



BUTTE COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

NOVEMBER 8, 2022

9:00 AM

MEMBERS OF THE BOARD

BILL CONNELLY, DISTRICT 1

VACANT, DISTRICT 2

TAMI RITTER, DISTRICT 3

TOD KIMMELSHUE, DISTRICT 4

DOUG TEETER, DISTRICT 5

ANDY PICKETT
CHIEF ADMINISTRATIVE OFFICER &
CLERK OF THE BOARD

MEETING LOCATION
BOARD OF SUPERVISORS CHAMBERS
25 COUNTY CENTER DRIVE, SUITE 205
OROVILLE, CALIFORNIA 95965-3380

BRAD STEPHENS, COUNTY COUNSEL

1. CALL TO ORDER

Pledge of Allegiance
Observation of a Moment of Silence

Rules of Decorum

The Board of Supervisors welcomes the public to its meetings and encourages and appreciates public engagement. The Board of Supervisors expects members of the public to act in a courteous, civil, and respectful manner. Individuals who address the Board shall not make personal, impertinent, slanderous, or profane remarks to any member of the Board, staff, or the general public. The Board of Supervisors will not tolerate loud, threatening, personal, or abusive language, or disorderly conduct, which disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. Violation of these rules of decorum will result in the meeting being recessed.

2. CORRECTIONS AND/OR CHANGES TO THE AGENDA

3. CONSENT AGENDA

A. Supervisor Comments on Consent Agenda Items

B. Adopt Consent Agenda

- 3.01 Agreement with Rumneet Kullar, DO for On-site Psychiatric Services - Rumneet Kullar, DO is a General and Child and Adolescent Psychiatrist who is qualified to provide on-site psychiatric services. The Department of Behavioral Health is required to ensure adequate mental health services are available to the county. Staffing on-site psychiatric care in the area of child and adolescent treatment remains a challenge. The Department recommends approving an agreement with Rumneet Kullar, DO to provide a minimum of 1 day per week on-site services at Chico Stepping Stones clinic. The term of the agreement is November 1, 2022 to June 30, 2023, not-to-exceed \$103,000 – action requested – APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Behavioral Health)

- 3.02 Cash Advances for Community Development Block Grant (CDBG) and Home Investments Partnerships Program (HOME) - On July 10, 2018 the County of Butte entered into a grant agreement with the State Department of Housing and Community Development (HCD) for grant 17-CDBG-12012 for \$1,500,000. Additionally on February 12, 2019 the County of Butte entered into a grant agreement with HCD for grant 18-HOME-12578 for \$500,000. Activities for both of these grants include housing rehabilitation and grant administration. In order to prevent delays to housing rehabilitation and grant administration due to reimbursement from HCD, the Department requests that the Board of Supervisors authorize a cash advance of up to \$1,500,000 from the General fund to the CDBG Program Grants Fund. The cash advance will allow rehabilitation to continue without interruption until reimbursement is received and the advance is repaid in full. The HCD could take between 60-120 days to reimburse the County for expenses. The cash advance impact to interest earnings in the General Fund will be minimal as the advance will be for a short period of time. The Board has approved similar cash advances for the CDBG Program Grants Fund over the last ten years – action requested – APPROVE A CASH ADVANCE FROM THE GENERAL FUND TO THE CDBG PROGRAM GRANTS FUND OF UP TO \$1,500,000. (County Administration)
- 3.03 PG&E Settlement Fund Request - Cash Advance for Community Development Block Grant - Disaster Recovery (CDBG-DR) Projects - The County was allocated \$71,185,473 in CDBG-ER funds from the U.S. Department of Housing and Urban Development (HUD), through the California Department of Housing and Community Development (HCD) for the Multifamily Housing Program (MHP). The County is slated to provide funding for nine multifamily housing projects, of which two are already under construction. Additionally, the County was allocated \$72,772,679 from HCD for the CDBG-DR Infrastructure Program. The Board of Supervisors set project priorities on October 25, 2022 and staff are working on project implementation. CDBG-DR project expenses must first be paid by the County and then reimbursed by HCD. The Board previously provided authority to advance cash from the General Fund to the CDBG Program Grants Fund for community development projects. Given that CDBG-DR funds are related to the Camp Fire and the significant costs for the MHP and DR-Infrastructure projects, staff recommend the Board authorize a cash advance from the PG&E Settlement Fund to the CDBG Program Grants Fund or the Capital Projects fund as needed for CDBG-DR MHP or DR-Infrastructure projects. The HCD could take between 60-120 days to reimburse the County for expenses. The cash advance impact to interest earnings in the PG&E Fund will be minimal as the advance will be for a short period of time – action requested – AUTHORIZE THE AUDITOR-CONTROLLER TO USE THE PG&E SETTLEMENT FUND TO COVER CASH AS REQUIRED FOR THE CDBG PROGRAM GRANTS FUND AND THE CAPITAL PROJECTS FUND FOR CDBG-DR MHP OR DR-INFRASTRUCTURE PROJECTS. (County Administration)

- 3.04 Resolution Approving Application for the Fiscal Year 2022 Emergency Management Performance Grant - The Butte County Operational Area has been allocated \$177,188 by the California Office of Emergency Services through the Fiscal Year 2022 Emergency Management Performance Grant Program, to support activities that contribute to the mitigation, prevention, preparation, response, and recovery of emergencies and disasters whether natural or human-caused. Participation in this grant would require a match and would reimburse 50% of eligible emergency management expenses up to \$177,188. The grant and required match is included in the Fiscal Year 2022-23 Adopted Budget. Approval of the resolution authorizes the Office of Emergency Management to apply for the grant and also gives authorization to the Chief Administrative Officer, Assistant Chief Administrative Officer, and Deputy Administrative Officers, to sign grant documents – action requested – ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)
- 3.05 Resolution Authorizing Federal Fiscal Year 2023 Homeland Security Grant Application for Office of Emergency Management - In order for the Butte County Operational Area to apply for grant funds from the Department of Homeland Security/Federal Emergency Management Agency, the Board of Supervisors must approve a resolution authorizing the County to apply. Approval of the resolution also gives authorization to the Chief Administrative Officer, Assistant Chief Administrative Officer, and Deputy Chief Administrative Officers, to sign grant documents. The funds would be used to enhance prevention, preparedness, response and recovery capabilities from threats and incidents of terrorism and all hazards natural or human-caused. The grant specifies that an Anti-Terrorism Approval Body (Approval Authority) will determine the best use of funds. The Approval Authority consists of the Public Health Officer, County Fire Chief, County Sheriff, a municipal Fire Chief, and a municipal Chief of Police. The Approval Authority creates sub-committees to make expenditure recommendations that will be forwarded to the Board for final approval. All expenditures for equipment, training, planning, and exercises must meet grant guidelines – action requested – ADOPT RESOLUTION AND AUTHORIZE CHAIR TO SIGN. (County Administration)
- 3.06 Contract Amendment with Bamford Inc. for Abatement Services - In July 2021, the Department of Development Services released a request for qualifications for vendors to provide abatement services related to the implementation of Chapter 38A of Butte County Code (Fire Prevention and Protection). Two vendors were selected as the most responsive and qualified. On September 17, 2021, the County entered into a contract with Bamford, Inc., the term of the contract was through September 17, 2022, not-to-exceed \$50,000. On August 25, 2022, the contract was amended to extend the term to September 16, 2023, all other terms remained the same. The original contract and first amendment were within contract authority. The estimates for abatement of the initial 11 properties which have received judgments, exceeds the current contracted amount, and an additional 37 cases are pending hearings. Abatement costs for the implementation of Chapter 38A are difficult to project and vary greatly case by case. The Department recommends amending the contract with Bamford Inc., increasing the maximum amount payable by \$100,000, not-to-exceed \$150,000. All other terms remain the same – action requested – APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Development Services)

- 3.07 Contract Amendment With Greentek LLC. dba Arborworks Debris Removal for Abatement Services - In July 2021, the Department of Development Services released a request for qualifications for vendors to provide abatement services related to the implementation of Chapter 38A of Butte County Code (Fire Prevention and Protection). Two vendors were selected as the most responsive and qualified. On September 16, 2021, the County entered into a contract with Greentek LLC. dba Arborworks Debris Removal. The term of the agreement was through September 17, 2022, not-to-exceed \$50,000. On August 25, 2022, the contract was amended to extend the term to September 15, 2023, all other terms remained the same. The original contract and first amendment were within contract authority. The estimates for abatement of the initial 11 properties which have received judgments, exceeds the current contracted amount and an additional 37 cases are pending hearings. Abatement costs for the implementation of Chapter 38A are difficult to project and vary greatly case by case. The Department recommends amending the contract with Greentek LLC. dba Arborworks Debris Removal increasing the maximum amount payable by \$100,000, not-to-exceed \$150,000. All other terms remain the same – action requested – APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Development Services)
- 3.08 Ordinance Amending Butte County Code, Chapter 26 "Buildings" to Adopt the 2022 California Building Standards Code - The Department of Development Services recommends adoption of an ordinance amending Butte County Code, Chapter 26 to adopt the 2022 California Building Standards Code. The recommended amendment maintains compliance with State law by adopting the latest California Building Standards Code and providing administrative exceptions to accommodate local procedures. On October 25, 2022, the Board of Supervisors waived the first reading of the ordinance. Upon adoption, the ordinance is effective January 1, 2023 – action requested - ADOPT THE ORDINANCE AND AUTHORIZE THE CHAIR TO SIGN. (Development Services)
- 3.09 Resolution Recognizing November as Adoption Awareness Month - The Department of Employment and Social Services recommends the Board of Supervisors adopt a resolution recognizing November 2022 as Adoption Awareness Month in Butte County – action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Employment and Social Services)
- 3.10 Resolution Recognizing November as In-Home Supportive Services Home Care Workers Month - Since the 2000 Proclamation of National Family Caregivers Month by President Bill Clinton, November has been designated as National Family Caregivers Month to honor millions of caregivers across the country who support aging parents, ill spouses or other loved ones with disabilities who remain at home. Celebrated every November, National Family Caregivers Month is a time to raise awareness of care giving issues, educate communities, and increase support for caregivers. The Department of Employment and Social Services recommends the Board of Supervisors adopt a resolution recognizing November 2022 as In-Home Supportive Services Home Care Workers Month – action requested – ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Employment and Social Services)

- 3.11 Agreement with Experian Information Solutions, Inc. for Foster Youth Credit Reports - Credit reporting agencies provide a method for County staff to request credit reports on behalf of foster youth and non-minor dependents, which enables the County to provide assistance in interpreting their credit reports and clearing any inaccuracies. The Board of Supervisors approved an agreement with Experian on May 24, 2022. The contractor requested the agreement be updated on a new contract template and resubmitted. The Department of Employment and Social Services recommends entering into a non-financial agreement with Experian Information Solutions, Inc. for credit report services on behalf of foster youth and non-dependent minors. The term of the agreement shall begin upon the date of execution and shall continue in effect until the termination in accordance with Section 13 of the Agreement. Either party may terminate the agreement upon giving thirty (30) days advance written notice of an intention to terminate. There is no charge associated with this agreement – action requested – APPROVE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN. (Employment and Social Services)
- 3.12 Change Order 3 to Converse Construction's Contract and Budget Adjustment for Underground Conduit Repair at the Hall of Records - While funding for a backup generator was not available at the time the Hall of Records was constructed, conduit was installed for a generator once funding could be identified. A CalOES grant was identified for the generator and, subsequent to the design phase of the project, General Services executed a \$109,987 contract with Converse Construction for the acquisition and installation of the generator. General Services also executed Change Order 1 for \$10,299 to add a 510 gallon, 24 hour emergency diesel tank and Change Order 2 to extend the contract term out-through the end of the 2022 calendar year. Now, it has been discovered that there is an unknown problem with the underground conduit. Staff recommends that the Board of Supervisors execute Change Order 3 for \$30,390 to allow the conduit to be repaired or replaced. Approving the Change Order will not prevent the County from seeking reimbursement for its costs from the responsible party if it is determined that liability exists. This Change Order, bringing the total contract to \$150,676, exceeds the authority of General Services to execute. In addition, staff recommends that the Board of Supervisors approve a \$35,000 budget adjustment from the General Services unallocated major maintenance to the capital fund as this is a capital project – action requested – 1) APPROVE CHANGE ORDER 3 AND AUTHORIZE THE CHAIR TO SIGN; AND 2) APPROVE BUDGET ADJUSTMENT. (General Services)
- 3.13 New Lease Agreement with Trinet West WA LLC for 2080 East 20th Street Suite 180, Chico, for the Department of Public Health - On November 10, 2020, the Board of Supervisors approved a lease agreement for the Department of Public Health to relocate their Women, Infants and Children and California Children's Services programs into 2080 East 20th Street Suite 180 in Chico. The suite is comprised of 10,657 square feet with a five year initial term starting at \$1.88 per square foot inclusive of all utilities and common area maintenance costs. To meet their current space needs for additional programs, the Department desires to expand Suite 180 into the adjacent vacant space within the same building for a total of 29,107 square feet. To accomplish this expansion, the current lease agreement for Suite 180 (County contract X24097) will be terminated and replaced with the new proposed lease agreement. The Departments of Public Health and General Services recommend that the Board approve entering into a new lease agreement with Trinet West WA LLC for 2080 East 20th Street Suite 180, Chico. The new lease includes an initial term of ten years beginning December 1, 2022 and terminating November 30, 2032. The lease includes the option to extend an additional ten years at a rent rate to be negotiated at the time. The rent rate through the initial term will maintain at the existing rate and square footage through the completion of landlord pre-occupancy improvements to the additional space, and then will increase to the full rate and square footage at rate of \$2.00 per square foot totaling \$58,214 per month for the first three years with an annual increase of 2.6% beginning year four. The rent rate remains inclusive of all utilities and common area maintenance

costs – action requested – APPROVE LEASE AGREEMENT AND AUTHORIZE THE CHAIR TO SIGN.
(General Services)

- 3.14 Resolution to Amend the Salary Ordinance - The Department of Human Resources recommends the Board of Supervisors adopt a resolution amending the Salary Ordinance for the following departments:

BEHAVIORAL HEALTH: Add 1 flexibly staffed Behavioral Health Counselor II position (sunset to end June 30, 2025) and flexibly staff 1 current Information Technology Analyst II position up to the Principal level. The sunset position will support the County Medical Services Program (CMSP) Local Indigent Needs program in collaboration with the Department of Employment and Social Services. The Principal Information Technology Analyst position will assist the Department in better meeting the operational needs of the Information Technology Support unit. Total allocations to temporarily increase by one. The cost of the Behavioral Health Counselor position is funded through a Memorandum of Understanding with the Department of Employment and Social Services in the amount of \$83,500 annually. The cost increase of \$27,507 to flex the current allocation up to Principal Information Technology Analyst will be funded with salary and benefit savings within the Department's adopted Fiscal Year 2022-23 budget.

COUNTY ADMINISTRATION: Extend the term date of 1 Program Development Manager position (term to end November 17, 2023) to November 17, 2025. The Board approved a Program Development Manager position focused on securing funding for Camp Fire recovery projects and programs. There is an ongoing need for the position as recovery continues. The NVCF committed granted funds to extend the position an additional two years and the Board committed PG&E Settlement Funds for the required grant match. Total allocations to remain unchanged. The expense for the position is included in the Department's FY 2022-23 budget.

EMPLOYMENT AND SOCIAL SERVICES: Add 1 Program Manager position and 1 Department Public Information Officer position. Delete 1 vacant flexibly staffed Inventory Warehouse Worker position, 2 vacant flexibly staffed Account Clerk positions, and 1 vacant flexibly staffed Office Assistant position. The addition of 1 Program Manager position is needed to provide administrative leadership and project management to the Department, including capital projects and facility maintenance. The addition of 1 Department Public Information Officer position is needed to oversee all public communication for the Department to ensure the community is well informed of the Department's various programs and activities. Total allocation to decrease by 2. Both requested positions are fully funded by the 4 position deletions.

HUMAN RESOURCES: Amend Section 28C of the Salary Ordinance No. 4213 of the County of Butte entitled "General Unit" by adding Class Code 11639-Senior Library Assistant Range 20. Amend Section 28O of the Salary Ordinance No. 4213 of the County of Butte entitled "Classifications With Flat Rate Assignments" by deleting Class Code 6836-Correctional Technician I, Class Code 6835-Correctional Technician II, and Class Code 6834-Correctional Technician III. Applicable bargaining units have agreed to the requested changes.

PROBATION: Add 1 Juvenile Hall Assistant Superintendent and delete 1 vacant Juvenile Detention Officer Supervisor and 1 vacant flexibly staffed Juvenile Detention Officer II. The request to add a superintendent position will better meet the Department's needs for Juvenile Hall operations and support additional organizational structure. Total allocations to decrease by 1. These changes will result in a net savings of approximately \$31,159.

PUBLIC WORKS: Delete 1 vacant Fleet Administrative Assistant position. At the September 13, 2022 Board meeting the Board approved the addition of a Department Fleet Technician position. The vacant Fleet Administrative Assistant position is the result of an internal promotion into the

recently added position. Total allocations to decrease by 1. These changes will result in an annual increase of approximately \$2,142, which will be funded by savings within the Department's adopted Fiscal Year 2022-23 budget and are paid by the Road Fund – action requested –ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Human Resources)

- 3.15 Budget Adjustment for the County Firewall Upgrade Project - On August 9, 2022, the Board of Supervisor's approved \$615,000 in one-time American Rescue Plan Act (ARPA) funding to upgrade the County firewall appliances. The Department of Information Systems budgeted \$325,000 in year one for the purchase of the firewall equipment, and planned to budget \$145,000 per year in years two and three for licensing. Negotiations with Cadence. Teams have produced a significant discount to the previously negotiated licensing, maintenance, and support terms. Under the new terms, the County will receive an additional three years of licensing, maintenance, and support for the original cost of two years. This change provides a total of five years of support with no additional costs, but will require the County to pay in full in year one verses spreading the cost across three years. The Department of Information Systems recommends the Board of Supervisors approve a budget adjustment for \$290,000 – action requested - APPROVE BUDGET ADJUSTMENT (4/5 VOTE REQUIRED). (Information Systems)
- 3.16 Contract Amendment with the Boys and Girls Club of the North Valley for After School Programs and Activities - The Boys and Girls Club of the North Valley provides after school programs and activities to at risk youth and families of the Butte County Juvenile Detention Facility, as well as the community based teen centers. Programs offered include: character and leadership development, education and career development, health and life skills, the arts and sports, fitness and recreation, youth mentoring, interactive journaling, STEM education, and other evidence-based programs. The County entered into the current contract with the Boys and Girls Club on July 1, 2021. The contract was amended on December 2, 2021 to add compliance with federal regulatory requirements and again on June 9, 2022 to extend the contract amount and completion date. The Boys and Girls Club has worked with the Juvenile Justice Coordinating Council to develop a program to provide diversion and restorative justice services to at risk youth. The Boys and Girls Club will conduct screenings and interviews of youth referred from the County and provide these services if it would be beneficial to the involved parties. Services included in this program are Girls Moving On, Career Launch, Forward Thinking, Courage to Change, and Youth Mentoring. The goal of these programs is to reduce the risk of lower level youthful offenders from re-offending and help them reintegrate to the community. The Probation Department recommends amending the contract with The Boys and Girls Club of the North Valley for the additional services and increasing the amount by \$100,000, not-to-exceed \$300,000. All other terms remain the same – action requested – APPROVE CONTRACT AMENDMENT AND AUTHORIZE CHAIR TO SIGN. (Probation)

- 3.17 Resolution Authorizing Submittal of a Proposal for Edward Byrne Memorial Justice Assistance Grant (JAG) Program Funds - The Board of State and Community Corrections released the JAG Program Request for Proposals on October 14, 2022. JAG Program Priority Areas of Need include prevention and education programs, law enforcement programs, and/or prosecution, courts, defense, and indigent defense. The Department may request up to \$715,000 annually, with no match requirement. If awarded, JAG Program funds will be used to implement new programs or to expand existing services to implement strategies to reduce recidivism. The funds will help provide probationers access to recovery residences, residential treatment facilities, housing assistance, and various evidence-based training programs to assist with re-entry into the community. The term of the JAG Program will be June 1, 2023 through December 31, 2026 if awarded. The Probation Department recommends the Board of Supervisors authorize submission of a proposal for JAG Program funding. The proposed resolution authorizes the Chief Probation Officer, or designee, to execute JAG Program documents on behalf of the County, including but not limited to, proposals, payment requests, agreements, and amendments necessary to secure JAG Program funds and to implement the JAG Program if approved – action requested – ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Probation)
- 3.18 Capital Asset Purchase and Budget Adjustment - Crack Seal Pot - In July 2022, the Board of Supervisors adopted the FY 2022-23 budget, which included the purchase of a crack seal pot as a capital asset within the Road Fund Budget. After adoption, the Department of Public Works began the procurement process for a crack seal pot and received bids higher than 10% of the budgeted cost. Under Budget Policy, increases in capital asset appropriations of more than 10% require approval from the Board. The Department recommends the Board increase appropriations and capital asset authority by \$51,000 for the crack seal pot for a revised total price of \$81,000. Savings from other budgeted capital assets will pay for the increase in expenses – action requested – 1) APPROVE CAPITAL ASSET PURCHASE; AND 2) APPROVE BUDGET ADJUSTMENT. (Public Works)
- 3.19 Approve Final Contract Change Order (CCO) and Notice of Completion for Pentz Road Rehabilitation Project - On June 14, 2022, the Board of Supervisors awarded the Pentz Road Rehabilitation Project to Knife River Construction of Chico. The project consisted of replacing existing asphalt concrete with new asphalt concrete on Pentz Road from Highway 70 to Paradise Town limits. The contract award amount was \$4,559,954. All contract work has been completed per the project plans and specifications. One final CCO needs approval before the project can be deemed complete. CCO No. 1 provides for changes in contract quantities to match actual quantities at the contract unit prices for the various line items and provides a payment adjustment for asphalt price index fluctuation per Caltrans Standard Specifications. CCO No. 1 increases the contract amount by \$56,748, for a total amount of \$4,616,702 – action requested – 1) APPROVE CONTRACT CHANGE ORDER NO. 1 AND AUTHORIZE THE CHAIR TO SIGN; AND 2) ACCEPT THE CONTRACT WORK AS COMPLETE AND AUTHORIZE THE CHAIR TO SIGN THE NOTICE OF COMPLETION. (Public Works)
- 3.20 Capital Asset Surplus - Vehicles for Auction- The Board of Supervisors declares vehicles surplus that are no longer serviceable or no longer needed by the County before auctioning the items. The Department of Public Works recommends the Board declare six vehicles and six assets as surplus to the needs of the County, as the assets are either in poor condition, no longer utilized or the repairs exceed the value of the asset – action requested - DECLARE CAPITAL ASSETS (12) SURPLUS TO THE NEEDS OF THE COUNTY. (Public Works)

- 3.21 Contract Amendment with RELX, Inc. for Providing the Address Search Program for Unlocated Parties with Delinquent Accounts - The Treasurer-Tax Collector's Office has contracted with RELX, Inc. ("RELX") since May 1, 2018 for providing the address search program for unlocated parties with delinquent accounts for the Central Collections and Property Tax Divisions. The program has seen a 75% success rate in locating parties since the contract was originally executed. It was also used after the Camp Fire to assist with locating fire survivors and notifying them of the debris removal program. The original agreement and first three amendments were not approved by the Board of Supervisors due to it being lower than the financial threshold. This amendment will be the first time the contract has gone before the Board due to the threshold now being above \$25,000. The Department recommends amending the contract with RELX for providing the address search program. The amendment extends the term of the contract by one year through December 31, 2023, and increases the maximum payable amount by \$9,100, not-to-exceed \$33,600. All other terms remain the same – action requested - APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE CHAIR TO SIGN. (Treasurer-Tax Collector)
- 3.22 Resolution in Support of the Vina Groundwater Sustainability Agency's Application for the Sustainable Groundwater Management Grant Round 2 Application - The California Department of Water Resources (DWR) Sustainable Groundwater Management (SGM) Grant Program SGMA Implementation Grant Round 2 solicitation opened on October 4, 2022 for eligible applicants located within high and medium priority groundwater basins. The solicitation closes on November 30, 2022. The mission of the SGM Grant Program is to provide funding to GSAs and other responsible entities under SGMA to promote healthy and sustainable groundwater basins, to reduce and eliminate undesirable effects, and to promote projects that provide multiple benefits while also improving groundwater supply and quality. DWR will accept one grant application per subbasin. There are three groundwater subbasins within Butte County: Vina Subbasin, Wyandotte Creek Subbasin, and Butte Subbasin each consisting of one or multiple Groundwater Sustainability Agencies (GSAs). There are two GSAs in the Vina Subbasin; the Vina GSA and the Rock Creek Reclamation District GSA (RCRD GSA). The Vina GSA is comprised of three member agencies, the City of Chico, Durham Irrigation District, and Butte County. The Vina GSA will submit one application on behalf of the Vina GSA member agencies and RCRD GSA for the Vina Subbasin. The Vina GSA and RCRD GSA will be considering projects for inclusion in the SGMA Implementation Grant Round 2 at a joint meeting of the Boards of Directors on November 9, 2022. The SGM Implementation Grant Round 2 Proposal Solicitation Package recommends that letters of support be included in the grant application; therefore, the proposed resolution acknowledges the County's support of the Vina GSA's SGM Implementation Grant Round 2 application – action requested – ADOPT THE RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Water and Resource Conservation)

- 3.23 Resolution Supporting the Wyandotte Creek Groundwater Sustainability Agency's Application for the Sustainable Groundwater Management Grant Round 2 - The California Department of Water Resources (DWR) Sustainable Groundwater Management (SGM) Grant Program SGMA Implementation Grant Round 2 solicitation opened on October 4, 2022 for eligible applicants located within high and medium priority groundwater basins. The solicitation will close on November 30, 2022. The mission of the SGM Grant Program is to provide funding to GSAs and other responsible entities under SGMA to promote healthy and sustainable groundwater basins, to reduce and eliminate undesirable effects, and to promote projects that provide multiple benefits while also improving groundwater supply and quality. DWR will accept one grant application per subbasin. There are three groundwater subbasins within Butte County: Vina Subbasin, Wyandotte Creek Subbasin, and Butte Subbasin each consisting of one or multiple Groundwater Sustainability Agencies (GSAs). There is one GSA in the Wyandotte Creek Subbasin, the Wyandotte Creek GSA. The Wyandotte Creek GSA is comprised of three member agencies, the City of Oroville, Thermalito Water and Sewer District, and Butte County. The Wyandotte Creek GSA will submit one application on behalf of the GSA member agencies for the Wyandotte Subbasin. The Wyandotte Creek Advisory Committee will review and prioritize proposed projects for consideration by the Wyandotte Creek GSA Board of Directors. On November 10, 2022, the Wyandotte Creek GSA Board of Directors will select and finalize the projects for the GSA's SGMA Implementation Grant Round 2 application. The SGM Implementation Grant Round 2 Proposal Solicitation Package recommends that letters of support be included in the grant application; therefore, the proposed resolution acknowledges the County's support of the Wyandotte Creek GSA's SGM Implementation Grant Round 2 application – action requested – ADOPT THE RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Water and Resource Conservation)
- 3.24 Contract with Luhdorff and Scalmanini Consulting Engineers (LSCE) for Groundwater Sustainability Plan Annual Reporting - Implementation of the Sustainable Groundwater Management Act (SGMA) is achieved through the formation of Groundwater Sustainable Agencies (GSAs) and the preparation and implementation of Groundwater Sustainability Plans (GSPs). Annual reporting to DWR is a required component of SGMA for GSAs. Annual reports determine whether the GSPs are being implemented in a manner that will likely achieve the sustainability goal for the basin. A Request for Proposals was issued on September 6, 2022 and four proposals were received. Proposals were reviewed by a committee of managers from each subbasin and County staff. The review committee selected LSCE of Woodland based on capabilities, experience, references, scope of services, schedule and cost. The proposed contract with LSCE is to conduct the annual reporting for the next four years for the Vina, Butte and Wyandotte Creek subbasins in compliance with SGMA including a summary of drought impacts per subbasin and presentation of report summaries to the respective governing boards. Using those three annual reports as attachments, staff will develop and present a report to the Board of Supervisors in compliance with the Groundwater Conservation Ordinance in spring of 2023. The cost for the year 1 (2022) report is \$115,000 which is offset by American Rescue Plan Act funds committed by the Board as well as contributions from the Butte subbasin agencies. The proposed contract includes a scope of work for years 2 through 4 (2023 - 2025), but it is contingent upon identifying funding. Annual Report costs will likely be included in the SGMA Implementation grant proposals for each subbasin and/or GSA funding mechanism, as applicable. If funds are not obtained, the contract may be terminated with a 30-day written notice by either party. Securing a four-year contract will allow staff and the GSAs to streamline future planning and budgeting for annual reporting and will result in cost-savings to both the Department and the GSAs. The Department recommends entering into a contract with LSCE for GSP annual reporting for the Vina, Butte and Wyandotte Creek subbasins for four years. The term of the contract is November 8, 2022 through May 1, 2026, not-to-exceed \$420,850 – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (Water and Resource Conservation)

- 3.25 Resolution Proclaiming November 2022 as National Runaway and Homeless Youth Prevention Month - National Runaway and Homeless Youth Prevention Month is a statewide awareness campaign spearheaded each November by the California Coalition for Youth (CCY), its members, supporters, and advocates for youth and young adults experiencing homelessness in California. It also coincides with National Runaway Prevention Month, the national effort of the National Runaway Safeline. The CCY's mission is to increase awareness, advocate, and educate on behalf of youth and young adults experiencing homelessness and youth runaways in California. Through a month-long social media campaign and a variety of events being held by their member organizations, CCY hopes to point out the overlap between at-risk and underserved youth and young adult populations – action requested - ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Other - District 3)

REGULAR AGENDA

4.01 Boards, Commissions, and Committees

(List available at www.buttecounty.net/clerkoftheboard/appointmentslist)

A. Appointments to Listed Vacancies

1. Appointment to the Butte County Behavioral Health Board (BHB) - The BHB was established pursuant to Welfare and Institutions Code section 5604 to: review and evaluate the community's mental health needs, services, facilities and special problems; review County agreements entered into pursuant to the Mental Health Services Act; advise the local Mental Health Director regarding the local mental health program; review and approve the procedures used to ensure resident and professional involvement of the planning process; submit an annual report on the needs and performances of the County's mental health system; review and make recommendations on applications for appointment of a local Mental Health Director; review and comment on the County's performance outcome data and communicate its findings to the Behavioral Health Planning Council; and assess the impact of realignment from the State to the County on services delivered to clients and the local community. The BHB consists of 13 to 15 members, with 50% of the membership being direct consumers or family members of consumers who are receiving mental health services, with three being direct consumers and three being family members of consumers receiving mental health services; one member of the Board of Supervisors; one law enforcement representative; one youth representative; and community members (up to six). The BHB voted unanimously to recommend Andrea Wagner to a vacant Consumer Representative seat with a term ending on December 31, 2025 – action requested - APPOINT ANDREA WAGNER FOR A FIRST TERM CONSUMER REPRESENTATIVE POSITION WITH A TERM ENDING DECEMBER 31, 2025. (Other – Behavioral Health Advisory Board)

B. Board Member / Committee Reports and Board Member Comments

(Pursuant to California State law, the Board is prohibited from taking action on any item not listed on the agenda)

- 4.02 Board of Supervisors Public Comment - Comments to the Board on issues and items not listed on the agenda. Pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda. Please note that Public Comment is in two separate sections. One, as the first regular item on the agenda, which will last a maximum of 15 minutes, with another to follow as the last item on the regular agenda with no time limits.

- 4.03 Employment Contract for Director - Employment and Social Services and Public Guardian/Public Administrator - Approval is requested for the employment contract with Director of Employment and Social Services and Public Guardian/Public Administrator, Shelby Boston. The term of the contract is from December 17, 2022 through December 16, 2025. The proposed annual salary is \$180,620, which is a 7% increase from current salary. The annual salary shall increase by 4% to \$187,845 beginning December 17, 2023 and by 4% to \$195,512 beginning December 17, 2024 – action requested – APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN. (County Administration)
- 4.04 Memorandum of Understanding (MOU) Between Golden State Connect Authority (GSCA) and County of Butte Regarding Implementation of Local Agency Technical Assistance Grant, CPUC Consent Form and Budget Adjustment - On August 24, 2022, Butte County staff submitted an application to the California Public Utilities Commission (CPUC) for \$500,000 in Local Agency Technical Assistance (LATA) funds for planning work that will facilitate high-speed broadband infrastructure projects. Established by the CPUC according to Senate Bill 156, the LATA grant program has a \$50 million dollar budget to support tribes and local agencies in their efforts to expand broadband service to unserved and underserved Californians. The LATA application submitted by Butte County was prepared in conjunction with Golden State Connect Authority, the Joint Powers Authority founded by Rural County Representatives of California, of which Butte County is a member. On October 18, 2022, the CPUC notified Butte County that it had been awarded \$500,000 in LATA funds. To accept and implement this LATA grant, staff recommends ratifying the CPUC Consent Form and entering into an MOU with the GSCA to administer and manage the program. GSCA will contract with the professional network design firm for the development of the county network design, oversee the development of work product, manage the grant cash flow, and provide required grant reports for timely submittal and reimbursement – action requested – 1) APPROVE MOU AND AUTHORIZE THE CHAIR TO SIGN; 2) RATIFY THE CPUC CONSENT FORM; AND 3) APPROVE THE BUDGET ADJUSTMENT (4/5 VOTE REQUIRED). (County Administration)
- 4.05 Contract with DH Slater & Son for Construction of Fire Station #37 (Concow) - Fire Station #37, located at 3595 Shuman Lane in Concow, was destroyed in the 2018 Camp Fire. In March 2020, the Department of General Services contracted with NorthStar Engineering for design of the new facility, and in August 2022, the Department published a formal invitation for bids for construction. A total of two qualified bids were received ranging in cost from \$2,148,000 to \$2,802,746. The Department recommends that the Board of Supervisors approve the plans and specifications which are available for review at the General Services office located at 2081 2nd Street in Oroville, execute a contract with Chico based DH Slater & Son, the lowest qualified bidder, and appoint the General Services Director as the officer of the project. The term of the contract is 365 days from Notice to Proceed for a fixed fee of \$2,148,000. This expense has been accepted by the County's insurance carrier and will be reimbursed under the County's insurance claim – action requested – 1) APPROVE THE PLANS AND SPECIFICATIONS AND AUTHORIZE THE CHAIR TO SIGN; 2) APPROVE CONTRACT AND AUTHORIZE THE CHAIR TO SIGN; AND 3) APPOINT THE GENERAL SERVICES DIRECTOR AS THE OFFICER OF THE PROJECT. (General Services)

- 4.06 Resolution Authorizing the Human Resources Director to Sign Benefit Related Documents for the 2023 Plan Year - The County offers a variety of benefits to its Regular Help employees, including medical, dental, vision, life insurance, long-term disability, flexible/dependent spending accounts, and an employee assistance program. Various plan related documents must be reviewed and signed prior to the start of each plan year. The Department of Human Resources recommends adopting a resolution authorizing the Director of Human Resources to sign plan documents related to the 2023 plan year. An update on the benefits for 2023 are as follows: 1) CalPERS medical plan rates for 2023 in the Butte County Region will see the following changes: PERS Gold 17.7% increase, PERS Platinum 13.5% increase, PORAC an average of 5.23% increase, and the Blue Shield HMO Access + plan will see a decrease of -7.2%; 2) Teamsters medical plan rates for 2023 will see a 2.0% increase; 3) Delta Dental will see a decrease of -2.0%; and 4) VSP Vision plan, Claremont EAP, MetLife Products, and Wex flexible spending accounts will have no change in proposed premium – action requested – ADOPT THE RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Human Resources)
- 4.07 2023 Public Works Infrastructure Master Plan - In 2018, the Board of Supervisors adopted the Butte County Capital Improvement Program (County CIP), which primarily focuses on projects and programs managed by the Department of General Services or the Neal Road Recycling and Waste Facility. The Department of Public Works road maintenance and improvement projects and programs were included as an attachment to this document and provided limited information. Significant events over the past five years have shifted how the Department programs and delivers projects. On March 8, 2022, the Board approved a detailed Public Works Capital Improvement Plan (Public Works CIP) for road and maintenance improvement projects. The Department recommends renaming the Public Works CIP to the Public Works Infrastructure Master Plan (IMP) to avoid any confusion with the County CIP. The 2023 IMP represents a five-year, \$109 million investment in the community and establishes a planning and programming process to better address community needs and improve transparency and accountability. The Department has expanded the 2023 update to include Neal Road Recycling and Waste Facility projects and a multi-year pavement preservation plan. Upon approval by the Board, the IMP will be utilized for future operating budget implementation efforts and will be available on the County's website. The Public Works IMP will return to the Board annually. The Department recommends that the Board approve the IMP – action requested – APPROVE THE 2023 PUBLIC WORKS INFRASTRUCTURE MASTER PLAN. (Public Works)

- 4.08 Resolution Authorizing Paradise Unified School District to Sell Bonds Directly - On November 6, 2018, voters in the Paradise Unified School District ("the District") approved the issuance of \$61,000,000 in bonds for educational facilities within the District. On February 4, 2021, the District issued its "Paradise Unified School District General Obligation Bonds, 2018 Election, 2021 Series A" in the principal amount of \$10,000,000. On March 31, 2022, the District issued its "Paradise Unified School District General Obligation Bonds, 2018 Election, 2021 Series B" in the principal amount of \$10,000,000. Additionally, \$41,000,000 in aggregate principal amount of general obligation bonds of the District remain for issuance under the same authorization. The Board has received a certified, adopted copy of the resolution of the Board of Trustees of the District, authorizing the issuance of the 3rd series of bonds pursuant to the original bond measure in an aggregate principal amount of \$10,000,000 for the proposed "Paradise Union School District General Obligation Bonds Election of 2018, 2022 Series C Bonds." The District Board is requesting that the Board of Supervisors adopt a new resolution allowing the District to issue General Obligation Bonds directly without the involvement of the Board as a conduit issuer under Government Code 15140 (b). Pursuant to the District Resolution, the District is formally requesting the Auditor-Controller of the County to levy ad valorem taxes in an amount sufficient to fulfill the requirements of the debt service schedule for the Bonds, which will be provided by the District following the sale of the Bonds. The District Board additionally requests that the Treasurer be authorized and directed to execute documents necessary to complete the transaction – action requested – ADOPT THE RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN. (Treasurer-Tax Collector)
- 4.09 Update on Groundwater Sustainability Agencies Activities and Sustainable Groundwater Management Act Implementation - The Department of Water and Resource Conservation will provide the Board of Supervisors with an update on its activities involving the Groundwater Sustainability Agencies (GSAs) and Sustainable Groundwater Management Act (SGMA) implementation. Specifically, the Department will discuss: 1) SGMA Implementation Status: The Department of Water Resources (DWR) is assisting with the administration and preparation of the Sustainable Groundwater Management Grant Program Sustainable Implementation Grant Round 2 applications for the three groundwater subbasins within Butte County. The SGM Grant Program will provide GSAs funding to help implement projects and implementation activities identified in their GSPs. The Final Guidelines and Proposal Solicitation Package describing project eligibility and the application process were released in December 2021. The solicitation officially opened on October 4, 2022 and the application submission deadline is November 30, 2022. Only one application can be submitted for each subbasin, therefore, the Vina GSA, Wyandotte Creek GSA, and County of Butte GSA will each be submitting grant applications on behalf of their subbasins. 2) Annual Reports Request for Proposal: The Department issued a Request for Proposal RFP soliciting proposals from consultants to develop Annual Reports for three GSAs for the Implementation of their Groundwater Sustainability Plans (GSPs). 3) Long-Term Financing Request for Proposal: The Department issued an RFP soliciting proposals from consultants to develop and implement a funding mechanism for the operations of two GSA for the Implementation of their GSPs. It is anticipated that the award of contract will be in December 2022 – action requested – ACCEPT FOR INFORMATION. (Water and Resource Conservation)

- 4.10 Drought Update - Continued dry weather throughout California has led to Extreme Drought conditions in Butte County and the North State. In response to this evolving disaster, several County Departments are working together to address immediate needs, gather data for analysis, and provide drought relevant information to the public. The Environmental Health Division of the Public Health Department (Division) is tracking well permits, dry well reports, and is working with local small water systems to address drought related well issues. The Division is also working to integrate data collected at the County level with State run programs. The County Office of Emergency Management (OEM) executed Phase 1 of the immediate drought relief program. This program provides hauled water to County residents with drought related well issues. As of November 1, 2022, 202 households have applied for the assistance. Water deliveries began on July 13, 2022. Phase 2 of the program started on October 25, 2022, and as of the October 26, 2022, seven water tanks have been installed with 54 tanks scheduled for installation over the next few weeks. The Department of Water Resource and Conservation has been working with OEM and the Division of Environmental Health to ensure the County website, www.buttecounty.net/drought, is up to date with current County and State resource information. In addition, the Department applied for several grants to repair and update small community water systems – action requested – accept for information. (County Administration)
- 4.11 Butte County Fair Association Update - The Butte County Fair has been in existence since 1937 and has been managed by the Butte County Fair Association since the 1940's. The Fair Association Executive Director will provide an update on a number of Fair related matters: the 2022 Butte County Fair, recent facility improvements, Flower Bowl update, long term master facility plan, Fair Association Executive Director successor and the agreement between the Fair Association and the County – action requested – ACCEPT FOR INFORMATION. (Other - Butte County Fair Board)
- 4.12 North Complex Fire: Long Term Recovery Group Update - The Bear Fire, which ultimately, became the North Complex Fire burned from August 17, 2020 to September 8, 2020. 16 lives were lost, 2,455 structures destroyed and 318,935 acres were burned. The fire left 2,265 Butte County residents displaced. Representatives from the Long Term Recovery Group program will be presenting on their efforts to help survivors rebuild as well as highlighting where they still needs help to ensure the survivors have the best possible path forward – action requested – ACCEPT FOR INFORMATION. (Other – Northern Valley Catholic Social Service)
- 4.13 Update of Budget, Legislative, and Other Current Issues by the Chief Administrative Officer
- 4.14 Board of Supervisors Public Comment (Continuation as Needed) - Comments to the Board on issues and items not listed on the agenda. Please note that pursuant to California State law, the Board of Supervisors is prohibited from taking action on any item not listed on the agenda.
- 4.15 Items Removed from the Consent Agenda for Board Consideration and Action

5. PUBLIC HEARINGS AND TIMED ITEMS

None

6. BOARD OF SUPERVISORS CLOSED SESSION

6.01 Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:

- A. Agricultural Commissioner
- B. Behavioral Health Director
- C. Chief Administrative Officer
- D. Chief Probation Officer
- E. Child Support Services Director
- F. County Counsel
- G. Development Services Director
- H. Employment and Social Services Director
- I. General Services
- J. Human Resources Director
- K. Information Systems Director
- L. Library Director
- M. Public Health Director
- N. Public Works Director
- O. Water and Resources Conservation Director

6.02 Conference with Labor Negotiator Pursuant to Government Code Section 54957.6:

Negotiators:	Jack Hughes, Sheri Waters, and Casey Hatcher
Employee Organizations:	Teamsters - General Unit; Teamsters - Social Services Workers' Unit; Butte County Management Employees Association; Butte County Probation Peace Officers Association; Butte County Probation Peace Officers Association - Management Unit; Butte County Professional Employees' Association; Butte County Deputy Sheriff's Association - General Unit; Butte County Deputy Sheriff's Association - Management/Supervisory Unit; Butte County Correctional Officers Association - General Unit; Butte County Correctional Officers Association - Supervisory Unit; UPEC Local 792 - Skilled Trades Unit; Butte County Deputy District Attorneys Association - Attorney Unit; Confidential Unit; Non-Represented Unit; Board of Supervisors Executive Assistants

6.03 Actual litigation pursuant to Gov. Code Sec. 54956.9(d)(1) - one case:

- A. Coulombe v. Butte County Probation, Butte County Superior Court, Case No. 18CV02884.

6.04 Workers' compensation liability claim pursuant to Gov. Code Sec. 54956.95(a) - one case:

- A. Hugh Hooks, Workers' Compensation Claim, Claim No. BAUP-551112.

Recess as the Butte County Board of Supervisors and Convene as the Butte County Groundwater Sustainability Agency

County of Butte Groundwater Sustainability Agency

REGULAR MEETING AGENDA

NOVEMBER 8, 2022

1. **CALL TO ORDER**
2. **CORRECTIONS AND/OR CHANGES TO THE AGENDA** (NONE)
3. **CONSENT AGENDA**

3.01 Resolutions Authorizing the County of Butte GSA to Submit an Application to the California Department of Water Resources (DWR) for the Sustainable Groundwater Management Grant Program Round 2 - The DWR Sustainable Groundwater Management (SGM) Grant Program SGMA Implementation Grant Round 2 solicitation opened on October 4, 2022 for eligible applicants located within high and medium priority groundwater basins. The solicitation will close on November 30, 2022. The mission of the SGM Grant Program is to provide funding to GSAs and other responsible entities under SGMA to promote healthy and sustainable groundwater basins, to reduce and eliminate undesirable effects, and to promote projects that provide multiple benefits while also improving groundwater supply and quality. DWR will accept one grant application per subbasin. There are three groundwater subbasins within Butte County: Vina Subbasin, Wyandotte Creek Subbasin, and Butte Subbasin each consisting of one or multiple Groundwater Sustainability Agencies (GSAs). There are 11 GSAs in the Butte Subbasin. The County of Butte GSA will submit one application on behalf of the GSAs as the Fund Administrator for the GSAs. The grant application includes projects that have been developed by the Butte Subbasin GSA, each consisting of a project description, scope of work, budget and schedule for implementation. The County of Butte GSA has proposed four projects that would be that would be administered by the County of Butte GSA and Department of Water and Resource Conservation staff. These include: the Integrated Groundwater-Surface Water Modeling for Interbasin Analysis Project, GSP Administration and Management Project, Monitoring Program, and Data Management System. The Proposal Solicitation Package for the grant requires two resolutions be adopted by County of Butte GSA, as the entity acting as the applicant. The first resolution designates an authorized representative to submit the application and execute an agreement with the DWR for the grant. The resolution also authorizes the designated representative to enter into a funding agreement with DWR and administer the grant on behalf of the Butte Subbasin GSAs. The second resolution requires the County of Butte GSA to acknowledge its authorization to work on behalf of the Butte Subbasin GSAs. Additionally, each Butte Subbasin GSA that developed a project for inclusion in the grant application must also adopt 9a resolution authorizing the County of Butte GSA to act on its behalf – action requested – ADOPT THE TWO RESOLUTIONS AND AUTHORIZE THE CHAIR TO SIGN. (Butte County Water and Resource Conservation)

4. **REGULAR AGENDA** (NONE)
5. **COUNTY OF BUTTE GROUNDWATER SUSTAINABILITY AGENCY CLOSED SESSION** (NONE)

Recess as the County of Butte Groundwater Sustainability Agency and Reconvene as the Butte County Board of Supervisors

**Butte County
Department Heads**

Agricultural
Commissioner:
Louie Mendoza

Assessor*:
Diane Brown

Auditor-Controller*:
Graciela Gutierrez

Behavioral Health:
Scott Kennelly

Chief Administrative
Officer:
Andy Pickett

Chief Probation Officer:
Melissa Romero

Child Support Services:
Sean Farrell

Clerk-Recorder /
Registrar of Voters*:
Candace Grubbs

County Counsel:
Brad Stephens

Development Services:
Paula Daneluk

District Attorney*:
Mike Ramsey

Employment & Social
Services:
Shelby Boston

Fire Chief:
Garrett Sjolund

General Services:
Grant Hunsicker

Human Resources:
Sheri Waters

Information Systems:
Paul LaValley

Library:
Narinder Sufi

Public Health:
Danette York

Public Works:
Joshua Pack

Sheriff-Coroner*:
Kory Honea

Treasurer-Tax Collector*:
Troy Kidd

UC Cooperative
Extension Advisor:
Luis Espino

Water & Resource
Conservation:
Kami Loeser

*Elected Official

**Information and Procedures Concerning the Agenda and
Board of Supervisors Meetings**

Meeting Information:

Meetings are generally held the second and fourth Tuesday of each month. Meetings start at 9:00 a.m. and are held in the Board of Supervisors Chambers, County Administration Building, 25 County Center Drive, Oroville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the County Administrative Office or on the Clerk of the Board website page.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the County Administration Building at least 72 hours before each meeting, and is available by mail subscription, e-mail subscription, or at the Clerk of the Board website. A copy of the agenda and supporting materials provided to the Board of Supervisors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the County Administrative Office, the Chico, Oroville, and Paradise libraries (please do not remove items from these files), and at the Clerk of the Board website. Copies of supporting materials can be made for you at a charge to cover costs. The list of communications included with the agenda packages is not comprehensive. Additional communications to the Board of Supervisors may have been received but not included in the agenda supporting material. Copies of all communications received by the Board of Supervisors (excluding documents that are not a public record within the meaning of the Public Records Act) are available at the County Administrative Office upon request.

Agenda Format and Meeting Order:

- The agenda is usually organized into the following areas and meetings generally proceed in the following order:
1. **Public Comment:** This is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction. Public Comment is limited to 3 minutes, and may be adjusted at the discretion of the Chair.
 2. **Consent Agenda:** These items are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the right of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the end of the Regular Agenda.
 3. **Regular Agenda:** This is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section.
 4. **Public Hearing and Timed Items:** This is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
 5. **Closed Session:** The Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the Closed Session.

Public Participation:

It is the policy of the Board of Supervisors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct. A complete listing of these policies and procedures can be found in the printed booklet agenda, obtained at the County Administrative Office, or viewed at the Clerk of the Board website.

The Board of Supervisors is also committed to making its proceedings accessible to all residents. Individuals with special needs should call the Clerk of the Board at 530.552.3300, Monday through Friday, 8:00 a.m. to 5:00 p.m. to request disability-related modifications/accommodations, or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

For further information contact the:
Clerk of the Board of Supervisors
County Administration Office
25 County Center Drive, Suite 200, Oroville, CA 95965
530.552.3300