kidd

UC Cooperative
Extension

Advisor:
Preet Ahluwalia

Water & Resource
Conservation:
Kamie Loeser

***Elected Official**

Information and Procedures Concerning the Agenda and Board of Supervisors Meetings

Meeting Information:

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or on the Clerk of the Board website page.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the County Administrative Office upon request.

Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. **Consent Agenda:** These items are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
2. **Public Comment:** This is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions or provide staff direction. Public Comment is limited to 3 minutes, and may be adjusted at the discretion of the Chair.
3. **Regular Agenda:** This is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
4. **Public Hearing and Timed Items:** This is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
5. **Closed Session:** The Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the Closed Session.

Public Participation:

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board of Supervisors is also committed to making its proceedings accessible to all residents. Individuals with special needs should call the Clerk of the Board at 530.552.3300, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations, or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

Disclosure of Campaign Contributions

Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

For further information contact the:
Clerk of the Board of Supervisors
County Administration Office
25 County Center Drive, Suite 200, Oroville, CA 95965
530.552.3300

Board of Supervisors Agenda – Commonly Used Acronyms:

AB – Assembly Bill	EIR – Environmental Impact Report
APN – Assessor’s Parcel Number	EOC – Emergency Operations Center
AQMA – Air Quality Management Act	EPA – Environmental Protection Agency
ARPA – American Rescue Plan Act	FEIR – Final Environmental Impact Report
BCAG – Butte County Association of Governments	FEMA – Federal Emergency Management Agency
BLUF – Bottom Line Up Front	FY – Fiscal Year
BOE – Board of Equalization	GP – General Plan
BCFD – Butte County Fire Department	GSA – Groundwater Sustainability Agency
BCGP – Butte County General Plan	IMP – Infrastructure Master Plan
BCOE – Butte County Office of Education	JPA – Joint Powers Authority
BCSO – Butte County Sheriff’s Office	LAFCO – Local Agency Formation Commission
BINTF – Butte Interagency Narcotics Task Force	MOU – Memorandum of Understanding
BRCP – Butte Regional Conservation Plan	MUP – Minor Use Permit
CAL FIRE – California Department of Forestry and Fire	NOC – Notice of Completion
Cal OES – California Office of Emergency Services	NOP – Notice of Preparation
CalTrans – California Department of Transportation	OEM – Office of Emergency Management
CDBG – Community Development Block Grant	RCRC – Rural County Representatives of California
CEQA – California Environmental Quality Act	RFP – Request for Proposals
CSA – County Service Area	SB – Senate Bill
CSAC – The California State Association of Counties	SBFCA – Sutter Butte Flood Control Agency
DEIR – Draft Environmental Impact Report	SGMA – Sustainable Groundwater Management Act
DID – Durham Irrigation District	SHARP – Self-Help Assistance and Referral Program
DOT – Department of Transportation	TAC – Technical Advisory Committee
DWR – Department of Water Resources	YTD – Year-to-date